

Monday, December 21,

20

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 21, 2020. Those present were Trustees Mr. Jeffrey Markley and Mrs. Lorrie Benza, and Fiscal Officer Mrs. Janice Sugarman. Mrs. Kristina O'Brien was absent. The meeting was also broadcast remotely through Zoom. Mr. Markley presided and called the meeting to order at 6:03 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session for the Employment of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

The trustees recessed their meeting at 6:03P.M. in order to go into executive session.

Chief Bokovitz and Terra Chambers were invited into the executive session at 6:04 P.M. and Terra Chambers left at 6:20 P.M.

Shawn McClellan was invited into the executive session at 6:21 P.M. and left at 6:32 P.M. Chief Bokovitz left at 6:44 P.M.

The trustees returned from executive session, after considering the employment of public employees, and reconvened their regular meeting at 7:03 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

None.

#### MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' December 7, 2020 regular meeting and the December 3, 2020, December 10, 2020, and December 15, 2020 special meetings as written.

Mrs. Benza seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of November 2020. He reported that calls are down from the previous year by 250 calls due to the quarantine and the pandemic. The police department will be adding two new officers in January, 2021. He mentioned that Shop-with-a-Cop was a success again this year, despite a revised approach due to the pandemic. Chief Bokovitz also praised the township departments: service, fire, and police, for how well they worked together to take care of the residents during the recent snow storm. The complete police report is attached to and becomes a permanent part of these minutes.

##### FIRE DEPARTMENT

Assistant Chief Bill Lovell presented the fire department report for the month of November, 2020. He reported that the department is only transporting emergencies from the nursing homes. The hospitals do not have beds for non-emergencies. The department is working to educate families who want their loved ones transported who have COVID symptoms. They are currently still waiting to hear when vaccines will be available for first responders. The complete fire report is attached to and becomes a permanent part of these minutes.

Monday, December 21,

20

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of November 2020. She reported three new home starts and \$3,394.00 in receipts for November. There will not be a Zoning Commission meeting in December. Mr. Steve Averill started this month as the new Assistant Zoning Inspector. In addition, there will be a third student starting in January for the work program. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSFull-time Firefighter Contract

Mr. Markley made a motion to approve the full-time firefighter collective bargaining agreement and Memorandum of Understanding as written for the term January 1, 2021 through December 31, 2022 per the recommendation of the fire chief and legal counsel.

Mrs. Benza seconded the motion that was passed unanimously.

Request to Accept Donation

The trustees were in general agreement to accept the donation of \$300.00 from Mr. Henri Preuss in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards the fire safety trailer. This was an award from to the Bainbridge Civic Club to Mr. Preuss that he chose to donate to the township.

Retirement of Public Employee

Mr. Markley made a motion to accept the retirement of Firefighter Mark Menary from the Bainbridge Township Fire Department effective immediately with many thanks for his over 30 years of service to the township.

Mrs. Benza seconded the motion that was passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSFiring Range Rental Agreement – Reminderville

Mr. Markley made a motion to authorize the Vice-Chair to sign the Bainbridge Township Police Firing Range Rental Agreement between the township and Reminderville Police Department though November 19, 2021, per the recommendation of the police chief and contingent upon review by the Geauga County Prosecutor's Office and receipt of insurance information per the agreement.

Mrs. Benza seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSChange Order #1 and Final Pay Application – RS-BAI-V-2020

Mr. Markley made a motion to approve the change order #1 for project RS-BAI-V-2020, The Resurfacing of Various Roads, which reflects a decrease in the total contract cost with Ronyak Paving, Inc. by \$64,868.03 per the recommendation of the service director and the Geauga County Engineer.

Mrs. Benza seconded the motion that was passed unanimously.

Monday, December 21,

20

Mr. Markley made a motion to approve the final pay application for project RS-BAI-V-2020, The Resurfacing of Various Roads, in the amount of \$32,956.50 paid to Ronyak Paving, Inc. per the recommendation of the service director and the Geauga County Engineer, noting that the maintenance bond and corrective action period will run through September 30, 2021.

Mrs. Benza seconded the motion that was passed unanimously.

#### Cemetery Deed

Mr. Markley made a motion to grant a cemetery deed #605 for one grave in the amount of zero dollars to Thomas Compisi and Anne Compisi of 8500 S. Spring Valley Drive, Chagrin Falls, OH 44023. This is to replace the grave sold back to the township from deed #463.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a Deed for Restland Cemetery, Section 12, Lot No. 35, Grave 5. Mr. Jim Stanek and Mrs. Karen Endres attested to their signatures.

#### Proposed Logo Change

The trustees were in general agreement to authorize changing the Township logo on the service department vehicles temporality while seeking a design professional to help with a township-wide logo change and re-branding.

#### Dog Park Bench Plaque Sales

Mr. Markley a motion to approve the establishment of a Commemorative Dog Park Bench Plaque program for the benches at the Centerville Mills Dog Parks, with proceeds therefrom to support the Dog Park's construction and maintenance needs, per the recommendation of the service director and the parks committee.

Mrs. Benza seconded the motion that was passed unanimously.

#### Playground Update

Mr. Stanek reported that much of the River Road Park Playground has been delivered and will be installed over the next few weeks. There was discussion on when to do a ribbon-cutting ceremony and open the playground.

#### TOWN HALL – NEW BUSINESS

##### NOPEC Community Grant 2021

The trustees were in general agreement to participate in the NOPEC Community Grant program with proceeds of \$2,000.00 going to the Bainbridge Men's Civic Club for the Holiday Lighting Ceremony or any other free public event.

##### Trustee Meeting Zoom Operator

The trustees discussed the position as one of helping the trustees and/or Board of Zoning Appeals with the running of the online meetings with Zoom or other meeting software program. They will come up with a job description and wage rate by the January 11, 2021 regular meeting and then contact the four interested students.

Monday, December 21,

20

ZONING DEPARTMENT – NEW BUSINESSRight of Way Agreement

Mr. Markley made a motion to approve the Right of Way Agreement between Bainbridge Township and the Timber Trails Homeowner's Association for use of a portion of the township's right of way located at the intersection of Chillicothe Road and Timber Trail Road which was approved and signed by the association on November 16, 2020.

Mrs. Benza seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request List

1. DS Architecture – TH Feasibility Study - \$3,000.00 (General)
2. Corridon Builders – Install Fixtures - \$42,060.00 (General)
3. Tire & Wheel Auto Service – Kingpins Replaced 2010 Intn'l - \$3,646.49 (Roads)
4. Kolsom Tires - 8 tires for ambulances - \$3,036.80 (Fire)
5. James Riley – Tuition for Spring 2021 - \$2,598.40 (Fire)
6. Fire Safety Services - \$ sets of turnout gear - \$13,845.00 (Fire)
7. CH Reed – Air Compressor - \$7,575.00 (Fire)
8. Motorola Solutions – 20 Chargers for portable radios - \$7,080.00 (Fire)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoices

1. Singerman Mills – Development 2020 - \$1,456.00 (General)
2. Singerman Mills – Zoning - \$4,519.00 (General)
3. Taft – Geauga Lake Property - \$245.00 (General)
4. Geauga County ADP Board – Q3 IT - \$3,558.94 (Police)
5. Geauga County Engineer – PM-BAI-V-2020 - \$24,865.18 (Roads)
6. Geauga County ADP – Q3 IT - \$3,409.64 (Fire)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificate

1. Police – Other Expenses - \$1,500.00

Monday, December 21,

20

Checks Dated December 8, 2020 through December 21, 2020

The trustees examined and signed checks and invoices December 8, 2020 through December 21, 2020 consisting of warrants #35916 through #36026 in the amount of \$386,356.07.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

- 1. NOACA – Charging Station for Vehicles Program Information
- 2. WRLC – Annual stewardship visit to the Centerville Mills conservation easement property

PUBLIC INTERACTION

Diane Ryder from the Geauga Maple Leaf asked for more specifics regarding the design professional for the township logo update.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:08 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_