

Monday, March 22,

21

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 22, 2021. Those present were Trustees Mr. Jeffrey Markley and Mrs. Lorrie Benza and Fiscal Officer Mrs. Janice Sugarman. Mrs. Kristina O'Brien was absent. The meeting was also broadcast remotely through Zoom. Mr. Markley presided and called the meeting to order at 7:02 P.M. Everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' March 8, 2021 regular meeting and March 18, 2021 special meeting as written.

Mr. Markley seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

PRESENTATION: Fire Department – New Business

Employment of Full-time Firefighters

Mrs. Benza made a motion to promote Firefighters Brandon Cole and John Rudmann to the full-time position of Firefighter B with a starting salary of \$70,786.70 per year with a one-year probationary period effective March 27, 2021 based on the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Benza made a motion to promote Firefighter Vanessa Zelle to the full-time position of Firefighter F with a starting salary of \$57,035.80 per year with a one-year probationary period effective March 27, 2021 based on the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

SWEARING-IN

Firefighters Brandon Cole, Vanessa Zelle, and John Rudman were sworn in as full-time Bainbridge Township Firefighters by Fiscal Officer Janice Sugarman.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of February, 2021. She reported 124 calls for February; 82 were EMS calls. The department treated zero CoVid-19 patients in February. One-third of the department has been vaccinated. Open burn permits are available through the Lake County Health Department. See the Fire Department Facebook page or the township website for details. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of February, 2021. He reported that fraud offenses are up this month due to the rise in unemployment fraud. Traffic stops are also up. DARE graduation took place in February and was mostly virtual. Safety Town registration is open on the Bainbridge Township website. Lastly, he mentioned that the front entrance area of the police station is being renovated. The complete police report is attached to and becomes a permanent part of these minutes.

Monday, March 22,

21

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of February, 2021. She reported that they are preparing paperwork for the sign at the entrance to Lake-in-the -Woods similar to what took place last year with Timber Trails. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – OLD BUSINESSRescind March 18, 2021 MagneGrip Agreement Revision

Mrs. Benza made a motion to rescind the revision to the MagneGrip agreement that was approved at a special meeting on March 18, 2021 by the Board of Trustees. The original contract will stand as is.

Mr. Markley seconded the motion that passed unanimously.

FIRE DEPARTMENT – NEW BUSINESSTraining Request – Pitre

Mrs. Benza made a motion to approve the training request for Firefighter Jason Pitre to attend the Command and Control of Incident Operations training at the National Fire Academy in Emmitsburg, Maryland from August 14 - 21, 2021 at an estimated cost of \$480.00 with the use of a township fire vehicle per the recommendation of the fire chief and as specified in the training request.

Mr. Markley seconded the motion that passed unanimously.

Stepped Pay Grade Increases – Full-time Firefighters

Mrs. Benza made a motion to approve the stepped pay grade increases for the full-time firefighters as outlined in the memo dated March 17, 2021 effective April 10, 2021, in accordance with the collective bargaining agreement, and per the recommendation of the fire chief. The memo is attached to and becomes a permanent part of these minutes.

Mr. Markley seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSCamera System Approval

The trustees were in general agreement to move forward with negotiating a contract with the Flock Group, Inc. for the lease of two license plate reader cameras at a total per year of \$5,500.00 and ask for guidance with the Geauga County Prosecutor's Office per the recommendation of the police chief.

SERVICE DEPARTMENT – NEW BUSINESSAnnual Township Highway Mileage Certification

Mrs. Benza made a motion to certify in writing to the Director of the Ohio Department of Transportation that Bainbridge Township is responsible for maintaining 84.538 miles of public roads as of December 31, 2020. This reflects a change from 2019 of .410 miles.

Mr. Markley seconded the motion that passed unanimously.

Monday, March 22,

21

CRWP Contract for Smith Creek Restoration

Mrs. Benza made a motion to approve the agreement between Chagrin River Watershed Partners and Bainbridge Township for the Smith Creek Restoration at Centerville Mills Park and allow Mrs. Benza to sign the agreement that has been reviewed by legal counsel.

Mr. Markley seconded the motion that passed unanimously.

ODOT Winter Salt Contract

Mrs. Benza made a motion to approve Resolution 03222021-A authorizing participation in the ODOT Road Salt Contracts awarded in 2021 per the recommendation of the road superintendent.

Mr. Markley seconded the motion that passed unanimously.

Cemetery Deed - Huckabee

Mrs. Benza made a motion to grant a cemetery deed #608 for one grave in the amount of \$750.00 to Eddie Huckabee of 7223 Rocker Ave., Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 13E, Lot No. 57, Grave 4. Mr. John Yost and Mr. Maximus Yost attested to their signatures.

Cemetery Deed - Sauerteig

Mrs. Benza made a motion to grant a cemetery deed #609 for one grave in the amount of \$750.00 to Lila I. Sauerteig of 8754 Lake Forest Trl., Chagrin Falls, OH 44023.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 11, Lot No. 14, Grave 5. Mr. John Yost and Mr. Maximus Yost attested to their signatures.

TOWN HALL – NEW BUSINESS

Request for TREX Transfer

Mrs. Benza made a motion to approve the request by Pizzeria DiLauro LLC for a TREX economic development transfer for liquor license and authorize the chair to sign the application.

Mr. Markley seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Request List

1. Lake Erie Construction Company – Guardrail Repair - \$3,385.00 (Roads)
2. Kokosing Materials – Road Materials - \$70,000.00 (Roads)
3. VanCuren Services – Tree Removal Snake Hill - \$24,900.00 (Roads)

Monday, March 22,

21

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoice List

- 1. Taft – Geauga Lake Development - \$1,325.00 (General)
- 2. Compass Minerals America, Inc. – Salt Fill-up - \$19,553.97 (Roads)

Checks Dated March 9, 2021 through March 22, 2021

The trustees examined and signed checks and invoices from March 9, 2021 through March 22, 2021 consisting of warrants #36467 through #36571 in the amount of \$152,082.37.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. Geauga Trumbull Solid Waste Management District – 2021 Litter Clean-up Flyer
- 2. Geauga County Commissioners – Haskins Road/E. Washington Road Traffic Signal Approval and Resolution

PUBLIC INTERACTION

Mr. Maximus Yost of 18145 Rolling Brook Drive asked about a 319 grant. The trustees explained that it is an environmental grant and gave examples of past uses.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:09 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____