

Monday, December 27,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on December 27, 2010. Those present were trustees Mr. Matthew J.D. Lynch and Mrs. Lorrie Sass Benza. Trustee Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures were absent. Mr. Lynch presided and called the meeting to order at _____ P.M.

***Mr. Markley arrived at the meeting at _____ P.M.

MINUTES

The minutes of the trustees' December 13, 2010 regular meeting were approved as submitted.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for November 2010.

POLICE DEPARTMENT – OLD BUSINESS

Water Well Update

POLICE DEPARTMENT – NEW BUSINESS

Mr. Lynch made a motion to accept the resignation letter dated December 15, 2010 from Donna Harrell, who will be retiring from her position as Records Clerk effective January 28, 2011, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

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ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for Zoning for the month of November 2010.

Public Hearing for Proposed Zoning Amendment Z-2010-1

Mr. Lynch recessed the trustee's regular meeting and opened the public hearing for proposed zoning amendment Z-2010-1 at _____ P.M.

Mr. Lynch noted that the legal notice for this public hearing was duly published in the News Herald on December 17, 2010. This amendment proposes to amend Chapter 173 of the Bainbridge Township Zoning Regulation regarding signs.

This amendment was initiated by a motion of the zoning commission on October 26, 2010; and the Geauga County Planning Commission on November 9, 2010 voted to recommend denial of Z-2010-1, with comments as listed. The Bainbridge Township Zoning Commission held a public hearing for proposed amendment on November 30, 2010 and subsequently recommended approval of the amendment.

Mr. Lynch solicited comments for and comments against the proposed amendment.

Comments for the proposed amendment:

Comments against the proposed amendment:

Mr. Lynch moved to close the public hearing at _____ P.M. (Only if ready to vote...if not, leave the public hearing open and state a continuation date of ... January 3 or 10, 2011?)

Mr. _____ made a motion to approve Zoning Amendment Z-2010-1.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

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ZONING – NEW BUSINESS

Zoning Commission Appointment

Mr. _____ made a motion to reappoint Mr. Stephen Yingling to the Zoning Commission for a five year term expiring December 31, 2015.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Board of Zoning Appeals Appointment

Mr. _____ made a motion to reappoint Mr. Mark Murphy to the Board of Zoning Appeals for a five year term expiring December 31, 2015.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

PRESENTATION BY RESIDENT

ANN MEYERS – EVALUATION OF TOWNSHIP PROJECTS

PARKS/PROPERTIES – OLD BUSINESS

Final Application for Payment – Veterans’ Memorial Park Pavilion

Mr. _____ made a motion to approve the Final Application for Payment dated October 15, 2010 to ATEC Construction for the completion of the Pavilion at Heritage Park, per the recommendation of Mr. Stephen Ciciretto.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

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PARKS/PROPERTIES – NEW BUSINESS

Park Board Presentations

Mr. _____ acknowledged the outstanding service provided to the Township by two of the Park Board members still serving on that board.

The trustees affixed their signatures to Resolutions for Dennis Martin and Henri Preuss commending their service of twenty five years to the township.

Park Board Re-Appointments

Mr. _____ made a motion to reappoint Mr. Clyde Whaley to the Park Board for a three year term expiring December 31, 2013.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Mr. _____ made a motion to reappoint Mr. Henri Preuss to the Park Board for a three year term expiring December 31, 2013.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Mr. _____ made a motion to reappoint Mr. Dennis Martin to the Park Board for a three year term expiring December 31, 2013.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

ROAD DEPARTMENT – NEW BUSINESS

Sale of Vehicle

Mr. _____ made a motion to declare that the Township no longer needs the 1997 Model 4900 International Dump Truck and the intention to sell said vehicle to the City of University Heights along with the 11foot Arrowhead Plow which is unique to this vehicle and not consistent with our fleet for a total cost of \$12,000.00, per the recommendation of the Road Superintendent.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

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TOWN HALL – NEW BUSINESS

Legal Invoices – Littler Mendelson

Mr. Markley made a motion to approve the invoice dated December 8, 2010 for Littler Mendelson in the amount of \$1,551.00 for negotiations with Teamsters Local 436.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Mr. Markley made a motion to approve the invoice dated December 8, 2010 for Littler Mendelson in the amount of \$478.50 for General Labor.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Mr. Markley made a motion to approve the invoice dated December 8, 2010 for Littler Mendelson in the amount of \$214.50 for negotiations with FOP – Patrol Officers.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Kenston Lake Stream Restoration and Culvert Projects

Mr. Markley made a motion to approve the invoice dated December 13, 2010 for VanCuren Services Inc. in the amount of \$875.00 for the removal and grinding of trees and stumps.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Mr. Markley made a motion to approve the invoice dated November 30, 2010 for EnviroScience in the amount of \$2,442.46 for the Kenston Lake Stream Restoration Project.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

Geauga County Township Association

Mr. Markley made a motion to approve the 2011 annual dues for the three trustees and the fiscal officer for the Geauga County Township Association at \$57.00 per person for a total cost of \$228.00.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

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Geauga County Township Association Quarterly Dinner Meeting

The Geauga County Township Association Quarterly Dinner Meeting will be held on January 12, 2011 at the Parkman Congregational Church and will cost \$16.00 per person. Reservation deadline is January 7, 2011. Those attending include:

Fiscal Officer Cheri Measures yes
 Trustee Lorrie Benza _____
 Trustee Matt Lynch _____
 Trustee Jeff Markley _____

HSA Contributions

The trustees discussed contributions to the employees' HSA accounts for 2011 since deductibles reset as of January 1st and not in conjunction with our plan renewal of April 1. The contribution levels being discussed are as follows: based on annual contribution levels of \$2,250/\$4,500 the monthly contribution would be \$187.50/\$375 and the quarterly contribution would be \$562.50/\$1,125. The Fiscal Officer has recommended a quarterly contribution rather than monthly for logistical reasons. The quarterly contribution would total \$32,625.00 and would be considered when reviewing plan options prior to renewal date of April 1st.

Mr. Markley made a motion to approve a contribution to the HSA of each employee currently enrolled in the Township's insurance in the amount equal to one quarter of the annual contribution level of \$2,250 for single employees and \$4,500 for family employees, per the recommendation of the Fiscal Officer.

Mr. _____ seconded the motion. Vote followed: Mr. Markley, _____; Mr. Lynch, _____; Mrs. Benza, _____.

PUBLIC COMMENTSCORRESPONDENCE

Fair Housing Resource Center letter regarding Seminar
 Geauga County Planning Commission letter regarding 2011 Meeting Schedule
 Kenston Community Education Financial Statements for 9/30/10 – 12/8/10
 Geauga County Commissioners approval of Snow Plowing contract with Bainbridge
 Geauga County Educational Service Center letter of appreciation

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CHECKS DATED DECEMBER 14, 2010 THROUGH DECEMBER 27, 2010

The trustees examined and signed checks and invoices for same dated December 14, 2010 through December 27, 2010 consisting of warrants 15443 through _____ for a total amount of \$_____. Payroll records were examined and signed for December 4, 2010 through December 17, 2010 including payroll checks _____ through _____ for a total amount of \$_____.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at _____ P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____