

Monday, October 27,

14

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 27, 2014. Those present were trustees Mrs. Lorrie Sass Benza and Mr. Jeffrey S. Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Christopher Horn was absent. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees met three new hires for the Fire Department in executive session until 6:45 P.M. at which point Ms. Shannon Byrne joined the executive session.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:02 P.M.

#### MINUTES

Mr. Markley moved to approve the minutes of the trustees' October 16, 2014 special meeting as submitted.

Mrs. Benza seconded the motion that passed unanimously.

#### DEPARTMENTAL REPORTS

##### FIRE DEPARTMENT

Fire Chief Brian Phan presented the monthly report for the Fire Department for the month of September, 2014.

Chief Phan reported that since the urgent care in S. Russell at 551 E. Washington Street has been closed down they have shifted their focus to the urgent care in Bainbridge Township at 17747 Chillicothe Road so there has been an increase in calls at that location. He also stated that the Fire Department is being prepared for the Ebola outbreak and gave a reminder to change the batteries in smoke detectors and recommended electric detectors as well as carbon monoxide detectors.

##### POLICE DEPARTMENT

Police Lt. Robert Weir presented the monthly report for the Police Department for the month of September, 2014.

Lt. Weir reported that the Citizens Academy is wrapping up tomorrow and it has been a real success. The road closures should be coming to an end very soon and he asked that people be respectful of the Road Closed signs.

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ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of September, 2014.

Mrs. Endres reported that new lots are being platted in the Canyon Lakes area and the McDonald's project has been approved by the Board of Zoning Appeals. She gave an update on temporary signs and added that she has sent a letter to all of the candidates regarding the placement of political signs which are considered temporary signs. She also noted that Access Geauga will only be available until the end of the year at which time Real Link will be the new software used by the county for public access.

PRESENTATION BY GUEST

The Shoppes at Market Place – Architectural Review

Mrs. Endres introduced Mr. Vince Fond with the Shoppes at Market Place. He presented plans for architectural review for (Phase I) with the lead anchor tenant being MattressFirm and another smaller tenant. This lot is located east of Steak & Shake and Buffalo Wild Wings and west of PNC Bank.

The trustees were pleased with the presentation with minor recommendations and enhancements over the rear service entrances that face Market Place Drive and were in general agreement to approve the architectural presentation with the recommended changes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESS

New Hires

Mr. Markley made a motion to hire Mr. Charles Bolt to the position of part-time firefighter/paramedic, EMT-P Grade C at a rate of \$20.35 per hour effective immediately pending successful completion of a physical exam, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to hire Mr. Michael James to the position of part-time firefighter/paramedic, EMT-P Grade C at a rate of \$20.35 per hour effective immediately pending successful completion of a physical exam, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to hire Mr. Nicholas Tomaselli to the position of part-time firefighter/paramedic, EMT-P Grade C at a rate of \$20.35 per hour effective immediately pending successful completion of a physical exam, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

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Hardship – EMS Transport Fee Waiver Request

Mr. Markley made a motion to waive the EMS transport fee in the amount of \$150.00 for Ms. Elinor Johnson, due to a financial hardship, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Town Hall Kitchen

The board discussed a memorandum received from the Property Superintendent that addressed the necessary items to be completed to license the town hall kitchen. Mrs. Benza recommended that this item be tabled to the next regular meeting when the Service Director will be present to further discuss this matter.

ZONING DEPARTMENT – NEW BUSINESS

Zoning Commission Appointment

Ms. Benza made a motion to appoint Shannon Byrne to the vacant position on the Zoning Commission to fulfill an unexpired term ending December 31, 2016.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. David Sommers & Associates, LLC – Architectural Services for Service Offices Additions & Renovations – \$33,550.00 (General)
2. David Sommers & Associates, LLC – Architectural Services for Cold Storage and Carpentry Shop – \$8,345.00 (General)
3. David Sommers & Associates, LLC – Architectural Services for Salt Storage – \$4,031.25.00 (General)
4. Auburn Fence – Auxiliary Gate for Equipment Access Drive – \$1,670.00 (Roads)
5. Auburn Concrete – Driveway Apron Replacement on Rolling Brook – \$3,739.00 (Roads)
6. Warren Fire Equipment – Annual SCBA Bench Testing – \$1,697.25 (Fire)
7. Best Sand – Sand Replacement for Filter Beds at Centerville Mills Sewage Plant – \$2,100.00 (General)

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Invoice Approvals

Mr. Markley made a motion to approve the invoice list as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval

1. One Community-Yearly Service Fee for Circuit Bandwidth (Main) - \$29,940.00 (General)
2. One Community-Yearly Service Fee for Circuit Bandwidth (Public Works-Crackel Road)-\$3,120.00 (General)
3. One Community-Yearly Service Fee for Circuit Bandwidth (Road Dept.)-\$3,120.00 (Roads)
4. Littler Mendelson – General Labor - \$693.00 (General)
5. Littler Mendelson – General Labor - \$2,805.00 (General)
6. Littler Mendelson – Negotiations with Fire Company - \$2,128.50 (General)
7. Littler Mendelson – Negotiations with Fire Company - \$4,339.50 (General)
8. Walter & Haverfield LLP – Acquisition of Property - \$845.00 (General)
9. Walter & Haverfield LLP – Six Flags Agreement - \$112.00 (General)

Blanket Certificate Renewals

Mr. Markley made a motion to approve the blanket certificate renewals list as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewals

1. Building Repairs (Parks) – 1000-610-323-0000 - \$2,000.00 (General)
2. Parks – Other – 1000-610-599-0000 - \$2,000.00 (General)
3. EMS – Contracted Services – 2281-230-360-0000 - \$10,000.00 (Fire)
4. Road Repairs/Maintenance – 2031-330-323-0000 - \$5,000.00 (Roads)

PUBLIC COMMENT

Mrs. Benza announced that a Special Meeting will be held on Friday, November 7, 2014 at 8:30 AM for the purpose of meeting in Executive Session with Legal Counsel and there will be a Geauga County Township Association meeting on November 12, 2014.

Mr. Ted Seliga asked if a legal opinion has been received about the landbank parcels. Mrs. Benza stated that she spoke with Ms. Deanna Tenney about the nine parcels that are at issue for disposition between now and the end of 2015. Ms. Tenney indicated that the Community Center is interested in acquiring those parcels, but a final opinion has not been received.

Mrs. Benza expressed the board's deepest sympathies to the family of Mr. Frank Samuel, founder and first president of Geauga Growth Partnership who was tragically killed in an automobile accident last week.

Members of the Aurora Co-op Preschool asked if the board had any idea of the direction for the Daycare Building. The trustees were unable to give an update at this time.

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CHECKS DATED OCTOBER 7, 2014 THROUGH OCTOBER 27, 2014

The trustees examined and signed checks dated October 7, 2014 through October 27, 2014 consisting of warrants 22130 through 22267 in the amount of \$449,446.43.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- NISTM Annual Conference Announcement
- Geauga Business Fall 2014 Magazine
- Jackson Township Fall 2014 Newsletter
- Geauga County Children’s Services Fall/Winter 2014 Newsletter
- Western Reserve Land Conservancy Fall 2014 Landline Newsletter
- Auditor of State Dave Yost Bainbridge Township Regular Audit for 2012 and 2013 and Management Letter
- South Franklin Circle Dialogue Series Announcement
- Bainbridge Township Zoning Commission Minutes from August 26, 2014 meeting
- Bainbridge Township Zoning Commission Minutes from September 9, 2014 meeting
- Bainbridge Township Zoning Commission Minutes from September 30, 2014 meeting
- North American Police Work Dog Association Thank You Letter

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:02 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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\_\_\_\_\_ Date

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_

\_\_\_\_\_ Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_