

Monday, November 14,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on November 14, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Matthew J.D. Lynch was absent. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the discipline and employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:05 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the discipline and employment of a public employee, reconvening their regular meeting at 7:03 P.M.

MINUTES

The minutes from the Trustees' October 4, 2011 special meeting were approved as presented. The minutes from the Trustees' October 10, 2011 regular meeting were approved as presented. The minutes from the Trustees' October 24, 2011 regular meeting were approved as presented.

DEPARTMENTAL REPORTS

FISCAL REPORT

Mrs. Cherianne H. Measures, Fiscal Officer, presented the financial report for the township for the month of October, 2011.

NOTE: A copy of said report is attached to, and becomes a permanent part of, these minutes.

PARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the Parks/Properties Department for the month of October, 2011.

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PRESENTATION BY GUESTDeanna Tenney – Chagrin Falls Park Community Center

Ms. Tenney thanked the Board of Trustees for their cooperation and collaboration efforts in regards to the conversion of the Community Center from an all-electric facility to natural gas for heating. The township contributed a matching donation of \$15,000.00 to East Ohio Dominion's contribution of \$15,000.00 last year. This conversion saved the center almost \$6,500.00 in utility costs during 2011. Ms. Tenney also thanked the Zoning Inspector for his assistance with the removal of blighted structures in the area. Chagrin Falls Park Community Center has partnered with Bainbridge Township, Kenston Local Schools, Geauga County, United Way, Geauga County Job & Family Services, Geauga Department on Aging for youth development and family stability. The future success of the program will require to continue working together and also determining a reliable revenue stream.

Mr. Gil Myers asked for a need to be identified and a way to get that list out to the public.

Dr. Judith Gooding expressed her concern about the division between Chagrin Falls Park and Bainbridge Township and asked to find a way to reunite the community as a whole.

Mr. Frank Lanza asked if South Franklin Circle has helped the center and Ms. Tenney replied that they have been a big help in many ways.

Jim Hattendorf – McClean Company

Mr. Walter Rudyk, Road Superintendent, gave some background information on the loader. Mr. Hattendorf explained to the board the advantages to ordering the loader now as opposed to waiting. The purchase price increase alone could be between 8% and 13%, then the operating and maintenance costs will also be higher.

PUBLIC COMMENTS

Mr. Gil Myers commended the Police Department on a fine job on the chase.

Mr. Mitch Fakadej stated for the record that the trustees questioned the resignations from the Audit Committee and would not accept them, while the resignations from the Recycling Committee were accepted without question.

Mr. Henri Preuss acknowledged the paving of Kenston Lake Drive and expressed his concern over the extreme drop at the edge of the road.

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FISCAL OFFICE – NEW BUSINESS

Mr. Markley made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

1. Love Insurance – Township Annual Property & Casualty Insurance – \$50,908.00
2. Vinecourt Landscaping & Gas Line – Heritage Park Pavilion Repairs – \$2,625.00
3. Life Style Floors, LLC – Burns Lindow Carpet Repairs – \$4,370.00

Mr. Markley made a motion to approve the blanket certificate list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Requests

1. BC 13 Cemetery – Other 1000-410-599-0000 – \$5,000.00
2. BC 14 CVM Repairs/Maintenance – 1000-610-323-3000 – \$10,000.00
3. BC 16 CVM Supplies – 1000-610-420-0000 – \$10,000.00
4. BC 37 Police Supplies – 2081-210-490-0000 – \$10,000.00
5. BC 56 Police Repairs/Maintenance – 2081-210-323-0000 – \$10,000.00
6. BC 60 Road Supplies – 2031-330-490-0000 – \$10,000.00

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

7. Tomino & Latchney, LLC, LPA – Legal Services for Case No. 11A000570 – \$720.00

FIRE DEPARTMENT – OLD BUSINESSResident Billing

Mrs. Benza announced that the township had received two proposals for resident billing for EMS transports.

Mr. Markley made a motion to implement EMS resident billing as proposed by Life Force Management on September 14, 2011, per the recommendation of Chief Phan.

Mrs. Benza seconded the motion that passed unanimously.

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Station Addition/Renovation

Mrs. Benza explained the situation and that the recommendation of the Prosecutor's office was to rebid due to the length of time that has passed since the bids were opened. Mr. Markley was not inclined to rebid, but more comfortable with investigating the possibility of awarding to the apparent low bidder. Mrs. Benza agreed to contact Mr. Ciciretto to see if the contractor, John G. Johnson, would be willing to extend their deadline again to November 29th.

Mr. Marty Weber, with John G. Johnson, was in attendance and stated that his company would mutually extend the date to November 29, 2011.

This will be discussed at the next regular meeting with Trustee Lynch present.

FIRE DEPARTMENT – NEW BUSINESSResolution for Disposal of Property

Mr. Markley made a motion to dispose of the 1994 International Heavy Rescue and the 1981 Mack Fire truck, per Ohio Revised Code Section 505.10, since the board finds both vehicles no longer needed for public use per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion authorizing the Fiscal Officer to advertise in the News Herald immediately for sealed bids for the disposal the Heavy Rescue vehicle.

Mrs. Benza seconded the motion that passed unanimously.

PARKS/PROPERTIES – NEW BUSINESSHeritage Park Update

Mr. Markley announced that there was an emergency meeting held on November 5th to address concerns with the parking lot project. The urgency was due to the weather and the board approved an additional change order for \$77,000.00.

ROAD DEPARTMENT – OLD BUSINESSCemetery Rules

Mr. Markley made a motion to adopt the Cemetery Rules as presented, per the recommendation of the Cemetery Board.

Mrs. Benza seconded the motion that passed unanimously.

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County Agreement Regarding South Franklin Street

The board was in general agreement to move forward with the agreement regarding South Franklin Street as prepared by the Geauga County Engineer's Office, contingent upon receipt of the "Other Franklin Street Agreement."

ROAD DEPARTMENT – NEW BUSINESSNew Wheel Loader

Mr. Markley made a motion to approve the purchase order request dated October 31, 2011 to McClean Company in the amount of \$133,671.58, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Cemetery Deeds

The trustees signed a cemetery deed record for Lot 112 Section 13(E) Graves 4 & 5. Joan Demirjian and Cherianne Measures attested to their signatures.

The trustees signed a cemetery deed record for Lot 2 Section 11 Graves 2 & 3. Joan Demirjian and Cherianne Measures attested to their signatures.

The trustees signed a cemetery deed record for Lot 41 Section 11 Graves 2 & 3. Joan Demirjian and Cherianne Measures attested to their signatures.

TOWN HALL – OLD BUSINESSAudit Committee

The Fiscal Officer announced that she had not received any correspondence withdrawing the resignations presented on October 24, 2011. The trustees would like to seek additional members for said subcommittee.

Dublin Management Group

Mr. Markley made a motion to issue a purchase order for Dublin Management Group Limited in an amount not to exceed \$3,300.00 for the proposal of the Compensation Plan Review and Implementation, with the execution of the contract by Chairman Benza.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSProclamation for Timmons Elementary

Mr. Markley made a motion to approve the proclamation honoring Timmons Elementary School as a recipient of the 2011 National Blue Ribbon Award.

Mrs. Benza seconded the motion that passed unanimously.

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December Meeting Schedule

The proposed meeting dates for the month of December were Monday, December 12th, which is the regular meeting, Monday, December 19th, which would be a special meeting, and cancelling the regular meeting scheduled for Monday, December 26th. Schedule will be finalized at the next meeting.

Service Director

The resumes are due November 15th, and the trustees should review the resumes received for an executive session discussion on November 28th to "short list" the prospects.

ZONING DEPARTMENT – NEW BUSINESSZoning Resolution Rewrite

The trustees were in general agreement to proceed with a meeting involving Mr. Wrench, Mr. Markley, and Mr. Sheehy to develop the scope of services.

Board of Zoning Appeals Vacancies

The trustees were in general agreement to post the vacant positions on our website.

Public Hearing Announcement

Mrs. Benza announced that there will be a Public Hearing on Monday, November 28th at 8:00 PM for the settlement of the Voproco case.

PUBLIC COMMENT

Mr. Gil Myers asked about the vacant parcels near Target and Walmart as to whether or not they were even in Bainbridge and what revenues are received from said parcels. The board explained that the parcels are in Bainbridge and the only revenues received are from the property taxes on said parcels.

Mrs. Ann Myers asked that both the Police Chief and Fire Chief update their reports for services to the Marketplace area.

Mrs. Gina Zahn questioned the repairs to Heritage Park and Mr. Markley explained the necessary repairs.

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CHECKS DATED OCTOBER 25, 2011 THROUGH NOVEMBER 14, 2011

The trustees examined and signed checks and invoices for same dated October 25, 2011 through November 14, 2011 consisting of warrants 16817 through 16901 for a total amount of \$207,747.55. Payroll records were examined and signed for October 8, 2011 through October 21, 2011 including payroll checks 8528 through 8633 for a total amount of \$127,783.56. Payroll records were examined and signed for October 22, 2011 through November 4, 2011 including payroll checks 8634 through 8741 for a total amount of \$129,023.25.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Geauga County Board of Elections Memo Regarding Election Results online
- South Pointe Hospital Invitation to the Community Advisory Board Meeting
- Bainbridge Township Cemetery Board Meeting Minutes from October 5, 2011
- Bainbridge Township Cemetery Board Meeting Minutes from October 19, 2011
- Bainbridge Township Zoning Commission Meeting Minutes from September 27, 2011

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:21 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____