

Monday, February 12,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 12, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Chief Lou Ann Metz was invited into the executive session at 6:01P.M. and left executive session at 6:35 P.M. Mr. Jim Stanek was invited into the executive session at 6:36 P.M. and left executive session at 6:59 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their meeting at 7:02 P.M.

CHANGES TO THE AGENDA

1. Add minutes from February 1, 2018 and February 10, 2018 special meetings for approval.
2. Late Addition: Town Hall – New Business: Legal Representation

POLICE DEPARTMENT – NEW BUSINESS

Promotion of Public Employee

Mrs. Benza made a motion to approve the promotion of Ptl. John Bodovetz from Patrolman/Detective to Sergeant at an annual pay rate of \$85,680.90 effective February 17, 2018 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

PRESENTATION BY GUEST

Mr. Marty Sfiligoj, chairman of the parks committee, presented his proposal for a dog park at the Centerville Mills Park. This was originally presented to him by Mr. Roger Weiss, who also spoke. The trustees were interested in moving forward. Mr. Markley is contacting the county prosecutor and the fiscal office will contact the township insurance company to investigate any potential liability. They hope to have answers by the next BOT meeting on February 26, 2018. Mr. Gil Myers asked if anyone from outside the township could use the park. The trustees responded that it would be a public park open to all. He also asked how the township would police the rules. The trustees said that it is still to be determined. Mrs. Barb Hesse suggested that the dog owners would need to be responsible for their own dogs. Mrs. Sarah Delly suggested getting KCE involved in any advertising for events, etc. Mrs. Tobe Schulman gave Mr. Markley a magazine that reported on dog parks for review. The complete proposal is attached to and becomes a permanent part of these minutes.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' January 22, 2018 regular meeting and the February 1, 2018 and February 10, 2018 special meetings as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

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KENSTON COMMUNITY EDUCATION

Ms. Sarah Delly presented the KCE report for the month of January 2018. She reported that their last meeting was January 28, 2018. KCE hosted the Women in Sports event at Kenston on February 7, 2018. They also hosted the Eastside Roundtable on February 7, 2018 which had 32 participants. Midwest basketball season ended. The 2018 meeting calendar has been set. They will be meeting monthly on the third Sunday of every month. They have also reviewed and renewed their insurance policy. The new website has been launched. They are still tweaking a few things, but the design is in line with the Kenston Schools' website. Lastly, they are moving forward with the community survey. Mr. Markley asked about the prioritization and fee structure for non-KCE affiliated groups. Mrs. Benza referred Mrs. Delly to a discussion from 2014 that called for the establishment of that structure. Mrs. Delly will look into the matter. The complete report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman presented the fiscal report for January 2018. The general fund balance is \$1,360,374.86 as of January 31, 2018. She reported that the township received the cell tower lease of \$10,000.00 and the first installment of the first half tax collections. The fiscal office has closed 2017, the financial report has been sent to county auditor, the newspapers have been notified, and there are copies of the report available in the fiscal office for review. In addition, both fiscal office bookkeepers attended the OTA Conference for a day of training. The fiscal office is currently working on permanent appropriations, records retention, and audit preparation. Mrs. Sugarman thanked Mr. Jim Stanek and Mr. John Brett for attending all of the Western Reserve Safety Council meetings each month. By doing this, the township saves money on its Bureau of Worker's Compensation yearly bill. The complete fiscal report is attached and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of January 2018. Mr. Stanek reported that the road department has been very busy so far this year plowing and shoveling a lot of snow. They have also been working on getting the gas line to the lakeside building, along with other improvements to the building. In the parks, they have been working to keep walking oaths open for the residents. The salt supply is dwindling because of all of the snow events, but he feels confident the township will have enough for the season. Mr. Gil Myers asked about the problems with Savage Road. Mr. Stanek explained that many of the bumps will go away after the weather changes, but indicated that there would still be repairs needed. Mr. Myers also complimented the road department on keeping the township roads safe. The complete service department report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS2nd Annual Egg Hunt

The trustees were in general agreement to move forward with the 2nd Annual Egg Hunt on Saturday, March 24, 2018 from 10:00am to noon at the fields next to Town Hall as outlined in the memo dated February 6, 2018.

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POLICE DEPARTMENT – NEW BUSINESSEmployee Grade Change

Mrs. Benza made a motion to approve the grade change of Ptl. Dominic DiSanto from Patrolman Grade C to Patrolman Grade B at an annual pay rate of \$65,732.88 effective March 17, 2018 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSParks Survey

The Parks Committee is working on a survey to residents regarding parks usage. It will be a very general survey with a facts sheet on the back. Mr. Markley suggested that the committee work with the service department.

SERVICE DEPARTMENT – NEW BUSINESSAnnual Township Highway Mileage Certification

The trustees certified the Annual Township Highway Mileage System Report from the Director of Transportation that the total eligible number of miles that Bainbridge Township in Geauga County is responsible to maintain is 84.072 as of December 31, 2017.

NOPEC Grant

The trustees tabled this until the next meeting on February 26, 2018.

Fee Waiver Request – Cub Scouts Pack 102 Den 2

Mrs. Benza made a motion to approve the rental fee waiver request from the Cub Scouts Pack 102 Den 2 for the Burns – Lindow building on February 6, March 6, April 3, and May 1, 2018 in the amount of \$180.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Fee Waiver Request – Bainbridge Brown Baggers

Mrs. Benza made a motion to approve the rental fee waiver request from the Bainbridge Brown Baggers for the Burns – Lindow building every Thursday in 2018 for seven hours per Thursday in the amount of \$10,710.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Fee Waiver Request – Kenston Community Education - Yoga

Mrs. Benza made a motion to approve the rental fee waiver request from Kenston Community Education for the Burns – Lindow building for Chair Yoga and Gentle Yoga from January through August in the amount of \$6,540.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Fee Waiver Request – Kenston Community Education – Morning Workout

Mrs. Benza made a motion to approve the rental fee waiver request from Kenston Community Education for the Town Hall building for Morning Workout from January through July in the amount of \$3,640.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

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Fee Waiver Request – Chagrin Bainbridge AARP

Mrs. Benza made a motion to approve the rental fee waiver request from the Chagrin Bainbridge AARP for the Burns – Lindow and Town Hall buildings for monthly meetings in the amount of \$2,550.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Fee Waiver Request – Bainbridge Recovery Club

Mrs. Benza made a motion to approve the rental fee waiver request from Bainbridge Recovery Club for the Town Hall building on April 15, 2018 in the amount of \$367.50 per the recommendation of the service director. A building attendant fee of \$157.50 will be paid.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, no; Mrs. O'Brien, aye. Motion carried.

Fee Waiver Request – Troop 444 BSA

Mrs. Benza made a motion to approve the rental fee waiver request from Troop 444 BSA for the Lakeside building on Monday evenings in the amount of \$1,935.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Fee Waiver Request – Holy Crap Craft Company

Mrs. Benza made a motion to approve the setup fee waiver request from the Holy Crap Craft Company for the Centerville Mills Dining Hall on June 28th for setup in the amount of \$500.00 per the recommendation of the service director. They are paying full amount for June 29 -30, 2018. A building attendant fee of \$120.00 will be paid.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, no; Mrs. O'Brien, aye. Motion carried.

Fee Waiver Request – Holy Crap Craft Company

Mrs. Benza made a motion to approve the setup fee waiver request from the Holy Crap Craft Company for the Centerville Mills Dining Hall on November 15th for setup in the amount of \$300.00 per the recommendation of the service director. They are paying full amount for November 16 – 17, 2018. A building attendant fee of \$120.00 will be paid.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, no; Mrs. O'Brien, aye. Motion carried.

Fee Waiver Request – Geauga Livestock

Mrs. Benza made a motion to approve the rental fee waiver request from Geauga Livestock 4-H for the Fire Department Meeting Room on February 18, 2018 in the amount of \$50.00 per the recommendation of the service director. If the meeting is not moved to the Lakeside building, a \$30.00 building attendant fee will be collected.

Mrs. O'Brien seconded the motion that passed unanimously.

Request to Advertise for Bid – Road Material

Mrs. Benza made a motion to allow the fiscal officer to advertise for bids for the Road Maintenance Materials as delineated in the memo of February 6, 2018 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

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Sale of 2004 5-ton Dump Truck

The trustees tabled this until the next meeting on February 26, 2018.

319 Project Reviews

The trustees were in general agreement to move forward with the paperwork for the Ohio EPA 319 stream bank restoration and stabilization project at Centerville Mills Park with the Chagrin River Watershed Partners.

SERVICE DEPARTMENT - PENDING BUSINESS"The Knot" Contract

No action taken. This item will be removed from Pending Business.

TOWN HALL - OLD BUSINESSTransient Vendor Policy

The trustees were in general agreement to proceed with the short version of the Transient Vendor resolution and Do Not Knock registration policy. Mr. Markley will revise the resolution and Mrs. O'Brien will work on the Do Not Knock registration for the website.

TOWN HALL - NEW BUSINESSPicnic Tables Donation

No action taken. This item will be removed from the agenda. Mr. Markley inquired and had discussions about donating the extra picnic tables that the township had received from Wild Water Kingdom in 2016 to Santa's Hide-a-Way Hollow in Middlefield. Upon further investigation, however, there is a very specific process that must be followed when donating obsolete items to a nonprofit organization. The township has not adopted that process at this time.

Waterline Extension

The trustees discussed the purpose of the water line extension, which is to serve the Town Hall/Fire Department/Police Department campus. Additional information and potential ramifications should be examined. Mrs. Benza will contact the Planning Commission to review, and Mr. Markley will contact Geauga County Water Resources.

FISCAL OFFICE - NEW BUSINESSPPM Changes to Vacation Policy

Mrs. Benza made a motion to approve the changes to the Personnel Policy Manual regarding the vacation policy effective March 1, 2018 per the recommendation of the fiscal officer. A copy of the policy is attached to and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Audit Committee

Mrs. Benza made a motion to appoint the following people to the 2018 Audit Committee for a two-year period until the next audit based on the recommendation of the fiscal officer.

Mr. Ted Seliga, Mrs. Terry Rose, Mrs. Kristina O'Brien, Mrs. Janice Sugarman

Mrs. O'Brien seconded the motion that passed unanimously.

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Purchase Order Approvals

Mrs. Benza made a motion to approve the purchase order list (Items 1 – 4) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. OBWC – 2017 Payroll True-up - \$6,516.58 (General, Road, Police, Fire)
2. Howell Rescue Systems – Extrication Tools - \$30,003.00 (Fire)
3. K –Tech Specialty Coating – Beet Heat Concentrate - \$27,000.00 (Roads)
4. VanCuren Services, Inc. – Hawksmoor Tree Removal - \$5,800.00 (Roads)

Invoice Approvals

Mrs. Benza made a motion to approve the invoices #1 and 2 as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve invoice #3 as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, abstain; Mrs. O'Brien, aye. Motion carried.

Invoice #4 has been removed from the list.

Invoice Approvals

1. Cargill Incorporated – Salt Fill-up - \$10,615.19
2. Viking Plumbing – Lakeside Gas Line – Partial - \$4,100.00
3. Chagrin Valley Engineering, Ltd. – Hawksmoor Culvert Extension/Slip Repair - \$8,945.00
4. ~~Doermann Printing – Bicentennial T-shirts – \$576.00 (General)~~

Fiscal Resolution Approvals

Mrs. Benza made a motion to approve Resolution 02122018-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of January 2018 - \$358.71

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated January 23, 2018 through February 12, 2018

The trustees examined and signed checks and invoices dated January 23, 2018 through February 12, 2018 consisting of warrants #28994 through #29155 in the amount of \$126,348.64.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of January 2018 #1-2018 through #45-2018 in the amount of \$664,844.84 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

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PUBLIC INTERACTION

None.

CORRESPONDENCE

- 1. Department on Aging – Senior Trash Pick-up Program
- 2. NOPEC – Grant Information
- 3. Geauga County Engineer – 33% Load Limit Reduction Notification
- 4. Bainbridge Recovery Club – Thank you note
- 5. Planning Commission – Replat of Sublots 314-317
- 6. South Franklin Circle – Dialogue Event
- 7. Board of Commissioners – Road Name Change
- 8. CIC – Breakfast Discussion on Tax Cuts

LATE ADDITIONS

TOWN HALL – NEW BUSINESS

Legal Representation

Mrs. Benza made a motion to retain Brosius, Johnson, and Griggs LLC for the calendar year 2018 to represent the board as legal counsel relative to economic incentive tools and opportunities available to the township. Initial consideration at this time concerns the former Geauga Lake property.

Mrs. O’Brien seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:57 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Payment Listing

UAN v2018.1

1/1/2018 to 1/31/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2018	01/02/2018	01/03/2018	CH	AXA	\$305.00	C
2-2018	01/02/2018	01/03/2018	CH	OHIO DEFERRED COMPENSATION	\$6,536.14	C
3-2018	01/02/2018	01/03/2018	CH	MEDICAL MUTUAL OF OHIO	\$2,288.78	C
4-2018	01/03/2018	01/03/2018	CH	J.P. MORGAN CHASE BANK	\$4,140.45	C
5-2018	01/05/2018	01/09/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,889.19	V
5-2018	01/05/2018	01/09/2018	CH	HOME DEPOT CREDIT SERVICES	-\$1,889.19	V
6-2018	01/05/2018	01/10/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,889.19	C
7-2018	01/10/2018	01/10/2018	CH	GUARDIAN	\$9,731.58	C
8-2018	01/10/2018	01/10/2018	CH	MEDICAL MUTUAL OF OHIO	\$66,467.57	C
9-2018	01/10/2018	01/10/2018	CH	Ohio Public Employees Retirement System	\$1,897.51	C
10-2018	01/09/2018	01/10/2018	CH	MEDICAL MUTUAL OF OHIO	\$480.37	C
11-2018	01/10/2018	01/11/2018	CH	Ohio Police & Fire Pension Fund	\$12,696.72	C
12-2018	01/10/2018	01/11/2018	CH	Ohio Bureau of Workers Compensation	\$65,470.00	C
12-2018	01/22/2018	01/23/2018	NEG ADJ	Ohio Bureau of Workers Compensation	-\$1,088.30	C
12-2018	01/29/2018	01/30/2018	NEG ADJ	Ohio Bureau of Workers Compensation	-\$1,309.40	C
12-2018	01/31/2018	02/05/2018	NEG ADJ	Ohio Bureau of Workers Compensation	-\$0.30	C
13-2018	01/11/2018	01/11/2018	CH	Great American Financial Resources	\$100.00	C
14-2018	01/11/2018	01/11/2018	CH	ReliaStar Life Insurance Company	\$500.00	C
15-2018	01/11/2018	01/11/2018	CH	FTJ Deferrals	\$25.00	C
16-2018	01/11/2018	01/12/2018	CH	Accurate Data	\$235.30	C
17-2018	01/11/2018	01/12/2018	CH	OHIO DEFERRED COMPENSATION	\$6,879.60	C
18-2018	01/11/2018	01/12/2018	CH	AXA	\$305.00	C
19-2018	01/11/2018	01/12/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$148,389.25	C
20-2018	01/11/2018	01/12/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$48,317.71	C
21-2018	01/11/2018	01/12/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$725.88	C
22-2018	01/18/2018	01/18/2018	CH	MEDICAL MUTUAL OF OHIO	\$1,657.00	C
23-2018	01/18/2018	01/18/2018	CH	WINDSTREAM	\$1,985.25	C
24-2018	01/18/2018	01/19/2018	CH	Ohio Public Employees Retirement System	\$18,849.32	C
25-2018	01/18/2018	01/19/2018	CH	Ohio Public Employees Retirement System	\$17,136.18	C
26-2018	01/18/2018	01/19/2018	CH	Ohio Public Employees Retirement System	\$19,533.96	C
27-2018	01/18/2018	01/19/2018	CH	Ohio Public Employees Retirement System	\$16,183.13	C
28-2018	01/23/2018	01/23/2018	CH	ILLUMINATING COMPANY	\$17,408.41	C
29-2018	01/25/2018	01/25/2018	CH	Great American Financial Resources	\$100.00	C
30-2018	01/25/2018	01/25/2018	CH	ReliaStar Life Insurance Company	\$500.00	C
31-2018	01/25/2018	01/25/2018	CH	FTJ Deferrals	\$25.00	C
32-2018	01/24/2018	01/25/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132,457.00	C
33-2018	01/24/2018	01/25/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$41,119.06	C
34-2018	01/24/2018	01/25/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$232.88	C
35-2018	01/26/2018	01/26/2018	CH	Accurate Data	\$240.46	C
36-2018	01/26/2018	01/26/2018	CH	AXA	\$705.00	C
37-2018	01/25/2018	01/29/2018	CH	OHIO DEFERRED COMPENSATION	\$6,629.60	C
38-2018	01/23/2018	01/30/2018	CH	MEDICAL MUTUAL OF OHIO	\$565.21	C
39-2018	01/30/2018	01/30/2018	CH	DOMINION EAST OHIO	\$6,871.57	C
40-2018	01/31/2018	01/31/2018	CH	J.P. MORGAN CHASE BANK	\$7,662.16	C
45-2018	01/31/2018	02/06/2018	CH	Ohio Bureau of Workers Compensation	\$0.60	C
Total Payments:					\$664,844.84	

Payment Listing

UAN v2018.1

1/1/2018 to 1/31/2018

Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	<u>\$664,844.84</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

UAN v2018.1

1/23/2018 to 2/12/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
28994	01/23/2018	01/23/2018	AW	Jon Newcomb	\$129.36	V
28994	01/23/2018	01/23/2018	AW	Jon Newcomb	-\$129.36	V
28995	01/23/2018	01/23/2018	AW	Arrow International, Inc.	\$1,234.36	V
28995	01/23/2018	01/23/2018	AW	Arrow International, Inc.	-\$1,234.36	V
28996	01/23/2018	01/23/2018	AW	Cuyahoga Supply & Tool, Inc.	\$889.20	V
28996	01/23/2018	01/23/2018	AW	Cuyahoga Supply & Tool, Inc.	-\$889.20	V
28997	01/23/2018	01/23/2018	AW	CARGILL INCORPORATED	\$9,520.49	V
28997	01/23/2018	01/23/2018	AW	CARGILL INCORPORATED	-\$9,520.49	V
28998	01/23/2018	01/23/2018	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$1,341.19	V
28998	01/23/2018	01/23/2018	AW	CLEMANS-NELSON & ASSOCIATES, INC.	-\$1,341.19	V
28999	01/23/2018	01/23/2018	AW	GEAUGA COUNTY TREASURER	\$1,370.26	V
28999	01/23/2018	01/23/2018	AW	GEAUGA COUNTY TREASURER	-\$1,370.26	V
29000	01/23/2018	01/23/2018	AW	AMERICAN FIREWORKS COMPANY	\$6,375.00	V
29000	01/23/2018	01/23/2018	AW	AMERICAN FIREWORKS COMPANY	-\$6,375.00	V
29001	01/23/2018	01/23/2018	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$4,594.00	V
29001	01/23/2018	01/23/2018	AW	CHAGRIN RIVER WATERSHED PARTNERS	-\$4,594.00	V
29002	01/23/2018	01/23/2018	AW	BAINBRIDGE HISTORICAL SOCIETY	\$100.00	V
29002	01/23/2018	01/23/2018	AW	BAINBRIDGE HISTORICAL SOCIETY	-\$100.00	V
29003	01/23/2018	01/23/2018	AW	Kathleen A. Christian	\$100.00	V
29003	01/23/2018	01/23/2018	AW	Kathleen A. Christian	-\$100.00	V
29004	01/23/2018	01/23/2018	AW	Bainbridge Civic Club	\$250.00	V
29004	01/23/2018	01/23/2018	AW	Bainbridge Civic Club	-\$250.00	V
29005	01/23/2018	01/23/2018	AW	COVENANT REFORMED PRESBYTERIAN C	\$100.00	V
29005	01/23/2018	01/23/2018	AW	COVENANT REFORMED PRESBYTERIAN C	-\$100.00	V
29006	01/23/2018	01/23/2018	AW	Bainbridge AARP CHP	\$350.00	V
29006	01/23/2018	01/23/2018	AW	Bainbridge AARP CHP	-\$350.00	V
29007	01/23/2018	01/23/2018	AW	John Rumbarger	\$100.00	V
29007	01/23/2018	01/23/2018	AW	John Rumbarger	-\$100.00	V
29008	01/23/2018	01/23/2018	AW	Auburn Bainbridge Joint Recreation Board	\$500.00	V
29008	01/23/2018	01/23/2018	AW	Auburn Bainbridge Joint Recreation Board	-\$500.00	V
29009	01/23/2018	01/23/2018	AW	STAPLES BUSINESS ADVANTAGE	\$192.75	V
29009	01/23/2018	01/23/2018	AW	STAPLES BUSINESS ADVANTAGE	-\$192.75	V
29010	01/23/2018	01/23/2018	AW	Jon Newcomb	\$129.36	C
29011	01/23/2018	01/23/2018	AW	Arrow International, Inc.	\$1,234.36	C
29012	01/23/2018	01/23/2018	AW	Cuyahoga Supply & Tool, Inc.	\$889.20	O
29013	01/23/2018	01/23/2018	AW	CARGILL INCORPORATED	\$9,520.49	C
29014	01/23/2018	01/23/2018	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$1,341.19	C
29015	01/23/2018	01/23/2018	AW	GEAUGA COUNTY TREASURER	\$1,370.26	C
29016	01/23/2018	01/23/2018	AW	AMERICAN FIREWORKS COMPANY	\$6,375.00	O
29017	01/23/2018	01/23/2018	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$4,594.00	O
29018	01/23/2018	01/23/2018	AW	BAINBRIDGE HISTORICAL SOCIETY	\$100.00	O
29019	01/23/2018	01/23/2018	AW	Kathleen A. Christian	\$100.00	O
29020	01/23/2018	01/23/2018	AW	Bainbridge Civic Club	\$250.00	O
29021	01/23/2018	01/23/2018	AW	COVENANT REFORMED PRESBYTERIAN C	\$100.00	O
29022	01/23/2018	01/23/2018	AW	Bainbridge AARP CHP	\$350.00	O
29023	01/23/2018	01/23/2018	AW	John Rumbarger	\$100.00	O

Payment Listing

UAN v2018.1

1/23/2018 to 2/12/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29024	01/23/2018	01/23/2018	AW	Auburn Bainbridge Joint Recreation Board	\$500.00	O
29025	01/23/2018	01/23/2018	AW	STAPLES BUSINESS ADVANTAGE	\$192.75	C
29026	01/24/2018	01/24/2018	AW	VERIZON WIRELESS	\$3,167.05	C
29027	01/24/2018	01/24/2018	AW	WARREN FIRE EQUIPMENT, INC.	\$8,546.00	C
29028	01/24/2018	01/24/2018	AW	GEAUGA COUNTY FIRE CHIEFS' ASSOCIA	\$180.00	O
29029	01/24/2018	01/24/2018	AW	R&D Heating and Sheet Metal Co.	\$618.93	C
29030	01/24/2018	01/24/2018	AW	STATE INDUSTRIAL PRODUCTS	\$500.32	C
29031	01/24/2018	01/24/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$307.26	C
29032	01/24/2018	01/24/2018	AW	Minuteman Press	\$184.25	O
29033	01/24/2018	01/24/2018	AW	ULLMAN OIL, INC.	\$269.95	C
29034	01/24/2018	01/24/2018	AW	Federal Signal Corp, Federal Warning Systerr	\$1,514.86	C
29035	01/24/2018	01/24/2018	AW	Across the Street Productions	\$365.75	O
29036	01/24/2018	01/24/2018	AW	Arrow International, Inc.	\$15.96	C
29037	01/25/2018	01/25/2018	RW	Tanglewood Greene Condo Association	\$100.00	O
29038	01/25/2018	01/25/2018	RW	Ann Kelley	\$100.00	O
29039	01/25/2018	01/25/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,338.74	O
29040	01/25/2018	01/25/2018	AW	KWIK KLEEN	\$48.75	O
29041	01/25/2018	01/25/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$5,461.01	O
29042	01/25/2018	01/25/2018	AW	ABCO FIRE PROTECTION, INC.	\$308.50	C
29043	01/25/2018	01/25/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$53.83	O
29044	01/25/2018	01/25/2018	AW	BOB SUMEREL TIRE COMPANY, INC.	\$318.00	O
29045	01/25/2018	01/25/2018	AW	CERNI MOTOR SALES, INC.	\$468.38	C
29046	01/25/2018	01/25/2018	AW	CUSTOM ELECTRIC SERVICE, INC.	\$315.00	O
29047	01/25/2018	01/25/2018	AW	F & S AUTOMOTIVE, INC.	\$295.00	O
29048	01/25/2018	01/25/2018	AW	RUSH TRUCK CENTER	\$916.30	O
29049	01/25/2018	01/25/2018	AW	James Stanek	\$45.00	C
29050	01/25/2018	01/25/2018	AW	WalCom	\$178.00	O
29051	01/25/2018	01/25/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$259.63	O
29052	01/25/2018	01/25/2018	AW	Hether Holovach	\$100.00	O
29053	01/25/2018	01/25/2018	AW	Irene Redd	\$100.00	O
29054	01/25/2018	01/25/2018	AW	DOOR PRO	\$1,150.00	O
29055	01/26/2018	01/26/2018	AW	SUNRISE SPRINGS WATER CO.	\$106.25	O
29056	01/26/2018	01/26/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$39.75	O
29057	01/26/2018	01/26/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$5.39	O
29058	01/26/2018	01/26/2018	AW	OHIO FIRE CHIEFS' ASSOCIATION, INC.	\$750.00	O
29059	01/29/2018	01/29/2018	SW	Skipped Warrants 29059 to 29059 Series 2	\$0.00	V
29060	01/29/2018	01/29/2018	RW	Nicole Champagne	\$250.00	O
29061	01/29/2018	01/29/2018	AW	Janet A. Flanagan	\$250.00	O
29062	01/29/2018	01/29/2018	AW	Kathleen Vilics	\$350.00	O
29063	01/29/2018	01/29/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$102.38	O
29064	01/29/2018	01/29/2018	AW	AMERICAN PUBLIC WORKS ASSOCIATION	\$211.00	O
29065	01/29/2018	01/29/2018	AW	CINTAS CENTRALIZED AR	\$264.94	O
29066	01/29/2018	01/29/2018	AW	GEAUGA COUNTY HEALTH DISTRICT	\$476.00	O
29067	01/29/2018	01/29/2018	AW	K-Tech Specialty Coatings, Inc.	\$6,428.56	O
29068	01/29/2018	01/29/2018	AW	MARS ELECTRIC CO.	\$1,176.96	O
29069	01/29/2018	01/29/2018	AW	MCMaster CARR SUPPLY COMPANY	\$645.06	O

Payment Listing

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1/23/2018 to 2/12/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29070	01/29/2018	01/29/2018	AW	JOSEPH TOMAYKO	\$175.00	O
29071	01/30/2018	01/30/2018	AW	Minuteman Press	\$152.00	O
29072	01/30/2018	01/30/2018	AW	CINTAS CENTRALIZED AR	\$66.40	O
29073	01/30/2018	01/30/2018	AW	SUNRISE SPRINGS WATER CO.	\$135.05	O
29074	01/30/2018	01/30/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$51.15	O
29075	01/30/2018	01/30/2018	AW	GEAUGA COUNTY HEALTH DISTRICT	\$238.00	O
29076	01/30/2018	01/30/2018	AW	GEAUGA COUNTY SHERIFF OFFICE	\$126.66	V
29076	01/30/2018	01/30/2018	AW	GEAUGA COUNTY SHERIFF OFFICE	-\$126.66	V
29077	01/30/2018	01/30/2018	AW	GEAUGA COUNTY SHERIFF OFFICE	\$126.66	O
29078	01/30/2018	01/30/2018	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$276.00	O
29079	01/30/2018	01/30/2018	AW	R&D Heating and Sheet Metal Co.	\$360.00	O
29080	01/30/2018	01/30/2018	AW	The Pattie Group, Inc.	\$350.00	O
29081	01/30/2018	01/30/2018	AW	Thomas Martin	\$71.25	O
29082	01/31/2018	01/31/2018	AW	LouAnn Metz	\$27.17	O
29083	01/31/2018	01/31/2018	AW	BIOSOLUTIONS, LLC	\$50.00	O
29084	01/31/2018	01/31/2018	AW	GEAUGA COUNTY SHERIFF OFFICE	\$253.32	O
29085	01/31/2018	01/31/2018	AW	GEAUGA COUNTY ADP BOARD	\$114.75	O
29086	01/31/2018	01/31/2018	AW	CLEVELAND TIME CLOCK & SERVICE COM	\$77.40	O
29087	01/31/2018	01/31/2018	AW	HIGHWAY GARAGE, INC.	\$47.96	O
29088	01/31/2018	01/31/2018	AW	TLC PET HOSPITAL	\$30.00	O
29089	01/31/2018	01/31/2018	AW	TREASURER OF STATE OF OHIO	\$600.00	O
29090	01/31/2018	01/31/2018	AW	SUNRISE SPRINGS WATER CO.	\$67.50	O
29091	01/31/2018	01/31/2018	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$1,283.45	O
29092	01/31/2018	01/31/2018	AW	CCT FINANCIAL	\$159.00	O
29093	01/31/2018	01/31/2018	AW	MERITECH	\$117.99	O
29094	01/31/2018	01/31/2018	AW	Govconnection, Inc., DBA Connection	\$114.75	O
29095	01/31/2018	01/31/2018	AW	HALL PUBLIC SAFETY CO.	\$193.32	O
29096	01/31/2018	01/31/2018	AW	Solar Solutions, Inc.	\$240.00	O
29097	01/31/2018	01/31/2018	AW	STEPHEN CAMPBELL & ASSOCIATES, INC.	\$1,557.50	O
29098	01/31/2018	01/31/2018	AW	MOTOROLA SOLUTIONS, INC.	\$11,231.85	O
29099	02/01/2018	02/01/2018	AW	AIRGAS	\$18.74	O
29100	02/01/2018	02/01/2018	AW	CCT FINANCIAL	\$166.00	O
29101	02/01/2018	02/01/2018	AW	FLEET PRIDE	\$67.25	O
29102	02/01/2018	02/01/2018	AW	JOSEPH TOMAYKO	\$75.00	O
29103	02/01/2018	02/01/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$616.00	O
29104	02/01/2018	02/01/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$202.95	O
29105	02/01/2018	02/01/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$241.90	O
29106	02/05/2018	02/05/2018	AW	Bainbridge Brown Baggers	\$100.00	O
29107	02/06/2018	02/06/2018	AW	Ohio Association of Public Treasurers	\$50.00	O
29108	02/06/2018	02/06/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$15.00	O
29109	02/06/2018	02/06/2018	AW	LORRIE BENZA	\$168.95	O
29110	02/06/2018	02/06/2018	AW	Allan Etling	\$81.24	O
29111	02/06/2018	02/06/2018	AW	Terry Rose	\$180.20	O
29112	02/06/2018	02/06/2018	AW	Karoline Eutsey	\$17.02	O
29113	02/06/2018	02/06/2018	AW	JANICE SUGARMAN	\$82.84	O
29114	02/07/2018	02/07/2018	AW	WASTE MANAGEMENT OF OHIO	\$63.85	O

Payment Listing

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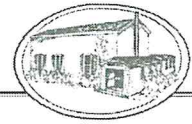
1/23/2018 to 2/12/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29115	02/07/2018	02/07/2018	AW	GEAUGA MECHANICAL COMPANY	\$585.00	O
29116	02/07/2018	02/07/2018	AW	HIGHWAY GARAGE, INC.	\$916.00	O
29117	02/07/2018	02/07/2018	AW	Jon Newcomb	\$96.32	O
29118	02/07/2018	02/07/2018	AW	BRIAN HARTING	\$490.07	O
29119	02/07/2018	02/07/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$60.72	O
29120	02/07/2018	02/07/2018	AW	EGREK ELECTRIC, INC.	\$1,815.00	O
29121	02/07/2018	02/07/2018	AW	GRAINGER	\$64.07	O
29122	02/07/2018	02/07/2018	AW	LIBERTY FORD SOLON, INC.	\$262.88	O
29123	02/07/2018	02/07/2018	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
29124	02/07/2018	02/07/2018	AW	ULINE	\$178.51	O
29125	02/07/2018	02/07/2018	AW	SUNRISE SPRINGS WATER CO.	\$96.80	O
29126	02/07/2018	02/07/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$244.98	O
29127	02/07/2018	02/07/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$113.98	O
29128	02/07/2018	02/07/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$866.96	O
29129	02/07/2018	02/07/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$186.44	O
29130	02/07/2018	02/07/2018	AW	Minuteman Press	\$31.67	O
29131	02/07/2018	02/07/2018	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,650.00	O
29132	02/07/2018	02/07/2018	AW	CDW GOVERNMENT, INC.	\$91.37	O
29133	02/07/2018	02/07/2018	AW	CMS Communications, Inc.	\$141.35	O
29134	02/07/2018	02/07/2018	AW	CINTAS CENTRALIZED AR	\$593.78	O
29135	02/07/2018	02/07/2018	AW	AHS Rescue & Arizona Hiking Shack	\$285.90	O
29136	02/08/2018	02/08/2018	AW	ULLMAN OIL, INC.	\$20,730.12	O
29137	02/08/2018	02/08/2018	AW	CERNI MOTOR SALES, INC.	\$488.57	O
29138	02/08/2018	02/08/2018	AW	TIME WARNER CABLE	\$1,200.00	O
29139	02/08/2018	02/08/2018	AW	CINTAS CENTRALIZED AR	\$71.17	O
29140	02/08/2018	02/08/2018	AW	KWIK KLEEN	\$50.75	O
29141	02/08/2018	02/08/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$324.93	O
29142	02/08/2018	02/08/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,811.05	O
29143	02/08/2018	02/08/2018	AW	Penn Care	\$98.00	O
29144	02/08/2018	02/08/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$71.98	O
29145	02/08/2018	02/08/2018	AW	Southern Computer Warehouse	\$178.54	O
29146	02/08/2018	02/08/2018	AW	MERITECH	\$83.40	O
29147	02/12/2018	02/12/2018	AW	TNT Exterminating	\$213.50	O
29148	02/12/2018	02/12/2018	AW	CINTAS CENTRALIZED AR	\$273.81	O
29149	02/12/2018	02/12/2018	AW	SUNRISE SPRINGS WATER CO.	\$40.75	O
29150	02/12/2018	02/12/2018	AW	JAMES RILEY	\$153.60	O
29151	02/12/2018	02/12/2018	AW	BOUND TREE MEDICAL, LLC	\$449.05	O
29152	02/12/2018	02/12/2018	AW	CINTAS CENTRALIZED AR	\$66.40	O
29153	02/12/2018	02/12/2018	AW	Eric Dobies	\$77.42	O
29154	02/12/2018	02/12/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$18.53	O
29155	02/12/2018	02/12/2018	AW	NEWS HERALD	\$43.15	O

Total Payments: \$126,348.64

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$126,348.64



Service Department Report January 2018

Parks/Properties Projects:

Town Hall Campus:

- Worked with contractor on correcting issue with gutter heating system
- Installed door sensor at Fiscal Office
- Preparation for painting in main hall
- Maintained sidewalks and parking lot
- Routine maintenance- Town Hall 23 uses, Burns-Lindow 18 uses

River Road Park:

- Purchased and placed "Pod" for tractor storage on site for walking path maintenance
- Routine maintenance- No pavilion uses

Settlers Park:

- Maintained walking path through park for walkers/joggers
- Removed and chipped dead trees
- Routine maintenance- No pavilion uses

Centerville Mills Park:

Lakeside

- Ditched and installed 500 feet of gas line to Lakeside from well
- Contractor made necessary connections and installed two gas fired heaters, new gas water heater, and made necessary electrical repairs/upgrades
- Prepared walls for painting
- Replaced light fixtures with LED upgrades

Dining Hall

- Made alterations to closet porch heater to keep unit functioning
- Routine maintenance- Snow and ice removal, as required

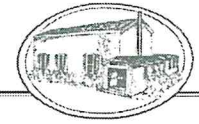
Other:

- Had kitchen health inspections- all areas passed
- Continued working on Cemetery Software issue
- Dining Hall 2 uses, Lakeside 9 uses, Chapel no use

Road Maintenance Facility:

- 11 Snow and ice events, pre-treat roads as required
- Stacked salt as supplies are replenished
- Winter maintenance on trucks, as required, serviced brine maker
- Full depth road repair (2 days at Nighthawk)
- Repairs to uneven trenches on Hawksmoor
- Chipped all Christmas trees dropped off at site
- Cold patched roads (8 days) repaired mailboxes
- 3 days roadside ditching, 3 days sign repairs
- Cemetery maintenance - 1 ash burial
- Installed cab and heater on new John Deere Tractor
- Worked on oil changes, 1 brake job
- Replaced oil pan on 5 ton dump truck

Service Department Report January 2018



Road Projects:

- Hawksmoor Slip Repair- continued working with engineers and H.O.A. on project. Tree clearing will begin soon
- County continued working on 2018 project list
- Investigated sink hole issue at Falling Water- start progress for replacement of failed 30" cross pipe.

Other:

- Making preparations for 2018 clean-up days

Employee Training:

- Western Reserve Safety Council- Jim Stanek & John Brett

The Mission: The mission of the Kenston Community Education is to provide educational and recreation programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION**

Board Meeting
November 19, 2017 @ 7:30 PM
Gardiner Center

I. CALL TO ORDER

- President Bob Ford @ 7:30 PM

II. ROLL CALL

Present: Bob Ford, Sarah Delly, Jennifer Ingram, Greg Sharp, Tony Blatnik, David Parker, Kevin Byrnes, Donna Rudnay, Lynn Gotthardt, Greg Bumbu

Absent: N/A

III. APPROVAL/AMENDMENT OF MINUTES

- Approval of Meeting Minutes from October 22, 2017 (with name corrections)
- Motion - David Parker Second - Greg Sharp
- Motion Carried

IV. REPORTS & INFORMATIONAL ITEMS - DIRECTOR, JENNIFER INGRAM

- **MWTB**
 - 1st weekend is complete and went well
 - Concessions stand sales are down because of no KMS gym space
 - Off the weeks of Thanksgiving, Xmas and NY
- **Regional Rec. Tournament Cancelled**
 - Lack of teams as well as conflict about tournament rules
 - Jennifer will require teams to participate in the league next year to be considered for the end-of-season Tournament
- **Leadership Geauga Presentation**
 - Jennifer presented to a group of approximately 50 participants about our offerings and structure - Thanks, Jen!
- **Other**
 - Ski Club registration has changed - participants will register with Alpine as well as with KCE
 - 7th Grade teachers provided the KCE staff with a breakfast last week - Much appreciated!
 - Our Enrichment Education programs are down in participation numbers due to a lack of consistent space for participation at Gardiner

Financials

- We should expect an influx of revenue from Ski Club participation.

V.

- **Survey**

- Sarah Delly presented a draft of survey to distribute to clients, including post-sports survey as well as post-community education

VI

- **Boys Lacrosse** - Director, Tom Garvey & Assistant, Meg Noah

- Budget proposal
- Projected 85 players for the season and three tournaments
- Focusing on coaching the coaches - utilizing HS coach
- New Lacrosse unit to be introduced to TES PE classes
- All Lacrosse expenses will be submitted to the KCE office for payment in an appropriate timeframe to be paid out of their budget

- Approval of 2018 Lacrosse Budget
- Motion - Tony Blatnik Second - Greg Sharp
- Motion Carried

VI

- **Christmas Party and Bonus**

- Approval of Director, Jennifer Ingram to purchase lunch for KCE staff and a gift of \$100 to each employee for the holidays
- Motion - Kevin Byrnes Second - Greg Sharp
- Motion Carried

VI

- No public present at meeting

IX

- Next scheduled KCE Board of Directors Meeting will be on Sunday, January

- 28, 2018 - no meeting for the month of December
- Sarah Delly to work with Jennifer Ingram on revisions to the proposed survey and to include a survey for Coaches
- Sarah to research distribution options including Robly, Constant Contact and Survey Monkey
- Board to suggest survey participation incentives as well as approve survey and money for distribution at January meeting

X.

- Motion to Adjourn @ 8:45 PM - Lynn Gotthardt

- Second - Kevin Byrnes
- Motion Carried

Kenston Community Education

BALANCE SHEET

As of January 27, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 KeyChecking	31,727.70
1015 KeySavingsTres (1%)	73,277.33
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
Total Bank Accounts	\$100,584.68
Accounts Receivable	
1200 Accounts Receivable	150.00
Total Accounts Receivable	\$150.00
Total Current Assets	\$100,734.68
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
Total Fixed Assets	\$83,419.30
Other Assets	
1250 Payroll Line of Credit	10,000.00
Total Other Assets	\$10,000.00
TOTAL ASSETS	\$194,153.98
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
Total Accounts Payable	\$ -2,230.00
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
Total Other Current Liabilities	\$6,236.06
Total Current Liabilities	\$4,006.06
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
Total Long-Term Liabilities	\$1,583.00
Total Liabilities	\$5,589.06
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	200,231.64
Net Income	-11,666.72
Total Equity	\$188,564.92

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$194,153.98

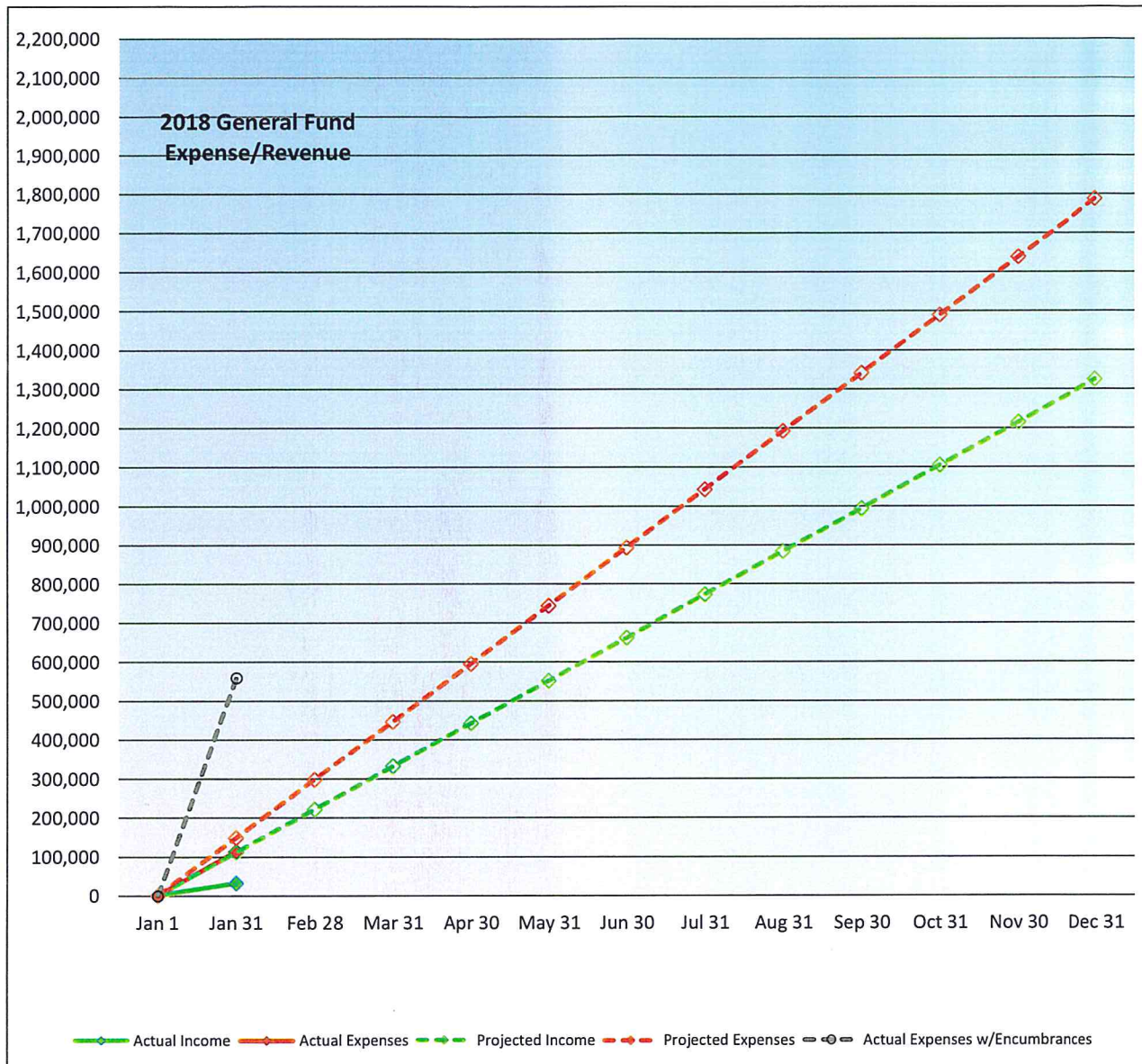
Cash Summary by Fund

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January 2018

Fund #	Fund Name	Fund Balance 1/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 1/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,416,577.63	\$0.00	\$56,801.96	\$0.00	\$0.00	\$1,473,379.59	\$113,004.73	\$0.00	\$0.00	\$1,360,374.86	\$0.00	\$1,360,374.86
2011	Motor Vehicle License Tax	\$47,166.36	\$0.00	\$0.00	\$0.00	\$0.00	\$47,166.36	\$0.00	\$0.00	\$0.00	\$47,166.36	\$0.00	\$47,166.36
2021	Gasoline Tax	\$174,555.21	\$0.00	\$18,880.53	\$0.00	\$0.00	\$193,435.74	\$0.00	\$0.00	\$0.00	\$193,435.74	\$0.00	\$193,435.74
2031	Road and Bridge	\$3,352,706.12	\$0.00	\$22,101.00	\$0.00	\$0.00	\$3,374,807.12	\$258,173.53	\$0.00	\$0.00	\$3,116,633.59	\$0.00	\$3,116,633.59
2041	Cemetery	\$25,524.81	\$0.00	\$125.00	\$0.00	\$0.00	\$25,649.81	\$2,020.09	\$0.00	\$0.00	\$23,629.72	\$0.00	\$23,629.72
2081	Police District	\$2,330,875.61	\$0.00	\$7,915.00	\$0.00	\$0.00	\$2,338,790.61	\$313,281.20	\$0.00	\$0.00	\$2,025,509.41	\$0.00	\$2,025,509.41
2191	SPECIAL LEVY-FIRE	\$4,367,973.59	\$0.00	\$100.00	\$0.00	\$0.00	\$4,368,073.59	\$219,788.81	\$0.00	\$0.00	\$4,148,284.78	\$0.00	\$4,148,284.78
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,070,207.83	\$0.00	\$24,868.76	\$0.00	\$0.00	\$1,095,076.59	\$17,147.88	\$0.00	\$0.00	\$1,077,928.71	\$0.00	\$1,077,928.71
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$2,306,742.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$2,614,475.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.42	\$0.00	\$0.02	\$0.00	\$0.00	\$1,162.44	\$0.00	\$0.00	\$0.00	\$1,162.44	\$0.00	\$1,162.44
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,014,678.03	\$0.00	\$130,792.27	\$0.00	\$0.00	\$18,145,470.30	\$923,416.24	\$0.00	\$0.00	\$17,222,054.06	\$0.00	\$17,222,054.06

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,416,578
Projected Income	1,323,458
Projected Expenses	1,787,910
Projected Income minus Projected Expenses	(464,452)
Projected General Fund Year End Balance	952,125

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expense:

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2018 General Fund Status

Year to Date: 1/31/2018

Beginning of Year Balance	1,416,577.63
Year to Date Income	31,181.89
Year to Date Expenses	113,004.81
Net	-81,822.92
Year to Date Balance	1,334,754.71
Open Purchase Orders/Encumbrances:	446,623.55
Year to Date Balance w/Encumbrances	888,131.16

General Fund - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report 8%

Income

Projected Annual Income 1,323,457.99

Actual Year to Date Income 31,181.89 2%

Expenses

Projected Annual Expenses 1,787,910.22

Actual Year to Date Expenses 113,004.81 6%

YTD Expenses w/Encumbrances 559,628.36 31%

Projected Year End Balance 952,125.40

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2018 Road Funds Status</u>		<u>Year to Date: 1/31/2018</u>
Beginning of Year Balance		3,574,427.69
Year to Date Income	40,981.53	
Year to Date Expenses	258,173.63	
	Net	-217,192.10
Year to Date Balance		3,357,235.59
Open Purchase Orders/Encumbrances:		1,009,065.40
Year to Date Balance w/Encumbrances		2,348,170.19

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		8%
<u>Income</u>		
Projected Annual Income	3,494,017.42	
Actual Year to Date	40,981.53	1%
<u>Expenses</u>		
Projected Annual Expenses	5,043,848.10	
Actual Year to Date	258,173.63	5%
YTD w/Encumbrances	1,267,239.03	25%
<u>Projected Year End Balance</u>	2,024,597.01	

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2018 Police Funds Status</u>		<u>Year to Date: 1/31/2018</u>
Beginning of Year Balance		2,363,685.52
Year to Date Income	7,915.00	
Year to Date Expenses	313,281.44	
	Net	-305,366.44
Year to Date Balance		2,058,319.08
Open Purchase Orders/Encumbrances:		464,057.91
Year to Date Balance w/Encumbrances		1,594,261.17

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		8%
<u>Income</u>		
Projected Annual Income	3,819,826.00	
Actual Year to Date	7,915.00	0%
<u>Expenses</u>		
Projected Annual Expenses	4,568,587.15	
Actual Year to Date	313,281.44	7%
YTD w/Encumbrances	777,339.35	17%
<u>Projected Year End Balance</u>	976,456.74	

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

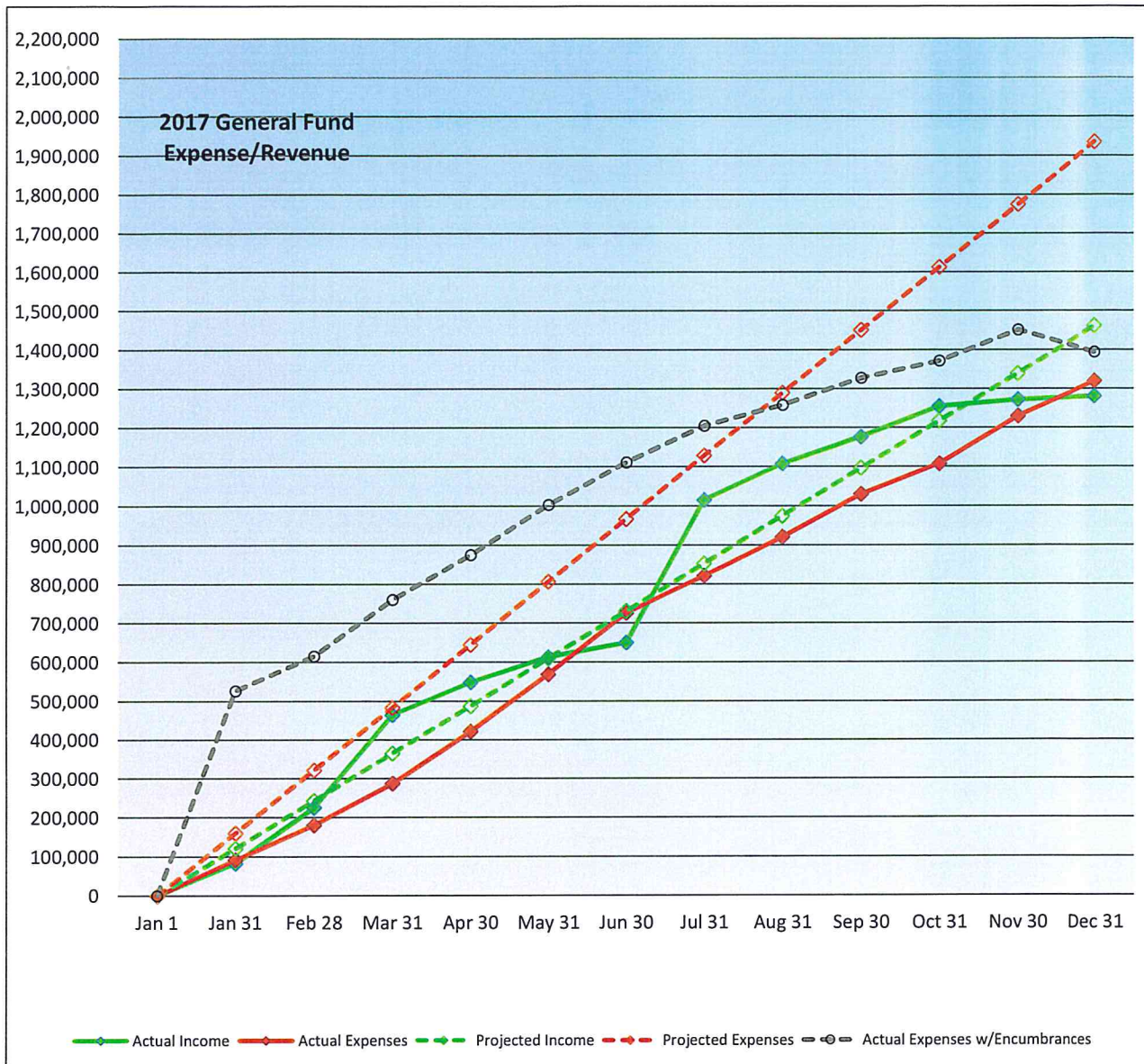
2018 Fire Funds Status		Year to Date: 1/31/2018
Beginning of Year Balance		4,367,973.59
Year to Date Income	100.00	
Year to Date Expenses	219,788.99	
Net		-219,688.99
Year to Date Balance		4,148,284.60
Open Purchase Orders/Encumbrances:		827,164.12
Year to Date Balance w/Encumbrances		3,321,120.48

Fire Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		8%
Income		
Projected Annual Income	2,326,634.00	
Actual Year to Date	100.00	0%
Expenses		
Projected Annual Expenses	3,573,074.00	
Actual Year to Date	219,788.99	6%
YTD w/Encumbrances	1,046,953.11	29%
Projected Year End Balance	3,121,533.59	

2018 EMS Funds Status		Year to Date: 1/31/2018
Beginning of Year Balance		1,070,207.83
Year to Date Income	24,868.76	
Year to Date Expenses	17,147.88	
Net		7,720.88
Year to Date Balance		1,077,928.71
Open Purchase Orders/Encumbrances:		140,148.07
Year to Date Balance w/Encumbrances		937,780.64

EMS Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		8%
Income		
Projected Annual Income	360,000.00	
Actual Year to Date	24,868.76	7%
Expenses		
Projected Annual Expenses	220,500.00	
Actual Year to Date	17,147.88	8%
YTD w/Encumbrances	157,295.95	71%
Projected Year End Balance	1,209,707.83	

General Fund Expense / Revenue Comparison



General Fund Beginning of Year Balance	1,455,978
Projected Income	1,461,002
Projected Expenses	1,935,116
Projected Income minus Projected Expenses	(474,114)
Projected General Fund Year End Balance	981,864

Note 1: A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2017 General Fund Status

Year to Date: 12/31/2017

Beginning of Year Balance	1,455,978.03
Year to Date Income	1,280,440.22
Year to Date Expenses	1,319,840.62
Net	-39,400.40
Year to Date Balance	1,416,577.63
Open Purchase Orders/Encumbrances:	73,788.83
Year to Date Balance w/Encumbrances	1,342,788.80

General Fund - Comparison: Actual to Projected Annual Budget

Percentage of Fiscal Year reflected in this report 100%

Income

Projected Annual Income	1,461,001.53
Actual Year to Date Income	1,280,440.22
	88%

Expenses

Projected Annual Expenses	1,935,115.96
Actual Year to Date Expenses	1,319,840.62
	68%
YTD Expenses w/Encumbrances	1,393,629.45
	72%

Projected Year End Balance 981,863.60

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

2017 Fire Funds Status		Year to Date: 12/31/2017
Beginning of Year Balance		4,088,184.66
Year to Date Income	2,461,215.81	
Year to Date Expenses	2,181,426.88	
	Net	279,788.93
Year to Date Balance		4,367,973.59
Open Purchase Orders/Encumbrances:		767,276.25
Year to Date Balance w/Encumbrances		3,600,697.34

Fire Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		100%
Income		
Projected Annual Income	2,331,634.00	
Actual Year to Date	2,461,215.81	106%
Expenses		
Projected Annual Expenses	3,284,250.00	
Actual Year to Date	2,181,426.88	66%
YTD w/Encumbrances	2,948,703.13	90%
Projected Year End Balance	3,135,568.66	

2017 EMS Funds Status		Year to Date: 12/31/2017
Beginning of Year Balance		945,693.23
Year to Date Income	404,231.32	
Year to Date Expenses	279,716.72	
	Net	124,514.60
Year to Date Balance		1,070,207.83
Open Purchase Orders/Encumbrances:		9,230.11
Year to Date Balance w/Encumbrances		1,060,977.72

EMS Funds - Comparison: Actual to Projected Annual Budget		
Percentage of Fiscal Year reflected in this report		100%
Income		
Projected Annual Income	380,000.00	
Actual Year to Date	404,231.32	106%
Expenses		
Projected Annual Expenses	396,500.00	
Actual Year to Date	279,716.72	71%
YTD w/Encumbrances	288,946.83	73%
Projected Year End Balance	929,193.23	

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2017 Police Funds Status</u>		<u>Year to Date: 12/31/2017</u>
Beginning of Year Balance		1,725,217.89
Year to Date Income	3,973,561.72	
Year to Date Expenses	3,335,094.09	
	Net	638,467.63
Year to Date Balance		2,363,685.52
Open Purchase Orders/Encumbrances:		97,975.53
Year to Date Balance w/Encumbrances		2,265,709.99

<u>Police Funds - Comparison: Actual to Projected Annual Budget</u>		
Percentage of Fiscal Year reflected in this report		100%
<u>Income</u>		
Projected Annual Income	3,827,326.00	
Actual Year to Date	3,973,561.72	104%
<u>Expenses</u>		
Projected Annual Expenses	4,036,500.00	
Actual Year to Date	3,335,094.09	83%
YTD w/Encumbrances	3,433,069.62	85%
<u>Projected Year End Balance</u>	1,516,043.89	

(Revised 2/9/2017)

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

<u>2017 Road Funds Status</u>		<u>Year to Date: 12/31/2017</u>
Beginning of Year Balance		3,573,364.86
Year to Date Income	3,564,380.43	
Year to Date Expenses	3,563,317.60	
	Net	1,062.83
Year to Date Balance		3,574,427.69
Open Purchase Orders/Encumbrances:		1,009,065.40
Year to Date Balance w/Encumbrances		2,565,362.29

<u>Road Funds - Comparison: Actual to Projected Annual Budget</u>			
Percentage of Fiscal Year reflected in this report		100%	
<u>Income</u>			
Projected Annual Income	3,356,764.81		
Actual Year to Date	3,564,380.43	106%	
<u>Expenses</u>			
Projected Annual Expenses	4,844,500.00		
Actual Year to Date	3,563,317.60	74%	
YTD w/Encumbrances	4,572,383.00	94%	
<u>Projected Year End Balance</u>	2,085,629.67		

(Revised 2/9/2017)