

Monday, November 26,

12

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on November 26, 2012. Those present were trustees Mr. Jeffrey S. Markley, Mrs. Lorrie Sass Benza and Mr. Christopher Horn, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the appointment, discipline, compensation of public employees, per Ohio Revised Code Section 121.22(G)(1) and collective bargaining strategies, per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the appointment, discipline, compensation of public employees, and collective bargaining strategies reconvening their regular meeting at 7:15 P.M.

Passing of Public Employee

Mr. Markley asked for a moment of silence as we remember our Town Hall Attendant Mr. William Reitz who passed away on Thursday, November 22, 2012. Our sympathies go out to the Reitz family during this difficult time.

MINUTES

The minutes of the trustees' November 12, 2012 regular meeting were approved as submitted. The minutes of the trustees' November 14, 2012 special meeting were approved as submitted.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of October, 2012.

Lieutenant Michael Gelardi demonstrated the new turn out gear that was purchased earlier this year. He displayed the bunker pants and coat and explained the new materials and NFPA standards. Lt. Gelardi also had boots and a helmet with him in his gear bag.

Monday, November 26,

12

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of October 2012.

Chief Bokovitz cautioned those present about charitable scams during this holiday season. He went on to say that any non-political solicitor must have a transient vendor license from the township. Telephone solicitations are under very stringent regulations and must disclose certain information according to the FCC.

PUBLIC COMMENT

None

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Horn made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Lake County Sewer – Clearing of Line on North Brook Trail – \$1,215.00 (Road)
2. Winter Equipment – Carbide Blade Kits – \$4,180.00 (Roads)
3. Heckman Excavating – North Brook and Kings Orchard Trail Repairs – \$5,466.00 (Roads)
4. Miami Valley International – 2014 Model 7600SFA4x2 Plow Truck – \$88,864.00 (Roads)
5. Cable Communications, Inc. – Relocation of Fiber Optic Lines for West Addition – \$1,131.79 (Fire)
6. Ryerson Tree – 20' Concolor Fir for Heritage Park to replace Big Tree Purchase Order from November 12, 2012 meeting – \$1,200.00 (General)
7. Concord Road Equipment – Outfitting of 4 Trucks with Liquid Pre-Wetting Systems – \$29,982.44 (Roads)
8. Otis Elevator – Annual Service Contract for Fire Station Elevator – \$4,006.54 (Fire)
9. Treasurer of State of Ohio – Used Brine Tank – \$1,200.00 (Roads)

Invoice Approval

Mr. Horn made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Walter & Haverfield – Legal Services for Bainbridge Aurora JEDD – \$1,563.00 (General)
2. Littler Mendelson – Legal Services for Employee Discharge Arbitration – \$874.50 (General)

Monday, November 26,

12

Blanket Certificate Approvals

Mrs. Benza made a motion to approve the list of blanket certificates as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewals

1. Centerville Mills Operating Supplies – 1000-610-420-3000 – \$10,000.00 (General)
2. Road Repairs & Maintenance – 2031-330-323-0000 – \$10,000.00 (Roads)

FIRE DEPARTMENT – OLD BUSINESSFire Station Addition/Renovation Project Update

Mr. Markley stated that there should be a purchase order request ready for the next meeting for an emergency transfer switch. There will also be additional costs for the cabling and IT connections that may need to be bid out, depending on the cost estimates.

Mr. Markley will be meeting with Ohio Paving this week to discuss the parking lot at the rear of the fire station.

Other than the items discussed, everything is progressing according to schedule. Mr. Markley commented on how wonderful Heery International has been to work with on this project.

POLICE DEPARTMENT – OLD BUSINESSVEG

Mr. Markley gave an update on the VEG program and stated that the contract should be forthcoming along with the Chief's recommendation.

SERVICE DEPARTMENT – OLD BUSINESSHeritage Park Update

Mr. Markley thanked Mr. Preuss and the Men's Civic Club for lighting Heritage Park. Mr. Markley also stated that all of the plantings for this year have been completed.

Mr. Preuss stated that the Men's Club spent over \$500 on the materials to light the park. He also mentioned that the integrity of the pavilion should be looked at, there are spots where it is crumbling and or cracked.

Monday, November 26,

12

Centerville Mills Facility Analysis

Mr. Markley stated that he spoke with John G. Johnson and Renaissance Restoration and determined that a scope of work needs to be developed first. Each building should be evaluated for structural integrity, immediate repairs as well as long term repairs.

Mr. Horn stated that he will speak with our owner's representative for the Fire Station Addition, Mr. Tom Payne with Heery International.

SERVICE DEPARTMENT – NEW BUSINESSSnow Plow Agreement with Geauga County

The board is still waiting for information from the Geauga County Engineer's office.

Cemetery Deed

The trustees signed a cemetery deed record for Section 13E Lot 30 Graves 1 & 2. Joan Demirjian and Mr. Greg Marous attested to their signatures.

TOWN HALL – OLD BUSINESSMoving Ohio Forward Grant Fund Creation

Mrs. Measures stated that she is waiting on a response from the State Auditor's office on the necessary steps to create the appropriate revenue and expense funds to properly process the expenditures and reimbursements of the Moving Ohio Forward Grant.

Land Bank Parcels

Mr. Horn will draft a letter for Mrs. Bolden regarding the parcels she is interested in that are in the land bank.

Historical Society Agreement

Mr. Horn reviewed the agreements and the Fiscal Officer provided the electric costs, with gas costs to follow. There was a large credit that has been applied to our monthly gas charges for this account so the Fiscal Office will review the actual monthly bills to determine the actual charges accrued over the year.

Mr. Charles Hesse, President of the Historical Society, explained the requested revisions as well as the need to secure the artifacts in the possession of the Historical Society. He stated the list of visitors is growing quickly.

The board agreed to have final proposal for the next meeting.

TOWN HALL – NEW BUSINESSGauga Trumbull Solid Waste Management District Agreement

The Recycle Committee has not met to review this agreement.

Monday, November 26,

12

Recycle Committee Appointment

The board was in general agreement to appoint Mr. Mitch Fakadej to the Recycle Committee for a term of thirteen months.

Gift Baskets

Mrs. Benza made a motion to approve the purchase and delivery of gift baskets to the members of the Board of Zoning Appeals, Zoning Commission, Park Board and Cemetery Board.

Mr. Markley seconded the motion that passed unanimously.

Eagle Scout Proclamation

Mr. Markley stated that he is waiting for addition information specific to this scout's individual project in order to finalize the proclamation.

Employee Evaluations Schedule

The board was in general agreement to have employee performance evaluations completed before the end of the year. Copies of each employees' evaluation should be provided to the Fiscal Officer for placement in the employee's personnel file.

The board will evaluate the Department Heads in January 2013.

OHIO TOWNSHIP ASSOCIATION CONVENTION

Mr. Markley moved that the township reimburse any trustee, fiscal officer, deputy fiscal officer or assistant to the fiscal officer who attends the Ohio Township Association Winter Convention to be held in Columbus, Ohio from January 30, 2013 through February 2, 2013 for mileage, parking, lodging, meals and any other necessary expenditures.

Mrs. Benza seconded the motion that passed unanimously.

December Meeting Schedule

The meeting schedule for the Board of Trustees for the month of December 2012 will be Monday, December 10, 2012 and Monday, December 17, 2012 with executive session scheduled for 6:00 P.M. with regular session reconvening at 7:00 P.M.

December Holiday Schedule

The Board of Trustees agreed to close the Township Offices on Monday, December 24, 2012 as well as the regular holidays on December 25, 2012 and January 1, 2013.

ZONING DEPARTMENT – OLD BUSINESS

Zoning Resolution Update

The rewrite update meeting is scheduled for this Wednesday, November 28, 2012 at 6:30 P.M. with Kendig Keast Collaborative, the Board of Trustees, and the Zoning Commission.

Monday, November 26,

12

208 Plan Revision

The letter has been sent to the Geauga County Commissioners to revise the Township's 208 Plan.

PUBLIC COMMENT

Mr. Henri Preuss thanked the two residents that provided refreshments to the Men's Club on Saturday when the group was putting up the Christmas lights at Heritage Park and the Burns Lindow Building.

Mr. Ted Seliga asked the status of the Joint Recreation District. The board explained that the group is still presenting to other communities.

Mr. Walter Rudyk, Road Superintendent, stated that Crackel Road has been striped. He went on to say that the guardrail is in at the Tanglewood Trail Entrance and that job is finally complete.

CHECKS DATED NOVEMBER 13, 2012 THROUGH NOVEMBER 26, 2012

The trustees examined and signed checks and invoices for same dated November 13, 2012 through November 26, 2012 consisting of warrants 18599 through 18669 for a total amount of \$530,707.21. Payroll records were examined and signed for November 3, 2012 through November 16, 2012 including payroll checks 11542 through 11647 for a total amount of \$130,685.63.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the appointment, discipline, and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 9:48 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the appointment, discipline, compensation of public employees, and collective bargaining strategies reconvening their regular meeting at 10:45 P.M.

Monday, November 26,

12

CORRESPONDENCE

- Chagrin River Watershed Partners Meeting Notice
- Geauga County CIC Luncheon Invitation & Membership Invoice
- Geauga County Job & Family Services Fall/Winter Newsletter
- Troy Times November/December 2012 Newsletter
- VERCOG Revised 2013 Proposed Budget
- ODOT District #12 Transportation Times Newsletter (electronically)
- Bainbridge Township Board of Zoning Appeals Meeting Minutes from October 18, 2012
- Bainbridge Township Park Board Meeting Minutes from October 17, 2012
- Bainbridge Township Special Events Committee Meeting Minutes from October 30, 2012
- Bainbridge Township Zoning Commission Meeting Minutes from October 30, 2012
- Bainbridge Township Zoning Commission Meeting Minutes from September 25, 2012
- Bainbridge Township Cemetery Board Meeting Minutes from October 3, 2012

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:46 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____