

Monday, December 10,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 10, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:09 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees and Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1) and Purchase of Property per Ohio Revised Code Section 121.22(G)(2).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:19 P.M. in order to go into executive session.

Mr. Jim Stanek, Mr. John Brett, and Mr. Chris White were invited into the executive session at 6:48 P.M. Mr. White and Mr. Brett left at 7:02 P.M. and Mr. Stanek left at 7:05 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, appointment of public officials, and purchase of property and reconvened their meeting at 7:09 P.M.

CHANGES TO THE AGENDA

1. Remove Items 1-5 from fiscal office purchase order requests.
2. Add to Service Department – New Business: Employment of Public Employee
3. Add: Executive Session after the regular meeting
4. Add to Zoning – New Business: Appointment of Public Official

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' November 26, 2018 regular meeting and December 3, 2018 special meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

KENSTON COMMUNITY EDUCATION

Mr. Greg Sharp presented the KCE report for the month of November 2018. Mr. Sharp reported that there was no November meeting because of the holiday. Their next meeting is Sunday, December 16, 2018. The KCE survey program is in full swing, and they plan to continue. Travel volleyball tryouts have ended. This is a new program for KCE. They are still working on finding an intern for Jennifer Ingram to begin in the spring. Mr. Preuss thanked KCE for handling the ticket sales for the championship football game. Mr. Markley asked if KCE could work with our parks committee on the parks survey. Mr. Sharp will ask his board on the 16th. The complete report is attached to and becomes a permanent part of these minutes.

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SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of November 2018. The service department is currently spending time on inside work trying to catch up on some jobs that needed to be done. They have plowed the roads five times already. All of the parks have been winterized. They decorated the Centerville Mills Dining Hall, and they plan to finish renovating the hallway to the restrooms there. The dog park saw a lot of use, and it needs to be closed for the winter to allow it to repair. Mr. Stanek complimented Mr. Greg Marous for training another employee on the cemetery needs and upkeep. There will now be two people who can care for the cemetery. Mr. Markley asked about the stop bar that is lacking at Route 306 and E. Washington Street. Mr. Stanek will look into it. Mr. Markley also discussed signal lights that are going in at the corner of Taylor May and Route 306 and at Pettibone Road and Route 306. He also mentioned that there will be a signal light going in at the corner of Haskins Road and E. Washington Street, but we are not aware of a timeframe yet. The complete service department report is attached and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for November 2018. The general fund balance is \$1,444,448.03 as of November 30, 2018. Mrs. Sugarman discussed the Purchase Order Requests and the Blanket Certificate Requests for 2019 that are on the agenda. She mentioned that the investment firm interviews are complete. They will be making a recommendation to the trustees after the first of the year. The insurance renewal is also on the agenda. The fiscal office received other quotes, but the Ohio Plan with Love Insurance is still the preferred option. Mrs. Sugarman reported that the new streetlight energy plan is saving around \$271.00 per month and the township should see more savings in the summer months. Lastly, she discussed HB 312 which includes new credit card policy restrictions. The bill has been reviewed, and she believes that the fiscal office is in compliance. The complete fiscal report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

There were no public comments, but Mr. Markley responded to Mr. Ted Seliga's question from the general fund work session on December 3rd. He reported that the township receives more interest that it pays on the investment finds.

POLICE DEPARTMENT – NEW BUSINESSVERCOG Proxy

Mrs. Benza made a motion to delegate the trustees' voting authority via proxy standing to Bainbridge Police Chief Jon Bokovitz for the VERCOG meeting on December 13, 2018.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSParks Survey – Final Approval

This item will be moved to Pending Business while the parks committee and KCE determine if they will work together to craft and distribute this survey.

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SERVICE DEPARTMENT – NEW BUSINESSResolution of Convenience and Necessity – Improvements of Various Roads

Mrs. Benza moved to authorize Resolution 12102018-A, Resolution of Convenience and Necessity for the Improvements of Various Roads including Hawksmoor Way, Bramshill Circle, and Granite Ridge, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Resolution of Convenience and Necessity – Pavement Repairs of Various Roads

Mrs. Benza moved to authorize Resolution 12102018-B Resolution of Convenience and Necessity for the Pavement Repairs of Various Roads, Township Wide, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Resolution of Convenience and Necessity – Improvements of Geauga Lake Road, TR 183

Mrs. Benza moved to authorize Resolution 12102018-C Resolution of Convenience and Necessity for the Improvements of Geauga Lake Road TR 183, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Police and Fire Departments

Mrs. Benza made a motion to approve the rental fee waiver request from the Police and Fire Departments for the Centerville Mills Dining Hall on December 14, 2018 in the amount of \$490.00, which includes the attendant fee, per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL - OLD BUSINESSNuisance Resolutions

The trustees will be sending the resolutions to the Geauga County Prosecutor's Office for review. They will also be inviting our attorney to attend a meeting and educate the trustees on processes and procedures for enforcing the resolutions, and specifically, the necessary steps for required hearings.

TOWN HALL - NEW BUSINESSGift Baskets for Volunteer Boards

Mrs. Benza made a motion to approve providing gift baskets to all the township volunteer board members as outlined in the 2018 recipient list with many thanks for their service to the township.

Mrs. O'Brien seconded the motion that was passed unanimously.

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Chamber of Commerce Concert Series

The trustees were in general agreement to schedule a Chamber of Commerce sponsored concert at Heritage Park on July 2, 2019. Mr. Markley will notify the Chamber.

Letter to Kenston Football Coach

The trustees were in general agreement to send a congratulatory letter to the Kenston Football coach and copy in the superintendent, the high school principal, and the athletic director.

Letter to Dave Dietrich

The trustees were in general agreement to send a thank you letter to Mr. Dave Dietrich who is retiring from his position as the Geauga County Planning Director.

FISCAL OFFICE - NEW BUSINESS2019 Blanket Certificates

Mrs. Benza made a motion to approve the Blanket Certificates for all township departments as outlined in the memo dated 12-10-18 per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

2019 Vendor Purchase Order Requests

Mrs. Benza made a motion to approve the Vendor Purchase Order Requests for all township departments as outlined in the memo dated 12-10-18 per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

2019 Recurring Vendor Purchase Orders

Mrs. Benza made a motion to approve the Recurring Vendor Purchase Orders for all township departments as outlined in the memo dated 12-10-18 per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase order list (Items 6-12) as submitted by the Fiscal Officer. Items #1-5 will be addressed after further clarification from the Geauga County Prosecutor's Office.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Geauga County ADP Board – Q1-Q3 - \$12,606.02(Police)
2. Geauga County ADP Board – Q1-Q3 - \$12,606.02(General)
3. Geauga County ADP Board – Q1-Q3 - \$4,142.48 (Roads)
4. Geauga County ADP Board – Q1-Q3 - \$10,868.37 (Fire)
5. American Fireworks Company – Fireworks - \$6,375.00 (General)
6. Love Insurance – Ohio Plan Renewal - \$66,395.00 (All)
7. Bainbridge Township Payroll – 2018 FO Staff Salaries - \$8,800.00 (All)
8. MNJ Technologies – Network Upgrade - \$7,347.75 (Fire)
9. Interworld Highway, LLC – SmartBoard - \$6,300.00 (Fire)
10. Kolsom Tire – Tires for 3146 - \$3,736.00 (Fire)
11. Otis Elevator – Service Contract - \$4,156.39 (Fire)
12. Morton Salt, Inc. – 2018-2019 Fill-up - \$150,000.00 (Roads)

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INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice list below (Items 1 – 7) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoices

- 1. Wichert Insurance – Crime Policy - \$1,452.00 (All)
- 2. Chagrin Valley Paving – RS – 191-510-18 Pay App #1 - \$193,214.80 (Roads)
- 3. Morton Salt – Salt Fill-Up - \$7,039.05 (Roads)
- 4. Morton Salt – Salt Fill-Up - \$5,979.98 (Roads)
- 5. Morton Salt – Salt Fill-Up - \$1,092.99 (Roads)
- 6. Morton Salt – Salt Fill-Up - \$3,352.60 (Roads)
- 7. Morton Salt – Salt Fill-Up - \$4,709.46 (Roads)

BLANKET CERTIFICATE RENEWALS

Mrs. Benza made a motion to approve the blanket certificates list (Items 1-3) as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificates

- 1. Police: Other – K9 - \$500.00
- 2. Road and Bridge: Operating Supplies - \$2,500.00
- 3. Fire – Repairs and Maintenance - \$500.00

Checks Dated November 27, 2018 through December 10, 2018

The trustees examined and signed checks and invoices dated November 27, 2018 through December 10, 2018 of warrants #3117 through #31259 in the amount of \$81,975.81.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of November 2018 #373-2018 through #418-2018 in the amount of \$709,971.23 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Preuss asked if the lighting ceremony could be included on the spring flyer next year. There was some discussion by the trustees. They may be able to do that.

Mr. Markley reported to the residents that they may have unclaimed funds with the government. He suggested that they contact the Department of Commerce – Division of Unclaimed funds.

CORRESPONDENCE

- 1. Dominion – Notice of Filing New PIR Adjustment Case – PUCO

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LATE ADDITION

Employment of Public Employee

Mrs. Benza made a motion to hire Mr. Chris White as a full-time service worker with a starting pay of \$22.91 effective December 17, 2018 with the condition that all pre-employment testing is completed successfully.

Mrs. O'Brien seconded the motion that passed unanimously.

EXECUTIVE SESSION

The trustees recessed their regular meeting at 8:15 P.M. in order to go into executive session.

Mrs. Benza made a motion to go into executive session for the Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

Mr. Brent Barr was invited into the executive session at 8:15 P.M. and left at 8:53 P.M.

The trustees returned from executive session, after considering the appointment of public officials, and reconvened their regular meeting at 8:57 P.M.

Appointment of Public Official

Mrs. Benza made a motion to appoint Mr. Brent Barr as an alternate to the Board of Zoning Appeals for the years 2019 and 2020.

Mrs. O'Brien seconded the motion that passed unanimously.

The trustees were in general agreement to send a letter to the other candidate informing him of their decision.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:58 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____

2018

**BAINBRIDGE TOWNSHIP
GIFT BASKET RECIPIENTS**

Contact Linda Zimmerman - (440-543-9871) if questions
(22 baskets)

John Lateulere **(440-376-6599)**
18756 Sharon Drive (Riversedge)
Chagrin Falls, Ohio 44023

Dennis Williams **(440-949-9370)**
7022 Oak Street
Chagrin Falls, Ohio 44022

Andrew White **(440-478-8722)**
9518 Bainbridge Road
Chagrin Falls, Ohio 44023

Brent Classen **(440-785-0055)**
7950 Pettibone Road
Chagrin Falls, Ohio 44023

Marlene Walkush **(216-375-3367)**
17865 Geauga Lake Road
Chagrin Falls, Ohio 44023

Howard Miller **(440-543-8418)**
7649 Country Lane
Chagrin Falls, Ohio 44023

Joseph Gutoskey **(440-543-6900)**
17813 Lost Trail (Pilgrim Village)
Chagrin Falls, Ohio 44023

Michael Corcoran **(440-554-0555)**
8462 Tulip Lane (Dalebrook Estates)
Chagrin Falls, Ohio 44023

Mark Murphy **(440-543-8363)**
17117 Catsden Road
Chagrin Falls, Ohio 44023

Todd Lewis **(440-543-2465)**
8631 Chase Drive (Peppermill Chase)
Chagrin Falls, Ohio 44023

Chuck Giallanza **(440-666-5342)**
17638 Walnut Trail (Tanglewood)
Chagrin Falls, Ohio 44023

Michael Lamanna **(440-543-1576)**
17119 Northbrook Trail (Tanglewood)
Chagrin Falls, Ohio 44023

Ted DeWater **(440-476-9316)**
8615 E. Washington Street
Chagrin Falls, Ohio 44023

Marty Sfiligoj **(216-244-6733)**
8668 S. Spring Valley Park Drive (Spring Valley)
Chagrin Falls, Ohio 44023

Bill and Sue Curran **(440-227-2466)** – 2 baskets (1 for each)
8066 Bainbridge Road
Chagrin Falls, Ohio 44023

Tora Consolo **(440-543-3124)**
18875 Rivers Edge Drive E (Riversedge)
Chagrin Falls, Ohio 44023

Hillary Henry **(440-708-0128)**
7788 E. Washington Street
Chagrin Falls, Ohio 44023

Tobe Schulman **(216-551-0333)**
8881 Lake in the Woods Trail (Lake in the Woods)
Chagrin Falls, Ohio 44023

Becky Obradovic **(814-434-2227)**
9320 Kingsley Drive
Chagrin Falls, Ohio 44023

Rob Arnold **(440-543-5589)**
8790 Beacon Hill Drive
Chagrin Falls, Ohio 44023

Bill Takacs **(440-543-4991)**
16700 Snyder Road
Chagrin Falls, Ohio 44023

Payment Listing

11/27/2018 to 12/10/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30749	10/02/2018	10/02/2018	AW	TESSCO INCORPORATED	\$27.41 *	C
30749	11/27/2018	11/28/2018	NEG ADJ	TESSCO INCORPORATED	-\$27.41	O
30797	10/09/2018	10/09/2018	AW	MERITECH	\$96.03 *	V
30797	11/30/2018	11/30/2018	AW	MERITECH	-\$96.03	V
30848	10/17/2018	10/17/2018	AW	Century Equipment	\$1,300.00 *	C
30848	11/28/2018	11/28/2018	NEG ADJ	Century Equipment	-\$650.00	O
31171	11/27/2018	11/27/2018	AW	Ohio Township Association	\$200.00	O
31172	11/27/2018	11/27/2018	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$2,332.03	O
31173	11/27/2018	11/27/2018	AW	Southern Computer Warehouse	\$893.03	O
31174	11/27/2018	11/27/2018	AW	Taft Stettinius & Hollister LLP	\$292.50	O
31175	11/27/2018	11/27/2018	AW	TLC PET HOSPITAL	\$106.13	O
31176	11/27/2018	11/27/2018	AW	CLOVER ELECTRIC	\$1,734.60	O
31177	11/28/2018	11/28/2018	AW	CCT FINANCIAL	\$159.00	O
31178	11/28/2018	11/28/2018	RW	Glenn A. Wozniak	\$250.00	O
31179	11/28/2018	11/28/2018	RW	Holy Crap LLC/Lisa A. Meyer	\$350.00	O
31180	11/29/2018	11/29/2018	AW	Abel Truck	\$28.71	O
31181	11/29/2018	11/29/2018	AW	B & C Communications	\$192.15	O
31182	11/29/2018	11/29/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$87.88	O
31183	11/29/2018	11/29/2018	AW	CINTAS CENTRALIZED AR	\$307.69	O
31184	11/29/2018	11/29/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$167.60	O
31185	11/29/2018	11/29/2018	AW	FASTENAL	\$198.16	V
31185	11/29/2018	11/29/2018	AW	FASTENAL	-\$198.16	V
31186	11/29/2018	11/29/2018	AW	JUDCO, INC.	\$105.00	O
31187	11/29/2018	11/29/2018	AW	MERITECH	\$5.00	O
31188	11/29/2018	11/29/2018	AW	Middlefield MFG	\$175.43	O
31189	11/29/2018	11/29/2018	AW	POWERPLAN	\$135.95	O
31190	11/29/2018	11/29/2018	AW	INTERSTATE BILLING SERVICE, INC.	\$202.99	O
31191	11/29/2018	11/29/2018	AW	SiteOne Landscape Supply	\$185.80	O
31192	11/29/2018	11/29/2018	AW	STAMM CONTRACTING COMPANY INC.	\$537.50	O
31193	11/29/2018	11/29/2018	AW	PETE & PETE CONTAINER SERVICE, INC.	\$495.00	O
31194	11/29/2018	11/29/2018	AW	JOSEPH TOMAYKO	\$300.00	O
31195	11/29/2018	11/29/2018	AW	United States Plastic Corporation	\$64.62	O
31196	11/29/2018	11/29/2018	AW	VALLEY FORD TRUCK SALES	\$357.45	O
31197	11/29/2018	11/29/2018	AW	FASTENAL	\$140.36	O
31198	11/29/2018	11/29/2018	AW	FLEET PRIDE	\$57.80	O
31199	11/29/2018	11/29/2018	AW	SUNRISE SPRINGS WATER CO.	\$106.50	O
31200	11/29/2018	11/29/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$168.76	O
31201	11/29/2018	11/29/2018	AW	VERIZON WIRELESS	\$231.25	O
31202	11/29/2018	11/29/2018	AW	PHYSIO-CONTROL, INC.	\$24,533.80	O
31202	12/07/2018	12/07/2018	NEG ADJ	PHYSIO-CONTROL, INC.	-\$5.58	O
31203	11/29/2018	11/29/2018	AW	MARS ELECTRIC CO.	\$2,173.80	O
31204	11/29/2018	11/29/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$331.34	O
31205	11/29/2018	11/29/2018	AW	Ben Dingedine	\$127.09	O
31206	11/29/2018	11/29/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$12.89	O
31207	11/29/2018	11/29/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$376.65	O
31208	11/30/2018	11/30/2018	AW	CCT FINANCIAL	\$166.00	O

Payment Listing

11/27/2018 to 12/10/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31209	11/30/2018	11/30/2018	AW	POWERPLAN	\$301.52	O
31210	11/30/2018	11/30/2018	AW	JOSEPH TOMAYKO	\$75.00	O
31211	11/30/2018	11/30/2018	AW	CINTAS CENTRALIZED AR	\$307.69	O
31212	11/30/2018	11/30/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$22.79	O
31213	11/30/2018	11/30/2018	AW	MERITECH	\$96.03	O
31214	11/30/2018	11/30/2018	AW	ELAINE MARCONI	\$32.12	O
31215	11/30/2018	11/30/2018	AW	PenCo Industrial Supply, Inc.	\$233.61	O
31216	11/30/2018	11/30/2018	AW	TREASURER OF STATE OF OHIO	\$600.00	O
31217	11/30/2018	11/30/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$27.50	O
31218	11/30/2018	11/30/2018	AW	Campopiano Roofing	\$750.00	O
31219	12/03/2018	12/03/2018	AW	Treasurer, State of Ohio	\$1,074.00	O
31220	12/03/2018	12/03/2018	AW	MERITECH	\$46.60	O
31221	12/03/2018	12/03/2018	AW	ROTO-ROOTER SERVICES COMPANY	\$20.00	O
31222	12/05/2018	12/05/2018	RW	Anne Giller Randall	\$250.00	O
31223	12/05/2018	12/05/2018	RW	Keith A. Semrau	\$250.00	O
31224	12/06/2018	12/06/2018	RW	Tanglewood Lake II Condominium	\$100.00	O
31225	12/06/2018	12/06/2018	RW	Pilgrim Village Womans Club	\$250.00	O
31226	12/06/2018	12/06/2018	AW	DS ARCHITECTURE	\$7,015.00	O
31227	12/06/2018	12/06/2018	AW	LIFE FORCE MANAGEMENT INC.	\$3,802.71	O
31228	12/06/2018	12/06/2018	AW	MARS ELECTRIC CO.	\$1,794.49	O
31229	12/06/2018	12/06/2018	AW	GEAUGA COUNTY FIRE CHIEFS' ASSOCIA	\$180.00	O
31230	12/06/2018	12/06/2018	AW	PHYSIO-CONTROL, INC.	\$782.59	O
31231	12/06/2018	12/06/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$187.95	O
31232	12/06/2018	12/06/2018	AW	Lion	\$10,846.03	O
31233	12/06/2018	12/06/2018	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
31234	12/06/2018	12/06/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$393.45	O
31235	12/06/2018	12/06/2018	AW	Penn Care	\$98.00	O
31236	12/06/2018	12/06/2018	AW	GANLEY CHEVROLET OF AURORA,LLC	\$252.88	O
31237	12/06/2018	12/06/2018	AW	Southern Computer Warehouse	\$116.54	O
31238	12/06/2018	12/06/2018	AW	HIGHWAY GARAGE, INC.	\$81.70	O
31239	12/06/2018	12/06/2018	AW	INTERSTATE BILLING SERVICE, INC.	\$664.49	O
31240	12/06/2018	12/06/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$155.05	O
31241	12/06/2018	12/06/2018	AW	Middlefield MFG	\$98.09	O
31242	12/06/2018	12/06/2018	AW	PRO FIRE EQUIPMENT CO., INC.	\$678.65	O
31243	12/06/2018	12/06/2018	AW	ROBECK FLUID POWER COMPANY	\$148.93	O
31244	12/06/2018	12/06/2018	AW	STAPLES BUSINESS ADVANTAGE	\$433.23	O
31245	12/06/2018	12/06/2018	AW	SUNRISE SPRINGS WATER CO.	\$178.00	O
31246	12/06/2018	12/06/2018	AW	TIME WARNER CABLE	\$1,200.00	O
31247	12/06/2018	12/06/2018	AW	LAWSON PRODUCTS, INC.	\$251.55	O
31248	12/06/2018	12/06/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$537.66	O
31249	12/06/2018	12/06/2018	AW	CINTAS CENTRALIZED AR	\$378.49	O
31250	12/06/2018	12/06/2018	AW	WASTE MANAGEMENT OF OHIO	\$66.02	O
31251	12/06/2018	12/06/2018	AW	Minuteman Press	\$16.00	O
31252	12/06/2018	12/06/2018	AW	Norman Schultz Jr.	\$250.00	O
31253	12/06/2018	12/06/2018	AW	GEAUGA COUNTY DEPT. OF WATER RESC	\$328.86	O
31254	12/07/2018	12/07/2018	AW	CLEARWATER OPERATIONS AND MAINTEN	\$2,393.00	O

Payment Listing

11/27/2018 to 12/10/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31255	12/07/2018	12/07/2018	AW	CREATIVE PRODUCT SOURCING, INC.-DAI	\$1,021.87	O
31256	12/07/2018	12/07/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$91.97	O
31257	12/07/2018	12/07/2018	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,650.00	O
31258	12/10/2018	12/10/2018	AW	WageWorks, Inc.	\$41.13	O
31259	12/10/2018	12/10/2018	AW	Love Insurance Agency	\$703.00	O
Total Payments:					\$81,975.81	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$81,975.81	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

November 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
302-2018	08/30/2018	08/30/2018	CH	JP MORGAN CHASE BANK	\$4,235.56 *	C
302-2018	11/30/2018	12/03/2018	NEG ADJ	JP MORGAN CHASE BANK	-\$257.55	O
373-2018	11/01/2018	11/01/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,934.59	O
374-2018	11/01/2018	11/01/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$123,402.16	O
375-2018	11/01/2018	11/01/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$32,671.89	O
376-2018	11/01/2018	11/01/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$684.88	O
377-2018	11/01/2018	11/01/2018	CH	Great American Financial Resources	\$100.00	O
378-2018	11/01/2018	11/01/2018	CH	FTJ Deferrals	\$25.00	O
379-2018	11/01/2018	11/01/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
380-2018	11/02/2018	11/02/2018	CH	Accurate Data	\$242.15	O
381-2018	11/02/2018	11/02/2018	CH	MEDICAL MUTUAL OF OHIO	\$79,546.30	O
382-2018	11/05/2018	11/05/2018	CH	HUNTINGTON NATIONAL BANK	\$371,800.00	V
382-2018	11/05/2018	11/05/2018	CH	HUNTINGTON NATIONAL BANK	-\$371,800.00	V
383-2018	11/05/2018	11/05/2018	CH	AXA	\$1,280.00	O
384-2018	11/05/2018	11/05/2018	CH	OHIO DEFERRED COMPENSATION	\$7,224.60	O
385-2018	11/05/2018	11/05/2018	CH	GUARDIAN	\$9,848.05	O
386-2018	11/08/2018	11/08/2018	CH	Ohio Police & Fire Pension Fund	\$19,390.96	O
387-2018	11/15/2018	11/15/2018	CH	Ohio Public Employees Retirement System	\$18,391.87	O
388-2018	11/15/2018	11/15/2018	CH	Ohio Public Employees Retirement System	\$16,401.81	O
389-2018	11/15/2018	11/15/2018	CH	Ohio Public Employees Retirement System	\$18,847.56	O
390-2018	11/15/2018	11/15/2018	CH	Ohio Public Employees Retirement System	\$16,520.60	O
391-2018	11/15/2018	11/15/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$127,379.00	O
392-2018	11/15/2018	11/15/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$32,658.08	O
393-2018	11/15/2018	11/15/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132.88	O
394-2018	11/15/2018	11/15/2018	CH	ReliaStar Life Insurance Company	\$419.62	O
395-2018	11/15/2018	11/15/2018	CH	FTJ Deferrals	\$25.00	O
396-2018	11/15/2018	11/15/2018	CH	Great American Financial Resources	\$100.00	O
397-2018	11/16/2018	11/16/2018	CH	AXA	\$1,380.00	O
398-2018	11/16/2018	11/16/2018	CH	Accurate Data	\$249.59	O
399-2018	11/19/2018	11/19/2018	CH	OHIO DEFERRED COMPENSATION	\$7,274.60	O
400-2018	11/20/2018	11/20/2018	CH	ILLUMINATING COMPANY	\$11,082.56	O
401-2018	11/27/2018	11/27/2018	CH	MEDICAL MUTUAL OF OHIO	\$4,690.49	O
402-2018	11/27/2018	11/28/2018	CH	Great American Financial Resources	\$100.00	O
403-2018	11/27/2018	11/28/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
404-2018	11/27/2018	11/28/2018	CH	FTJ Deferrals	\$25.00	O
405-2018	11/29/2018	11/29/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$126,001.73	O
406-2018	11/29/2018	11/29/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$34,366.07	O
407-2018	11/29/2018	11/29/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$132.88	O
408-2018	11/29/2018	11/29/2018	CH	WINDSTREAM	\$1,531.47	O
409-2018	11/30/2018	11/30/2018	CH	AXA	\$1,280.00	O
410-2018	11/30/2018	11/30/2018	CH	OHIO DEFERRED COMPENSATION	\$7,324.60	O
411-2018	11/30/2018	11/30/2018	CH	Accurate Data	\$238.33	O
416-2018	11/30/2018	12/05/2018	CH	DOMINION EAST OHIO	\$3,175.87	O
418-2018	11/30/2018	12/10/2018	CH	JP MORGAN CHASE BANK	\$3,148.59	O
Total Payments:					\$709,971.23	
Total Conversion Vouchers:					\$0.00	

Cash Summary by Fund

November 2018

Fund #	Fund Name	Fund Balance 11/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 11/30/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,541,927.77	\$0.00	\$70,303.70	\$0.00	\$0.00	\$1,612,231.47	\$167,600.01	\$183.43	\$0.00	\$1,444,448.03	\$0.00	\$1,444,448.03
2011	Motor Vehicle License Tax	\$77,196.51	\$0.00	\$206.82	\$0.00	\$0.00	\$77,403.33	\$4,789.73	\$0.00	\$0.00	\$72,613.60	\$0.00	\$72,613.60
2021	Gasoline Tax	\$143,559.31	\$0.00	\$0.00	\$0.00	\$0.00	\$143,559.31	\$0.00	\$0.00	\$0.00	\$143,559.31	\$0.00	\$143,559.31
2031	Road and Bridge	\$4,083,820.35	\$0.00	\$0.00	\$183.43	\$0.00	\$4,084,003.78	\$373,735.90	\$0.00	\$0.00	\$3,710,267.88	\$0.00	\$3,710,267.88
2041	Cemetery	\$32,955.47	\$0.00	\$1,625.00	\$0.00	\$0.00	\$34,580.47	\$1,078.05	\$0.00	\$0.00	\$33,502.42	\$0.00	\$33,502.42
2081	Police District	\$3,566,410.35	\$0.00	\$56,313.61	\$0.00	\$0.00	\$3,622,723.96	\$316,760.08	\$0.00	\$0.00	\$3,305,963.88	\$0.00	\$3,305,963.88
2191	SPECIAL LEVY-FIRE	\$4,870,773.44	\$0.00	\$0.00	\$0.00	\$0.00	\$4,870,773.44	\$233,537.39	\$0.00	\$0.00	\$4,637,236.05	\$0.00	\$4,637,236.05
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,319,996.68	\$0.00	\$34,315.16	\$0.00	\$0.00	\$1,354,311.84	\$46,648.24	\$0.00	\$0.00	\$1,307,663.60	\$0.00	\$1,307,663.60
2401	LIGHTING ASSESSMENT	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$31,747.74	\$0.00	\$0.00	\$0.00	\$0.00	\$31,747.74	\$17.99	\$0.00	\$0.00	\$31,729.75	\$0.00	\$31,729.75
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,291,292.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,291,292.74	\$215,450.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$2,075,842.74
3102	General (Bond) (Note) Retirement	\$2,588,125.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,588,125.30	\$156,350.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$2,431,775.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.62	\$0.00	\$0.02	\$0.00	\$0.00	\$1,162.64	\$0.00	\$0.00	\$0.00	\$1,162.64	\$0.00	\$1,162.64
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$20,823,584.70	\$0.00	\$162,764.31	\$183.43	\$0.00	\$20,986,532.44	\$1,515,967.39	\$183.43	\$0.00	\$19,470,381.62	\$0.00	\$19,470,381.62

Cash Summary by Fund

Year 2018

Fund #	Fund Name	Fund Balance 1/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,416,577.63	-\$85,891.92	\$1,331,275.33	\$0.00	\$0.00	\$2,661,961.04	\$1,210,999.97	\$32,512.32	\$0.00	\$1,418,448.75	\$0.00	\$1,418,448.75
2011	Motor Vehicle License Tax	\$47,166.36	\$0.00	\$33,582.55	\$0.00	\$0.00	\$80,748.91	\$4,789.73	\$0.00	\$0.00	\$75,959.18	\$0.00	\$75,959.18
2021	Gasoline Tax	\$174,555.21	\$0.00	\$133,623.55	\$0.00	\$0.00	\$308,178.76	\$153,325.65	\$0.00	\$0.00	\$154,853.11	\$0.00	\$154,853.11
2031	Road and Bridge	\$3,352,706.12	\$222.04	\$3,414,856.13	\$32,512.32	\$0.00	\$6,800,296.61	\$3,120,814.24	\$0.00	\$0.00	\$3,679,482.37	\$0.00	\$3,679,482.37
2041	Cemetery	\$25,524.81	\$0.00	\$21,660.00	\$0.00	\$0.00	\$47,184.81	\$13,682.39	\$0.00	\$0.00	\$33,502.42	\$0.00	\$33,502.42
2081	Police District	\$2,330,875.61	\$718.40	\$4,089,889.51	\$0.00	\$0.00	\$6,421,483.52	\$3,177,184.72	\$0.00	\$0.00	\$3,244,298.80	\$0.00	\$3,244,298.80
2191	SPECIAL LEVY-FIRE	\$4,367,973.59	\$50.00	\$2,431,624.39	\$0.00	\$0.00	\$6,799,647.98	\$2,218,276.55	\$0.00	\$0.00	\$4,581,371.43	\$0.00	\$4,581,371.43
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,070,207.83	\$0.00	\$405,759.88	\$0.00	\$0.00	\$1,475,967.71	\$170,868.85	\$0.00	\$0.00	\$1,305,098.86	\$0.00	\$1,305,098.86
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$9,502.06	\$0.00	\$0.00	\$9,502.06	\$9,402.06	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$1,486.11	\$0.00	\$0.00	\$30,707.88	\$0.00	\$30,707.88
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$230,900.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$2,075,842.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$182,700.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$2,431,775.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATI	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.42	\$0.00	\$0.22	\$0.00	\$0.00	\$1,162.64	\$0.00	\$0.00	\$0.00	\$1,162.64	\$0.00	\$1,162.64
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,014,678.03	-\$84,901.48	\$11,871,773.62	\$32,512.32	\$0.00	\$29,834,062.49	\$10,494,430.27	\$32,512.32	\$0.00	\$19,307,119.90	\$0.00	\$19,307,119.90



Service Department Report November 2018

Parks/Properties Projects:

Town Hall Campus:

- Made arrangements for election day
- Window A/C units stored for winter
- Worked with Civic Club on Holiday decorations- removed and stored flags
- Participated in lighting ceremony
- Prepared all buildings for winter maintenance
- Repaired threshold in Fiscal Office
- Carpets cleaned in Burns-Lindow
- Routine maintenance- Town Hall 27 uses, Burns-Lindow 19 uses, Heritage Park 0 uses

River Road Park:

- Winterized restrooms and drinking fountain-ordered portable toilet
- Closed all fields
- Tractor and storage containers now on site for winter maintenance of walking path
- Snow stake property

Settlers Park:

- Stored all benches and picnic tables for winter
- Had chemical restroom tanks serviced
- Closed park for winter-will maintain walking path through winter

Centerville Mills Park:

- Stored all picnic tables in the hay barn
- Snow staked property for winter
- Routine maintenance
- Dining hall 3 uses, Chapel 0 use
- Lakeside 10 uses

Dog Park:

- Closed due to damaged turf
- Treated turf with pelletized lime and winter fertilizer
- Held public meeting to address any questions on Dog Park closing

Other:

- Performed p/m on snow and ice maintenance equipment and staged where needed
- Performed several snow and ice events

Cemetery maintenance

- 3 full burials
- 3 ashes burial
- Winterized waterlines
- General maintenance



Service Department Report November 2018

Road Maintenance:

- Checked problem catch basins and cleaned as needed during another wet month
- Completed grading on Haskins North and erected signage
- Roadside ditching 9 days, full depth repair 2 days
- Installed 5 concrete aprons on Haskins North after completion of paving project
- Repair roadside erosion at several locations
- Made ready all winter equipment
- Received salt orders, stacked, beet heet order and made brine
- Rebuilt catch basin on Brewster Road
- Cold patch various roads 2 days- mailbox repair as needed
- Roadside tree trimming- 3 days, cleaned out 1 drive pipe
- Cut out catch basins at Bissell-Tucek House parking lot- reset to grade and concreted to grade

Other:

- Final clean-up at old road garage

Road Projects:

- All projects completed
- Received paperwork for next year's projects from County, continue planning process
- Worked on grant opportunity for Hawksmoor Way
- Preliminary work on Taylor May traffic signal will begin the week of December 3rd