

Saturday, November 16,

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The Bainbridge Township Board of Trustees met in Special Session at the Bainbridge Town Hall on November 16, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 8:00 A.M.

WORK SESSION

General Fund Budget and Maintenance Schedule of Parks & Properties

Mr. Horn reviewed the list of items that were supposed to have been achieved before this meeting. First, a division of salaries of the Service Department between the General Fund and the Road & Bridge Fund. Second, a list of the account codes for Parks and Properties and the breakdown spreadsheet. Third, a list of revenue codes for the General Fund. Fourth, a functioning spreadsheet including revenues and expenses of the General Fund by department.

Discussions began on the breakdown of salaries between General Fund and Road & Bridge Fund for the Service Department. For this year, the best option to replace the funds in the Road & Bridge Fund that were spent on the Parks would be to have the Road Department invoice the General Fund for time spent in that department.

The account codes and breakdown spreadsheet were reviewed with little discussion, as the document was pretty self-explanatory.

Discussions then turned to the revenues and how to develop a budget by department. The Fiscal Officer explained how the budget has been decided in the past based on estimated revenues.

Items needed before the next work session are as follows:

- Further define General Fund employees for Parks and Buildings
- Revenue Report for the General Fund
- Temporary Appropriations for 2014

The discussions for December 16th will focus on budget and Centerville Mills.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:10 A.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____