

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 14, 2009. Those present were trustees Mr. Matthew J.D. Lynch, Ms. Linda W. White and Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Lynch presided and called the meeting to order at 6:33 P.M.

### EXECUTIVE SESSION

Mr. Lynch made a motion to go into executive session to discuss collective bargaining strategy.

Ms. White seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:31 P.M. in order to go into executive session to discuss collective bargaining strategy.

The trustees returned from executive session after discussing collective bargaining strategy reconvening their meeting at 7:05 P.M.

### ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for November of 2010.

#### Hawksmoor Way

The board was concerned about the performance bond for Hawksmoor Way for seeding issues since it was seeded so late in the season. The bonding issue will be looked into for further review.

#### Geauga Trumbull Waste Management

Mr. Rudyk stated that we received a Christmas Tree Recycling Grant in the amount of \$750.00 and he will file the necessary paperwork.

#### Hot Water Power Washer

Mr. Lynch moved to approve the purchase order request dated December 9, 2009 for Crown Cleaning System in the amount of \$3,900.00 for a hot water power washer to replace a worn unit.

Ms. White seconded the motion that passed unanimously.

### Part Time Employees

Mr. Lynch asked the status of the new employees. Mr. Rudyk stated that Frank Nicholson and Francis Bularz were both hired effective December 8, 2009 at a rate of \$17.50 per hour for snow plowing as needed. Mr. Rudyk explained that one of the new employees has been out on his own and the other new employee has been in for training.

### Public Comment

Mr. Tom Fussner announced that the school board quotes out their fuel each month. By re-quoting each month, the school board can save two to five cents per gallon. Mr. Markley asked if we could recognize a greater savings if we could purchase fuel in larger quantities. Mr. Lynch would like to have Mr. Rudyk to look into this matter. Ms. White suggested looking into the possibility of installing a fueling station at the Police Department.

### Potential Collective Bargaining Unit

Mr. Lynch recognized receipt of Request for Recognition from Teamsters Local 436. The board was in general agreement to have Littler Mendelson file a Petition for Election and Objections to the proposed unit with SERB.

Mrs. Ann Myers asked if the Teamsters sought out the Road Department or did the Road Department seek out the Teamsters. Mr. Lynch stated that he was unaware of how the situation came to be.

### Presentation from Love Insurance -- Pat Hickey

Mr. Patrick Hickey, from Love Insurance, presented the 2010 Property and Casualty Policy to the board. The Ohio Plan renewed our policy at a rate guarantee equal to the 2008 rates in the amount of \$68,630.00.

Ms. White asked why the information did not come in any sooner and Mr. Hickey stated that the rates are generally only valid for 30 days from the date of quote without this guaranteed rate renewal.

Ms. White asked if the township should be exempt from damage charges when the police open a vehicle. Mr. Hickey said that if the police department has the individual sign a waiver, then we should not be responsible. He recommended sending the invoice with the police report to determine if the charges would be covered under our insurance. The Fiscal Officer was advised

to look into the use of such a form/waiver.

Mr. Lynch asked for the premium and coverage to be broken out by department.

Mr. Lynch moved to approve the purchase order request dated December 4, 2009 for Love Insurance in the amount of \$68,630.00 for the renewal of the Township's liability and casualty insurance.

Mr. Markley seconded the motion that passed unanimously.

### PUBLIC COMMENT

Mr. Henri Pruess stated that the Men's Club would like to wait until the Veterans Memorial Park is completed before the lighting issue is resolved.

Mrs. Ann Myers commented on how lovely the Burns Lindow building looks with the holiday lighting. She also was very pleasantly surprised when she attended a function at the Centerville Mills Dining Hall and how nice everything looked and how clean the facilities were when the group arrived.

### TRUSTEES CORNER

Ms. White brought up the following topics which are year end issues that need to be dealt with: Monthly Finance Status Report, Audit Committee, Kenston Community Education Board vacancy, Zoning Commission vacancy, Board of Zoning Appeals vacancy, Cardboard Recycling, Land Foreclosures, Fire Company Contract, Volunteer Gift Baskets, Holiday Parties with Taxpayers' monies.

The Board of Trustees were in general agreement to send the fruit baskets to the volunteer board members that are currently serving.

### Cemetery Deed

Mr. Lynch moved to authorize the Board of Trustees to execute the Cemetery Deed for lot 52 Section 12 Grave 3. Joan Demirjian and Judith Gooding attested to their signatures.

Ms. White seconded the motion that passed unanimously.

### TOWN HALL -- OLD BUSINESS

### Retire/Rehire Policy

The board reviewed a revised draft of the Rehiring of a Retired Employee policy. Some recommendations were made and the policy will hopefully be finalized next week.

### Temporary Appropriations

Mr. Lynch asked about a few funds and what the funds reserved purpose was. The Fiscal Officer was able to answer the questions. The Fiscal Officer will look into any time constraints on the Police Department bond and the FEMA receipts.

Mr. Lynch moved to approve the Temporary Appropriations for 2010 dated December 7, 2009 as recommended by the Fiscal Office.

Mr. Markley seconded the motion that passed unanimously.

NOTE: The temporary appropriations are attached to and become a permanent part of these minutes.

### TOWN HALL -- NEW BUSINESS

#### Veterans' Memorial Park

The board was in general agreement not to approve the applications for payment from ATEC Construction until the sites are cleaned up at which point payment will be approved. The Township Administrator is to call the contractor and discuss the problems at the sites that need to be rectified.

#### Cardboard Recycling

Ms. White stated the township received a letter from a resident. Mr. Lynch allowed Mr. Mitch Fakadej to explain the problems at the Recycling Center. Mr. Fakadej listed many offenders abusing the center and not breaking down boxes. Mr. Fakadej recommended just getting rid of the cardboard recycling.

Ms. White reminded the board that the township pays for the cardboard containers, we have free service from Geauga Trumbull for the plastic, glass and metal, and we receive money back from the paper recycling. Mr. Markley stated that he is not ready to abandon the recycling center, but feels that it needs to be

controlled and managed better.

Mr. Lynch proposed the idea of creating a group of volunteers to maintain the recycling center. That and researching successful centers are managed.

#### Kenston Community Education Board Vacancy

Mr. Lynch stated that we currently have at least one vacancy with potentially two more. Mr. Markley suggested stating that the papers announce that we are seeking volunteers to be appointed to Kenston Community Education Board. Ms. White stated that the research has been inconclusive. Mr. Lynch claimed partial responsibility as a board (or previous board) for not keeping up with the changes. Mr. Lynch is concerned as to the legality of the functioning body of KCE. He asked Mr. Joyce to review the contract for the requirements of this board to the KCE Board. Much discussion followed and the general consensus determined that the organization needs to be clarified.

#### Zoning Commission Vacancy

The board was in general agreement to seek applicants for the Zoning Commission. Mr. Nichols would like to fulfill the seat vacated by the resignation received by Rob Attkinson.

#### Board of Zoning Appeals Vacancy

The board was in general agreement to seek applicants for the Board of Zoning Appeals.

#### Land Foreclosures

The board was in general agreement not to pursue the available properties at this time and would like to refer the topic to the CDC.

#### New Copier -- Town Hall

Mr. Joyce stated that he did not have all of the information and should have that by next week.

#### Fire Sensors/Security

Mr. Joyce explained the proposed security and fire systems. This includes fire monitoring of the Town Hall, Fire Station, Burns Lindow, Police Department. During this change, the township is attempting to combine to the current four

contract into one township contract.

The board was in general agreement to finalize this contract next week.

## POLICE DEPARTMENT

### Rules & Regulations

The board has not received the copies of the rules and regulations and will revisit this issue once the information is received.

### Liquor Permit Address Correction

The board was in general agreement to acknowledge the change of address for the Liquor Permit for South Franklin Circle from 16575 Franklin Street to 16600 Warren Court. The address was confirmed by Police Chief Jimison on December 2, 2009.

## FIRE DEPARTMENT

### Fire Company Contract

The board was in general agreement to extend the Fire Company Contract by 90 days to be reviewed during the first quarter of 2010.

### New Truck Tires

Mr. Lynch moved to approve the purchase order request dated December 7, 2009 for Kauffman Tire in the amount of \$1,252.00 for four new tires and mounting of said tires for Engine 3124.

Mr. Markley seconded the motion that passed unanimously.

## MINUTES

The minutes of the trustees' November 30, 2009 and December 7, 2009 regular meetings were approved as read.

## CHECKS DATED DECEMBER 8, 2009 TO DECEMBER 14, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:18 P.M.