

Friday, December 2,

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The Bainbridge Township Board of Trustees met in Special session at the Bainbridge Town Hall on December 2, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Matthew J.D. Lynch, trustee, was absent. Mrs. Benza presided and called the meeting to order at 12:06 P.M.

Mrs. Benza explained that the reason for today's meeting was to award the bid for the sale of the Fire Department's Heavy Rescue vehicle, truck 3173, as well as any other business that needed to be taken care of.

#### AWARD BID FOR SALE OF HEAVY RESCUE 3173

Mrs. Measures noted that the vehicle had been advertised for two months with Brindley Mountain Fire Apparatus, a trade publication, it was determined by the Prosecutor's Office that we still needed to advertise in a local paper. In order to satisfy the requirements of the Ohio Revised Code, the sale of the vehicle was duly advertised in the News Herald on November 17, 2011 and posted on the township's website with sealed bids due by December 1, 2011 at 1:00 P.M. A public bid opening was then conducted at 1:30 P.M. on December 1<sup>st</sup>, with only two bids received by the 1:00 P.M. deadline.

The bids received were as follows:

The City of Ashtabula  
4326 Main Avenue  
Ashtabula, OH 44004  
Amount of Bid -- \$27,000.00

Polk Jackson Perry Fire District  
209 East Congress Street  
Polk, OH 44866  
Amount of Bid -- \$28,976.99

Mr. Markley made a motion to award the sale of Heavy Rescue 3173 to the Polk Jackson Perry Fire District in the amount of \$28,976.99, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

#### OTIS ELEVATOR COMPANY SERVICE CONTRACT

Mr. Markley made a motion to approve the purchase order request to Otis Elevator Company in the amount of \$3,867.53 for the renewal of the service contract for the Fire Department's elevator, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

#### ANNUAL LADDER TESTING

Mr. Markley made a motion to approve the purchase order request to Consolidated Fleet Services in the amount of \$1,700.00 for the required annual ladder testing of all Fire Department ladders, per the recommendation of the Fire Department's Maintenance Supervisor.

Mrs. Benza seconded the motion that passed unanimously.

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10K A DAY CHALLENGE WINNERS

Mrs. Benza took the opportunity to extend a note of congratulations to the three employees that completed the requirements of the township's first wellness initiative. Chief Bokovitz, Mrs. Elaine Marconi and Dispatcher Mr. Greg Grecek each won a \$50.00 Dick's Sporting Goods gift card as part of the COSE Mini-Grant received by the township.

SHOP WITH A COP

Mr. Markley made a motion to approve the purchase order request to WalMart in the amount of \$2,000.00 for the annual Shop With A Cop Program, per the recommendation of the Police Chief. Please note that WalMart issues the Township a check, which we deposit and must re-issue to WalMart in order to purchase the gift cards for the program.

EMERGENCY MEDICAL EXPENSES FOR OFFICER TANGO

The trustees were in general agreement to acknowledge the emergency medical expenses needed by Officer Tango last weekend in excess of the \$1,000.00 limit.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their special meeting at 12:15 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their special meeting at 1:28 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 1:29 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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\_\_\_\_\_ Date

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\_\_\_\_\_ Date

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\_\_\_\_\_ Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_