

Monday, November 26,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on November 26, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Collective Bargaining Review per Ohio Revised Code Section 121.22(G)(4), and Economic Development per Ohio Revised Code Section 121.22(G)(8).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:01P.M. in order to go into executive session.

Chief Metz and Ms. Lauren Fisher were invited into the executive session at 6:48 P.M. and Ms. Fisher left at 6:55P.M.

Mr. Davis Justus was invited into the executive session at 6:56 P.M. and he and Chief Metz left at 7:03 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, collective bargaining review, and economic development and reconvened their regular meeting at 7:06 P.M.

CHANGES TO THE AGENDA

- 1. Service Department – Nuisance Resolutions will be moved up to Old Business
- 2. Wichert Insurance Invoice will be removed for further information

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' November 12, 2018 regular meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

FIRE DEPARTMENT – NEW BUSINESS

Employment of Part-time Firefighters

Mrs. Benza made a motion to approve the hiring of Lauren Fisher as a Firefighter/EMTP Grade C to the Bainbridge Township Fire Department at an hourly rate of \$21.44 effective December 1, 2018 based on the successful completion of her physical examination and drug testing and per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve the hiring of David Justus as a Firefighter/EMTP Grade C to the Bainbridge Township Fire Department at an hourly rate of \$21.44 effective December 1, 2018 on the successful completion of his physical examination and drug testing and per the recommendation of the fire chief.

Mrs. O'Brien seconded the motion that passed unanimously.

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SWEARING IN OF FIREFIGHTERS

Ms. Lauren Fisher and Mr. David Justus were sworn in as firefighters of the Bainbridge Township Fire Department by Fiscal Officer Janice Sugarman.

DEPARTMENTAL REPORTSPOLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of October 2018. Shop-with-a Cop will be held on December 1, 2018 at 9:00 A.M. at Wal-Mart in Bainbridge. The DARE graduation at the Kenston Intermediate School will be on December 14, 2018 at 1:45 P.M. Chief introduced the new police dog, Hyce and his handler Patrolman Ryan Patete. Officer Patete explained the training that they both went through. Hyce had extensive training before beginning to work with Officer Patete, and then they went through six more weeks together. Hyce is a Belgian Malinois and is trained in narcotics, apprehension, tracking, and article search. The complete police report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of October 2018. The fire department participated in the Inaugural Holiday Lighting Ceremony on November 24, 2018 by opening their doors and providing tours to the public. This was very well received within the community. In March, the department will hold its first Citizen's Fire Academy for Fire and EMS. They have received their fire extinguisher training simulator. They will utilize that for training with the schools, businesses, and civic clubs. In addition to the two firefighters hired tonight, they plan to hire two more within the next month. The complete fire report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of October 2018. The zoning department issued five new house permits, and they have taken in \$7,020.00 in receipts. The trustees will hold the Public Hearing tonight at 8:00 P.M. for zoning amendment Z-2018-1. Canyon Lakes Colony Phase 14A has been approved and platted. She has applications for two new houses in that subdivision of 37 lots. The Park District is doing another addition in Frohring Meadows in the form of shelters, rest rooms, and an additional path. She plans to send them a letter regarding the zoning requirements since they have not submitted an application or appeared before the BZA for the conditional use hearing that would be required. Mr. Markley asked about the new Discount Drug Mart building and what was going in near the NAPA Auto Parts. Mrs. Endres explained that it is a detention basin. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Henri Preuss of Kenston Lakes thanked the service department for all they did for the Inaugural Holiday Lighting Ceremony. He also thanked Lowe's Greenhouse, the Jaycees, the fire and police departments, and all the members of the Civic Club for their donations and time. The trustees thanked Henri and everyone involved for a job well done. The ceremony was a huge success.

Mr. Victor Agresta of 11895 LaDue Trail asked if we knew what was going in to the old Drug Mart building. Mrs. Endres replied that she has not heard anything yet.

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FIRE DEPARTMENT – OLD BUSINESSRatify Full-time Firefighter CBA

Mrs. Benza made a motion to ratify the full-time firefighter CBA for the period January 1, 2018 through December 31, 2020 based on the recommendation of legal counsel.

Mrs. O'Brien seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSDonation Acceptance

The trustees were in general agreement to accept the \$500.00 donation from Al and Lisa Romanini to be used for the door on the old road garage in accordance with ORC 505.10 and per the recommendation of the police chief.

SERVICE DEPARTMENT – OLD BUSINESSRatify Teamsters CBA

Mrs. Benza made a motion to ratify the teamsters CBA for the period January 1, 2019 through December 31, 2021 based on the recommendation of legal counsel.

Mrs. O'Brien seconded the motion that passed unanimously.

Parks Questionnaire

The trustees will table this item again. Mr. Markley indicated that there were still a few questions to be added.

CRWP Letter of Support

Mrs. Benza made a motion to approve and send a letter of support as revised for Chagrin River Watershed Partners' (CRWP) request for funding through the Central Lake Erie Basin Collaborative's William Bingham Foundation grant project for riparian plantings along a tributary to the Aurora Branch of the Chagrin River.

Mrs. O'Brien seconded the motion that passed unanimously.

Nuisance Resolutions

The trustees discussed the changes to the resolutions suggested by Mrs. O'Brien. They need to better understand all of the issues and requirements that must be addressed when conducting a required hearing. If the hearing is a quasi-judicial hearing, then there are specific items to be addressed, like swearing in witnesses, issuing findings of fact, having a process to prepare a transcript if there is a potential for appeal. The trustees discussed asking the Geauga County Prosecutor's Office to come to a meeting and educate them on the particular required steps for these hearings. They would also like our prosecuting attorney to review the resolution content, and offer feedback.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Leadership Geauga

Mrs. Benza made a motion to approve the rental fee waiver request from Leadership Geauga for the Centerville Mills Dining Hall on December 7, 2018 in the amount of \$330.00 per the recommendation of the service director. A building attendant fee of \$90.00 will be paid.

Mrs. O'Brien seconded the motion that passed unanimously.

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TOWN HALL – NEW BUSINESSTIF Discussion

Based on discussion in executive session, the trustees were in general agreement to request a list of permanent parcels to be included in the TIF, and send letters to both Kenston Schools and Auburn Career Center.

ZONING DEPARTMENT – NEW BUSINESSPublic Hearing – Zoning Amendment Z-2018-1

The trustees recessed their regular meeting at 8:01 P.M. in order to go into the public hearing. Mr. Markley called the public hearing to order at 8:01 P.M. to discuss Zoning Amendment Z-2018-1. He then proceeded to summarize the content of the amendment and explain the need for it.

Mr. Markley called for comments in support of the zoning amendment. There were none.

Mr. Markley called for comments against the zoning amendment. There were none.

The trustees discussed the changes and options being suggested for the zoning amendment.

Mr. Markley closed the public hearing at 8:14 P.M.

Mrs. Benza made a motion to approve Zoning Amendment Z-2018-1 with the Planning Commission recommendations contained in the letter dated October 11, 2018.

Mrs. O'Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase order list (Items (1-4) below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Request List

1. Metis Construction – Turn-out Gear Room - \$37,000.00 (Fire)
2. Egrek Electric – Labor Costs for Lighting Project - \$3,000.00 (Fire)
3. Mars Electric – Lighting Project Parts - \$3,500.00 (Fire)
4. Towlift, Inc. – Forklift - \$28,145.35 (Roads)

INVOICE APPROVALS

Mrs. Benza made a motion to approve invoices 1, 2, and 4 below as submitted by the Fiscal Officer. Item #3 will be addressed at a future meeting.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoices

1. CLOUT – 2019 Membership - \$200.00 (General)
2. Taft – Economic Development Incentives - \$292.50 (General)
3. ~~Wichert Insurance – Renew Crime Policy – \$1,452.00 (All)~~
4. Clemans-Nelson – Professional Services - \$2,332.03 (General, Fire, Roads)

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Checks Dated November 13, 2018 through November 26, 2018

The trustees examined and signed checks and invoices dated November 13, 2018 through November 26, 2018 consisting of warrants #31083 through #31170 in the amount of \$115,628.17.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Kenston Schools Transportation – Weather and School Closing Info
2. Kenston Intermediate School – DARE Graduation invitation for elected officials on December 14, 2018 at 1:45 P.M.
3. WRLC – Annual stewardship visit report on conservation easement property
4. Geauga County CIC – Lunch on December 14 at noon

PUBLIC INTERACTION

Mr. Henri Preuss wanted to thank the four township officials for the respectful way that they discuss township business.

Mr. Dave Steiner of Country Lane wanted to caution the trustees in their decision making regarding the nuisance resolutions. He indicated that he moved to the area because of the rural feel and the lack of restrictions. He embraces the diversity of homes in his neighborhood, and does not want to see the trustees over-policing the residents. He also requested copies of the draft resolutions.

LATE ADDITIONS

None.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:04 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____