

Monday, March 8,

21

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 8, 2021. The meeting was also broadcast remotely through Zoom. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:03 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:03 P.M. in order to go into executive session.

Chief Lou Ann Metz was invited into executive session at 6:03 P.M., and she left at 6:35 P.M.

Chief Jon Bokovitz was invited into executive session at 6:47 P.M., and he left at 7:10 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:13 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Move Approval of Plans/Authorization to Bid: RS-BAI-V-2021 from Service Department – New Business to beginning of meeting

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' February 22, 2021 regular meeting and the February 16, 2021, February 25, 2021, and March 4, 2021 special meetings as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

GUEST PRESENTATION:

Girl Scouts – Bench Donation

The girl scouts of Troop #71117 presented the trustees with their plan to earn their Bronze Award by raising money for a bench at the new Kari's PlayWorld at River Road Park. The girls who presented were Katie, Norah, Kendall, Keira, Addison, Audrey, Alaina, Lainey, Riley, and Reagan. The troop leaders are Karla Murphy and Sherilyn Kucharson. They are holding a fundraiser on April 13, 2021 with Moe's Barbeque Restaurant for family taco meal kits. Proceeds will go toward the new bench.

Monday, March 8,

21

SERVICE DEPARTMENT – NEW BUSINESS

Approval of Plans/Authorization to Bid: RS-BAI-V-2021

Mrs. Benza moved to authorize Resolution 03082021-A, ordering the Asphalt Resurfacing of Various Roads including Lake in the Woods Trail (TR-0702-AB), Misty Lake Glen (TR-0703-A), Birchbark Grove (TR-0704-A), Mohican Trail (TR-0705-A), Eaglewood Trail (TR-0793-A), and Beech Tree Lane (TR-0804-A), and per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the engineer’s office to advertise the project for competitive bidding with bids to be received by 10:00AM on March 26, 2021 and opened at 10:05AM on the same day at the Bainbridge Town Hall.

Mrs. O’Brien seconded the motion that passed unanimously.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Ms. Jennifer Moore from Kenston Community Education gave the report for the month of February 2021. She reported that they are doing very well considering all of the setbacks in 2020. All of their sports are continuing, but much of their programming has declined due to lack of instructors. They have hired back half of their staff and are very thankful for the numerous volunteers that have helped keep things running. They expect to be close to full capacity for programming within the next few months. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of February 2021. He reported that they are currently receiving bids for a new walking path at River Road Park. They are very excited that the playground, Kari’s PlayWorld, is completed and is now open to the public. They are getting a lot of visitors to the park because of it. Preparations and a date for the ribbon cutting will be announced soon. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of February 2021. She reported that the township received the annual payment of \$10,000.00 for the cell tower lease. Permanent appropriations have been completed and are on the agenda tonight for trustee approval. Both PILOT’s are getting their annual review and are being handled. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

Stepped Pay Grade Increase

Mrs. Benza made a motion to approve the stepped pay grade increase for Firefighter Shawn Roland to EMT-P Grade B with an hourly rate of \$25.16 beginning with the March 13, 2021 pay period per the recommendation of the fire chief.

Mrs. O’Brien seconded the motion that passed unanimously.

Monday, March 8,

21

Request to Hire Three Full-time Firefighters

Mrs. Benza made a motion to approve the addition of three full-time firefighters to the Bainbridge Township Fire Department from the current test list of six candidates, to increase the full-time staffing from 12 to 15 firefighters, per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Mutual Aid Agreements

Mrs. Benza made a motion to approve the agreements among Bainbridge Township, the Village of Chagrin Falls, Russell Township, and South Russell Village for (1) emergency road and street repair and maintenance assistance and for (2) reciprocal emergency management assistance and aid, which were reviewed by the Geauga County Prosecutor's Office, and go into effect when all parties have signed both agreements.

Mrs. O'Brien seconded the motion that passed unanimously.

Muirwood Court Easement

Mrs. Benza made a motion to approve Resolution 03082021-B, to abandon and extinguish any and all rights and privileges granted to Banbridge Township on the Muirwood Court easement for access and maintenance of private property drainage swales.

Mrs. O'Brien seconded the motion that passed unanimously.

Cleaning Contract

Mrs. Benza made a motion to award the bid for the township cleaning contract to MAT Cleaning in the amount of \$39,784.00 for a period of one-year effective April 5, 2021 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request to Declare Obsolete

Mrs. Benza made a motion to declare the following item obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- 2013 Ford Explorer VIN#1FM5K8AR9DGB71155

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete truck on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Monday, March 8,

21

Request to Declare Obsolete

Mrs. Benza made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- Weatherhead hose crimping machine and fittings

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete crimping machine and fittings on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

TOWN HALL – NEW BUSINESSHealth Care Renewal

Mrs. Benza made a motion to approve the 17.14% renewal increase with Medical Mutual for 2021 and change the deductible for the township to \$3,000 for an individual and \$6,000 for a family with no change to the deductible paid by the employees based on the February 18, 2021 presentation by Mr. Brian Feliciano of Oswald Companies, and to give the fiscal officer authority to sign the renewal documents. In addition, the renewal includes \$1,500.00 for the township to be used for wellness programs.

Mrs. O'Brien seconded the motion that was passed unanimously.

TOWN HALL - PENDING BUSINESSCell Tower Proposals

The trustees were in general agreement to remove this item from the agenda while they are waiting to determine whether to move forward with any proposals.

Town Hall Renovations

The trustees are looking at plans to renovate the zoning department office, but are waiting on an opinion for the Geauga County Prosecutor's Office and the Ohio Attorney General.

ZONING DEPARTMENT – NEW BUSINESSArchitectural Review Board

This was previously discussed at a Zoning Commission meeting. The trustees are looking at a sub-committee under the Zoning Commission, an Architectural Review Committee. Mr. Markley is unsure if this is the way to go. He asked that the other trustees research the issue further, and this will be discussed at a future meeting.

Monday, March 8,

21

FISCAL OFFICE - NEW BUSINESSPermanent Appropriations 2021

Mrs. Benza made a motion to approve the permanent appropriations for 2021 Resolution 03082021-C as submitted by the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Request to Accept Playground Donations

The trustees were in general agreement to accept the following donations totaling \$62,100.00 in accordance with ORC 505.261, and with extreme gratitude for the donations which will be used towards the proposed playground at River Road Park.

American Endowment Foundation -	
The Friedman Family	\$35,000.00
Isaac Tripp IV & Anne G. Tripp	\$25,000.00
Keri and Drew Purcell	\$500.00
Michael & Chrysanthi Weisburger	\$500.00
Nimbus Vapors	\$1,000.00
Stephanie Goodman	\$100.00

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Ullman Oil – December Invoices – Now and Then - \$5,101.20 (Roads)
2. Kenston Community Education – Annual Donation - \$11,395.00 (General)
3. Arms Trucking – Road Material - \$15,000.00 (Roads-MVL Tax)
4. Cerni Motors – Repairs for Plow Truck - \$2,531.81 (Roads)
5. Cenweld Corp. – Outfit Chevy Utility Truck - \$25,335.00 (Roads)
6. Compass Minerals America, Inc. – Salt Fill-up - \$30,000.00 (Roads – Permissive Tax)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoices

1. Littler – PT Fire Negotiations - \$950.00 (Fire)
2. Littler – FT Fire Negotiations - \$850.00 (Fire)
3. Littler – Labor and Employment - \$250.00 (General)
4. Compass Minerals America, Inc. – Salt Fill-up - \$49,179.80 (Roads)

BLANKET CERTIFICATE APPROVAL

Mrs. Benza made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificates

1. Parks – Advertising - \$2,000.00
2. Road & Bridge – Repairs & Maintenance - \$10,000.00

Monday, March 8,

21

FISCAL RESOLUTION APPROVAL

Mrs. Benza made a motion to approve Resolution 03082021-D as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of February 2021 – \$2,507.96

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated February 23, 2021 through March 8, 2021

The trustees examined and signed checks and invoices dated February 23, 2021 through March 8, 2021 of warrants #36388 through #36466 in the amount of \$130,181.33 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of February 2021, #29-2021 through #63-2021 in the amount of \$740,860.22 are attached to and become a permanent part of these minutes.

PUBLIC COMMENTS

None.

CORRESPONDENCE

1. Miller & Nusbaum: Ongoing issues of two abandoned homes at Stone Ridge Colony
2. Boy Scout Troop 102: Eagle Scout Court of Honor Ceremony
3. Geauga Soil and Water Conservation District: Tree Seedling Give-away
4. Geauga County Commissioners: Dept. of Water Resources -Waterline Connections

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:05 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____