

Monday, November 10,

14

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 10, 2014. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:05 P.M.

Agenda Change

Mrs. Benza noted that there is a change to the agenda and that is under Late Additions. Sale and Donation items for the Service Department was originally added however that will be put on hold because there may be a bigger list for the next meeting.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' October 27, 2014 regular meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Horn, abstain; Mr. Markley, aye.

Mr. Markley moved to approve the minutes of the trustees' November 7, 2014 special meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Horn, abstain; Mr. Markley, aye.

DEPARTMENTAL REPORTS

SERVICE DEPARTMENT

Mr. Jim Stanek, Service Director, presented the monthly report for the Service Department for the month of October, 2014.

He reported that Stoney Brook Drive and Snyder Road have been completed and Stafford Road is being paved this week.

Monday, November 10,

14

KENSTON COMMUNITY EDUCATION

Ms. Katie Flynn presented the monthly report for Kenston Community Education for the month of October, 2014.

She reported that the Gardiner School building will be used over the winter free of charge provided maintenance is continued, youth football has moved their equipment to Auburn's park and the digital building signage is underway, hopefully to be implemented early 2015.

The KCE Summit date has not been determined yet.

FISCAL REPORT

Mrs. Measures presented the monthly financial report for the month of October, 2014.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESS

Employment of Public Employees

Mrs. Benza made a motion to hire Mr. Allen Dent to the position of Probationary Patrolman Grade E at an annual salary of \$47,634.82 per year, effective immediately pending successful completion of a physical exam, per the recommendation of the Police Chief.

Mr. Horn seconded the motion that passed unanimously.

Mrs. Measures administered the Oath of Office to Patrolman Dent.

Mr. Horn made a motion to hire Mr. Drew Merchant to the position of part-time Patrolman Grade C at an hourly rate of \$14.75 per hour effective immediately pending successful completion of a physical exam, per the recommendation of the Police Chief.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Measures administered the Oath of Office to Patrolman Merchant.

Monday, November 10,

14

Liquor Permit

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D51 and D6 permit to:

New Wembley LLC
Dba The Wembley Club
Patio Paddle/Tennis Courts & Pool
8345 Woodberry Blvd.
Bainbridge Township
Chagrin Falls, OH 44023

From:

Paddle Partners Limited
Dba The Wembley Club
Patio Paddle/Tennis Courts & Pool
8345 Woodberry Blvd.
Bainbridge Township
Chagrin Falls, OH 44023

The trustees had no objection to this application based on the recommendation of Police Chief Bokovitz.

SERVICE DEPARTMENT – OLD BUSINESS

Town Hall Kitchen

The trustees were in agreement to postpone a decision on the Town Hall Kitchen to the next regular meeting so that quotes can be obtained by the Service Director.

SERVICE DEPARTMENT – NEW BUSINESS

Retirement of Public Employee

Mr. Markley made a motion to accept the retirement of Mr. Steve Paterek, effective October 31, 2014, with the board's sincere appreciation for his years of service and commitment to the community.

Mrs. Benza seconded the motion that passed unanimously.

PUSTRCB Claim

The trustees acknowledged receipt of a claim settlement determination from the Petroleum Underground Storage Tank Release Compensation Board regarding claim numbers 12068-001/04/13/92-N and 12068-001/04/13/92-O for a total of \$116,807.34 for the release site located at:

Bainbridge Town Hall
17826 Chillicothe Road
Chagrin Falls, Ohio 44023

The trustees had no objection to this settlement based on the recommendation of the Service Director.

Monday, November 10,

14

Cemetery Deeds

The trustees signed a cemetery deed record, for Section 13E, Lot 101, and Graves 3 & 4. Joan Demirjian and David Pfouts attested to their signatures.

The trustees signed a cemetery deed record, for Columbarium CLMB1, South Wall, Niche A2. Joan Demirjian and David Pfouts attested to their signatures.

TOWN HALL – OLD BUSINESS

Centerville Mills Park & Other Township Buildings

The trustees discussed the lease agreement that is being prepared for the Aurora Co-Op Daycare along with the free natural gas and management services that should be included in the cost of the rent. Mrs. Benza reiterated that the trustees had adopted a policy position that they were not in favor of allowing exclusive use of any building for a single user so she recommended that the policies and records be consistent with the board's actions. She also mentioned the decision to tear down the lodge and white house.

Mr. Seliga reiterated the decision to prohibit exclusive use of township buildings.

Mrs. Benza asked for a motion to rescind the policy expressed by the board in February of 2013 wherein the board was not in favor of allowing exclusive use of township buildings by any one user.

Mr. Markley expressed that he is in favor of opportunities to generate additional revenue for the General Fund.

The board was in agreement to review the motion made in 2013 and to discuss it further at the next meeting.

Resolution Prohibiting Transient Vendors

Mrs. Benza explained that residents have complained recently about transient vendors in the township but the township has had a policy in place requiring the registration of transient vendors. However, the trustees do have the authority under the Ohio Revised Code to prohibit them.

Mr. Horn moved to adopt resolution 11102014-A prohibiting the sale, offer for sale, or solicitation of orders for delivery of goods by transient vendors as defined.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

Monday, November 10,

14

Chagrin Falls Park Gas Line Request

Mr. Bob Rowland, with EverGreen, approached the board regarding extending the gas line through the Chagrin Falls Park Community. Mr. Rowland stated that his firm would seek assistance in providing new gas furnaces for the residents that would want to tie in. The township’s legal counsel does not feel the township has the authority to provide a gas line to a neighborhood.

Mrs. Benza suggested that Mr. Rowland contact Ms. Deanna Tenney with Chagrin Falls Park Community Center. It was also noted that Mr. Kirk Gebler, resident, is a designer for Dominion who has expressed a willingness to help on this project.

Bicentennial Committee

Mr. Markley reported that Bainbridge Township’s Bicentennial is just a little over two years away in 2017. He referred to the recent celebrations in Independence, Ohio, which were funded by contributions, and were held throughout the year.

The board was in agreement to proceed with plans for a Bicentennial and seek volunteers for the event(s).

Holidays for Non-Bargaining Employees

The board was in agreement to give the non-bargaining employees December 26, 2014 as an additional paid holiday.

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. PowerPhone – Fire Service Dispatch Training - \$2,093.00 (Fire)
2. Warren Fire Equipment Inc. – Two Scott Aviation Self-Contained Breathing Apparatus (RIT Paks) - \$4,798.00 (Fire)
3. Ohio Cat – Caterpillar Bulldozer - \$78,803.00 (Roads)
4. Doormaster of Cleveland, Inc. – Installation of Loops for Gate Operation - \$1,700.00 (Roads)

Monday, November 10,

14

Invoice Approvals

Mr. Markley made a motion to approve the invoice list as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval

- 1. Squire Patton Briggs (US) LLP – Annual Information Filing for 2013 - \$2,850.00 (General)
- 2. Ronyak Paving Inc. – Second Invoice for Reconstruction of Sections A & B of Stafford Road, TR 187 - \$454,240.50 (Roads)

LATE ADDITIONS

December Meeting Schedule (Board of Trustees)

The trustees were in agreement to hold regular meetings on December 8, 2014, December 15, 2014 and if necessary on December 29, 2014 with Executive Sessions at 6:00 P.M.

Zoning Moratorium (Board of Trustees)

Mrs. Benza explained there are several zoning issues related to the comprehensive zoning rewrite and some areas need to be addressed sooner and that involves the Commercial Recreation District. The trustees have met with legal counsel regarding the imposition of a moratorium in the CR District to fully explore and establish the necessary zoning amendment to be sure that the interest of the township will be met in terms of health, safety and welfare.

Mr. Markley made a motion to adopt Resolution 11102014-B establishing a Temporary Moratorium on the acceptance and processing of applications for Zoning Certificates by the Township for the CR Commercial Recreation District in the township effective immediately for the next 120 days.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENTS

None.

CHECKS DATED OCTOBER 28, 2014 THROUGH NOVEMBER 10, 2014

The trustees examined and signed electronic payments for the month of October and checks dated October 28, 2014 through November 10, 2014 consisting of warrants 22268 through 22344 in the amount of \$497,185.76, including payroll from September 20, 2014 through October 3, 2014 in the amount of \$137,906.96, and October 4, 2014 through October 17, 2014 in the amount of \$136,622.09.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Monday, November 10,

14

CORRESPONDENCE

- Geauga Park District Time to Connect
- Geauga County Planning Commission Meeting Agenda for November 13, 2014
- Ohio Deferred Compensation Announcement of Deferral Limit Increases
- Oxford Township's Messenger Fall 2014
- Geauga County Board of Elections Memo regarding Election Results
- South Franklin Circle Dialogue Series Invitation
- Jackson Township Fall 2014 Newsletter
- Troy Township Troy Times November/December 2014
- Geauga County Community Improvement Corporation Christmas Luncheon Invitation
- Bainbridge Township Zoning Commission Minutes from October 14, 2014 Meeting

Resignation of Public Official

Fiscal Officer Mrs. Cherianne Measures announced that she can no longer serve as the Bainbridge Township Fiscal Officer and will resign from the position as of December 12, 2014. Mrs. Measures thanked the residents for instilling their confidence and trust in her to fulfill the responsibilities of the position.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:17 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____