

Monday, December 26,

16

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 26, 2016. Those present were trustees Mrs. Lorrie Benza, Mr. Jeffrey S. Markley, and Mrs. Kristina O'Brien. Fiscal Officer Mrs. Janice S. Sugarman was not present. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session for the discipline of a public employee, the employment of public employees per Ohio Revised Code Section 121.22(G)(1) and requested economic assistance as pertains to a proposed JEDD per Ohio Revised Code Section 121.22(G)(8).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Mr. Ron Retych and Mr. Jim Stanek were invited into executive session at 6:01 P.M. Mr. Retych left at 6:10 P.M. Mr. John Brett and Mr. Tab Gordon were invited in at 6:10 P.M. Mr. Gordon left at 6:20 P.M. when Mr. Andrew Csepi was invited in. Mr. Stanek, Mr. Brett, and Mr. Csepi left at 6:30 P.M.

The trustees returned from executive session, after considering the employment of public employees and discipline of public employees, terms for a proposed JEDD, and reconvened their regular meeting at 7:14 P.M.

CHANGES TO THE AGENDA

1. Service New Business – Cemetery Discussion – Slavik – Tabled

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' November 28, 2016 regular meeting, December 7, 2016 special meeting, and December 9, 2016 special meeting as written.

Mrs. O'Brien seconded the motion that passed unanimously.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Metz presented the Fire Department report for the month of November, 2016.

NOTE: The Fire Department report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

Monday, December 26,

16

FIRE DEPARTMENT – NEW BUSINESS

Approval and adoption of Lieutenant's job description

Mr. Markley made a motion to accept and adopt the proposed job description for the position of lieutenant in the Bainbridge Township Fire Department per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Request change in term length for Otis Elevator contract

The trustees were in general agreement to support the concept of a 10-year commitment to Otis Elevator for the servicing of the elevator at the fire station.

Request approval to purchase an oxygen tank filling system to fill oxygen tanks for SCBA's

Mr. Markley made a motion to approve the purchase of equipment and materials for an oxygen tank filling system in the amount of \$23,971.05 per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Tuition Reimbursement Request

Mr. Markley made a motion to approve the tuition reimbursement request for Sergeant Frank Chickos thereby allowing Sergeant Chickos to obtain his bachelor's degree from Cleveland State University consistent with the terms of Section 6.19 of the Bainbridge Township personnel policy manual.

Mrs. O'Brien seconded the motion that passed unanimously.

Collective Bargaining Agreements

Mr. Markley made a motion to approve CBA with the Fraternal Order of Police for 2017 – 2019 per the recommendation of police chief.

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza; aye, Mr. Markley; nay, and Mrs. O'Brien; aye. Motion carried.

Mr. Markley made a motion to approve CBA with Ohio Patrolmen's Benevolent Association, Sergeants for 2017 – 2019 per the recommendation of police chief.

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza; aye, Mr. Markley; nay, and Mrs. O'Brien; aye. Motion carried.

Monday, December 26,

16

SERVICE DEPARTMENT – OLD BUSINESSEmployee Hiring

Mr. Markley made a motion to hire Andrew Csepi to the position of full time service worker with a starting rate of \$20/hour contingent upon obtaining his CDL license within 6 months effective January 17, 2017.

Mrs. O'Brien seconded the motion that passed unanimously.

Mr. Markley made a motion to hire Tab Gordon to the position of seasonal service worker at a starting rate of \$18/hour effective January 17, 2017.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSCemetery Discussion – Jimison

Mr. Markley made a motion to allow an exception to the residency rules governing burial in Restland Cemetery, and allow Mr. and Mrs. James Jimison to purchase gravesites in Restland Cemetery, acknowledging the former chief's 35 years of service to Bainbridge Township.

Mrs. O'Brien seconded the motion that passed unanimously.

Cemetery Discussion - Slavik

Tabled.

Cemetery Deed – Manuel

Mr. Markley made a motion to convey a deed for one cemetery plot to Lily S .Manuel, to wit; Restland Cemetery, Section 12, Lot 54, Grave 2 for the sum of \$300.00.

Mrs. O'Brien seconded the motion that was passed unanimously.

Cemetery – Tree Memo

Mr. Markley made a motion to restrict in Restland Cemetery, Section 10, Lot 15, Grave 4 to an ashes only burial due to an existing pine tree pursuant to the recommendation of the service director.

Mrs. O'Brien seconded the motion that was passed unanimously.

M.A.T. Cleaning Service contract extension

Mr. Markley made a motion to continue service with M.A.T. Commercial Services for general cleaning of township facilities to the end of 2018 at the 2016 prices pursuant to the recommendation of the service director.

Mrs. O'Brien seconded the motion that was passed unanimously.

Monday, December 26,

16

Fee waiver request – Town Hall & Heritage Park

Mr. Markley made a motion to waive the facility use fee for Bainbridge Town Hall for the American Red Cross during the stated dates during 2017 for the purpose of conducting their blood drive pursuant to the recommendation of the service director.

Mrs. O'Brien seconded the motion that was passed unanimously.

Mr. Markley made a motion to approve the facility waiver request for Heritage Park on June 20, 2017 to allow Chagrin Valley Chamber of Commerce to conduct their concert in the park per the recommendation of the service director.

Mrs. O'Brien seconded the motion that was passed unanimously.

Park Committee re-appointment

Mr. Markley made a motion to re-appoint Sue Curran to a 3-year term on the Bainbridge Township Park Committee to serve from January 2017 through December 2019.

Mrs. O'Brien seconded the motion that was passed unanimously.

FISCAL – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list (Items 1-7) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Van Curen Services Inc. – Tree removal from various roads - \$12,275.00 (Road – Contracted Services)
2. Breathing Air Systems - Oxygen tank filling system - \$23,971.05 (Fire)
3. Blanket Purchase Orders and Purchase Orders for 2017
4. Ohio Public Employees Retirement System – Fiscal Staff employee and employer contributions costs per department - \$20,822.38 (General)
5. Guardian – Fiscal Staff Medical/Hospital costs per department - \$3,200.00 (General)
6. Time Warner – County Internet services all departments - \$7,200.00 (All)
7. Time Warner – County Internet services - \$7,200.00 (Road and General)

Invoice Approvals

Mr. Markley made a motion to approve the Invoice list (Items 1-7) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Monday, December 26,

16

1. Ronyak Paving, Inc. – Pay application #1, #2 & Final - \$253,694.80 (Roads – Contracted Services)
2. Ronyak Paving, Inc. – Pay application #1 (\$298,112.20) & Pay application #2 (\$190,361.50) – Asphalt Improvement Contract - \$488,473.70 (Roads – Contracted Services)
3. Ohio Township Association Breakfast Reception - \$40.00 (General)
4. Marie Louise Stehli, CPA – UAN Consulting - \$49.50 (General)
5. Marie Louise Stehli, CPA – Fiscal Officer Staff Training - \$66.00 (General)
6. Clemans-Nelson – Consultation - \$437.50 (General)
7. Walter & Haverfield – Professional Services - \$165.00 (General)

CHECKS DATED DECEMBER 13, 2016 THROUGH DECEMBER 26, 2016

The trustees examined and signed checks and invoices dated 12/13/2016 through 12/26/2016 consisting of warrants 26437 through 26491 in the amount of \$31,635.69. NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Western Reserve Land Conservancy – Annual stewardship visit to the Centerville Mills conservation easement property
2. Western Reserve Land Conservancy – Annual stewardship visit to the Edwards conservation easement property

The trustees recessed their regular meeting at 8:10 P.M. in order to go into executive session.

The trustees returned from executive session, after considering terms for a proposed JEDD per Ohio Revised Code Section 121.22(G)(8), and reconvened their regular meeting at 9:55 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned 9:56 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____