

Monday, November 11,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on November 11, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:02 P.M.

#### MINUTES

The minutes from the trustees' October 28, 2013 regular meeting were approved as presented.

#### DEPARTMENTAL REPORTS

##### SERVICE DEPARTMENT

Mr. James Stanek, Service Director, presented the monthly report for the Service Department for the month of October, 2013.

Mr. Stanek stated that the activities in the parks are winding down. The restrooms will be winterized at River Road Park and the fields will be aerated.

The brine maker is operational at the Service Garage. All roofs have been replaced. The sanitary sewer at the Road Garage should be completed by the end of the week. Mr. Stanek is working on the list of road projects for 2014.

##### ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of October, 2013.

The modules of the Zoning Resolution Rewrite are currently being reviewed, including the definitions section.

The Township has received the City of Aurora's mixed-use proposal for the Cedar Fair property.

The scanning project is progressing as the students work on the tasks weekly.

Phase IV of the Moving Ohio Forward program is underway and Mrs. Endres has received consent forms for at least one structure for Phase V.

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FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for the October, 2013.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

ZONING DEPARTMENT – NEW BUSINESSGordman's Architectural Review

The trustees were in general agreement to not be in opposition to the plans as presented for architectural standards.

PRESENTATION BY GUESTSummit Insurance

Mr. Jim Zuccaro with Summit Insurance and Mr. Jim DeLucas with OTARMA introduced the OTARMA program. OTARMA, which is short for Ohio Township Association Risk Management Authority, deals with risk management, liability coverage, vehicles and bonds of everyone except Fiscal Officers. OTARMA does not deal with health insurance coverage or workers compensation. OTARMA is a pooling of risk for self-insurance instead of buying insurance. Mr. Zuccaro went on to discuss the coverage. Mr. DeLucas promoted OTARMA and the resources and benefits to its clients such as training videos, risk loss control and stability. Mr. DeLucas went on to say that the trustees need to make the best decision for our entity.

Love Insurance

Mr. Pat Hickey, with Love Insurance, explained the history between Love Insurance and Bainbridge Township. He explained that the township has been in pools as well as with traditional insurance plans. Mr. Hickey explained that the main difference is in the approach. With traditional insurance plans, part of the premium covers the claims yet to be billed, and that retro-coverage is not always available. Traditional insurance plans are usually higher in cost for the security of coverage for future exposures.

Mr. Horn thanked both groups for their presentations this evening and the board will review both options before making a decision.

PUBLIC COMMENT

None

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FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Horn made a motion to approve the purchase order list as prepared by the Fiscal Officer, excluding number 4.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Auburn Fence – Fencing around Lift Station – \$1,400.00 (Roads)
2. R&D Heating – Emergency Repairs to Bay Heaters – \$1,650.00 (Fire)
3. Warren Fire Equipment – Annual Bench Testing of SCBAs – \$1,682.15 (Fire)
4. Warren Fire Equipment – Nine Sets of Turn-Out Gear – \$15,951.00 (Fire)
5. Ronyak Paving – Change Order 2 for Drainage Improvement Project – \$1,647.15 (Roads)
6. Lake Truck Sales – Pocketmaxx Diagnostic Tool – \$2,349.00 (Roads)
7. Winter Equipment Company – Three Sets of Plow Blades – \$6,270.00 (Roads)
8. Home Depot – Barn Siding for Centerville Mills Storage Building – \$1,249.62 (General)
9. O'Brien Technical – Removal of Oil/Water Separator – \$1,422.50 (Roads)

Invoice Approval

Mr. Horn made a motion to approve the invoice list as prepared by the Fiscal Officer, except for number 3 which needs more details.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Ronyak Paving – Final Invoice for Drainage Improvement Project – \$306,208.55 (Roads)
2. Littler Mendelson – Legal Services Rendered for General Labor – \$1,947.00 (General)
3. Squire Sanders – Legal Services Rendered for Annual Information Filing – \$2,850.00 (General)

Blanket Certificate Requests

Mr. Horn made a motion to approve the blanket certificate list as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Requests

1. 2031-330-490-0000 – Misc. Supplies – \$10,000.00 (Roads)
2. 2031-330-323-0000 – Repairs & Maintenance – \$10,000.00 (Roads)
3. 2031-330-599-0000 – Other Expenses – \$10,000.00 (Roads)
4. 2191-220-323-0000 – Repairs & Maintenance – \$7,500.00 (Fire)

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SERVICE DEPARTMENT – NEW BUSINESS

Employment of Public Employee

Mr. Horn made a motion to promote Mr. Alan Dekome to Full Time Service Worker at a rate of \$20.00 per hour, effective November 16, 2013, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Tree Trimming

Mr. Horn made a motion to close the purchase order approved on October 28, 2013 for Imperial Tree & Stump Inc. in the amount of \$25,950.00, per the recommendation of the Service Director and Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Mr. Horn made a motion to approve the purchase order request dated November 4, 2013 to Van Curen Services in the amount of \$33,675.00, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

Disposal of Obsolete Equipment

Mr. Horn made a motion to dispose of 30 picnic tables at approximately \$30 each that were located in the picnic shelter at Centerville Mills and are no longer needed by the township, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Women's Club Proclamation

The board of trustees executed a proclamation recognizing the 60<sup>th</sup> Anniversary of the Bainbridge Women's Club.

TOWN HALL – NEW BUSINESS

NOPEC Resolution

The trustees executed a proclamation supporting the preservation of customer choice through governmental opt-out electric aggregation.

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Use of Heritage Park for Silver Award Project

Mr. Markley explained that Girl Scout Troop 71401 would like to use the drive between the Bissell House and the Town Hall to record a mock accident exhibiting the dangers of texting and driving. This is being coordinated with the Police and Fire Departments. The final product will be shown to high school students to encourage teens to make the choice not to text and drive. The Cadette Girl Scout troop chose this as their Silver Award project because of the importance of their message.

The trustees were in general agreement to allow Troop 71401 to use the drive in Heritage Park on Saturday, November 16<sup>th</sup> for their project.

PUBLIC COMMENT

Mrs. Almost Finn asked the board if the \$230,000 in the Fire Company's bank accounts is taxpayer money. Mr. Horn stated that is one of the concerns of the law suit.

CHECKS DATED OCTOBER 29, 2013 THROUGH NOVEMBER 11, 2013

The trustees examined and signed checks and electronic payments dated October 29, 2013 through November 11, 2013 consisting of warrants 20427 through 20502 for a total amount of \$669,791.95, including payroll for October 19, 2013 through November 1, 2013 in the amount of \$136,064.93.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Bainbridge Township Zoning Commission Meeting Schedule for November & December  
Bainbridge Township Zoning Commission Minutes from August 27, 2013 Meeting  
Bainbridge Township Zoning Commission Minutes from September 10, 2013 Meeting  
Bainbridge Township Board of Zoning Appeals Minutes from September 19, 2013 Meeting  
Sycamore Township News Fall 2013  
ODOT Letter Regarding QuickClear Training Course  
Bainbridge Township Cemetery Board Minutes from October 2, 2013 Meeting  
Troy Times November/December 2013  
Western Reserve Land Conservancy Landline Fall 2013  
Bainbridge Township Special Events Subcommittee Letter of Appreciation  
Geauga County Planning Commission Meeting Notice  
Lord of Life Lutheran Church Letter Regarding Centerville Mills Buildings  
Bainbridge Township Park Board Minutes from September 11, 2013 Meeting

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:03 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_