

Monday, February 22,

21

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 22, 2021. Those present were Trustees Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Mrs. Lorrie Benza, and Fiscal Officer Mrs. Janice Sugarman. The meeting was also broadcast remotely through Zoom. Mr. Markley presided and called the meeting to order at 7:00 P.M. Everyone stood and recited the Pledge of Allegiance.

EXECUTIVE SESSION

There was no executive session.

CHANGES TO THE AGENDA

None.

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' February 8, 2021 regular meeting and February 4, 2021, February 11, 2021, and February 19, 2021 special meetings as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

GUEST PRESENTATION: Girl Scout Troop 71291

Hannah Cooper, Grace Doyle, Brianna McIver, Annalise Weber, and Sydney Osterman updated the trustees on their fundraising efforts for a bench for the new River Road Park playground. They are still in fundraising mode, with hopes of raising the rest of the funds before spring. They are part of the Kenston Girl Scout Foundation, and they are working towards earning their Silver Award. The girl scouts were accompanied by Mrs. Heather Doyle.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of January, 2021. The fire department received a \$1,500.00 grant from the State Fire Marshall's Office for reimbursement for PPE. Chief Metz is now adding fire inspections to her monthly report. In 2020, they completed 1025 inspections with 165 violations and issued 27 permits. She reminded the residents of how to stay safe in the winter. Information on winter safety can be found on the fire department's Facebook page and on the township website. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of January, 2021. He reported that there were two overdoses in January that were saved by officers after administering Narcan. In addition, the police department saved a man who was stuck in a frozen pond. He has seen a small decrease in thefts in the WalMart shopping area. He informed the trustees that he is looking at purchasing two license plate reader cameras for the shopping area near WalMart. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mr. Steve Averill, assistant zoning inspector presented the zoning department report for the month of January, 2021. There were \$3,375.00 in receipts and three new housing starts in January. In addition, 14 zoning permits were issued. The complete zoning report is attached to and becomes a permanent part of these minutes.

Monday, February 22,

21

PUBLIC COMMENTS

Mr. Alan Segedy of 7707 Country Lane discussed with the trustees his ticket that was issued by our police department last year. He claimed that the ticket had errors, and he wanted Chief Bokovitz to do something about it. He is planning on putting in a public records request with the police department.

POLICE DEPARTMENT – NEW BUSINESSGrade Change Request – Blasko

Mrs. Benza made a motion to approve the grade change request for Ptl. Nick Blasko to a Grade A Patrolman at an annual salary of \$79,402.26 effective the April 10, 2021 pay period per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Grade Change Request – Poweski

Mrs. Benza made a motion to approve the grade change request for Ptl. Josh Poweski to a Grade A Patrolman at an annual salary of \$79,402.26 effective the April 10, 2021 pay period per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSPlayground Update

Mr. Stanek reported that the installation of the new playground at River Road Park is complete. They are awaiting a final walkthrough which is scheduled for Thursday, January 25, 2021. He is waiting on age-sensitive signage before the playground can open. At some point this spring, there will be a grand opening with a ribbon-cutting ceremony. Mrs. O'Brien is working on a sign that names the playground and acknowledges the donors.

Mutual Aid Agreements

Mrs. Benza updated the other trustees on the status of the mutual aid agreements for the service department. She will be contacting Auburn Township to see if they are also interested in participating. She will also speak with Mayor Koons of South Russell Village. She will also need to contact the township's insurance company regarding some insurance-related questions in the agreements.

SERVICE DEPARTMENT – NEW BUSINESSClean-Up Days Mailer Approval

Mrs. Benza made a motion approve the mailer for the township's 2021 Clean-Up Days and other events which will be mailed to all township residents per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Request to Transfer Vehicle

Mrs. Benza made a motion to approve the transfer of the 2013 Ford Explorer from the Zoning Department to the Parks and Properties Department per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that passed unanimously.

Monday, February 22,

21

Request to Advertise for Bid – Road Materials

Mrs. Benza made a motion to allow the fiscal officer to advertise for bids for the repaving of the walking path at River Road Park with a bid opening on March 19, 2021, at 2:05 P.M. per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Cemetery Deed

Mrs. Benza made a motion to grant a cemetery deed #606 for a columbarium niche in the amount of \$1,425.00 to Cynthia A. Kral of 10137 Outrigger Cove, Aurora, OH 44202.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Columbarium CLMB, Section 13E, Lot No. 71, South Wall, Niche A4. Mr. Steve Averill and Chief Jon Bokovitz attested to their signatures.

Cemetery Deed

Mrs. Benza made a motion to reissue cemetery deed #300 to cemetery deed #607 for one grave in the amount of \$0.00 to Richard and Beverly T. Keough of 207 Hamlet Hills Drive, Apt. 78, Chagrin Falls, OH 44022.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 11, Lot No. 14, Graves 4. Mr. Steve Averill and Chief Jon Bokovitz attested to their signatures.

TOWN HALL – OLD BUSINESSTown Hall Improvement Project

The trustees are looking at what projects they can separate out from the meeting room project within the town hall. The goal would be to complete the smaller projects that have been budgeted for during this fiscal year. Mrs. O'Brien will be checking with the Geauga County Prosecutor's Office for clarification.

TOWN HALL – NEW BUSINESSCARES Act 80-hour Extension

Mrs. Benza made a motion to extend the CARES Act FFRCA 80-hour Covid sick time extension to March 31, 2021 in accordance with the federal voluntary mandate.

Mrs. O'Brien seconded the motion that was passed unanimously.

Contracts for Election Day Polling Locations

Mrs. Benza made a motion to approve the contracts for the May 4, 2021 Special Election Day polling location use of the Bainbridge Town Hall and the Centerville Mills Dining Hall, as submitted by the Geauga County Board of Elections.

Mrs. O'Brien seconded the motion that was passed unanimously.

Monday, February 22,

21

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Request List

1. Singerman, Mills – Legal Services - \$40,000.00 (General)
2. VanCuran Services – Tree Removal Cats Den Rd. - \$6,875.00 (Roads)
3. Minuteman Press – Mailer - \$3,000.00 (General)
4. Liberty Tire Recycling – Tire Pick-up - \$5,000.00 (Roads)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoice List

1. Compass Minerals America, Inc. – Salt Fill-up - \$9,915.88 (Roads)
2. Gutoskey & Associates – Walking Path Improvements - \$2,700.00 (General)
3. Singerman, Mills – Signature Square - \$728.00 (General)
4. Singerman, Mills – Development - \$2,054.00 (General)

Checks Dated February 9, 2021 through February 22, 2021

The trustees examined and signed checks and invoices from February 9, 2021 through February 22, 2021 consisting of warrants #36329 through #36387 in the amount of \$244,572.17.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Geauga County Planning Commission – Preliminary Plan: Big Dipper Blvd. Dedication Plan, Tuesday, March 9, 2021
2. Geauga County Planning Commission – Final Plat of Sublots 30 & 32 to Sublot 32-R: Kenston Lakes Estates Subdivision
3. Geauga Soil & Water Conservation District: Conservation Easement Annual Site Inspection Parcel #02-729358
4. Geauga County Engineer: 33% Load Limit Reduction Notification
5. Geauga County Board of Commissioners: Resolution to Improve the Riverview Drive Bridge
6. Geauga County Planning Commission – Sewer/Water Extensions Letter
7. ODOT – Right-of-Entry Notification: SR 306 Bridge Maintenance in Aurora

PUBLIC INTERACTION

None.

LATE ADDITIONS

None.

Monday, February 22,

21

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:31 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____