

Monday, February 26,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 26, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 5:50 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 5:51 P.M. in order to go into executive session.

Chief Lou Ann Metz was invited into the executive session at 5:51 P.M. and left executive session at 6:37 P.M.

Mrs. Karen Endres was invited into the executive session at 6:37 P.M. and left executive session at 7:04 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their meeting at 7:04 P.M.

MOMENT OF SILENCE

The trustees requested a moment of silence in remembrance of former police chief James P. Jimison who passed away on February 21st. Chief Jimison was the first Bainbridge Township Police Chief and served in that capacity for 35 years.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' February 12, 2018 regular meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz was not present. The complete police report for January 2018 is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of January 2018. She reported that there were 23 multiple hit calls in the month of January compared to 16 last year. There were a couple of recognitions in January. Firefighter Darrell Rose passed his paramedic school, and he received perfect attendance. Firefighter James Riley passed the FEMA public information class. He would be in charge of public information if the chief was not available. In addition, the fire department hosted the Youth Leadership Geauga Program. She announced that the department will begin holding quarterly CPR classes. They will also be holding "Stop the Bleeding" training at Kenston Schools. Also, the 2nd Annual Egg Hunt will be held at Heritage Park on Saturday, March 24, 2018. Finally, she wanted to remind the students in attendance to "Say something if they see something." The complete fire report is attached to and becomes a permanent part of these minutes.

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ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of January 2018. She reported one housing start and receipts of \$3,525.00. She will be looking for a new Zoning software program since the one she uses is no longer supported by Microsoft. Also, Sherwin Williams is purchasing property on Route 43 and will be putting bollards up in front of their store to prevent accidents. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Dave Dillon of First Energy shared information regarding the short power outage on Sunday. He handed out literature with reporting information. He reminded everyone how important it is to report outages, because there is no automatic reporting at this time. He also mentioned to the students in the audience that there is a career night at NDCL on March 5, 2018.

FIRE DEPARTMENT – NEW BUSINESSTraining Request - Scharfenberg

Mrs. Benza made a motion to approve the training request for Firefighter Matthew Scharfenberg to attend the Fire Officer II training at the Ohio Fire Academy in Reynoldsburg, OH from March 5-9, 2018 at an estimated cost of \$845.02 with the use of a township vehicle per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Employee Resignation

Mrs. Benza made a motion to accept the resignation of C.W Hudson effective immediately from the Bainbridge Township Fire Department with the understanding that he may still attend trainings at the township per the recommendation of the fire chief and with thanks for his 28 years of service to Bainbridge Township.

Mrs. O'Brien seconded the motion that passed unanimously.

Training Request – Chief Metz

Mrs. Benza made a motion to approve the training request for Chief Lou Ann Metz to attend the ITLS Ohio Emergency Care Conference in Columbus, OH from April 11 - 15, 2018 at no cost to the township, but with the use of a township vehicle.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSNOPEC Grant

This item is tabled until next meeting while the attorneys work out the details.

Sale of 2004 5-ton Dump Truck

Mrs. Benza made a motion to approve Resolution 02262018-C the sale of the 2004 5-ton International Dump Truck (AS IS) with Plow to Burton Township for the fair market value of \$39,000.00 per the recommendation of the service director and the prosecutor's office and pursuant to ORC 505.101.

Mrs. O'Brien seconded the motion that passed unanimously.

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Fee Waiver Request – Geauga Livestock

Mrs. Benza made a motion to approve the rental fee waiver request from Geauga Livestock 4-H for the Fire Department Meeting Room on March 11, 2018, April 15, 2018, and May 13, 2018 in the amount of \$150.00 per the recommendation of the service director. A \$90.00 building attendant fee will be collected.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSPay Increase – Ken Holland

Mrs. Benza made a motion to approve the pay increase of \$1,500.00 per year for Ken Holland as outlined in the memo dated August 2, 2017 effective March 3, 2018 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSTransient Vendor Policy

The trustees were in general agreement to adopt the resolution and online format for the Transient Vendor and Do Not Knock policies similar to that of Sugar Creek Township. This will be on the next agenda once again.

Tax Appeal

The trustees and Fiscal Officer discussed the issues and concerns related to the pending tax appeal that is before the Ohio Department of Taxation regarding the real estate taxes imposed for the building leased to the Aurora Co-Op Preschool at Centerville Mills. A detailed summary of said discussion is attached hereto and shall be a permanent part of these minutes.

Based on the discussion, the trustees were in general agreement to contact Attorney Christopher Gibbon to continue with and/or amend the pending tax appeal as needed.

The complete discussion is attached to and becomes a permanent part of these minutes.

Resolution Employing Township's Attorneys - Resolution 02262018-B

Mrs. Benza made a motion to approve Resolution 02262018-B employing Brosius, Johnson, and Griggs, LLC as the township's attorneys for the year 2018 at an estimated cost of no more than \$25,000.00 without further action from the board of trustees.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSProposed Dog Park

Since the liability insurance will not increase, the trustees are moving forward with information gathering regarding the proposed dog park. They will be reviewing rules and recommendations for the signage at the park. Chief Metz has some contacts and information for the trustees on other dog parks. The trustees will address this again at the next meeting. Once again, Mr. Marty Sfiligoj and Mr. Roger Weiss were in attendance and helping with the research. Mrs. Sugarman requested that the project be fully funded by donations before work begins.

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Scout Proclamations

Mrs. Benza made a motion to issue a proclamation of recognition on the achievement of her Girl Scout Gold Award to Savanna Fee.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to issue a proclamation of recognition on the achievement of her Girl Scout Gold Award to Katherine Blazek.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to issue a proclamation of recognition to Scott Scuiwa of Troop 102 on the achievement of earning the rank of Eagle Scout.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to issue a proclamation of recognition to Ryan Sweeney of Troop 102 on the achievement of earning the rank of Eagle Scout.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to issue a proclamation of recognition to James Edward Burg of Troop 102 on the achievement of earning the rank of Eagle Scout.

Mrs. O'Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPermanent Appropriations

Mrs. Benza made a motion to approve the permanent appropriations for 2018 Resolution 02262018-A as submitted by the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Training Request – Rose

Mrs. Benza made a motion to approve the training request for Mrs. Terry Rose to attend the Local Government Officials Conference in Columbus, OH from March 22-23, 2018 at a cost of \$680.80 per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase order list (Items 1-8) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Request List

1. Bainbridge Civic Club – Bicentennial Expenses - \$431.00 (General)
2. Chuck Hesse – Bicentennial Expenses - \$1,510.94 (General)
3. Illuminating Company- Street Lighting - \$25,000.00 (General)
4. Valley Enforcement Group – Annual Dues - \$8,000.00 (Police)
5. Applied Concepts, Inc. – Stalker Radar - \$2,712.50 (Police)
6. Stephen Campbell & Associates – Voice Recording Unit - \$11,348.00 (Police)
7. Watch Guard – Four In-Car Video Systems - \$21,480.00 (Police)
8. Brosius, Johnson & Griggs, LLC – Legal Fees - \$25,000.00 (General)

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INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice list (Items 1-3) below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Invoices

- 1. Clemans – Nelson – Multiple Matters - \$737.50 (Fire, General)
- 2. Viking Plumbing – Install Regulator/Heater - \$4,100.00 (General)
- 3. K-Tech Specialty Coatings, Inc. – Beet Heet - \$12,687.38 (Roads)

Checks Dated February 13, 2018 through February 26, 2018

The trustees examined and signed checks and invoices dated February 13, 2018 through February 26, 2018 consisting of warrants #29156 through #29237 the amount of \$59,027.06.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Dave Pfouts of Snyder Road asked how much we had paid in real estate taxes to date for the Aurora Co-Op to lease the building at Centerville Mills. The township has paid \$19,330.52 from 2008 – 2017.

CORRESPONDENCE

- 1. Ohio EPA – Water sampling reminder
- 2. Metzenbaum Center – Golf Outing June 23, 2018
- 3. National Association of Parliamentarians – 49th Annual Session May 4-5, 2018
- 4. Geauga County Planning Commission – Final Plat Canyon Lake Colony #13-C
- 5. Geauga ESC – Annual Career Fair – April 24th
- 6. Consent form to allow Bainbridge Twp. to perform work on Hawksmoor Drive

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting adjourned at 9:07 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Tax Appeal Dialogue

Bainbridge Township BOT Meeting 2-26-18

Mrs. Benza explained that generally speaking, political subdivisions are exempt from real property taxation because we are supported with tax dollars. Not always, but generally. Ordinarily we are tax exempt.

In 2003 we acquired Centerville Mills property from the YMCA. In 2007 the Aurora Cooperative Preschool wanted to rent out one of our buildings to have a preschool. The township trustees at the time approved the lease, and the preschool was charged \$6.00 per hour for their use of the building.

That particular building was also available for other public use, similar to the town hall, the Burns-Lindow building, Centerville Mills Dining Hall etc. The public was allowed to rent what we now call the co-op building so long as it wasn't being used by another party.

From 2007 through 2011 the Co-Op rented that building for \$6.00 per hour, and in 2012 it went up to \$8.00 per hour.

In late 2014, early 2015 the Co-Op wanted to lease the building for another term. At that same time, many local governments were facing severe cuts by Governor Kasich as the state was scaling back on the local government funds. To offset that loss, the Bainbridge Board of Trustees considered an "Exclusive Use Lease Arrangement." Instead of the township paying for all of the associated building costs such as utilities, cleaning, etc., the trustees discussed whether there could be a tenant that wanted to take on everything, all of those costs. In that kind of arrangement, the township would have its costs covered, but the public would not be able to use the building as previously permitted. The township would not be making a profit, but rather shifting all building costs to an exclusive lessee.

So in late 2014 the township adopted an exclusive use policy, the Co-Op wanted to have an exclusive lease of that particular building. No longer would it be \$6.00 an hour or \$8.00 an hour. Rather, the rent was set to cover all of those costs: it was set at \$1,450.00 per month.

In April of 2015, Auditor Frank Gliha sent a letter indicating that it had come to his attention that the building was being leased to the Aurora Co-op Preschool, that the lease began in 2007, and he was therefore assessing Bainbridge Township seven years' worth of back taxes. That amount due at that time was \$13,673.38. Since then, the township has paid additional taxes as well as legal fees to file an appeal with the Ohio Department of Taxation, with the total being 9,266.14.

We hired outside counsel to appeal this assessment to the Ohio Department of Taxation.

Mrs. Sugarman added that we first questioned the Auditor because we didn't think we should pay the amount. He suggested that the only option was to pay and then go to the state for an appeal.

Mrs. Benza explained the need to hire outside counsel since the County Prosecutor serves as legal counsel for both the township and the Auditor. We filed our tax appeal in 2015. Our Attorney is Christopher Gibbons with the law firm of Walter Haverfield.

Mrs. Benza shared her understanding from Christopher Gibbons that the tenant, the Aurora Cooperative Preschool, is also tax exempt because they are an educational institution, similar to the Kenston School District.

Our attorney submitted all of the certification from the preschool showing that they have an established state approved curriculum and our argument, our contention was that that tenant continues to be tax exempt because they are an educational institution.

But even if the Ohio Department of Taxation approves our appeal, Mrs. Benza explained that we could only get reimbursed for the last three years.

Mr. Markley explained to the many high school students in attendance that they should share this information with their parents who are Bainbridge taxpayers.

Mrs. Benza explained that since the appeal is still pending, the reason this is on our agenda tonight is because we have to decide, if we should contact legal counsel to determine if we should file another appeal, in case any recovery would be limited to three years. The question is if we are only looking at three years and this appeal has been pending for three years do we have to file another appeal? Are we at the point where we have to say, protect our interests going forward for another three years so we are really not sure and that is the question that ultimately is before us as a Board of Trustees this evening.

In January of this year, Mrs. Sugarman and Mrs. Benza met with the Auditor to attempt a better understanding of why we were taxed. Mrs. Sugarman said it was January 11th when we had that meeting.

Mrs. Benza explained that we wanted to see where this matter stood. She wanted to know what we are doing and what is happening so we went out and had a great meeting with the county Auditor and his staff, the folks who were involved. We explained that we were taxed before, and asked if Auditor Gliha could help us understand why we got this letter that had seven years' worth of back taxes assessed all at once. What happened?

Auditor Gliha explained to us that the law had changed and he gave us the details on the fact that the law had changed. We asked him to tell us what part of the Ohio Revised Code, what statute was it that was amended. Mr. Gliha said he didn't know but he would look into it and he would let us know.

We **still** don't have that statute. It has been a month and one-half, and we are very frustrated that no one can identify for us a statute that is the basis for the taxing authority.

We even asked Mr. Gliha if he would mind if we could ask the county prosecutor if they can identify for us what was the law that changed.

We got a very cryptic reply via email where Auditor Gliha said "sure if it is to get Frank". Mrs. Benza explained that she doesn't know what that means and with that answer, was very reluctant to ask the prosecutor. She doesn't think the township should run afoul with any kind of conflict boundaries, so essentially that means that if we want somebody to look into what was the statute we have to once again ask our attorney.

Mr. Markley explained to the students that there was money that was stolen at the county, the IT Director allegedly stole about 2 million dollars so that person works in the Auditor's office under the Auditor's jurisdiction so that response was directed more, we think, toward that to get him or nail him for something and one has nothing to do with the other. We explained that all we want to do is get our tax money back, if we're entitled to it. We don't think it was taxed fairly, we don't think it was levied fairly and all we want is an answer and it is getting super frustrating, we are getting really bent out of shape about this process.

Mrs. Benza referred to the original letter that assessed the back taxes. She pulled out this letter and said she hasn't looked at it in a number of years and did a little bit of legal research on her own.

There appears to be three glaring errors in this correspondence. Ohio Revised Code 319.40 says when the county auditor is satisfied that land on the tax duplicate has not been charged with county, township or school tax, he shall charge against it all such omitted tax for the preceding years not exceeding five years and this has seven, not exceeding five.

The Auditor assessed seven years, so we don't understand where the seven years instead of five came from. The letter was also sent to the wrong address. Mrs. Benza noted that this is quite unfortunate because the county auditor is the one who maintains the ReaLink Geauga database, which has all parcels and addresses, so one would hope that the address would be right.

The biggest concern is that Mr. Gliha noted that the building at 342 S. Chillicothe Road was being leased to the Aurora Preschool. 342 S. Chillicothe is Our Lady of Perpetual Help in Aurora, it is a church in Aurora. That's in Portage County.

The trustees were concerned that the Geauga County Auditor would see fit to assess taxes for a property in Portage County. It doesn't make any sense.

Mr. Markley asked Mrs. Sugarman about a phone call she made, an appeal to the auditor to just get us back this last couple of years because we can't go through this and we can't keep paying an attorney.

Mrs. Sugarman explained that she called him after Lorrie and I discussed the letter and called him and asked him if there was a really good chance of it going in our favor and told him you can make this decision, you don't have to wait for the state, you are the auditor, can you refund us the money.

Mr. Gliha said he did not want to do that, he wanted to wait until he got the state's decision. Mrs. Sugarman continued that she said at the very least the ORC statute says you can only bill us for five years and you billed us for seven so I truly believe you owe us for at least two years and would you be willing.

He did not respond to that at all and I said that I truly believe that you owe us all seven years, we are going to have a conversation on Monday night about whether we want to continue spending taxpayer money to fight this appeal and I would really appreciate it if you would just go ahead and give us the money back and fix it.

Auditor Gliha said he was not inclined to do that. He said he didn't know why are we worried about this, Bainbridge Township has a lot of money. Mrs. Sugarman said that she took a little bit of offense to that because it is our General Fund.

Mr. Markley asked if he understood right, that Mr. Gliha didn't understand why are we worried about it, it is not a big deal?

Mrs. Sugarman took offense to that because our General Fund, we try to spend what we take in, we try not to overspend and we have to be fiscally responsible and at \$13,000 almost \$14,000, \$20,000 if we looked at all of the other years, I would like to see that money come back.

The other concern that was addressed by the Auditor was the amount of money that we are spending of Bainbridge taxpayer dollars. He indicated *his objection* was the number of taxpayer dollars that are being used to investigate him.

Mrs. Sugarman said we've paid the first half of the year for recent taxes. Mr. Markley said he wants to explore if we can get that money into an escrow account, he wanted to put it in escrow and not take it out so if we don't get a decision for the July tax bill he would like to get that set up for the escrow account, he does not want to pay any more tax money for that particular building until this gets resolved, that is his perspective and that is his feeling on it.

Mrs. O'Brien said with an escrow account, she doesn't know that you don't incur interest and penalties.

Mrs. Sugarman's opinion is that after speaking to the Auditor, she feels like we should have our attorney approach the state again, I think need to mention a couple of things, the five year statute, also the incorrect address, he is billing us for a different address than actually it is so I think some of those things need to be put in there and say this is not a good attempt.

Mrs. Benza said there is a cost to pursue this issue, and it is beyond frustrating. We owe sharing responsibility and accountability to our residents, we are trying to do but so far we have spent roughly \$25,000 on this, on taxes and legal fees.

Mr. Markley reiterated that the county Auditor is an elected position, remember that.

The trustees were in general agreement to contact outside counsel again to see if they needed to file a subsequent appeal.

Payment Listing

UAN v2018.1

2/13/2018 to 2/26/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29085	01/31/2018	01/31/2018	AW	GEAUGA COUNTY ADP BOARD	\$114.75 *	V
29085	02/15/2018	02/15/2018	AW	GEAUGA COUNTY ADP BOARD	-\$114.75	V
29156	02/13/2018	02/13/2018	AW	SOUTHEASTERN EMERGENCY EQUIPMEN	\$2,063.29	O
29157	02/13/2018	02/13/2018	AW	SUNRISE SPRINGS WATER CO.	\$89.55	O
29158	02/13/2018	02/13/2018	AW	Eric Dobies	\$16.99	O
29159	02/13/2018	02/13/2018	AW	JAMES RILEY	\$42.36	O
29160	02/13/2018	02/13/2018	AW	WAYNE BURGE	\$18.38	O
29161	02/13/2018	02/13/2018	AW	FRANK MCINTYRE	\$50.00	O
29162	02/13/2018	02/13/2018	AW	CHAGRIN VALLEY/SOLON TIMES	\$16.88	O
29163	02/13/2018	02/13/2018	AW	Howell Rescue Systems, Inc.	\$1,346.00	O
29164	02/13/2018	02/13/2018	AW	HARPER WELL \$ PUMP, INC.	\$1,248.00	O
29165	02/13/2018	02/13/2018	AW	NEWS HERALD	\$54.90	O
29166	02/13/2018	02/13/2018	AW	CCT FINANCIAL	\$178.00	O
29167	02/13/2018	02/13/2018	AW	Ohio Bureau of Workers Compensation	\$6,516.58	V
29167	02/13/2018	02/13/2018	AW	Ohio Bureau of Workers Compensation	-\$6,516.58	V
29168	02/13/2018	02/13/2018	AW	CHAGRIN VALLEY ENGINEERING, LTD.	\$8,945.00	O
29169	02/13/2018	02/13/2018	AW	VIKING PLUMBING INC.	\$4,100.00	O
29170	02/13/2018	02/13/2018	AW	CARGILL INCORPORATED	\$10,615.19	O
29171	02/13/2018	02/13/2018	AW	ULLMAN OIL, INC.	\$317.45	O
29172	02/13/2018	02/13/2018	AW	SUNRISE SPRINGS WATER CO.	\$82.50	O
29173	02/13/2018	02/13/2018	AW	MERITECH	\$654.00	O
29174	02/13/2018	02/13/2018	AW	HALL PUBLIC SAFETY CO.	\$70.00	O
29175	02/13/2018	02/13/2018	AW	SHI INTERNATIONAL CORP.	\$642.10	O
29176	02/13/2018	02/13/2018	RW	Donna R. Shumay	\$250.00	O
29177	02/14/2018	02/14/2018	AW	Gerald Tiemeyer	\$687.00	O
29178	02/14/2018	02/14/2018	AW	Amelia Dorsey	\$350.00	O
29179	02/15/2018	02/15/2018	AW	AIRGAS	\$23.35	O
29180	02/15/2018	02/15/2018	AW	CHARDON WELDING, INC.	\$158.20	O
29181	02/15/2018	02/15/2018	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$1,116.90	O
29182	02/15/2018	02/15/2018	AW	GRAINGER	\$638.88	O
29183	02/15/2018	02/15/2018	AW	Henderson Products, Inc.	\$186.66	O
29184	02/15/2018	02/15/2018	AW	LAKE HEALTH	\$158.00	O
29185	02/15/2018	02/15/2018	AW	LAWSON PRODUCTS, INC.	\$414.43	O
29186	02/15/2018	02/15/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$559.52	O
29187	02/15/2018	02/15/2018	AW	Southern Computer Warehouse	\$888.52	O
29188	02/15/2018	02/15/2018	AW	TIME WARNER CABLE	\$1,200.00	O
29189	02/15/2018	02/15/2018	AW	STAPLES BUSINESS ADVANTAGE	\$223.38	O
29190	02/15/2018	02/15/2018	AW	SUNRISE SPRINGS WATER CO.	\$59.25	O
29191	02/15/2018	02/15/2018	AW	TRUCKPRO, INC.	\$47.58	O
29192	02/15/2018	02/15/2018	AW	VIKING PLUMBING INC.	\$390.00	O
29193	02/15/2018	02/15/2018	AW	YPS INTEGRATED SYSTEMS	\$336.18	O
29194	02/15/2018	02/15/2018	AW	INTERSTATE BILLING SERVICE, INC.	\$3,624.46	O
29195	02/15/2018	02/15/2018	AW	Trane	\$600.00	O
29196	02/20/2018	02/20/2018	AW	WINTER EQUIPMENT COMPANY, INC.	\$2,289.00	O
29197	02/20/2018	02/20/2018	AW	CINTAS CENTRALIZED AR	\$255.18	O
29198	02/20/2018	02/20/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$314.53	O

Payment Listing

UAN v2018.1

2/13/2018 to 2/26/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29199	02/20/2018	02/20/2018	AW	GRAINGER	\$17.93	O
29200	02/20/2018	02/20/2018	AW	MERITECH	\$192.32	O
29201	02/20/2018	02/20/2018	AW	GEAUGA COUNTY MAPLE LEAF	\$84.80	O
29202	02/20/2018	02/20/2018	AW	NEWS HERALD	\$118.35	O
29203	02/21/2018	02/21/2018	RW	Danielle Remais	\$100.00	O
29204	02/21/2018	02/21/2018	AW	CUYAHOGA COMMUNITY COLLEGE	\$1,000.00	O
29205	02/21/2018	02/21/2018	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$890.00	O
29206	02/21/2018	02/21/2018	AW	UNIVERSITY OF AKRON	\$900.00	O
29207	02/21/2018	02/21/2018	AW	HARPER WELL \$ PUMP, INC.	\$130.00	O
29208	02/21/2018	02/21/2018	AW	SHI INTERNATIONAL CORP.	\$24.53	O
29209	02/21/2018	02/21/2018	AW	HIGHWAY GARAGE, INC.	\$141.96	O
29210	02/21/2018	02/21/2018	AW	JUDCO, INC.	\$1,301.95	O
29211	02/21/2018	02/21/2018	AW	CONCORD ROAD EQUIPMENT MFG., INC.	\$769.79	O
29212	02/21/2018	02/21/2018	AW	ILLUMINATING COMPANY	\$489.65	O
29213	02/21/2018	02/21/2018	AW	SUNRISE SPRINGS WATER CO.	\$9.00	O
29214	02/21/2018	02/21/2018	AW	ULINE	\$35.86	O
29215	02/21/2018	02/21/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$133.25	O
29216	02/21/2018	02/21/2018	AW	Dave McClellan	\$255.00	O
29217	02/21/2018	02/21/2018	AW	Qualification Targets Inc.	\$378.74	O
29218	02/21/2018	02/21/2018	AW	CINTAS CENTRALIZED AR	\$132.80	O
29219	02/21/2018	02/21/2018	AW	YPS INTEGRATED SYSTEMS	\$82.68	O
29220	02/21/2018	02/21/2018	AW	Todd Kirkpatrick	\$125.00	O
29221	02/21/2018	02/21/2018	AW	Love Insurance Agency	\$863.00	O
29222	02/21/2018	02/21/2018	AW	WageWorks, Inc.	\$49.05	O
29223	02/21/2018	02/21/2018	AW	CHAGRIN VALLEY/SOLON TIMES	\$45.00	O
29224	02/21/2018	02/21/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$82.55	O
29225	02/22/2018	02/22/2018	AW	Solon Automotive Inc.	\$377.65	O
29226	02/22/2018	02/22/2018	AW	EGREK ELECTRIC, INC.	\$110.00	O
29227	02/22/2018	02/22/2018	AW	GEAUGA LOCK & KEY	\$95.00	O
29228	02/22/2018	02/22/2018	AW	POWERPLAN	\$212.59	O
29229	02/22/2018	02/22/2018	AW	Southern Computer Warehouse	\$859.96	O
29230	02/22/2018	02/22/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$290.08	O
29231	02/23/2018	02/23/2018	AW	VERIZON WIRELESS	\$235.76	O
29232	02/23/2018	02/23/2018	AW	DS ARCHITECTURE	\$2,432.50	O
29233	02/23/2018	02/23/2018	AW	COMMUNICATIONS SERVICE	\$592.00	O
29234	02/23/2018	02/23/2018	AW	CINTAS CENTRALIZED AR	\$66.40	O
29235	02/23/2018	02/23/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$7.70	O
29236	02/23/2018	02/23/2018	AW	SUNRISE SPRINGS WATER CO.	\$87.35	O
29237	02/23/2018	02/23/2018	AW	UNIVERSITY OF AKRON	\$100.00	O
Total Payments:					\$59,027.06	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$59,027.06	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,

Zoning Permits Report

Permits for 01/01/2018 to 01/31/2018

Report Date 02/05/2018

Permit: 15914	Issued: 01/24/2018	Expires: 11/16/2022	Next Inspect:	Occupy:
Applicant: Aurora Co-op Preschool/Michelle Kalista		Location: 8558 Crackel Road		Inspector: KEE
Permit Type: C.U.P.(ALL OTHERS)		Details: Aurora Co-op	Cost: 0	ID: PR100660-ZN011
Permit: 15945	Issued: 01/10/2018	Expires: 01/11/2020	Next Inspect:	Occupy:
Applicant: Crown Castle USA/Jennifer Baldwin		Location: 7209 Chagrin Road		Inspector: KEE
Permit Type: COLLOCATION		Details: Equipment replacement at 219'	Cost: 0	ID: PR203560-ZN011
Permit: 15947	Issued: 01/22/2018	Expires: 01/23/2020	Next Inspect:	Occupy:
Applicant: SMJ International/Aaron Adelman		Location: 17800 Haskins Road		Inspector: KEE
Permit Type: COLLOCATION		Details: Equipment replacement	Cost: 0	ID: PR103638-ZN011
Permit: 15949	Issued: 01/18/2018	Expires: 01/19/2020	Next Inspect:	Occupy:
Applicant: Herschman Architects/Edward Gembka		Location: 7575 Market Place Drive		Inspector: KEE
Permit Type: COMM.ALTERATION		Details: Shell/landlord modifications	Cost: 0	ID: PR204241-ZN011
Permit: 15955	Issued: 01/24/2018	Expires: 01/25/2020	Next Inspect:	Occupy:
Applicant: HSB Architects/Ben Gingrich		Location: 8391 Washington Street		Inspector: KEE
Permit Type: COMM.ALTERATION		Details: Interior renovation of PNC	Cost: 0	ID: PR104185-ZN011
Permit: 15944	Issued: 01/10/2018	Expires: 01/10/2019	Next Inspect:	Occupy:
Applicant: Premiere Custom Builders/Ryan Sanders		Location: Snyder Road		Inspector: KEE
Permit Type: DRIVEWAY		Details: Acces drive for tree clearing	Cost: 0	ID: PR202395-ZN011
Permit: 15948	Issued: 01/25/2018	Expires: 01/26/2020	Next Inspect:	Occupy:
Applicant: MICHAEL JOSEPH		Location: 7774 Country Lane		Inspector: KEE
Permit Type: HOME OCCUPATION		Details: Office for "Spot on Dog	Cost: 0	ID: PR100648-ZN011
Permit: 15892	Issued: 01/04/2018	Expires: 01/05/2020	Next Inspect:	Occupy:
Applicant: North Coast & Lighting Service/J. Briola		Location: 7605 Market Place Drive		Inspector: KEE
Permit Type: LETTER OF EXEMPTION		Details: "Gabes" directory sign panel	Cost: 0	ID: PR204061-ZN011
Permit: 15952	Issued: 01/24/2018	Expires: 01/25/2020	Next Inspect:	Occupy:
Applicant: Priority Sign/Tonya Bowden		Location: 8474 Washington Street		Inspector: KEE
Permit Type: LETTER OF EXEMPTION		Details: Transom sign - Club Pilates	Cost: 0	ID: PR103748-ZN011
Permit: 15953	Issued: 01/22/2018	Expires: 01/23/2020	Next Inspect:	Occupy:
Applicant: Priority Sign/Tonya Bowden		Location: 8474 Washington Street		Inspector: KEE
Permit Type: LETTER OF EXEMPTION		Details: Club Pilates - blade sign &	Cost: 0	ID: PR103748-ZN011
Permit: 15959	Issued: 01/31/2018	Expires: 02/01/2020	Next Inspect:	Occupy:
Applicant: EDDM (PAYNE&PAYNE)/Darrell		Location: 7379 Villa Ridge		Inspector: KEE
Permit Type: NEW ONE FAM. DWG .		Details: New house, attach garage,	Cost: 0	ID: PR204243-ZN011

Zoning Permits Report

Permits for 01/01/2018 to 01/31/2018

Report Date 02/05/2018

Permit: 15942	Issued: 01/24/2018	Expires: 01/24/2020	Next Inspect:	Occupy:
Applicant: JASON & AMBER KLAR		Location: 17093 Snyder Road		Inspector: KEE
Permit Type: OTHER		Details: Pond/Retention basin/wet pond	Cost: 0	ID: PR102354-ZN011
Permit: 15950	Issued: 01/23/2018	Expires: 01/24/2020	Next Inspect:	Occupy:
Applicant: Exscape Designs/Bruce Wiley		Location: 8125 Silica Ridge		Inspector: KEE
Permit Type: PATIO		Details: 1,500 sq.' uncovered pool deck	Cost: 0	ID: PR204171-ZN011
Permit: 15716	Issued: 01/25/2018	Expires: 01/26/2020	Next Inspect:	Occupy:
Applicant: GW Construction/Gordon Wirick		Location: 17573 MILLBROOK DRIVE		Inspector: KEE
Permit Type: RES. ADD.		Details: Front porch addition and home	Cost: 0	ID: PR101772-ZN011
Permit: 15922	Issued: 01/11/2018	Expires: 01/12/2020	Next Inspect:	Occupy:
Applicant: Marincek Building Group		Location: 7335 EDWARDS LANDING DRIVE		Inspector: KEE
Permit Type: RES. ADD.		Details: 19' x 14' Three season sun	Cost: 0	ID: PR204178-ZN011
Permit: 15951	Issued: 01/22/2018	Expires: 01/23/2020	Next Inspect:	Occupy:
Applicant: Priority Sign/Tonya Bowden		Location: 8474 Washington Street		Inspector: KEE
Permit Type: WALL SIGN		Details: Club Pilates - 21.6 sq.' wall	Cost: 0	ID: PR103748-ZN011

BAINBRIDGE TOWNSHIP
NEW RESIDENCE TOTALS – JANUARY 2018
Receipts for January 2018 - \$3,525.00

January	2018 - 1
January	2017 - 2
January	2016 - 0

Bainbridge Twp. Fire Dept

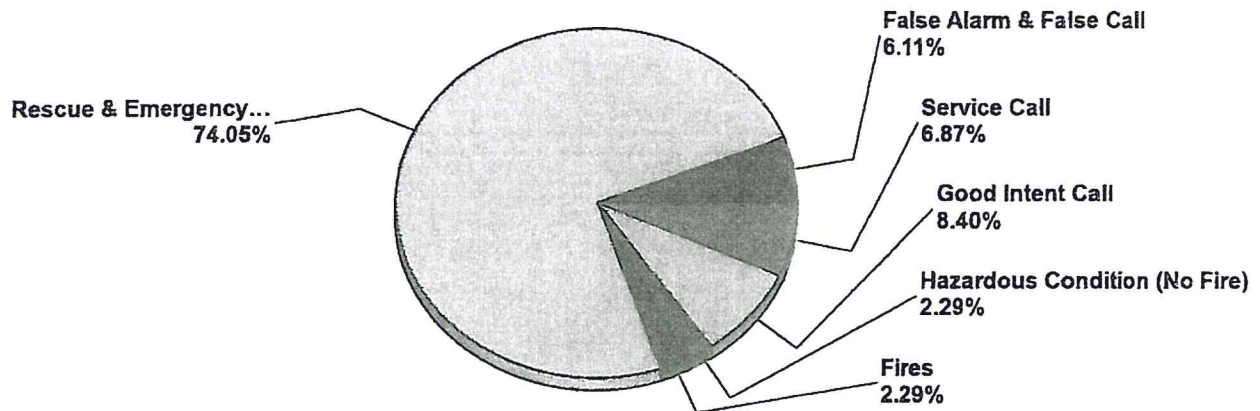
Chagrin Falls, OH

This report was generated on 2/13/2018 3:06:37 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 01/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.29%
Rescue & Emergency Medical Service	97	74.05%
Hazardous Condition (No Fire)	3	2.29%
Service Call	9	6.87%
Good Intent Call	11	8.40%
False Alarm & False Call	8	6.11%
TOTAL	131	100.00%

	Fire	Rescue	Total
Jan-18	34	97	131
Jan-18 YTD	34	97	131
As Of Jan 2017	36	100	136
Fiscal Difference	-2	-3	-5

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

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Bainbridge Township Police Department

Law Enforcement Incidents

January 2018

FBI NIBRS Group A Offenses		FBI NIBRS Group B Offenses	
Arson	0	Bad Checks	0
Assault Offenses	1	Curfew/ Loitering / Vagrancy	0
Bribery	0	Disorderly Conduct	0
Burglary / Breaking & Entering	1	Driving Under the Influence	3
Child Abuse	0	Drunkenness	0
Criminal Damage /Vandalism	1	Family Offenses - Non Violent	3
Domestic Violence	0	Harassment / Menacing	6
Drug Offenses	0	Liquor Law Violations	0
Embezzlement	0	Runaway / Unruly Juveniles	0
Extortion / Blackmail	0	Trespass	1
Fraud Offenses	7	Voyeurism	0
Gambling Offenses	0	All other arrestable offenses	1
Homicide Offenses	0	Total Group B Offenses	14
Kidnapping / Abduction	0		
Larceny / Theft - Petty	17	Other Incidents	
Larceny / Theft - Grand	1	911 problem	1
Motor Vehicle Theft /Unauth Use	0	Animal Complaints	10
Pornography / Obscene Material	1	Assist Fire Department	65
Prostitution Offenses	0	Assist other Agency	6
Receiving Stolen Property	0	Citizen Assist	17
Robbery	0	Citizen Dispute	4
Sex Offenses - Forcible	0	Dead Body Found	0
Sex Offenses - Non forcible	0	Disturbances	0
Weapons Law Violations	0	False Alarm - Business	24
Total Group A Offenses	29	False Alarm - Residence	28
		Info Report	16
		Juvenile Complaint	3
		Lost / Found Property	14
		Miscellaneous	758
		Missing Persons	0
		Property Damage (accidental)	3
		Suicidal Person	0
		Suspicious Person / Vehicle	62
		Traffic Accidents	58
		Traffic Complaints	86
		Traffic Stops	198
		Vehicle Lockouts	35
		Warrant Service	8
		Total Other Incidents	1396
		Total Incidents January 2018	1439
		Total Incidents TYD 2018	1439
Three Year Comparison			
January 2018	1439		
January 2017	1131		
January 2016	800		

**BAINBRIDGE TOWNSHIP POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT - JANUARY 2018**

OFFICERS	LAW INCIDENTS	ARRESTS - FELONY	ARRESTS - MIS.	TRAFFIC CITATIONS	WARNING CITATIONS	M/M CITATIONS
CHIEF BOKOVITZ	9					
LT. WEIR						
DET. SGT. DREGER	2					
SGT. BODOVETZ	7					
SGT. CHICKOS	11		1			
SGT. WEINER	8					
DET. SMITH	2					
PTL. BLASKO	56		1	4		
PTL. BOYLES	54		1	4		
PTL. DAVIS	212		1	2		
PTL. DEBLAEY	6		1			
PTL. DENT	14		1	2		1
PTL. DISANTO	86		3	21		
PTL. FREW	34				1	
PTL. GREGORIN	72		3	5		
PTL. LAWRENCE	153		6			2
PTL. NEWCOMB	208		1	13		1
PTL. PATETE	207		1	2		1
PTL. PONIKVAR	63		2	5		
PTL. POWESKI	82		6	9		
PTL. REARDON	65			5		
PTL. SOEDER	51		1			1
PTL. TUMA	1					
PTL. TYMOSZCZUK	32		1	2		
MONTHLY TOTAL	1435	0	30	74	1	6
TOTAL YEAR TO DATE	1435	0	30	74	1	6

RECORDS CENTER ACTIVITY

RECORDS CLERK	LAW INCIDENTS
DOWNS, L.	
FLETCHER, L.	2
GRECEK, G.	2
ROZNIK, E.	
MONTHLY TOTAL	4
TOTAL YEAR TO DATE	4

RECORDS ACTIVITY	JAN 2018	YTD
INCOMING PHONE CALLS	1150	1150
REPORT FEES	\$4.25	\$4.25
HOUSE CHECKS	736	736

For the month of January, 2018

Approved by: _____