

Monday, December 9,

19

The Bainbridge Township Board of Trustees met in special executive session on December 9, 2019 at 5:30 P.M. with notice duly given to all entities who so requested, followed by their regular session at the Bainbridge Town Hall. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley. Mrs. Benza presided and called the meeting to order at 5:37 P.M. Fiscal Officer Mrs. Janice Sugarman joined the meeting at 6:55 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for Request for Economic Development Assistance per Ohio Revised Code Section 121.22(G)(8) and the Employment of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 5:33 P.M. in order to go into executive session.

Mr. Christopher Semarjian, Mr. Austin Semarjian, and Mr. Bill Kern of ICP; Attorneys Dale Markowitz and Bridey Matheney of Thrasher, Dinsmore, and Dolan were invited into the executive session at 5:37 P.M. and left at 6:22 P.M.

Chief Lou Ann Metz was invited into the executive session at 6:55 P.M. and left at 7:07 P.M.

The trustees returned from executive session, after considering the request for economic development assistance and the employment and compensation of public employees and reconvened their regular meeting at 7:10 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- Zoning - Appointment of Commission Member is New Business
- Town Hall – New Business: Table Recycle Agreement until next meeting

MINUTES

Mrs. O'Brien moved to approve the minutes of the trustees' November 25, 2019 regular meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENT REPORTS

KENSTON COMMUNITY EDUCATION

There was no verbal report given for the month of November 2019 from Kenston Community Education. The complete written report is attached to and becomes a permanent part of these minutes.

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SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of November 2019. He reported that all the parks and buildings have been prepared for winter. They also created an alternate dog park to allow the turf to heal on the main dog park. There was some vandalism at Centerville Mills that the service department is repairing. The recycling area has been left very messy recently by the residents who use it. The service department is asking that residents do not leave recycling laying around outside of the bins. Mr. Stanek was pleased to announce that the township trained one of its employees to be a CDL driver. All training was done in house and he passed the test! Lastly, the 2nd annual lighting ceremony was a huge success, and Mrs. O'Brien read a list of thank you's from the Men's Civic Club. The complete service department report is attached and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for October 2019. The general fund balance is \$2,059,555.93 as of November 30, 2019. The fiscal office is busy finalizing the end-of-year tasks and preparing for opening the year 2020. Mrs. Sugarman and Mrs. Benza met with Auditor of State Keith Faber last week in a round table discussion. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSLeave of Absence Request

Mrs. O'Brien made a motion to approve the Leave of Absence request for Lt. Mark Lewis from the Bainbridge Township Fire Department from January 1, 2020 through April 30, 2020 for personal reasons per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Request for Lieutenant Promotions

Mrs. O'Brien made a motion to approve the promotions of Firefighters Charles Bolt, James Riley, and Phillip Anders to the rank of full-time Lieutenant at a starting pay of \$72,347.22 effective January 4, 2020 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Request to Hire Three Full-time Firefighters

Mrs. O'Brien made a motion to approve the addition of three full-time firefighters, with testing to occur on December 14, 2019, which will be handled by the Ohio Fire Chief's Association, and noting that the goal would be to have promotions in place beginning January 4th, 2020 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Request to Move to Full-time

Mrs. O'Brien made a motion to make Assistant Chief, in charge of Community Risk Reduction, Bill Lovell a full-time employee in the Bainbridge Township Fire Department at a starting salary of \$80,000 effective January 4, 2020 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

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SERVICE DEPARTMENT – NEW BUSINESSChange Order #1 and Final Pay Application – RS-0191-BC-2019

Mrs. O'Brien made a motion to approve the change order #1 for project RS-0191-BC-2019, The Asphalt Resurfacing of Section B-C of Haskins Road TR-191, which reflects a decrease in the total contract cost with Ronyak Paving, Inc. by \$17,625.75 per the recommendation of the service director and the Geauga County Engineer.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. O'Brien made a motion to approve the final pay application for project RS-0191-BC-2019, The Asphalt Resurfacing of Section B-C of Haskins Road TR-191, in the amount of \$14,705.00 paid to Ronyak Paving, Inc. per the recommendation of the service director and the Geauga County Engineer, noting that the maintenance bond and corrective action period will run from September 9, 2019 through September 8, 2020.

Mr. Markley seconded the motion that was passed unanimously.

TOWN HALL – NEW BUSINESSTIF for East Washington Street Properties

The trustees were in general agreement to request a list of permanent parcels to be included in the TIF, and send letters identifying those parcels as well as a draft resolution establishing a TIF to Kenston Schools, Chagrin Schools (as applicable), and Auburn Career Center.

The trustees will set a special meeting for December 26, 2019 if the letters to the schools are delivered by December 12, 2019.

ZONING DEPARTMENT – OLD BUSINESSResolution for Outside Counsel for BZA

Mrs. O'Brien made a motion to approve Resolution 12092019-A appointing Attorney Joseph H. Weiss Jr. to represent the Bainbridge Township Board of Zoning Appeals ("BZA") as pertains to any issue that properly comes before the BZA concerning the entities known as Kelly's Working Well Farm and/or Chagrin Valley School, subject to the provisions contained in the Resolution of Appointment.

Mr. Markley seconded the motion that was passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSAppointment of Zoning Commission Member

Mrs. O'Brien made a motion to appoint Mr. John Lateulere to the Bainbridge Township Zoning Commission for the 5-year term running from January 1, 2020 through December 31, 2024.

Mr. Markley seconded the motion that passed unanimously.

Set Date for Public Hearing: Z-2019-4

Mrs. O'Brien made a motion to set the trustees' public hearing for Z-2019-4 on Monday, December 23, 2019 at 7:30 P.M. relative to the proposed amendments for Chapters 109, 113, 117, 121, and 177 and authorize that notice of the required public hearing be duly advertised as required by ORC 519.12.

Mr. Markley seconded the motion that passed unanimously.

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FISCAL OFFICE - NEW BUSINESS

2020 Blanket Certificates

Mrs. O'Brien made a motion to approve the Blanket Certificates for all township departments as outlined in the memo dated 12-4-19 per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

2020 Vendor Purchase Order Requests

Mrs. O'Brien made a motion to approve the Vendor Purchase Order Requests for all township departments as outlined in the memo dated 12-4-19 per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

2020 Recurring Vendor Purchase Orders

Mrs. O'Brien made a motion to approve the Recurring Vendor Purchase Orders for all township departments as outlined in the memo dated 12-4-19 per the recommendation of the fiscal officer.

Mr. Markley seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase order list (Items 1-5) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Otis Elevator Co. – Service Contract - \$4,266.46 (Fire)
- 2. Fire Safety Services – Turn-out Gear for Pitre - \$3,090.00 (Fire)
- 3. James Riley – Spring BGSU Tuition - \$5,022.80 (Fire)
- 4. MARSARS Water Rescue Systems, Inc. – Water Rescue Kit - \$2,955.18 (Fire)
- 5. Ohio Bureau of Worker’s Compensation – 2020 Policy - \$50,334.00 (All)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice list (Items 1-4) below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

- 1. Physio-Control – Annual Maintenance Agreement - \$3,343.05 (Fire)
- 2. Morton Salt – Salt Fill-up - \$9,209.70 (Roads)
- 3. Shelly Materials – Road Materials - \$2,829.83 (Roads)
- 4. Cerni Motor Painesville – Truck Repair - \$3,371.47 (Roads)

FISCAL RESOLUTION APPROVAL

Mrs. O'Brien made a motion to approve Resolution 12092019-B as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of November 2019 – \$622.62

Mr. Markley seconded the motion that passed unanimously.

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Checks Dated November 26, 2019 through December 9, 2019

The trustees examined and signed checks and invoices dated November 26, 2019 through December 9, 2019 consisting of warrants #33557 through #33625 in the amount of \$162,684.98.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of October 2019, #386-2019 through #428-2019 in the amount of \$675,992.52 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None.

CORRESPONDENCE

1. Dominion Energy: Notice of Filing New PIR Adjustment Case
2. Marion Perry: Thank you for the gift basket
3. Geauga County Engineer's Office: 2020 Stakeholder's Discussion March 13, 2020
4. Edna Strnad: Letter to trustees in support of Kelly's Working Well Farm
5. Chagrin Falls Park Community Center: Neighbors in Need Program

LATE ADDITIONS

None.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for Collective Bargaining per Ohio Revised Code Section 121.22(G)(4).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 7:51 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into the executive session via phone at 8:20 P.M. and left at 8:40 P.M.

The trustees returned from executive session, after considering collective bargaining, and reconvened their regular meeting at 8:44 P.M.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:44 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____