

Monday, November 8,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 8, 2010. Those present were trustees, Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee per Ohio Revised Code Section 121.22 (G) (1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:00 P.M.

Mr. Markley announced that there are no actions to be taken following Executive Session this evening.

#### MINUTES

The minutes of the trustees' October 25, 2010 regular meeting were approved as read.

#### PRESENTATION BY GUEST – MR. DAVID KESSLER

Mr. David Kessler, President of Dublin Management Group, stated that he previously worked with Bainbridge Township to develop a salary compensation plan in 2002 and 2003. However, to the best of his knowledge, this proposal was not implemented or maintained over the years. Typically, his plans are reviewed every 18 months. Mrs. Benza requested copies of the recommendations that were made in 2003. Mr. Kessler brought with him the necessary copies and then distributed.

Mr. Kessler reiterated that he would love to meet with the Board to review the former plan and update where necessary. Occasionally, this requires retraining the employees that were part of the Salary Committee. Mr. Kessler was asked about other clients and he explained that his company has done salary reviews for school districts, park districts, counties, cities, and MRDD boards, Bainbridge is the only township his company has evaluated.

The board expressed the need to review total benefit packages as well as retirement benefits in addition to salary review. The salary scales that are currently in place would also need to be reviewed and updated. Mr. Kessler said that we would work together to determine the test market for comparisons. If job positions have changed, then the job descriptions would change and will need to be re-evaluated based on the point system.

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DEPARTMENTAL REPORTSPARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the parks and properties for the month of October, 2010. Mr. Mitchell stated that he has presented the Park Board with a prioritized list of projects and he is in the process of collecting quotes for some of the jobs on the list with the highest priority.

PARKS/PROPERTIES DEPARTMENT – NEW BUSINESSAmerican Flag Project for Route 306

Mr. Mitchell explained that the Men's Civic Club is willing to pay half of the cost to display American flags along the 306 corridor. It was recommended to only put flags on the west side of the street because it is too dangerous to try to put up and take down flags on the east side of the street.

The trustees were in general agreement to proceed with the project. This group should follow up with the Property Superintendent.

Lighting of Heritage Park

Mr. Henri Preuss stated that the Park Board does not wish to light the park for the holidays until the entire project is accepted by the Board of Trustees.

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of October 2010. Mr. Rudyk updated the board on the status of the Kenston Lake Drive Culvert Project. Also, the Cedar Street Culvert project is complete.

The Cemetery Board is in the process of gathering quotes for a Columbarium before they will be ready to present this information to the trustees.

ROAD DEPARTMENT – NEW BUSINESSCemetery Deed

The trustees signed Deed Number 483, for Section 7, Lot 36, Graves 4 & 5. Joan Demirjian and Ann Meyers attested to their signatures.

The trustees signed Deed Number 484, for Section 7, Lot 30, Graves 4 & 5. Joan Demirjian and Ann Meyers attested to their signatures.

Cooperative Agreements with City of Aurora

The Crackel Road Project and Lake Avenue Project are still being reviewed and terms of the agreements are being revised, per the recommendation of Mr. Robert Phillips, Geauga County Engineer.

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Snow Plowing Agreement with Geauga County

Mr. Markley made a motion to approve and execute the contract for snow plowing 7.96 miles of county roads for the 2010 – 2011 season at a rate of \$23,681.00, per the recommendation of the Geauga County Engineer and the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Proposed Road Projects for 2011

The following list contains the proposed road project for 2011:  
Kenston Lake Drive Conversion of Chip Seal base to Asphalt  
Crown Pointe Asphalt Resurfacing  
Wembley Court Asphalt Resurfacing  
Woodberry Blvd Asphalt Resurfacing  
Depot Road Asphalt Resurfacing  
Gauga Lake Road application of Asphalt on existing ChipSeal  
Lake Street Asphalt Resurfacing  
Tanglewood Trail rewor of entrance way and bridge area  
Crackel Road Asphalt Resurfacing  
Long Meadow Trail Street Reconstruction (Road Surface, sewers and curbs)

The board was in general agreement to post the list of Road Projects for 2011 on the township's website in order for the residents living on the listed streets to express their concerns before the roadwork begins. These comments will be accepted only until a pre-determined date.

FINANCE REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for the township for the month of October, 2010.

NOTE: A copy of the financial statement is attached to and becomes a permanent part of these minutes.

Geauga/Trumbull Solid Waste Management District

Mr. Markley made a motion to approve the two year contract from January 1, 2011 through December 31, 2012 continuing the Township's Recycling Program with Geauga/Trumbull Solid Waste Management District, subject to review by the Fiscal Officer and the Prosecutor's office.

Mr. Lynch seconded the motion that passed unanimously.

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PUBLIC COMMENT

Mr. Henri Preuss stated that he is very proud of the residents for passing the current Road Levy since our Road Department does such a great job.

Mrs. Ann Meyers asked about the presentation that was made to the Zoning Commission regarding the use of the Cedar Fair Property. The Board of Trustees thinks this may actually be before the Board of Zoning Appeals at this time. Mrs. Benza explained how the process would work if a zoning amendment is necessary.

FIRE DEPARTMENT – OLD BUSINESSFire Company Contract

Mrs. Benza stated that the Fire Company has finally received their 2008 Audit Report and are still waiting for the 2009 report. Chief Phan is still collecting comparative pay rates.

FIRE DEPARTMENT – NEW BUSINESSPurchase Order Request – Replacement of Rooftop HVAC Unit

Mr. Markley made a motion to approve the purchase order request dated November 1, 2010 for W.F. Hann and Sons in the amount of \$5,790.00 to replace the rooftop HVAC unit at the Fire Station, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approval – Stephen Ciciretto

Mr. Markley made a motion to approve the invoice dated October 28, 2010 for Stephen Ciciretto in the amount of \$39,330.00 for the Schematic Design and Design Development on the Fire Department Addition/Renovation project.

Mr. Lynch seconded the motion that passed unanimously.

PARKS/PROPERTIES – NEW BUSINESSInvoice Approval – Stephen Ciciretto

Mr. Markley made a motion to approve the invoice dated October 27, 2010 for Stephen Ciciretto in the amount of \$1,000.00 for the partial construction administration for the Bissell House Toilet Room Addition.

Mrs. Benza seconded the motion that passed unanimously.

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POLICE DEPARTMENT – OLD BUSINESS

Water Well Update

Mr. Markley explained that the well site has been selected and drilling has begun. A new laboratory has been selected to run the appropriate quality tests on the water from the new well site.

TOWN HALL – OLD BUSINESS

Travel Policy

Mr. Markley made a motion to approve Resolution 11082010-A as a permanent part of the Township's Employee Policy Manual as the inclusion of a travel policy regarding, but not limited to, frequent flyer miles or other such benefit programs, per the recommendation of the State Auditor's office.

Mr. Lynch seconded the motion. Vote followed: Mr. Markley, aye; Mr. Lynch, aye; Mrs. Benza, aye.

NOTE: A copy of said resolution is attached to and becomes a permanent part of these minutes.

TOWN HALL – NEW BUSINESS

Legal Invoices – Walter & Haverfield

Mr. Markley made a motion to approve the invoice dated October 21, 2010 for Walter & Haverfield in the amount of \$726.60 for legal services rendered regarding the Thomas Vokas Property.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the invoice dated October 21, 2010 for Walter & Haverfield in the amount of \$7,936.45 for legal services rendered regarding the Investigation of Hawksmoor Way.

Mrs. Benza seconded the motion that passed unanimously.

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Invoice Approval – One Community

Mr. Markley made a motion to approve the invoice dated November 1, 2010 for One Community in the amount of \$29,940.00 for the annual service fee for the connection from Bainbridge Town Hall to Geauga County.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the invoice dated November 1, 2010 for One Community in the amount of \$3,120.00 for the annual service fee for the connection from Bainbridge Road Garage to Bainbridge Town Hall.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the invoice dated November 1, 2010 for One Community in the amount of \$3,120.00 for the annual service fee for the connection from Centerville Mills to Bainbridge Town Hall.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Ms. Carol Fitch asked to have a congratulatory message put on the electronic sign. The board was in general agreement to post "Congratulations of KHS Fall Athletes."

Mrs. Ann Meyers applauded the board for their resolve to move the utility poles on Savage Road.

TOWN HALL – NEW BUSINESSNOPEC Proxy

Mr. Markley made a motion to authorize the chairman to execute the proxy for the NOPEC General Assembly meeting to be held on Tuesday, November 9, 2010.

Mrs. Benza seconded the motion that passed unanimously.

Chief's Farewell

Mrs. Benza announced a Farewell Gathering in honor of Chief James P. Jimison to be held on Tuesday, November 30, 2010 at the Bainbridge Town Hall from 2:00 P.M. to 6:00 P.M. with presentations beginning at 3:00 P.M.

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CHECKS DATED OCTOBER 26, 2010 THROUGH NOVEMBER 8, 2010

The trustees examined and signed checks and invoices for same dated October 26, 2010 through November 8, 2010 consisting of warrants 15255 through 15323 for a total amount of \$481,472.01. Payroll records were examined and signed for October 9, 2010 through October 22, 2010 including payroll checks 5774 through 5876 for a total amount of \$133,779.38.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Ohio EPA – Letter regarding Project #08(h)EPA-06 and Executive Order 2010-09S
- Sourcing Office – Invitation to Annual Meeting on December 17, 2010
- Western Reserve Land Conservancy – Letter regarding Centerville Mills Property
- South Pointe Hospital – Invitation to Community Advisory Board Meeting on Nov. 9, 2010
- Walter & Haverfield – Legal Correspondence regarding the Hawksmoor Way Case
- Board of Zoning Appeals – Minutes from September 16, 2010 Meeting

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:34 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_