

Monday, February 8,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 8, 2021. The meeting was also broadcast remotely through Zoom. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:0 P.M. in order to go into executive session.

Chief Lou Ann Metz and Assistant Chief Bill Lovell were invited into executive session at 6:00 P.M. and left at 7:01 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:06 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Remove February 4, 2021 Special Meeting minutes approval.

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' January 25, 2021 regular meeting and the January 28, 2021 special meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

PRESENTATION: Brian Feliciano and Kim Klefman, Oswald Companies

Health Care Renewal

Mr. Feliciano presented the health care renewal and options from Medical Mutual for Bainbridge Township for 2021 to the trustees. He also discussed the renewal options for dental and vision through Guardian. There will be a Health Care Committee meeting scheduled in the near future to review the township's renewal with the employees.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly from Kenston Community Education gave the report for the month of January 2021. She reported that KCE is a bit behind in their budget, but they expect things to pick up when spring outdoor sports begin. They are still having issues finding instructors for some of their programming. Justin Yates is the new KCE rep for Auburn Township, and there will be a new rep for Kenston schools in the near future. The township should receive the KCE annual invoice by the end of the month. The complete report is attached to and becomes a permanent part of these minutes.

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SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of January 2021. The renovation of the Burns-Lindow building is almost complete. The River Road Park playground has been installed. The parks department is waiting on a final walk-through. When the instructional signage arrives and is placed, the playground will open. The recycling center will be expanding. The township is hopeful to receive a grant to help with the expansion. The walking path at River Road Park has been specified, and that project will go out to bid this year. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the year 2020 and the month of January 2021. The general fund balance is \$2,309,036.75 as of January 31, 2021. Mrs. Sugarman reported that the \$2,000.00 NOPEC Community Sponsorship Grant was approved and received by the Bainbridge Civic Club to be used for community events in the township. The NOPEC NEC grant will be accepted tonight in the amount of \$30,500.00 to be used towards energy efficient projects in the township. The township received the \$2,500.00 Go Green Community Grant money for the recycling center cameras. In addition, the fiscal office has closed the books on 2020, and the media has been notified that the financials are in the fiscal office for review. Two more River Road Park playground donations have been received for a total of \$63,884.00 raised from the community towards the new playground. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest for Tuition Reimbursement – Lt. Riley

Mrs. Benza made a motion to approve the tuition reimbursement request from Lt. James Riley for the Ohio Fire Executive Program through the Ohio Fire Chief's Association in the amount of \$9,500.00 plus potential travel expenses beginning June 7, 2021 and finishing on June 9, 2023 as outlined in the Bainbridge Township the Personnel Policy Manual and per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Tuition Reimbursement – Pitre

Mrs. Benza made a motion to approve the tuition reimbursement request from Firefighter Jason Pitre for the Fire Administration Degree Program through Columbia Southern University in the amount of \$8,460.00 as outlined in the Bainbridge Township the Personnel Policy Manual and per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSMuirwood Court Easement

The trustees were in general agreement to have Mr. Stanek send the resolution and memorandum to the Geauga County Prosecutor for review.

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TOWN HALL – OLD BUSINESSGeauga County Water Resources Waterline Issues and Questions

After much discussion, the trustees were in general agreement to ask the Geauga County Prosecutor for an opinion on how the proposed waterline will affect large lot zoning and to set a meeting with the director of Water Resources, Mr. Steve Oluic.

TOWN HALL – NEW BUSINESSNOPEC NEC Grant 2021

Mrs. Benza made a motion to approve Bainbridge Township Resolution 02082021-A, finding it to be in the best interest of the township to accept the NOPEC NEC 2021 grant in the amount of \$30,050.00, which has been reviewed by legal counsel, and to allow the chair to sign the resolution.

Mrs. O'Brien seconded the motion that passed unanimously.

Guardian Renewal

Mrs. Benza made a motion to renew the Guardian dental and vision insurance for 24 months at a 0% increase through 2023 as outlined in the January 2021 proposal.

Mrs. O'Brien seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSRequest to Declare Obsolete

Mrs. Benza made a motion to declare the zoning items listed on the memo dated February 2, 2021 obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the zoning inspector.

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of five of the obsolete items on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the zoning inspector.

- 3M overhead projector
- Phillips Voice Tracker Recorder
- Philips Docking Station/Charger
- Brother EM-630 Electric Typewriter
- Seven boxes – Floppy Disks

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to Dispose of Property

Mrs. Benza made a motion to approve the disposal of the remainder of the obsolete items in accordance with ORC 505.10, per the recommendation of the zoning inspector.

Mrs. O'Brien seconded the motion that was passed unanimously.

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FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Littler – Negotiations - \$4,400.00 (Fire)
2. Hall Public Safety – Equip 4 New Cruisers - \$67,310.28 (Police)
3. Ohio Bureau of Workers Compensation – 2020 True-Up - \$6,091.00 (All)
4. VanCuren Services – Tree Removal for Storm Damage - \$3,500.00 (Roads)
5. VanCuren Services – Tree Removal - \$10,000.00 (Roads)
6. Chagrin Valley Paving – Settler's Parking Lot - \$42,957.00 (General)
7. Chagrin Valley Auto Parts – Bosch HD Scan Tool - \$8,075.24 (Roads)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoices

1. Singerman Mills – Signature Square - \$2,652.00 (General)
2. Singerman Mills – Development 2020 – 988.00 (General)
3. Littler – Employment Advice/Retainer - \$250.00 (General)
4. K-Tech Specialty Coating – Beet Heat Concentrate - \$6,562.11 (Roads)
5. Compass Minerals America, Inc. – Salt Fill-up - \$60,906.55 (Roads)
6. Compass Minerals America, Inc. – Salt Fill-up - \$65,985.11 (Roads)

FISCAL RESOLUTION APPROVAL

Mrs. Benza made a motion to approve Resolution 02082021-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of January 2021 – \$5,401.76

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated January 26, 2021 through February 8, 2021

The trustees examined and signed checks and invoices dated January 26, 2021 through February 8, 2021 of warrants #36220 through #36328 in the amount of \$90,214.39 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of January 2021, #1-2021 through #37-2021 in the amount of \$674,298.03 are attached to and become a permanent part of these minutes.

PUBLIC COMMENTS

None.

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CORRESPONDENCE

- 1. Diversified Gas & Oil – Breech in personal information notification
- 2. Geauga Growth Partnership – Sponsorship Information
- 3. Miller & Nusbaum – Abandoned homes

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:58 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Cash Summary by Fund

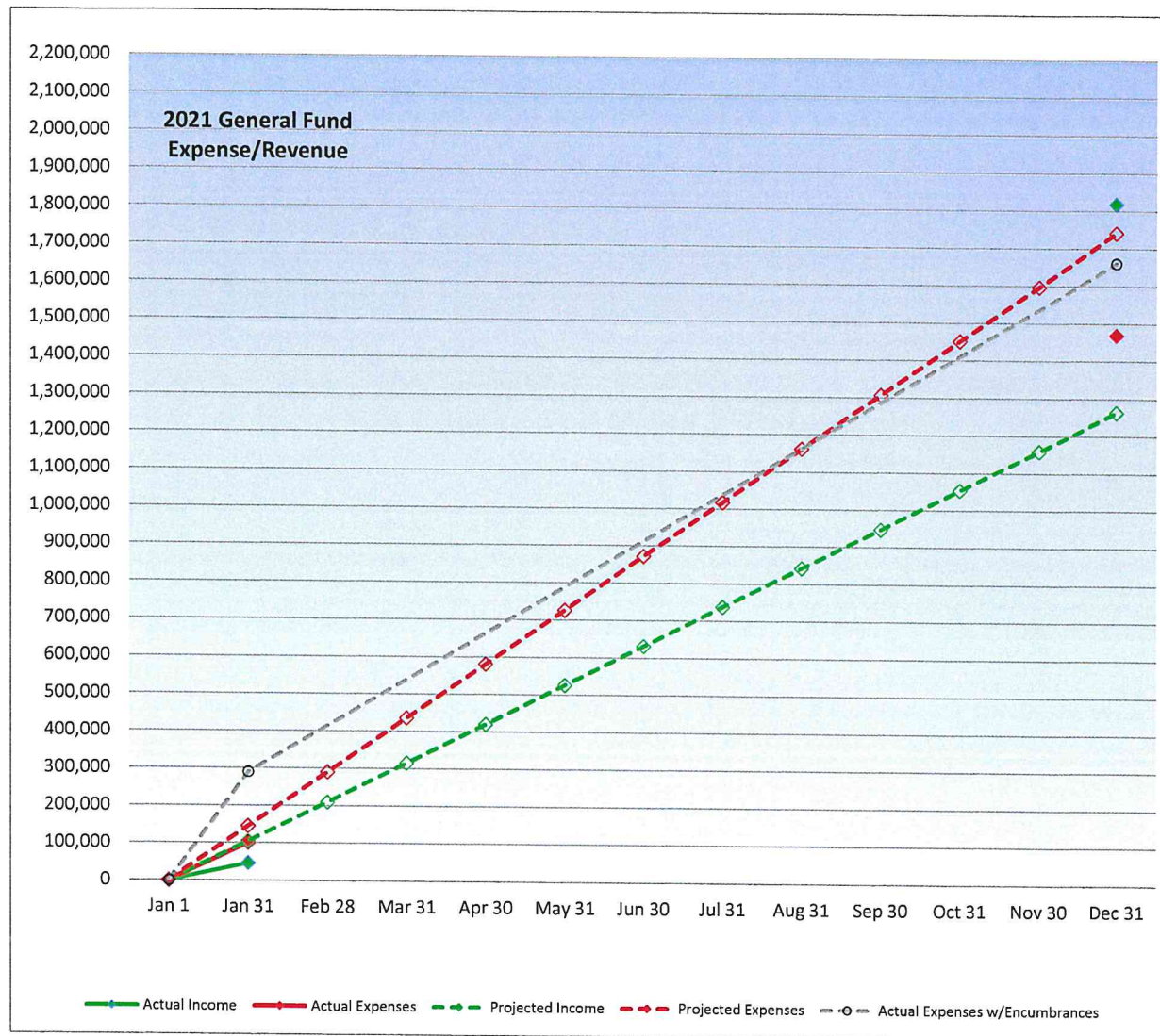
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January 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 1/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$2,360,472.01	\$0.00	\$46,032.01	\$0.00	\$0.00	\$2,406,504.02	\$97,467.27	\$0.00	\$0.00	\$2,309,036.75	\$0.00	\$2,309,036.75
2011	Motor Vehicle License Tax	\$106,289.68	\$0.00	\$2,312.07	\$0.00	\$0.00	\$108,601.75	\$0.00	\$0.00	\$0.00	\$108,601.75	\$0.00	\$108,601.75
2021	Gasoline Tax	\$303,978.70	\$0.00	\$18,884.62	\$0.00	\$0.00	\$322,863.32	\$0.00	\$0.00	\$0.00	\$322,863.32	\$0.00	\$322,863.32
2031	Road and Bridge	\$2,783,919.59	\$0.00	\$54,941.88	\$0.00	\$0.00	\$2,838,861.47	\$143,806.87	\$0.00	\$0.00	\$2,695,054.60	\$0.00	\$2,695,054.60
2041	Cemetery	\$145,388.43	\$0.00	\$1,000.00	\$0.00	\$0.00	\$146,388.43	\$67,392.25	\$0.00	\$0.00	\$78,996.18	\$0.00	\$78,996.18
2081	Police District	\$4,440,533.39	\$0.00	\$115,148.25	\$0.00	\$0.00	\$4,555,681.64	\$251,758.49	\$0.00	\$0.00	\$4,303,923.15	\$0.00	\$4,303,923.15
2191	SPECIAL LEVY-FIRE	\$4,238,333.76	\$0.00	\$40,323.02	\$0.00	\$0.00	\$4,278,656.78	\$264,192.46	\$0.00	\$0.00	\$4,014,464.32	\$0.00	\$4,014,464.32
2231	Permissive Motor Vehicle License Tax	\$59,283.58	\$0.00	\$3,321.29	\$0.00	\$0.00	\$62,604.87	\$0.00	\$0.00	\$0.00	\$62,604.87	\$0.00	\$62,604.87
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,072,065.85	\$0.00	\$906.04	\$0.00	\$0.00	\$1,072,971.89	\$5,074.98	\$0.00	\$0.00	\$1,067,896.91	\$0.00	\$1,067,896.91
2401	LIGHTING ASSESSMENT	\$1,258.45	\$0.00	\$0.00	\$0.00	\$0.00	\$1,258.45	\$0.00	\$0.00	\$0.00	\$1,258.45	\$0.00	\$1,258.45
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$25,639.60	\$0.00	\$0.00	\$0.00	\$0.00	\$25,639.60	\$0.00	\$0.00	\$0.00	\$25,639.60	\$0.00	\$25,639.60
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,424,542.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,424,542.74	\$0.00	\$0.00	\$0.00	\$1,424,542.74	\$0.00	\$1,424,542.74
3102	General (Bond) (Note) Retirement	\$2,097,550.10	\$0.00	\$0.00	\$0.00	\$0.00	\$2,097,550.10	\$0.00	\$0.00	\$0.00	\$2,097,550.10	\$0.00	\$2,097,550.10
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$622.99	\$0.00	\$0.02	\$0.00	\$0.00	\$623.01	\$0.00	\$0.00	\$0.00	\$623.01	\$0.00	\$623.01
4952	Permanent	\$1,165.94	\$0.00	\$0.06	\$0.00	\$0.00	\$1,166.00	\$0.00	\$0.00	\$0.00	\$1,166.00	\$0.00	\$1,166.00
4953	Permanent	\$152.76	\$0.00	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.96	\$0.00	\$0.01	\$0.00	\$0.00	\$326.97	\$0.00	\$0.00	\$0.00	\$326.97	\$0.00	\$326.97
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,334,940.78	\$0.00	\$282,869.27	\$0.00	\$0.00	\$19,617,810.05	\$829,692.32	\$0.00	\$0.00	\$18,788,117.73	\$0.00	\$18,788,117.73

Last reconciled to bank: 12/31/2020 – Total other adjusting factors: \$0.00

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,360,472
Projected Income	1,263,978
Projected Expenses	1,742,534
Projected Income minus Projected Expenses	(478,556)
Projected General Fund Year End Balance	1,881,916

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2021 General Fund Status</u>		<u>Year to Date:</u>	<u>1/31/2021</u>
Beginning of Year Balance			2,360,472.01
Year to Date Income	46,032.01		
Year to Date Expenses	100,070.02		
	Net		-54,038.01
Year to Date Balance			2,306,434.00
Open Purchase Orders/Encumbrances:			190,710.95
Year to Date Balance w/Encumbrances			2,115,723.05

<u>General Fund - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		8%	
<u>Income</u>			
Projected Annual Income	1,263,978.00		
Actual Year to Date Income	46,032.01	4%	
<u>Expenses</u>			
Projected Annual Expenses	1,742,533.55		
Actual Year to Date Expenses	100,070.02	6%	
YTD Expenses w/Encumbrances	290,780.97	17%	
<u>Projected Year End Balance</u>	1,881,916.46		

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2021 Road Funds Status</u>		<u>Year to Date:</u>	<u>1/31/2021</u>
Beginning of Year Balance			3,253,471.55
Year to Date Income	79,459.86		
Year to Date Expenses	146,661.09		
	Net		-67,201.23
Year to Date Balance			3,186,270.32
Open Purchase Orders/Encumbrances:			966,775.43
Year to Date Balance w/Encumbrances			2,219,494.89

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			8%
<u>Income</u>			
Projected Annual Income	3,390,635.93		
Actual Year to Date	79,459.86		2%
<u>Expenses</u>			
Projected Annual Expenses	2,467,000.00		
Actual Year to Date	146,661.09		6%
YTD w/Encumbrances	1,113,436.52		45%
<u>Projected Year End Balance</u>	4,177,107.48		

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2021 Police Funds Status</u>		<u>Year to Date:</u>	<u>1/31/2021</u>
Beginning of Year Balance			4,466,788.91
Year to Date Income	115,148.25		
Year to Date Expenses	258,050.63		
	Net		-142,902.38
Year to Date Balance			4,323,886.53
Open Purchase Orders/Encumbrances:			677,086.41
Year to Date Balance w/Encumbrances			3,646,800.12

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			8%
<u>Income</u>			
Projected Annual Income	3,837,906.95		
Actual Year to Date	115,148.25		3%
<u>Expenses</u>			
Projected Annual Expenses	4,529,200.00		
Actual Year to Date	258,050.63		6%
YTD w/Encumbrances	935,137.04		21%
<u>Projected Year End Balance</u>	3,775,495.86		

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2021 Fire Funds Status		Year to Date:	1/31/2021
Beginning of Year Balance			4,238,333.76
Year to Date Income	40,323.02		
Year to Date Expenses	268,368.38		
Net			-228,045.36
Year to Date Balance			4,010,288.40
Open Purchase Orders/Encumbrances:			1,817,183.53
Year to Date Balance w/Encumbrances			2,193,104.87

Fire Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report		8%	
Income			
Projected Annual Income	2,337,395.00		
Actual Year to Date	40,323.02	2%	
Expenses			
Projected Annual Expenses	3,457,500.00		
Actual Year to Date	268,368.38	8%	
YTD w/Encumbrances	2,085,551.91	60%	
Projected Year End Balance	3,118,228.76		

2021 EMS Funds Status		Year to Date:	1/31/2021
Beginning of Year Balance			1,072,065.85
Year to Date Income	16,175.63		
Year to Date Expenses	5,074.98		
Net			11,100.65
Year to Date Balance			1,083,166.50
Open Purchase Orders/Encumbrances:			122,847.01
Year to Date Balance w/Encumbrances			960,319.49

EMS Funds - Comparison: Actual to Projected Annual Budget			
Percentage of Fiscal Year reflected in this report		8%	
Income			
Projected Annual Income	360,000.00		
Actual Year to Date	16,175.63	4%	
Expenses			
Projected Annual Expenses	472,500.00		
Actual Year to Date	5,074.98	1%	
YTD w/Encumbrances	127,921.99	27%	
Projected Year End Balance	959,565.85		

Cash Summary by Fund

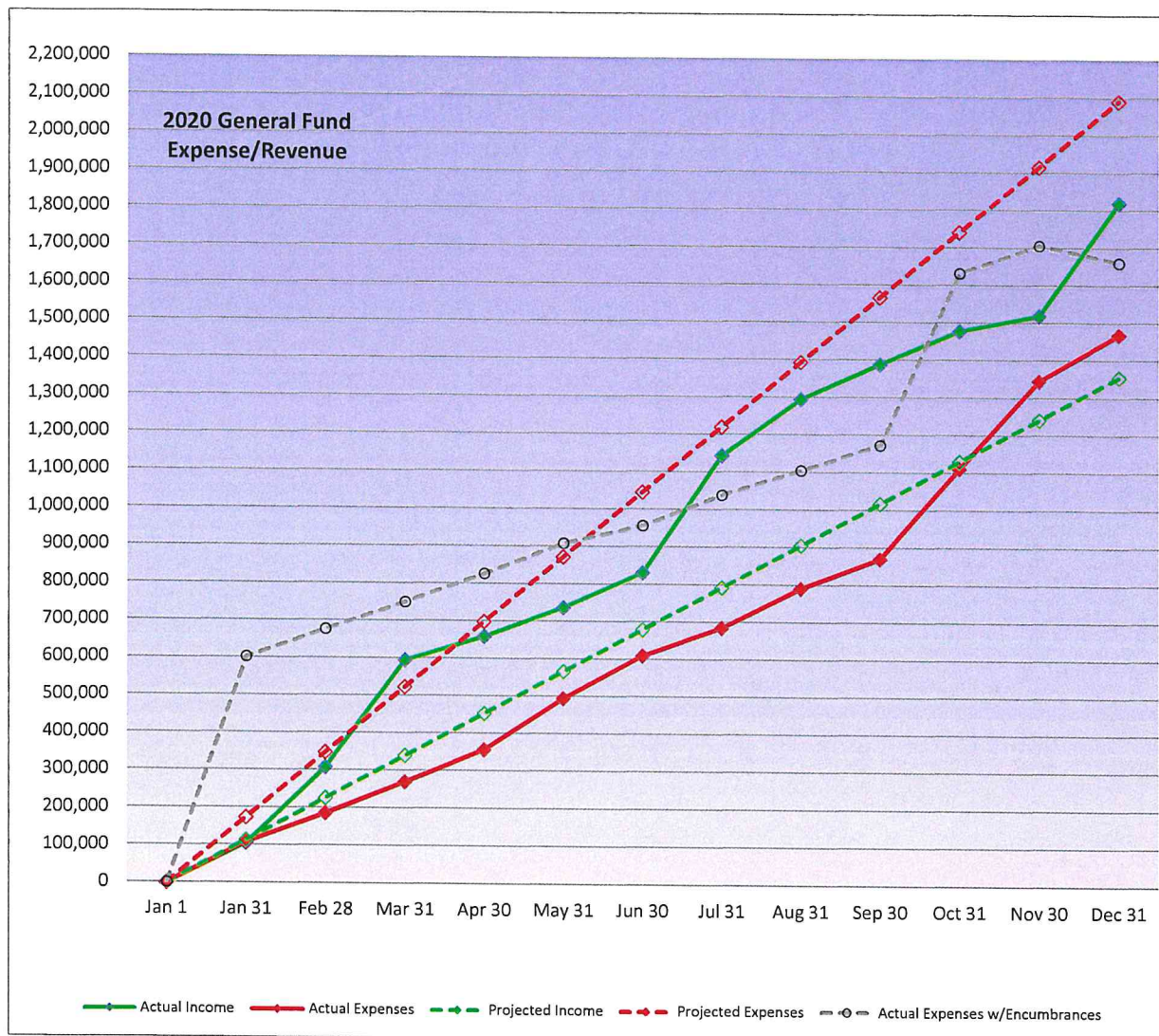
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Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$2,010,598.53	\$200.00	\$1,819,416.44	\$0.00	\$0.00	\$3,830,214.97	\$1,327,479.85	\$142,263.11	\$0.00	\$2,360,472.01	\$0.00	\$2,360,472.01
2011	Motor Vehicle License Tax	\$103,841.03	\$0.00	\$32,448.65	\$0.00	\$0.00	\$136,289.68	\$30,000.00	\$0.00	\$0.00	\$106,289.68	\$0.00	\$106,289.68
2021	Gasoline Tax	\$180,668.93	\$0.00	\$248,764.42	\$0.00	\$0.00	\$429,433.35	\$125,454.65	\$0.00	\$0.00	\$303,978.70	\$0.00	\$303,978.70
2031	Road and Bridge	\$2,732,584.16	\$22,383.00	\$3,464,705.76	\$42,263.11	\$0.00	\$6,261,936.03	\$3,478,016.44	\$0.00	\$0.00	\$2,783,919.59	\$0.00	\$2,783,919.59
2041	Cemetery	\$57,631.36	\$0.00	\$32,250.00	\$100,000.00	\$0.00	\$189,881.36	\$44,492.93	\$0.00	\$0.00	\$145,388.43	\$0.00	\$145,388.43
2081	Police District	\$3,768,341.45	\$0.00	\$4,176,974.81	\$0.00	\$0.00	\$7,945,316.26	\$3,504,782.87	\$0.00	\$0.00	\$4,440,533.39	\$0.00	\$4,440,533.39
2191	SPECIAL LEVY-FIRE	\$4,351,324.89	-\$22,294.00	\$2,562,176.51	\$0.00	\$0.00	\$6,891,207.40	\$2,652,873.64	\$0.00	\$0.00	\$4,238,333.76	\$0.00	\$4,238,333.76
2231	Permissive Motor Vehicle License Tax	\$37,742.50	\$0.00	\$41,541.08	\$0.00	\$0.00	\$79,283.58	\$20,000.00	\$0.00	\$0.00	\$59,283.58	\$0.00	\$59,283.58
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,010,948.24	\$81.95	\$374,411.13	\$0.00	\$0.00	\$1,385,441.32	\$313,375.47	\$0.00	\$0.00	\$1,072,065.85	\$0.00	\$1,072,065.85
2401	LIGHTING ASSESSMENT	\$628.61	\$0.00	\$9,028.91	\$0.00	\$0.00	\$9,657.52	\$8,399.07	\$0.00	\$0.00	\$1,258.45	\$0.00	\$1,258.45
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$26,223.64	\$0.00	\$0.00	\$0.00	\$0.00	\$26,223.64	\$584.04	\$0.00	\$0.00	\$25,639.60	\$0.00	\$25,639.60
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2906	HHS Stimulus Revenue	\$0.00	\$0.00	\$13,126.06	\$0.00	\$0.00	\$13,126.06	\$13,126.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2907	Local Coronavirus Relief Fund (LCRF)	\$0.00	\$0.00	\$586,370.39	\$0.00	\$0.00	\$586,370.39	\$586,370.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$1,747,942.74	\$0.00	\$0.00	\$0.00	\$0.00	\$1,747,942.74	\$323,400.00	\$0.00	\$0.00	\$1,424,542.74	\$0.00	\$1,424,542.74
3102	General (Bond) (Note) Retirement	\$2,251,675.30	\$0.00	\$1,807,047.73	\$0.00	\$0.00	\$4,058,723.03	\$1,961,172.93	\$0.00	\$0.00	\$2,097,550.10	\$0.00	\$2,097,550.10
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4905	Public Improvement TIF #1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4906	Public Improvement TIF #2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4907	Public Improvement TIF #3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$622.37	\$0.00	\$0.62	\$0.00	\$0.00	\$622.99	\$0.00	\$0.00	\$0.00	\$622.99	\$0.00	\$622.99
4952	Permanent	\$1,164.53	\$0.00	\$1.41	\$0.00	\$0.00	\$1,165.94	\$0.00	\$0.00	\$0.00	\$1,165.94	\$0.00	\$1,165.94
4953	Permanent	\$152.64	\$0.00	\$0.12	\$0.00	\$0.00	\$152.76	\$0.00	\$0.00	\$0.00	\$152.76	\$0.00	\$152.76
4954	Permanent	\$326.66	\$0.00	\$0.30	\$0.00	\$0.00	\$326.96	\$0.00	\$0.00	\$0.00	\$326.96	\$0.00	\$326.96
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,555,833.83	\$370.95	\$15,168,264.34	\$142,263.11	\$0.00	\$33,866,732.23	\$14,389,528.34	\$142,263.11	\$0.00	\$19,334,940.78	\$0.00	\$19,334,940.78

Last reconciled to bank: 12/31/2020 – Total other adjusting factors: \$0.00

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	2,010,599
Projected Income	1,354,934
Projected Expenses	2,091,334
Projected Income minus Projected Expenses	(736,400)
Projected General Fund Year End Balance	1,274,199

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expenses.

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

Revision: 2017-6/13

Financial Status Reports

Page 1 of 4

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 General Fund Status</u>		<u>Year to Date: 12/31/2020</u>
Beginning of Year Balance		2,010,598.53
Year to Date Income	1,819,616.44	
Year to Date Expenses	1,469,742.96	
	Net	349,873.48
Year to Date Balance		2,360,472.01
Open Purchase Orders/Encumbrances:		190,710.95
Year to Date Balance w/Encumbrances		2,169,761.06

<u>General Fund - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		100%	
<u>Income</u>			
Projected Annual Income	1,354,934.27		
Actual Year to Date Income	1,819,616.44	134%	
<u>Expenses</u>			
Projected Annual Expenses	2,091,333.94		
Actual Year to Date Expenses	1,469,742.96	70%	
YTD Expenses w/Encumbrances	1,660,453.91	79%	
<u>Projected Year End Balance</u>	1,274,198.86		

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 Road Funds Status</u>		<u>Year to Date: 12/31/2020</u>
Beginning of Year Balance		3,077,219.62
Year to Date Income	3,829,723.02	
Year to Date Expenses	3,653,471.09	
	Net	176,251.93
Year to Date Balance		3,253,471.55
Open Purchase Orders/Encumbrances:		195,195.50
Year to Date Balance w/Encumbrances		3,058,276.05

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report			100%
<u>Income</u>			
Projected Annual Income	3,492,572.00		
Actual Year to Date	3,829,723.02		110%
<u>Expenses</u>			
Projected Annual Expenses	4,627,500.00		
Actual Year to Date	3,653,471.09		79%
YTD w/Encumbrances	3,848,666.59		83%
<u>Projected Year End Balance</u>	1,942,291.62		

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 Police Funds Status</u>		<u>Year to Date: 12/31/2020</u>
Beginning of Year Balance		3,795,181.01
Year to Date Income	4,176,974.81	
Year to Date Expenses	3,505,366.91	
	Net	671,607.90
Year to Date Balance		4,466,788.91
Open Purchase Orders/Encumbrances:		67,624.06
Year to Date Balance w/Encumbrances		4,399,164.85

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		100%	
<u>Income</u>			
Projected Annual Income	3,959,104.00		
Actual Year to Date	4,176,974.81	106%	
<u>Expenses</u>			
Projected Annual Expenses	5,017,000.00		
Actual Year to Date	3,505,366.91	70%	
YTD w/Encumbrances	3,572,990.97	71%	
<u>Projected Year End Balance</u>	2,737,285.01		

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports
(Status of UAN code 2191 and 2281 - Fire Fund)

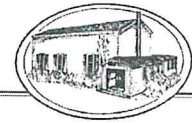
NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2020 Fire Funds Status</u>		<u>Year to Date: 12/31/2020</u>
Beginning of Year Balance		4,328,941.89
Year to Date Income	2,562,265.51	
Year to Date Expenses	2,652,873.64	
Net		-90,608.13
Year to Date Balance		4,238,333.76
Open Purchase Orders/Encumbrances:		1,474,831.95
Year to Date Balance w/Encumbrances		2,763,501.81

<u>Fire Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		100%
<u>Income</u>		
Projected Annual Income	2,411,209.00	
Actual Year to Date	2,562,265.51	106%
<u>Expenses</u>		
Projected Annual Expenses	3,457,000.00	
Actual Year to Date	2,652,873.64	77%
YTD w/Encumbrances	4,127,705.59	119%
<u>Projected Year End Balance</u>	3,283,150.89	

<u>2020 EMS Funds Status</u>		<u>Year to Date: 12/31/2020</u>
Beginning of Year Balance		1,010,948.24
Year to Date Income	374,493.08	
Year to Date Expenses	313,375.47	
Net		61,117.61
Year to Date Balance		1,072,065.85
Open Purchase Orders/Encumbrances:		8,321.99
Year to Date Balance w/Encumbrances		1,063,743.86

<u>EMS Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		100%
<u>Income</u>		
Projected Annual Income	360,000.00	
Actual Year to Date	374,493.08	104%
<u>Expenses</u>		
Projected Annual Expenses	539,000.00	
Actual Year to Date	313,375.47	58%
YTD w/Encumbrances	321,697.46	60%
<u>Projected Year End Balance</u>	831,948.24	



Service Department Report January 2021

Parks/Properties Projects:

Town Hall Campus:

- Removed Holiday decorations, cleaned and stored
- Met with architects to discuss town hall remodeling project
- Modifications to kitchen area in fiscal office
- 2 days cleaning out town hall basement (accumulated clutter)

Burns-Lindow:

- Removed old kitchen cabinets, reset waterline and drains to center under window
- Completed storage closet
- Painted entrance and textured ceiling
- Installed new lights, fan and baseboard heating
- Painted kitchen, fixed floor under cabinets

River Road Park:

- Contractor started install of playground. Posted notice to keep out until fall protection is installed and equipment is certified. Hauled away spoils.
- Snow and ice maintenance
- Removed dumpsters and enclosure
- Worked with Engineer on specifications for walking path

Settlers Park:

- Obtained quotes for parking lot
- Maintained path for dog walkers
- Completed additional application for recycle center pad expansion
- Removed fence and started prepping site

Centerville Mills Park:

- Snow and ice maintenance
- Cleaned out storage cabinets

Lakeside:

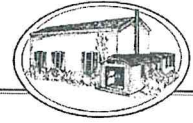
- Backfilling new parking lot, installed catch basin
- Ordered, received, and installed new lake signage

Dog Park:

- Winter park maintenance

Cemetery

- Continued backfilling road when time permits
- Remove sandstone, plant stock and graded around receiving vault
- 1 full burial



Service Department Report January 2021

Other:

- Continued planning clean-up days
- Secured dates for potential 4th of July Celebration
- Completed camera upgrade at recycle center and associated grant follow-up documents

Road Maintenance:

- Snow and ice operations- 12 days
- Roadside tree work- 2 days
- Hauled away excess wood chips
- Hauled and stock piled topsoil for spring work projects
- Cold patched potholes- 6 days
- Mailbox repair- 2 days
- Catch basin repair- 3 days
- Cleaned out garage drains
- Chipped Christmas trees

Road Projects:

- Continued to work on 2021/2022 projects with Geauga County Engineers

Kenston Community Education

PROFIT AND LOSS

September 1, 2020 - January 21, 2021

	TOTAL		
	SEP 1, 2020 - JAN 21, 2021	SEP 1, 2019 - JAN 21, 2020 (PY)	% CHANGE
Income			
4000 Registration Income			
4005 Registration Acct. Credit	-11,820.67	-1,487.25	-694.80 %
4006 Gift Cards		100.00	-100.00 %
4010 Community Ed Registrations	75,535.97	127,941.84	-40.96 %
4012 Coupons/Gift Certs		-120.00	100.00 %
Total 4010 Community Ed Registrations	75,535.97	127,821.84	-40.91 %
4020 Sports Registration Income	104,467.09	119,657.55	-12.69 %
4024 Fundraising	432.13	8,075.22	-94.65 %
4026 Cheers for Beers		13,871.72	-100.00 %
4027 Concession Income	534.28	9,379.31	-94.30 %
Total 4020 Sports Registration Income	105,433.50	150,983.80	-30.17 %
4030 KCE Participation Income	9,813.19	689.25	1,323.75 %
Total 4000 Registration Income	178,961.99	278,107.64	-35.65 %
4040 Uniform Income	4,340.00		
4100 Marketing Income		200.00	-100.00 %
4101 Brochure Ads		2,720.00	-100.00 %
4102 Sponsorships		250.00	-100.00 %
4102.1 Basketball Sponsorship	3,550.00	200.00	1,675.00 %
4102.10 .10 Lacrosse Sponsorship-Incom	1,500.00		
4102.4 Soccer Sponsorship	500.00	250.00	100.00 %
Total 4102 Sponsorships	5,550.00	700.00	692.86 %
Total 4100 Marketing Income	5,550.00	3,620.00	53.31 %
4411 Stadium Field Rental Income	1,237.50	1,100.00	12.50 %
4901 Merchant Convenience Fee	6,114.91	6,506.00	-6.01 %
Services	585.00	370.00	58.11 %
Total Income	\$196,789.40	\$289,703.64	-32.07 %
GROSS PROFIT	\$196,789.40	\$289,703.64	-32.07 %
Expenses			
5300 KCE office overhead			
5301 Copier Lease	1,254.12	1,091.50	14.90 %
5302 Postage	189.34	279.34	-32.22 %
5303 Phone	716.88	1,052.52	-31.89 %
5304 Office Supplies	1,164.62	1,096.57	6.21 %
5320 Professional Fees	624.00	6,200.00	-89.94 %
5321 Insurance	6,793.00		
5330 Computer Maintenance	289.70	68.87	320.65 %

Kenston Community Education

PROFIT AND LOSS

September 1, 2020 - January 21, 2021

	TOTAL		
	SEP 1, 2020 - JAN 21, 2021	SEP 1, 2019 - JAN 21, 2020 (PY)	% CHANGE
5340 Secretaries & Salaries	47,843.70	59,695.86	-19.85 %
5341 Benefits	17,133.21	16,503.00	3.82 %
5342 Mileage		246.40	-100.00 %
5350 Maxsolution Software	4,522.84	2,760.11	63.86 %
5399 Miscellaneous		494.19	-100.00 %
Total 5300 KCE office overhead	80,531.41	89,488.36	-10.01 %
5400 Class Expenses			
5401 Instructors	35,293.01	67,645.81	-47.83 %
5402 Custodial Fees	600.00		
5403 Facility Rental Fee	12,800.00	-300.00	4,366.67 %
5404 Awards		182.70	-100.00 %
5405 T-shirts	361.00	674.66	-46.49 %
5407 Contracted Services		7,250.00	-100.00 %
5408 Program Supplies	1,223.79	2,321.71	-47.29 %
5420 Refreshments	287.57	965.63	-70.22 %
5430 Coaches/Clinicians	120.00	1,023.36	-88.27 %
5432 Registration/League Fee	1,250.00	1,200.00	4.17 %
5499 Miscellaneous Service Cost		508.00	-100.00 %
Total 5400 Class Expenses	51,935.37	81,471.87	-36.25 %
5500 Youth Sports-expenses			
5501 Officiating	29,024.00	49,475.00	-41.34 %
5502 Custodial	50.00		
5503 Uniforms/Tshirts	14,686.21	29,610.36	-50.40 %
5504 Awards	1,675.92	3,804.93	-55.95 %
5505 Field Maintenance	10,968.38	5,770.84	90.07 %
5506 Field/Gym Rental	1,237.50	175.00	607.14 %
5507 Clock/Book	45.00		
5508 Equipment	4,952.75	5,477.34	-9.58 %
5520 Refreshments		274.30	-100.00 %
5521 Concessions	356.41	4,112.50	-91.33 %
5526 Cheers for Beers Expense		298.34	-100.00 %
5530 Coaches/Clinicians	1,465.00	1,785.28	-17.94 %
5531 Site Coordinator	135.00		
5532 Tournament/League Fee	2,135.00	13,637.73	-84.34 %
5533 Contracted Services	29,538.16	1,924.24	1,435.06 %
5550 Fund Raiser Expense			
5550.1 Other Miscellaneous Service Cost		3,347.16	-100.00 %
Total 5550 Fund Raiser Expense		3,347.16	-100.00 %
Total 5500 Youth Sports-expenses	96,269.33	119,693.02	-19.57 %

Kenston Community Education

PROFIT AND LOSS

September 1, 2020 - January 21, 2021

	TOTAL		
	SEP 1, 2020 - JAN 21, 2021	SEP 1, 2019 - JAN 21, 2020 (PY)	% CHANGE
5600 Marketing		375.54	-100.00 %
5601 Advertising & Promotion	621.00	1,570.97	-60.47 %
5602 Brochure/Marketing Costs		4,957.30	-100.00 %
5603 Ad & Sponsor Sales Commision	1,012.50	1,253.25	-19.21 %
Total 5600 Marketing	1,633.50	8,157.06	-79.97 %
5700 School Facilities			
5701 Stadium Rental		6,100.00	-100.00 %
Total 5700 School Facilities		6,100.00	-100.00 %
5900 Bank Fees		128.07	-100.00 %
5901 Bank Service Charge	7,636.74	1,434.27	432.45 %
5902 Merchant Services	774.25	7,753.54	-90.01 %
5903 Supplies		99.78	-100.00 %
Total 5900 Bank Fees	8,410.99	9,415.66	-10.67 %
6000 Charitable Contributions			
6200 Donations		-300.00	100.00 %
Total 6000 Charitable Contributions		-300.00	100.00 %
Total Expenses	\$238,780.60	\$314,025.97	-23.96 %
NET OPERATING INCOME	\$ -41,991.20	\$ -24,322.33	-72.64 %
Other Income			
9000 Other Income			
9200 Donation - General	367.00	639.97	-42.65 %
9500 Community Event Income		36.00	-100.00 %
Total 9000 Other Income	367.00	675.97	-45.71 %
Total Other Income	\$367.00	\$675.97	-45.71 %
NET OTHER INCOME	\$367.00	\$675.97	-45.71 %
NET INCOME	\$ -41,624.20	\$ -23,646.36	-76.03 %

Kenston Community Education

BALANCE SHEET COMPARISON

As of January 21, 2021

	TOTAL		
	AS OF JAN 21, 2021	AS OF JAN 21, 2020 (PY)	% CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1010 KeyChecking	26,271.95	43,200.62	-39.19 %
1011 HS Softball	-400.00	-400.00	0.00 %
1015 KeySavingsTres (1%)	73,252.73	73,299.28	-0.06 %
1020 Petty Cash	-2,989.60	-2,989.60	0.00 %
1025 Chase Bank	-1,894.75	-1,894.75	0.00 %
Total Bank Accounts	\$94,240.33	\$111,215.55	-15.26 %
Accounts Receivable			
1200 Accounts Receivable	21,071.85	21,071.85	0.00 %
Total Accounts Receivable	\$21,071.85	\$21,071.85	0.00 %
Total Current Assets	\$115,312.18	\$132,287.40	-12.83 %
Fixed Assets			
A/D - Property & Equipment	-257,678.49	-257,678.49	0.00 %
Property & Equipment	297,964.38	297,964.38	0.00 %
Total Fixed Assets	\$40,285.89	\$40,285.89	0.00 %
Other Assets			
1250 Payroll Line of Credit	14,153.85	14,153.85	0.00 %
Total Other Assets	\$14,153.85	\$14,153.85	0.00 %
TOTAL ASSETS	\$169,751.92	\$186,727.14	-9.09 %
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	-2,230.00	-2,230.00	0.00 %
Total Accounts Payable	\$ -2,230.00	\$ -2,230.00	0.00 %
Other Current Liabilities			
2200 Program Carryover Fund	0.00	0.00	
Adj to AP	2,230.00	2,230.00	0.00 %
Current Portion of LT Debt	0.00	0.00	
Total Other Current Liabilities	\$2,230.00	\$2,230.00	0.00 %
Total Current Liabilities	\$0.00	\$0.00	0.00%
Long-Term Liabilities			
Long Term Debt - Copier	0.00	0.00	
Total Long-Term Liabilities	\$0.00	\$0.00	0.00%
Total Liabilities	\$0.00	\$0.00	0.00%
Equity			
3000 Opening Bal Equity	0.00	0.00	
3001 Unappropriated Surplus	211,376.12	210,373.50	0.48 %
Net Income	-41,624.20	-23,646.36	-76.03 %
Total Equity	\$169,751.92	\$186,727.14	-9.09 %
TOTAL LIABILITIES AND EQUITY	\$169,751.92	\$186,727.14	-9.09 %

Payment Listing

UAN v2021.1

1/26/2021 to 2/8/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36220	01/26/2021	01/26/2021	AW	BOUND TREE MEDICAL, LLC	\$332.99	O
36221	01/26/2021	01/26/2021	AW	TNT Exterminating	\$300.00	O
36222	01/26/2021	01/26/2021	AW	MCMaster CARR SUPPLY COMPANY	\$79.77	O
36223	01/26/2021	01/26/2021	AW	Task Force Tips	\$105.43	O
36224	01/26/2021	01/26/2021	AW	GEAUGA DOOR SALE & SERVICE, INC.	\$1,107.00	O
36225	01/26/2021	01/26/2021	AW	CERNI MOTOR SALES, INC.	\$513.13	O
36226	01/26/2021	01/26/2021	AW	CINTAS CENTRALIZED AR	\$28.00	O
36227	01/26/2021	01/26/2021	AW	Henderson Products, Inc.	\$345.83	O
36228	01/26/2021	01/26/2021	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$4,860.00	O
36229	01/26/2021	01/26/2021	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$351.90	O
36230	01/26/2021	01/26/2021	RW	Julie R. Lanning	\$250.00	O
36231	01/26/2021	01/26/2021	AW	CINTAS CENTRALIZED AR	\$42.00	O
36232	01/26/2021	01/26/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$233.29	O
36233	01/26/2021	01/26/2021	AW	Solon Ace Hardware	\$14.84	O
36234	01/26/2021	01/26/2021	AW	Iron Man Supply LLC	\$94.99	O
36235	01/26/2021	01/26/2021	AW	JOSEPH TOMAYKO	\$75.00	O
36236	01/26/2021	01/26/2021	AW	TNT Exterminating	\$200.00	O
36237	01/26/2021	01/26/2021	AW	GRAINGER	\$37.20	O
36238	01/26/2021	01/26/2021	AW	Amazon Capital Services	\$702.03	O
36239	01/26/2021	01/26/2021	AW	COVENANT REFORMED PRESBYTERIAN C	\$100.00	O
36240	01/27/2021	01/27/2021	AW	Amazon Capital Services	\$22.95	O
36241	01/27/2021	01/27/2021	AW	HIGHWAY GARAGE, INC.	\$55.22	O
36242	01/27/2021	01/27/2021	AW	John Crabb	\$150.00	O
36243	02/01/2021	02/01/2021	AW	MERITECH	\$13.25	O
36244	02/01/2021	02/01/2021	AW	WELLS FARGO	\$168.00	O
36245	02/01/2021	02/01/2021	AW	FP MAILING SOLUTIONS	\$86.85	O
36246	02/01/2021	02/01/2021	AW	TIME WARNER CABLE	\$80.08	O
36247	02/01/2021	02/01/2021	AW	TLC PET HOSPITAL	\$240.00	O
36248	02/01/2021	02/01/2021	AW	HIGHWAY GARAGE, INC.	\$39.23	O
36249	02/01/2021	02/01/2021	AW	AMD Impressions, Inc.	\$177.92	O
36250	02/01/2021	02/01/2021	AW	Geauga County Sheriff's Office	\$506.76	O
36251	02/02/2021	02/02/2021	AW	Cleveland Clinic at Work	\$831.00	O
36252	02/02/2021	02/02/2021	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO	\$309.99	O
36253	02/02/2021	02/02/2021	AW	CRUISE MASTER PRISMS INC.	\$58.00	O
36254	02/02/2021	02/02/2021	AW	Specialized Products	\$2,550.00	O
36255	02/02/2021	02/02/2021	AW	Fire Safety Services, Inc.	\$27,565.00	O
36256	02/02/2021	02/02/2021	AW	Protegis Fire & Safety	\$145.00	O
36257	02/02/2021	02/02/2021	AW	LIFE FORCE MANAGEMENT INC.	\$1,751.52	O
36258	02/02/2021	02/02/2021	AW	BOUND TREE MEDICAL, LLC	\$244.96	O
36259	02/02/2021	02/02/2021	AW	Veritiv Operating Company	\$474.77	O
36260	02/02/2021	02/02/2021	AW	PETE & PETE CONTAINER SERVICE, INC.	\$160.00	O
36261	02/02/2021	02/02/2021	AW	KWIK KLEEN	\$50.75	O
36262	02/02/2021	02/02/2021	AW	CORRIDON BUILDERS & REMODELERS, IN	\$2,200.00	O
36263	02/02/2021	02/02/2021	AW	ACTIVE PLUMBING SUPPLY CO.	\$27.78	O
36264	02/02/2021	02/02/2021	AW	GEAUGA COUNTY MAPLE LEAF	\$89.90	O
36265	02/02/2021	02/02/2021	AW	MCMaster CARR SUPPLY COMPANY	\$92.17	O

Payment Listing

UAN v2021.1

1/26/2021 to 2/8/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36266	02/02/2021	02/02/2021	AW	Automatic Garage Door Co.	\$360.00	O
36267	02/02/2021	02/02/2021	AW	ARIS COMPANY	\$177.20	O
36268	02/02/2021	02/02/2021	AW	E & H Hardware Group, LLC	\$14.76	O
36269	02/02/2021	02/02/2021	AW	AMD Impressions, Inc.	\$61.56	O
36270	02/02/2021	02/02/2021	AW	GRAINGER	\$543.97	O
36271	02/02/2021	02/02/2021	AW	SiteOne Landscape Supply	\$473.19	O
36272	02/02/2021	02/02/2021	AW	CINTAS CENTRALIZED AR	\$152.73	O
36273	02/02/2021	02/02/2021	AW	SUNRISE SPRINGS WATER CO.	\$64.00	O
36274	02/02/2021	02/02/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$1,385.18	O
36275	02/02/2021	02/02/2021	AW	Caroline Concilla	\$350.00	O
36276	02/03/2021	02/03/2021	AW	KWIK KLEEN	\$48.75	O
36277	02/03/2021	02/03/2021	AW	E & H Hardware Group, LLC	\$25.76	O
36278	02/03/2021	02/03/2021	AW	Valley Freightliner Trucks	\$111.45	O
36279	02/03/2021	02/03/2021	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$14.24	O
36280	02/03/2021	02/03/2021	AW	CINTAS CENTRALIZED AR	\$85.60	O
36281	02/03/2021	02/03/2021	AW	SUNRISE SPRINGS WATER CO.	\$62.00	O
36282	02/04/2021	02/04/2021	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$1,212.90	O
36283	02/04/2021	02/04/2021	AW	GEAUGA COUNTY MAPLE LEAF	\$34.80	O
36284	02/04/2021	02/04/2021	AW	CLEVELAND VICON	\$175.00	O
36285	02/04/2021	02/04/2021	AW	CCT FINANCIAL	\$249.00	O
36286	02/04/2021	02/04/2021	AW	PenCo Industrial Supply, Inc.	\$67.73	O
36287	02/04/2021	02/04/2021	AW	SUNRISE SPRINGS WATER CO.	\$55.75	O
36288	02/04/2021	02/04/2021	AW	GEAUGA MECHANICAL COMPANY	\$6,045.75	O
36290	02/04/2021	02/04/2021	SW	Skipped Warrants 36289 to 36290 Series 2	\$0.00	V
36291	02/04/2021	02/04/2021	AW	Geauga Public Health	\$476.00	O
36292	02/04/2021	02/04/2021	AW	EGREK ELECTRIC, INC.	\$1,430.00	O
36293	02/04/2021	02/04/2021	AW	VERIZON WIRELESS	\$80.22	O
36296	02/04/2021	02/04/2021	SW	Skipped Warrants 36294 to 36296 Series 2	\$0.00	V
36297	02/04/2021	02/04/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$145.00	O
36298	02/04/2021	02/04/2021	AW	CHAGRIN/SOUTHEAST COUNCIL OF GOVE	\$3,500.00	O
36299	02/04/2021	02/04/2021	AW	CINTAS CENTRALIZED AR	\$42.80	O
36300	02/04/2021	02/04/2021	AW	STATE INDUSTRIAL PRODUCTS	\$307.36	O
36301	02/08/2021	02/08/2021	AW	CLEARWATER OPERATIONS AND MAINTEN	\$1,100.00	O
36302	02/08/2021	02/08/2021	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
36303	02/08/2021	02/08/2021	AW	MERITECH	\$200.17	O
36304	02/08/2021	02/08/2021	AW	GEAUGA MECHANICAL COMPANY	\$787.50	O
36305	02/08/2021	02/08/2021	AW	HIGHWAY GARAGE, INC.	\$35.53	O
36306	02/08/2021	02/08/2021	AW	SHERWIN-WILLIAMS	\$338.29	O
36307	02/08/2021	02/08/2021	AW	Amazon Capital Services	\$1,321.32	O
36308	02/08/2021	02/08/2021	AW	Iron Man Supply LLC	\$44.98	O
36309	02/08/2021	02/08/2021	AW	EGREK ELECTRIC, INC.	\$1,560.00	O
36310	02/08/2021	02/08/2021	AW	MARS ELECTRIC CO.	\$240.12	O
36311	02/08/2021	02/08/2021	AW	C.H. Reed, Inc.	\$6,629.56	O
36312	02/08/2021	02/08/2021	AW	KOLSOM TIRES SALES & SERVICES	\$3,881.80	O
36313	02/08/2021	02/08/2021	AW	STAPLES BUSINESS ADVANTAGE	\$230.74	O
36314	02/08/2021	02/08/2021	AW	Mack Plumbing Sewer & Drain Inc.	\$385.00	O

Payment Listing

UAN v2021.1

1/26/2021 to 2/8/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
36315	02/08/2021	02/08/2021	AW	R & R Truck Sales	\$24.02	O
36316	02/08/2021	02/08/2021	AW	Premier Truck Parts, Inc.	\$295.00	O
36317	02/08/2021	02/08/2021	AW	James Stanek	\$75.00	O
36318	02/08/2021	02/08/2021	AW	CORRIDON BUILDERS & REMODELERS, IN	\$700.00	O
36319	02/08/2021	02/08/2021	AW	MCMaster CARR SUPPLY COMPANY	\$33.66	O
36320	02/08/2021	02/08/2021	AW	PETE & PETE CONTAINER SERVICE, INC.	\$320.00	O
36321	02/08/2021	02/08/2021	AW	Automatic Garage Door Co.	\$100.00	O
36322	02/08/2021	02/08/2021	AW	CINTAS CENTRALIZED AR	\$318.43	O
36323	02/08/2021	02/08/2021	AW	OHIO CAT	\$237.06	O
36324	02/08/2021	02/08/2021	AW	CERNI MOTOR SALES, INC.	\$74.76	O
36325	02/08/2021	02/08/2021	AW	VALLEY FORD TRUCK SALES	\$1,083.13	O
36326	02/08/2021	02/08/2021	AW	CARTER LUMBER	\$94.92	O
36327	02/08/2021	02/08/2021	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$618.16	O
36328	02/08/2021	02/08/2021	AW	Speedpro Imaging	\$479.70	O
Total Payments:					\$90,214.39	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$90,214.39	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

UAN v2021.1

January 2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2021	01/05/2021	01/05/2021	CH	MEDICAL MUTUAL OF OHIO	\$94,524.29	C
2-2021	01/05/2021	01/05/2021	CH	GUARDIAN	\$9,929.43	C
3-2021	01/04/2021	01/07/2021	CH	HOME DEPOT CREDIT SERVICES	\$4,804.61	C
4-2021	01/05/2021	01/07/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$146,022.44	C
5-2021	01/05/2021	01/07/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$43,384.75	C
6-2021	01/05/2021	01/07/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$578.00	C
7-2021	01/07/2021	01/07/2021	CH	ReliaStar Life Insurance Company	\$250.00	C
8-2021	01/08/2021	01/08/2021	CH	Paycor	\$1,236.85	C
9-2021	01/07/2021	01/08/2021	CH	Equitable Financial Life Insurance Company	\$1,585.00	C
10-2021	01/07/2021	01/08/2021	CH	OHIO DEFERRED COMPENSATION	\$8,695.00	C
11-2021	01/12/2021	01/12/2021	CH	MEDICAL MUTUAL OF OHIO	\$2,767.06	C
11-2021	01/15/2021	01/15/2021	NEG ADJ	MEDICAL MUTUAL OF OHIO	-\$55.52	C
12-2021	01/12/2021	01/12/2021	CH	Ohio Police & Fire Pension Fund	\$33,182.47	C
13-2021	01/12/2021	01/12/2021	CH	JP MORGAN CHASE BANK	\$4,069.62	O
14-2021	01/11/2021	01/12/2021	CH	Ohio Public Employees Retirement System	\$2,051.72	C
15-2021	01/11/2021	01/12/2021	CH	Ohio Public Employees Retirement System	\$41,683.43	C
16-2021	01/11/2021	01/12/2021	CH	Ohio Public Employees Retirement System	\$32,377.21	C
17-2021	01/20/2021	01/20/2021	CH	MEDICAL MUTUAL OF OHIO	\$1,320.60	C
18-2021	01/20/2021	01/20/2021	CH	ReliaStar Life Insurance Company	\$650.00	C
19-2021	01/20/2021	01/21/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$157,482.28	C
20-2021	01/20/2021	01/21/2021	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$43,299.92	C
21-2021	01/21/2021	01/22/2021	CH	HOME DEPOT CREDIT SERVICES	\$912.88	O
22-2021	01/22/2021	01/22/2021	CH	OHIO DEFERRED COMPENSATION	\$8,695.00	C
23-2021	01/22/2021	01/22/2021	CH	Equitable Financial Life Insurance Company	\$1,685.00	C
24-2021	01/25/2021	01/25/2021	CH	ILLUMINATING COMPANY	\$14,794.19	C
25-2021	01/26/2021	01/26/2021	CH	MEDICAL MUTUAL OF OHIO	\$58.53	C
26-2021	01/25/2021	01/26/2021	CH	AT&T MOBILITY	\$356.38	C
27-2021	01/20/2021	01/26/2021	CH	WINDSTREAM	\$1,630.10	C
28-2021	01/27/2021	01/29/2021	CH	Aflac	\$401.76	C
31-2021	01/20/2021	02/03/2021	CH	GUARDIAN	\$10,391.40	O
37-2021	01/26/2021	02/04/2021	CH	DOMINION EAST OHIO	\$5,533.63	C
Total Payments:					\$674,298.03	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$674,298.03	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

02082021-A

TOWNSHIP

**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
ENERGIZED COMMUNITY GRANT PROGRAM
(NEC GRANT(S))**

RESOLUTION

A RESOLUTION AUTHORIZING ALL ACTIONS
NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC
ENERGY COUNCIL (NOPEC) 2021 ENERGIZED
COMMUNITY GRANT

WHEREAS, the Township of Bainbridge Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2021 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Bainbridge TOWNSHIP, COUNTY OF Geauga AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2021, and authorizes the Chairman of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the Chairman of the Board of Trustees of the GRANTEE.

DATE ADOPTED: 2/8, 2021

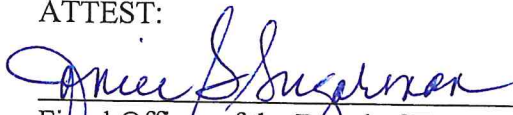

Chair of Board of Trustees

Submitted to the Board for
Approval on this 8th day of
FEBRUARY, 2021


ATTEST:
this 8th day of FEBRUARY, 2021


Township Fiscal Officer

ATTEST:


Fiscal Officer of the Board of Trustees

I, JANICE S. SUGERMAN, as Fiscal Officer of the Board of Trustees of BAINBRIDGE Township, County of BEAUGA, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 02082021-A adopted by the Board of Trustees of said Township on the 8th day of FEBRUARY, 2021.



Bainbridge Township

TRUSTEES:

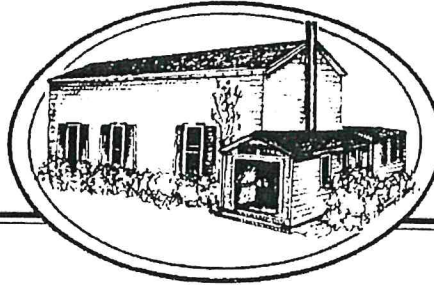
Jeffrey S. Markley
Kristina O'Brien
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax

FISCAL OFFICER:
Janice S. Sugarman
(440) 543-9871
Fax (440) 543-1589

www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road



GEAUGA COUNTY

Chagrin Falls, Ohio 44023

RESOLUTION 02082021-B

WHEREAS Bainbridge Township, Geauga County, Ohio is a political subdivision subject to constitution, laws, and regulations of the State of Ohio; and

WHEREAS, it is necessary to authorize an inter-fund transfer from General Fund to the Road Fund for work performed by the Road Department in the month of January 2021 for Parks, Properties and Cemeteries, and

WHEREAS, it is necessary to make budget transfers to cover additional expenses that were unanticipated in the Fiscal Year 2021 budget appropriations.

NOW, THEREFORE BE IT RESOLVED that the following be authorized by Bainbridge Township Board of Trustees, Geauga County, Ohio:

FROM: 1000-910-910-0000 General Fund (\$5,401.76)

TO: 2031-931-0000 Road & Bridge \$5,401.76

Moved By: Mrs. Benza Seconded By: Mrs. O'Brien

Vote:

Mrs. Lorrie Benza AYE Mrs. Kristina O'Brien AYE Mr. Jeffrey Markley AYE

Attested to by Mrs. Janice S. Sugarman, Fiscal Officer.

Janice S. Sugarman

Date: 2-8-2021

Service Department

January 2021

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Cemetery	\$27.56	91.00	\$2,507.96
Parks & Properties	Cemetery	\$18.02		\$0.00
Total				\$2,507.96

Division	Work performed in	Avg. Hourly rate	Hours	AMOUNT
Roads	Parks & Properties	\$27.56	105.00	\$2,893.80
Parks & Properties	Roads	\$18.02		\$0.00
Total				\$2,893.80

Note:

Average hourly rate for Road Division is \$27.56/hr. for 2021
 Average hourly rate for Parks Division is \$18.02/hr. for 2021

\$ 5,401.76