

Monday, December 13,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on December 13, 2010. Those present were trustees, Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the collective bargaining strategy per Ohio Revised Code Section 121.22 (G)(4) and to discuss the employment of a public employee per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session to discuss the collective bargaining strategy and the employment of a public employee.

The trustees returned from executive session, after discussing the collective bargaining strategy and employment of a public employee, reconvening their regular meeting at 7:20 P.M.

APPOINTMENT OF A PUBLIC EMPLOYEE

Mr. Markley made a motion to appoint Michelle Cole to the position of Dispatcher at the Grade B pay rate effective January 3, 2011, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for November of 2010. Mr. Rudyk explained a few issues over the last week during the storms when the Township plowed and salted State Route 306. Mr. Markley and Mr. Rudyk will work together to write an agreement for the State of Ohio Department of Transportation to handle such situations. Mr. Rudyk announced that the employees of the Road Department worked 72 hours each during the past week due to the weather conditions and necessary plowing. Mr. Rudyk also stated that there was an accident on December 4th involving one of our plow drivers and a single car. That driver is now back to work.

ROAD DEPARTMENT – OLD BUSINESS

Kenston Lake Culvert Project

Mr. Rudyk gave an update on the Kenston Lake Culvert Project and stated that the contractor is waiting for the ground to freeze before continuing the project.

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ZONING DEPARTMENT – NEW BUSINESSTemporary Moratorium

Mr. Markley made a motion to approve Resolution 12132010-A to impose a temporary moratorium on the establishment of all internet gaming/sweepstakes cafes in Bainbridge Township for a period of six months, per the recommendation of the Zoning Inspector.

Mr. Lynch seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to and becomes a permanent part of these minutes.

Public Hearing for Proposed Zoning Amendment Z-2010-1

The trustees acknowledged receipt of Bainbridge Township Zoning Commission's November 30, 2010 motion of approval of proposed zoning amendment Z-2010-1. Enclosed was a copy of the proposed amendment which was initiated by motion of the Zoning Commission on October 26, 2010; a letter dated November 10, 2010 from the Geauga County Planning Commission wherein it noted that said commission on November 9, 2010 voted to deny approval of Z-2010-1 with comments listed; and a copy of the application and the documents required for submission of said application for the proposed amendment. The Bainbridge Township Zoning Commission held a Public Hearing for Proposed Zoning Amendment Z-2010-1 on November 30, 2010

Mr. Markley moved that the Bainbridge Township Board of Trustees authorize the fiscal officer to place the necessary legal notice in the News Herald for a Public Hearing for Proposed Zoning Amendment Z-2010-1 to be held at 7:30 P.M. on December 27, 2010.

Mrs. Benza seconded the motion that passed unanimously.

The proposed amendment proposes to amend Chapter 173 – Signs.

PARKS/PROPERTIES

Mr. David Mitchell, Property Superintendent, presented the monthly report for November of 2010.

PARKS/PROPERTIES – OLD BUSINESSCenterville Mills Improvements

Mr. Mitchell updated the board on the various projects proposed for Centerville Mills as follows:

Demolition of the Farm House is being quoted, waiting for final numbers.

Many individuals have expressed an interest in keeping the outhouse, the Sea Bees could handle that project.

Mr. Mitchell is gathering quotes for the necessary sidewalk work.

All but one cabin has been removed, final cleanup of sites will be conducted in the spring, weather permitting.

The above projects should be scheduled for Spring of 2011, with the house demo being completed this winter.

The improvement of the trails should also be a priority.

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Restroom Improvements at River Road, Settlers and Heritage Parks

Mr. Mitchell and the Park Board are collecting quotes for restroom improvements at River Road and Settlers Parks. However, this is not ready for presentation to the Board of Trustees. Mr. Preuss, from the Park Board, also expressed the concern of the Park Board regarding the high priority of a waterline at River Road Park.

Playgrounds at Settlers Park and Heritage Park

The Park Board has been approached by a Boy Scout wishing to install a playground at Heritage Park for an Eagle Scout Project. The trustees reminded Mr. Mitchell of the timeline to have Heritage Park completed for a Bicentennial Celebration in October of 2011. Mr. Mitchell is working on the playground for Settler's Park.

FINANCE REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly financial statement for the Township for the month of November 2010. Mrs. Measures also informed the board that the post audit meeting could be waived since there were no findings and the township would not incur additional costs. The trustees were in general agreement to waive the post audit meeting for the 2008 and 2009 biannual financial audit.

NOTE: A copy of the financial statement is attached to and becomes a permanent part of these minutes.

MINUTES

The minutes of the trustees' January 25, 2010 regular meeting were approved as submitted, with the verbatim transcript to be added as an addendum. The minutes of the trustees' November 22, 2010 regular meeting were approved as submitted. The minutes of the trustees' November 29, 2010 special meeting were approved as amended.

FIRE DEPARTMENT – OLD BUSINESSFire Company Contract

Mrs. Benza stated that the Fire Chief has gathered the requested information and the proposed contract should be ready early next year, 2011.

FIRE DEPARTMENT – NEW BUSINESSPurchase Order Request – Elevator Service Contract

Mr. Markley made a motion to approve the purchase order request dated November 23, 2010 for Otis Elevator Company in the amount of \$3,683.06 for the mandatory annual service contract for the Fire Department elevator, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion that passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Liquor License Permit

The trustees acknowledge receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class C1 and C2 permit from:

Revco Discount Drug Centers Inc.
Dba CVS Pharmacy 4804
16801 Chillicothe Road
Chagrin Falls, OH 44023

To:

Ohio CVS Stores LLC
Dba CVS Pharmacy 4804
16801 Chillicothe Road
Chagrin Falls, OH 44023

The trustees had no objections to this application based on the recommendation of Police Chief Jimison.

TOWN HALL – NEW BUSINESS

Legal Invoices – Littler Mendelson

Mr. Markley made a motion to approve the invoice dated November 13, 2010 for Littler Mendelson in the amount of \$1,039.50 for negotiations with Teamsters Local 436.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the invoice dated November 13, 2010 for Littler Mendelson in the amount of \$66.00 for General Labor.

Mrs. Benza seconded the motion that passed unanimously.

Legal Invoices – Walter & Haverfield

Mr. Markley made a motion to approve the invoice dated November 24, 2010 for Walter & Haverfield in the amount of \$432.99 for the Thomas Vokas Property Zoning Matter.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the invoice dated November 24, 2010 for Walter & Haverfield in the amount of \$10,562.80 for the Investigation of Hawksmoor Way.

Mr. Lynch seconded the motion that passed unanimously.

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Amended Rate Resolution

Mr. Markley made a motion to accept the amended amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said rate resolution will be attached to and become a permanent part of these minutes.

2011 Temporary Appropriations

Mr. Markley made a motion to adopt the 2011 Temporary Appropriation Resolution as prepared by the Fiscal Officer's Office.

Mr. Lynch seconded the motion that passed unanimously.

NOTE: A copy of said rate resolution will be attached to and become a permanent part of these minutes.

ROAD DEPARTMENT – NEW BUSINESS

Service Department

The trustees were in general agreement to reorganize to form a Service Department which will incorporate Road & Bridge, Cemetery, Parks and Properties, including maintenance.

PUBLIC COMMENTS

Mr. Ted Seliga thanked the board for making a decision on the Service Department.

FRUIT BASKETS TO VOLUNTEER BOARDS

Mr. Markley made a motion to send a fruit basket to each member of the Board of Zoning Appeals and the Zoning Commission, and will follow up on an opinion in regards to the members of the Park Board and the Cemetery Board.

Mrs. Benza seconded the motion that passed unanimously.

PROCLAMATION FOR EAGLE SCOUT

Mr. Markley made a motion to approve the Proclamation recognizing Mr. Benjamin Hall on his accomplishment of achieving the rank of Eagle Scout.

Mr. Lynch seconded the motion that passed unanimously.

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CORRESPONDENCE

GES letter following up on the sampling for the Town Hall parking lot grounds.
Fieldstone Farms Therapeutic Riding Center has received the Emerald Leader Award
Ohio EPA Letter regarding Kenston Lake Project
Chagrin River Watershed Partners Meeting Invitation

TOWNSHIP HOLIDAY SCHEDULE

Mr. Markley made a motion to close the Township Offices on December 24, 2010 in observance of Christmas and on December 31, 2010 in observance of New Year's Day since each of the designated Holidays fall on a Saturday.

Mrs. Benza seconded the motion that passed unanimously.

CHECKS DATED NOVEMBER 23, 2010 THROUGH DECEMBER 13, 2010

The trustees examined and signed checks and invoices for same dated November 23, 2010 through December 13, 2010 consisting of warrants 15400 through 15442 for a total amount of \$122,419.80. Payroll records were examined and signed for November 6, 2010 through November 19, 2010 including payroll checks 5980 through 6081 for a total amount of \$130,523.42. Payroll records were examined and signed for November 20, 2010 through December 3, 2010 including payroll checks 6082 through 6185 for a total amount of \$167,217.21.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:10 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____