

Monday, November 9,

20

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 9, 2020. The meeting was also broadcast remotely through Zoom. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley and Fiscal Officer Mrs. Janice Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:20 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:20 P.M. in order to go into executive session.

Mrs. Karen Endres was invited into executive session at 6:20 P.M. and left at 7:00 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and reconvened their regular meeting at 7:04P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

1. Late Addition: NOPEC Proxy

MINUTES APPROVAL

Mr. Markley moved to approve the minutes of the trustees' October 26, 2020 regular meeting, and October 30, 2020 special work session as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

DEPARTMENTAL REPORTS

KENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt from Kenston Community Education gave the report for the month of October 2020. There are 450 students signed up for recreational basketball. There are 22 girls' teams and 40 boys' teams. The fall season of sports has wrapped. They are following all Geauga County health guidelines for indoor sports. Ski Club will also happen this winter. In January, they will start with spring activity sign-ups. There was a request from a few coaches to pay for their background checks. It was determined that KCE would not be able to do this. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of October 2020. The Burns-Lindow renovation has been completed. The service department is preparing for winter maintenance. They are working on installing audio video equipment and internet at the Centerville Mills Dining Hall. They are continuing to work on the cemetery projects. Also, they are starting to install touchless plumbing fixtures. The complete service department report is attached to and becomes a permanent part of these minutes.

Monday, November 9,

20

FISCAL OFFICE REPORT

Mrs. Sugarman presented the fiscal report for the month of October 2020. The general fund balance is \$2,378,012.56 as of October 31, 2020. The township received the check from Auburn Township in the amount of \$2,430.00 for the fireworks deposit. Mrs. Sugarman escrowed \$1,033.09 into the NOPEC grant for next year. A BWC refund check in the amount of \$55,517.98 was received. The Fire Bond Refunding closed on November 5, 2020. Temporary appropriations are complete. The fiscal office is continuing to work on the CARES grant expenses and the end-of-year activities. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. David Sinkovic of 9189 Kingsley Rd. asked the trustees about the upcoming development at Geauga Lake. He has some concerns about the plans. The trustees explained what was planned so far by the new owners, ICP. The trustees will continue to be involved in the process.

FIRE DEPARTMENT – NEW BUSINESSEmployee Retirement – Nichols

Mr. Markley made a motion to accept the retirement of Firefighter Don Nichols effective November 1, 2020 per the recommendation of the fire chief with many thanks for his 27 years of service to the township.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSLiquor License Hearing – Bainbridge Shell

Mr. Markley made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Bainbridge Shell, based on the recommendation of the police chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSTraining Request – Gordon

Mr. Markley made a motion to approve the training request for Mr. Tab Gordon to attend the Leadership Academy 30 FY21 at Cleveland State University from November 6, 2020 through August 2021 (12 sessions) at an estimated cost of \$1,300.00 with the use of a township vehicle per the recommendation of the service director and as specified in the training request.

Mrs. Benza seconded the motion that passed unanimously.

Training Request – Holland

Mr. Markley made a motion to approve the training request for Mr. Ken Holland to attend the Leadership Academy 30 FY21 at Cleveland State University from November 6, 2020 through August 2021 (12 sessions) at an estimated cost of \$1,300.00 with the use of a township vehicle per the recommendation of the service director and as specified in the training request.

Mrs. Benza seconded the motion that passed unanimously.

Monday, November 9,

20

Request for Exception to Plot Marker

Mr. Markley made a motion to provide an exception to allow for a flush marker, no larger than 1-foot x 2-foot stone, in Section 11 Lot 47 Grave 2 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Waterline Extension

The trustees were in general agreement to send an email to the Planning director and the Department of Water Resources to request a meeting to discuss the proposed waterline extension in Bainbridge Township.

Town Hall Usage

Mr. Stanek will be working with an architect and possibly a structural engineer to determine the scope of work in renovating the trustee meeting room in town hall.

Township Technology

Mr. Markley gave an update on the internet service throughout the township and the changes being made to save the township money.

TOWN HALL – NEW BUSINESS

Thank You Letter to Residents

The trustees were in general agreement to send a letter to the Chagrin Valley Times thanking the residents of Bainbridge Township for passing the road levy.

Request to Declare Obsolete – Meeting Room Chairs

Mr. Markley made a motion to declare 40 meeting room chairs obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete meeting room chairs on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

FISCAL OFFICE - NEW BUSINESS

Request to Declare Obsolete – Computer Equipment

Mr. Markley made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer.

- HP Compaq Pro 6305 Computer (12BBTWP05) + Keyboard
- Planar PLL2210W Monitor

Mrs. Benza seconded the motion that was passed unanimously.

Monday, November 9,

20

Request to Recycle

Mr. Markley made a motion to allow the obsolete computer equipment to be recycled after going through the County IT's removal per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

Request to Declare Obsolete

Mr. Markley made a motion to declare three saddle seat stools obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete saddle seat stools on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

PURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

- 1. Southern Computer Warehouse – Wireless Access Point/License -\$2,988.09 (General)
- 2. Compass Minerals America – Salt - \$75,000.00 (Roads)
- 3. Cleveland Equipment, LLC – 48” Mini trencher dingo attachment - \$3,995.00 (Roads)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoices

- 1. Geauga County ADP Board – Q2 Invoice - \$4,491.91 (Fire)
- 2. Geauga County ADP Board – Q2 Invoice - \$2,520.33 (Police)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mr. Markley made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

- 1. LCRF – Other Expenses - \$33,155.16

Monday, November 9,

20

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 11092020-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of October 2020 – \$4,054.47

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated October 27, 2020 through November 9, 2020

The trustees examined and signed checks and invoices dated October 27, 2020 through November 9, 2020 of warrants #35613 through #35718 in the amount of \$536,113.08 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of October 2020, #338-2020 through #378-2020 in the amount of \$777,300.51 are attached to and become a permanent part of these minutes.

PUBLIC COMMENTS

None.

CORRESPONDENCE

1. Tower Ventures: Offer for cell tower lease. Mr. Markley will send to attorney.
2. Chagrin River Watershed Partners: Dues increase to \$4,860.00
3. Dominion Energy: Rate increases
4. NOPEC – General Assembly reminder – November 10, 2020 at 10:00AM
5. Western Reserve Land Conservancy – Stewardship Report 2020

LATE ADDITIONS

NOPEC Voting Delegate

Mr. Markley made a motion to designate William Koons, NOPEC Board member representing Geauga County, as the Assembly representative, with full power of substitution to represent, vote and act for Bainbridge Township in all matters to be transacted at NOPEC’s 2020 Virtual General Assembly Meeting held on November 10, 2020.

Mrs. Benza seconded the motion that passed unanimously.

Monday, November 9,

20

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:55 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____