

Monday, March 27,

17

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 27, 2017. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien was absent. Mr. Markley presided and called the meeting to order at 6:02 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:02 P.M. in order to go into executive session.

Chief LouAnn Metz was invited into the executive session at 6:02 P.M. and left at 7:00 P.M.

Mr. Phil Anders was invited into the executive session at 6:02 P.M. and left at 6:12 P.M.

Mr. Nate Liptak was invited into the executive session at 6:12 P.M. and left at 6:18 P.M.

Mr. Charles Bolt was invited into the executive session at 6:18 P.M. and left at 6:26 P.M.

Mr. Bill German was invited into the executive session at 6:26 P.M. and left at 6:33 P.M.

Mr. James Riley was invited into the executive session at 6:34 P.M. and left at 6:43 P.M.

Mr. Darrell Rose was invited into the executive session at 6:43 P.M. and left at 6:54 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their meeting at 7:06 P.M.

CHANGES TO THE AGENDA

Fire Department – New Business: Hiring of Full-Time Firefighters was moved up in the agenda.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' March 13, 2017 regular meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye. Motion carried.

Monday, March 27,

17

FIRE DEPARTMENT – OLD BUSINESSWage/Benefit Package for Full-time Firefighters

The trustees were in general agreement to provide wages and benefits to the full-time firefighters consistent with the rest of the township.

FIRE DEPARTMENT – NEW BUSINESSHiring of Full-time Firefighters

Mrs. Benza made a motion to approve the promotion of the six firefighters listed below to the position of Full-Time Firefighter at a salary of \$51,798.25 per year with a start date of April 1, 2017 per the recommendation of the fire chief.

1. Phillip Anders
2. Nathan Liptak
3. Charles Bolt
4. William German
5. James Riley
6. Darrell Rose

Mr. Markley seconded the motion that passed unanimously.

Promotion of Firefighters

Mrs. Benza made a motion to approve the promotions of the four firefighters listed below to the rank of Lieutenant with a pay increase of \$1.25 per hour with a start date of April 1, 2017 per the recommendation of the fire chief.

1. Mark Lewis
2. Michael Swigonski
3. Brian Harting
4. Mark Gless

Mr. Markley seconded the motion that passed unanimously.

PRESENTATIONS BY GUESTSMrs. Kathleen D'Angelo, Sapphire Creek Winery

Mrs. D'Angelo presented a short video showing her plans for her new event center. They are requesting a liquor license for the venue, which will potentially be open all days and nights including weekends.

Mr. Jason Lawenda, All Hands Culinary Services, Inc.

Mr. Lawenda explained that he has a food buggy business. He is asking the trustees to allow him to have his buggy at all township and KCE events for the 2017 season. He would like to donate a portion of his proceeds to various organizations: Historical Society, CVECA, Bainbridge Civic Club, and KCE. Mr. Markley read a memo from our properties manager, Mr. David Mitchell, where he asks the trustees to consider a number of issues when considering adding food trucks to township events. The trustees will take his memo into consideration when making a decision.

Monday, March 27,

17

DEPARTMENTAL REPORTSPOLICE DEPARTMENT

Chief Jon Bokovitz presented the Police Department report for the month of February, 2017. He reported that the department has been busy with DARE, the DARE graduation, and the KHS Career Day, and will soon be participating in "Your Life, Your Choice" for high school seniors. The complete report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Lou Ann Metz presented the Fire Department report for the month of February, 2017. She reported that the fire department was very busy after the last storm that went through the township. They were dealing with snapped power poles, downed power lines, and blocked roads. They also dealt with three gas leaks. The department is excited about its first ever Easter Egg Hunt on April 8, 2017. On April 7, 2017, there will be a Swearing-In ceremony for the new Captains, Lieutenants, and Full-Time Firefighters. Chief Metz also participated in the KHS Career Day. The complete report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the Zoning Department report for the month of February, 2017. She reported six new housing starts and \$2,950.00 in receipts. She also decided to continue keeping evening hours two days a month for the zoning department. The zoning commission will be meeting to make a decision regarding regulating or prohibiting medical marijuana businesses within the township. The complete report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSEmployee Resignation - Wasserman

Mrs. Benza made a motion to accept the resignation of Firefighter Ryan Wasserman effective immediately with gratitude for his service and based on the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

Employee Retirement - Miller

Mrs. Benza made a motion to accept the retirement of Firefighter Greg Miller effective immediately with gratitude for his 26 years of service and based on the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

Training Request – Chief Metz

Mrs. Benza made a motion to approve the training request for Chief LouAnn Metz to attend the SERB Academy in Columbus, OH on June 8 and 9, 2017 with a cost not to exceed \$500.00.

Mr. Markley seconded the motion that was passed unanimously.

Monday, March 27,

17

POLICE DEPARTMENT – NEW BUSINESS

Taser Purchase

Mrs. Benza made a motion to approve the purchase of ten new Taser units and accessories in the amount of \$12,891.20 from Vance's Law Enforcement per the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the Garland griddle top range obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the maintenance supervisor.

Mr. Markley seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete griddle top range on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the maintenance supervisor.

Mr. Markley seconded the motion that was passed unanimously.

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the set of oak cabinets obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the maintenance supervisor.

Mr. Markley seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete oak cabinets on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the maintenance supervisor.

Mr. Markley seconded the motion that was passed unanimously.

Employment of Public Employee

Mrs. Benza made a motion to approve the promotion of Mr. Tab Gordon to the position of full-time service worker at a rate of \$21.97 per hour with a start date of April 1, 2017 per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Cub Scout Storage

Mrs. Benza made a motion to approve the facility lease for storage space at Town Hall for Cub Scout Pack 102 as defined in the proposed contract conditional upon review by legal counsel.

Mr. Markley seconded the motion that passed unanimously.

Monday, March 27,

17

Post Office in Bainbridge – Town Hall Meeting

The trustees were in general agreement to hold a public forum to discuss the issues with our post office and request another local branch. They will be inviting Representative Dave Joyce, the Auburn Township Trustees, and the local postmasters from Cleveland and Chagrin Falls. Tentatively, this meeting is scheduled for May 1 or 2, 2017 at 6:00 P.M. at Town Hall in Bainbridge Township.

Land Bank

Mr. Markley reported that Geauga County Metropolitan Housing Authority may or may not be interested in parcels in the land bank. Mr. Markley will seek more information and report back to the trustees.

Liquor License Hearing – Sapphire Creek Winery & Gardens

Mrs. Benza made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Sapphire Creek Winery & Gardens, based on the recommendation of the police chief.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSSnyder /East Washington - Signal Timing Review

Mrs. Benza made a motion to request a review of the signal timing by the County Engineer's office at the light at the intersection of Snyder Road and E. Washington Street based on a letter and request by Ms. Lindsey Stuart, a Kenston High School student.

Mr. Markley seconded the motion that passed unanimously.

Gauga Soil and Water Conservation District – Membership Fee

Mrs. Benza made a motion to approve the invoice for the 2017 annual appropriation for the Geauga Soil and Water Conservation District in the amount of \$3,000.00.

Mr. Markley seconded the motion that passed unanimously.

Food Truck Request – All Hands Culinary

Mr. Markley made a motion to allow an exception to the prohibition stated in Resolution 11102014-A to permit All Hands Culinary Services, Inc. to sell their menu items at Bainbridge Township parks and events for the 2017 season based on the coordinated schedule with KCE and the conditions described in the presentation on March 27, 2017. Specific locations will require the input of township safety forces and service department.

Mrs. Benza seconded the motion that passed unanimously.

ZONING – NEW BUSINESSRequest to Declare Obsolete – Various Computer Equipment

Mrs. Benza made a motion to approve the request to declare obsolete the equipment listed below, in accordance with ORC 505.10, per the recommendation of the fire chief. The equipment will be recycled at the township's Clean-Up Days event, in accordance with ORC 505.10(A)(7).

- Dell Flat Panel Monitor
- Dell CPU Optiflex 755

Mr. Markley seconded the motion that passed unanimously.

Monday, March 27,

17

Request to Recycle – Various Computer Equipment

Mrs. Benza made a motion to approve the request to recycle the obsolete equipment at the township’s Clean-Up Days event, in accordance with ORC 505.10(A)(7).

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Purchase Order Approvals

Mrs. Benza made a motion to approve the purchase order list (Items 1 – 4) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Vance’s Law Enforcement – Ten Tasers/Accessories - \$12,891.20 (Police)
- 2. FireFly Equipment Sales, Inc. – Electric Pump - \$2,988.00 (Fire)
- 3. Geauga SWCD – 2017 Annual Appropriation - \$3,000.00 (General)
- 4. VanCuren – Stump Grinding - \$4,800.00 – (Roads)

Blanket Certificate Renewals

Mrs. Benza made a motion to approve the blanket certificates (Items 1-3) listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificates

- 1. Town Hall – Repairs & Maintenance - \$10,000.00
- 2. Roads – Repairs and Maintenance - \$15,000.00
- 3. Fire – Building - \$2,500.00

Checks Dated March 14, 2017 through March 27, 2017

The trustees examined and signed checks and invoices dated March 14, 2017 through March 27, 2017 consisting of warrants #26974 through #27058 in the amount of \$85,430.56.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None.

CORRESPONDENCE

- 1. Geauga County Planning Commission – Plat of Stoneridge of Geauga Subdivision
- 2. APWA – 2017 Public Works Expo at the Fairgrounds on May 24, 2017
- 3. Two letters from residents regarding the Geauga Lake Property

Monday, March 27,

17

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:55 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____