

Monday, November 29,

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The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on November 29, 2010. Those present were trustees, Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the collective bargaining strategy per Ohio Revised Code Section 121.22 (G)(4).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session to discuss the collective bargaining strategy.

The trustees returned from executive session, after discussing the collective bargaining strategy, reconvening their regular meeting at 7:04 P.M.

Mr. Markley announced that there are no actions to be taken following Executive Session this evening.

#### WORK SESSION ON PARKS AND PUBLIC PROPERTIES

Mr. Markley introduced the members of the Park Board that were present: David Mitchell, Marty Sfiligjo, Clyde Waley, Mitch Fakadej, and David Jones. The members of the Cemetery Board present included Don Mitchell and Ted Seliga. One of the Township's representative to the Auburn Bainbridge Recreation Board, Jane Edwards, was present as was the KCE Director, Jennifer Holtzheimer.

The first priority is to establish the needs of the parks. Mr. Mitchell explained that the department head meetings have been very helpful and the department heads contact Mr. Mitchell if there is a need.

Mr. Pruess stated how unfair it is to totally dump on Mr. Mitchell the way the Board of Trustees have done. Mr. Sfiligjo stated that the Park Board's relationship with Mr. Mitchell is strictly related to parks and not properties. Mr. Mitchell keeps down costs by not outsourcing. However, he is severely understaffed. It is also difficult since he has no budget to work with. Mr. Jones expressed his frustration with the ever changing job description. He went on to ask at what level does the township need to service the parks.

Mrs. Benza stated that now is the time to stop being reactive and become proactive.

Ms. Holtzheimer stated that Kenston Community Education heavily uses the township's parks and facilities. She interacts with Mr. Mitchell constantly and is very concerned about the fee schedule.

Mrs. Edwards stated that the KCE Board is starting to work very cohesively, but no one knows what the expectations are of each of the contributing entities. However, the board will start forming subcommittees to handle various activities.

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Mr. Lynch was concerned about the reaction of KCE to the increased user fees. KCE response was one of understanding, but requested a more gradual increase to have a limited impact on KCE's registration fees. Mrs. Edwards explained that we really cannot compare Kenston Community Education or Bainbridge or Auburn Townships to other cities or communities since we do not have a recreation department with an established budget.

The trustees were in general agreement that a budget must be established in order to try to fulfill the needs. The communications between KCE, the Park Board and the Board of Trustees needs to be improved.

#### PUBLIC COMMENT

Ms. Carol Fitch commented on a study done around 2005 that established a hierarchy of users for our parks.

Mr. Fakadej questioned the validity today of the survey that was done in 1999.

Mr. Markley wanted to know if the Park Board has asked what role Mr. Mitchell should play in field maintenance. The answer was that Mr. Mitchell should be involved with general mowing and safety of the facilities. The comment was made that KCE has the software to handle the scheduling of facilities and fields.

Mr. Markley came back to the budget. The General Fund covers Zoning, Cemeteries, Special Events, Parks and Properties and Administration. Mr. Lynch reiterated that we seem to back into the budget for the parks.

Mr. Mitchell showed the operating expenses of the parks through November 29, 2010. So far this year, the township has spent \$326,472.63 on the parks, including salaries.

The trustees were in general agreement that the revenue streams need to increase in addition to reducing costs. The Park Board should be involved with streamlining and Mr. Mitchell reminded the board that they need two years to determine the appropriate fee schedule.

Mrs. Benza asked the Kenston Community Education representatives to discuss with Auburn Bainbridge Recreation Board members whether it is feasible and possible for Kenston Community Education to handle Bainbridge Township park scheduling.

#### EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee per Ohio Revised Code Section 121.22 (G)(1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 9:20 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 9:43 P.M.

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Change in Employment

Mr. Markley made a motion to promote Tammy Most to the temporary full time bookkeeper for a minimum of 8 weeks pending the return of Roberta Nichols and further review.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to increase the hourly pay rate for Tammy Most to \$14.50 per hour effective immediately.

Mrs. Benza seconded the motion that passed unanimously.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:45 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_