

Monday, December 10,

12

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on December 10, 2012. Those present were trustees Mr. Jeffrey S. Markley, Mrs. Lorrie Sass Benza and Mr. Christopher Horn, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the appointment, discipline, compensation of public employees, per Ohio Revised Code Section 121.22(G)(1) and collective bargaining strategies, per Ohio Revised Code Section 121.22(G)(4), and matters to be kept confidential, per Ohio Revised Code Section 121.22(G)(5).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the appointment, discipline, compensation of public employees, collective bargaining strategies and matters to be kept confidential reconvening their regular meeting at 7:17 P.M.

DEPARTMENTAL REPORTS

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for the November, 2012.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

Mrs. Measures announced the results of the bond sales. The rate for the Police Bonds was slightly lower than expected and the Fire Bonds was slightly higher than expected. The winning bid for the Police Bonds was PNC Capital Market at a rate of 1.60. The winning bid for the Fire Bonds was FTN Capital Markets at a rate of 2.41. Our bond counsel is finalizing the papers to close by December 27, 2012.

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of November, 2012.

ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of November, 2012.

Mrs. Endres stated that we have nine properties for Moving Ohio Forward, some of the properties will require resolutions from the board per the Ohio Revised Code.

Mrs. Endres expressed some concern over the high-density formulas that Kendig Keast Collaborative is encouraging. The Zoning Commission is concerned as well and will continue to monitor the progress of the Zoning Resolution Rewrite.

Monday, December 10,

12

PRESENTATION BY GUESTMrs. Kelly Smith, Snyder Road Resident, School Signage

Mrs. Kelly Smith, along with her husband Mr. Jim Smith, has lived on Snyder Road since 1986. The Smiths feel that they have been good neighbors to the schools, and until recently, the school had been good neighbors as well. When the school and township installed the sidewalk a few years ago, the drainage of their property was affected and now floods every time it rains. The couple is very upset by the solar panels that they cannot hide from their back yard, and the very noisy wind turbine. But the oversized sign that is being erected perpendicular to Snyder Road is the final straw. This sign will shine in the windows on the south side of the Smith's home.

The Smiths have attended the last three Board of Zoning Appeals in an attempt to find a solution to this problem, however the school has neglected to send a representative. The couple is very frustrated and did not know where else to turn for assistance with these various issues.

Mr. Horn stated that representatives from the Township, their legal counsel, the school board, and their legal counsel have met to discuss issues regarding the sign and the solar panels.

Mr. Markley thanked the couple for coming to the meeting. He apologized for their frustration and explained that the board has held many conversations pertaining to these issues.

Mrs. Benza explained how zoning applies to the school district. The couple was encouraged to attend the next Board of Zoning Appeals meeting on December 20th as well as the next school board meeting to discuss their concerns with the school board.

The board was in general agreement to have the Road Superintendent assess the drainage issues and address the problem in the spring.

PUBLIC COMMENT

None

Monday, December 10,

12

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mrs. Benza made a motion to approve the purchase order list as prepared by the Fiscal Officer, except for items 3 and 4.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Network Custom Solutions – Rack and UPS for FD Server – \$4,808.00 (Fire)
2. MNJ Technologies – Replacement Computer for Vehicle Maintenance – \$1,098.95 (Fire)
3. Hall Public Safety – Emergency Response Equipment & Installation for New Utility Vehicles – \$7,887.50 (Fire)
4. Hall Public Safety – Emergency Response Equipment & Installation for New Chief's Vehicle – \$5,709.65 (Fire)
5. Ronyak Paving – Change Order for Asphalt Resurfacing – \$-78,186.18 (Roads)
6. Walmart – Shop With A Cop Gift Cards – \$2,000.00 (Police)
7. Douglas Nemeckay – Landscape Consulting Services for Town Hall Campus – \$4,895.00 (General)
8. Vision 3 Lighting – Landscape Lighting for Town Hall Campus – \$36,162.73 (General)

Invoice Approval

Mrs. Benza made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Ronyak Paving – Third & Final Invoice for Asphalt Resurfacing – \$15,883.55 (Roads)
2. Kendig Keast Collaborative – Monthly Invoice for Zoning Regulation Rewrite – \$20,366.41 (General)

Blanket Certificate Approvals

Mr. Horn made a motion to approve the list of blanket certificates as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewals

1. EMS Contracts – 2281-230-360-0000 – \$10,000.00 (Fire)
2. General Repairs & Maintenance – 1000-610-323-0000 – \$5,000.00 (General)
3. General Office Supplies – 1000-110-410-0000 – \$500.00 (General)

Monday, December 10,

12

FIRE DEPARTMENT – OLD BUSINESSChange Order for Fire Station Addition/Renovation Project

John G. Johnson Construction Inc.
836 East Washington Street
Chagrin Falls, OH 44023

Original Contract	\$2,374,000.00
Previous Change Orders	61,291.00
Reduced Amount	<u>25,000.00</u>
New Total	\$2,410,291.00

Mrs. Benza made a motion authorizing the reduction of \$25,000.00 to John G. Johnson for the Fire Station Addition/Renovation Project for the furnishing allowance, per the recommendation of the project architect and the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Fire Station Addition/Renovation Project Update

According to Mr. Horn, the addition is progressing according to schedule. The department is scheduled to move into the new addition in early January when the renovations will begin on the existing station.

Mr. Markley thanked the Service Department for working diligently to excavate and prepare the front and back aprons for the temporary asphalt.

POLICE DEPARTMENT – NEW BUSINESSVEG

The township is still waiting for the contract before moving forward with membership.

SERVICE DEPARTMENT – OLD BUSINESSHeritage Park Update

Mr. James Stanek, Service Director, stated that the project has been completed for the season. All plantings that were scheduled for this year have been finished. The only thing that may be worked on over the winter season would be lighting.

Centerville Mills Facility Analysis

Mr. Horn has spoken with Mr. Tom Payne, with Heery International, regarding a scope of work and an estimate for evaluating the structures. Mr. Markley spoke with Mr. Mike Weber, with John G. Johnson Construction, for a scope of work and an estimate for evaluating the structures.

Monday, December 10,

12

Snow Plow Agreement with Geauga County

According to Mr. Markley, the agreement for Pettibone Road was verbal and we do not have anything in writing to substantiate that the Township will continue to provide ice control and snow removal for this county roadway.

The Fiscal Officer reminded the board that we need a revised, or updated, contract on their letterhead for approval and execution.

SERVICE DEPARTMENT – NEW BUSINESSStorm Sewer Issues, Restland Cemetery

Mr. Stanek explained some of the issues that were discovered this summer with our new scoping camera when exploring the storm sewer system at Restland Cemetery. He is asking that the trustees appropriate an additional \$20,000.00 in 2013 for the replacement of the storm sewers at the cemetery.

Mr. Markley asked for a comprehensive storm sewer plan from the Service Director.

Used Vehicle

Mr. Stanek is requesting that one of the Fire Department's utility vehicles be transferred to the Zoning Department instead of being traded in on the new utility vehicles that were ordered earlier this year. If this could be done, then the Zoning Department would transfer their pickup truck to the Service Department for use by the Service Director.

Discussions ensued regarding the condition of the vehicle as well as the fact that the cost of the trades were part of the purchase of the new utility vehicles for the Fire Department.

Mr. Markley asked to have the Service Department mechanic inspect the two Dodge Durangos before making a decision.

TOWN HALL – OLD BUSINESSMoving Ohio Forward Grant Fund Creation

Mrs. Measures stated that we are still waiting on information from the State Auditor's Office regarding this matter.

Land Bank Parcels

Mr. Horn has drafted a letter to Mrs. Bolden regarding the land bank parcels she was interested in purchasing.

The board was in general agreement to compose similar letters to the other two parties interested in purchasing land bank parcels.

The property that we now own can use the Moving Ohio Forward Grant to remove the structures then sell the vacant lot.

Monday, December 10,

12

The board recessed at 8:30 P.M. in order to sign the agendas of the students attending the meeting. The board reconvened their regular meeting at 8:35 P.M.

Historical Society Agreement

The board discussed some of the costs of operation and also some weather sensitive issues that have come up that need to be addressed.

Mr. Markley asked that the Historical Society look at available grant opportunities.

If the Historical Society were to assume responsibility for the north side of the house, a time schedule and scope of work to renovate the additional space should be submitted to the Board of Trustees.

Geauga Trumbull Solid Waste Management District Agreement

The Recycle Committee has not met to review the agreement.

TOWN HALL – NEW BUSINESS

Geauga County Community Improvement Corporation

Mrs. Benza attempted to contact the county commissioners, but they were at their annual convention. This can be revisited at the next meeting.

January Meeting Schedule

The Board of Trustees January 2013 meeting schedule will be Monday, January 7, 2013 at 7:00 P.M. for an organizational meeting; Monday, January 14, 2013 with executive session scheduled for 6:00 P.M. and regular session reconvening at 7:00 P.M.; and Monday, January 28, 2013 with executive session scheduled for 6:00 P.M. and regular session reconvening at 7:00 P.M.

Seismic Testing

Mr. Markley announced that unbeknown to the Township, a cable has been run down State Route 306 for Seismic Testing. He spent most of his day attempting to gather as much information as he could regarding this matter. An announcement has been placed on our website.

Mrs. Benza will contact State Representative Lynch for any information that his office may have regarding this issue.

South Franklin Circle

The trustees have been asked to sign an estoppel certificate pertaining to the easement for the Metroparks near South Franklin Circle. The board would like to verify that South Franklin Circle has in fact paid property taxes to the county.

Mr. Markley moved to approve the estoppel certificate, subject to documentation of the certification of paid taxes and a agreement to clarify the development agreement, per the recommendation of legal counsel.

Mrs. Benza seconded the motion that passed unanimously.

Monday, December 10,

12

ZONING DEPARTMENT – OLD BUSINESS

Zoning Resolution Update

The next meeting with Kendig Keast Collaborative is scheduled in January. More information to follow.

PUBLIC COMMENT

Mr. Walter Rudyk, Road Superintendent, thanked the Men's Club for providing a luncheon for the Road Department.

Mr. Henri Preuss asked where the playground will be located at Heritage Park. The board responded that there will be a tot lot installed at the north east corner by the parking lot, very close to where the previous playground was located.

CHECKS DATED NOVEMBER 27, 2012 THROUGH DECEMBER 12, 2012

The trustees examined and signed checks and invoices for same dated November 27, 2012 through December 12, 2012 consisting of warrants 18670 through 18758 for a total amount of \$235,733.93. Payroll records were examined and signed for November 17, 2012 through November 30, 2012 including payroll checks 11648 through 11756 for a total amount of \$130,663.02.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Geauga Soil & Water Conservation District Site Inspection Report for Town Hall Parking Lot
Bainbridge Township Special Events Committee meeting minutes form November 13, 2012
Bainbridge Township Cemetery Board meeting minutes from November 7, 2012
US Department of Commerce US Census Bureau Question Resolution Report

Monday, December 10,

12

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:50 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____