

Monday, October 22,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on October 22, 2012. Those present were trustees Mr. Jeffrey S. Markley, Mrs. Lorrie Sass Benza and Mr. Christopher Horn, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 5:30 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the appointment, discipline, compensation of public employees, per Ohio Revised Code Section 121.22(G)(1) and collective bargaining strategies, per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 5:31 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the appointment, discipline, compensation of public employees, and collective bargaining strategies reconvening their regular meeting at 7:20 P.M.

MINUTES

The minutes from the trustees' September 24, 2012 regular meeting were approved as presented. The minutes from the trustees October 8, 2012 regular meeting were approved as presented.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of September 2012.

Chief Phan reminded those present to have their chimneys cleaned and inspected at least once per year for moderate use of their fireplaces and more frequently for heavy use in order to reduce the chance of a chimney fire.

This is also the time of year when the department responds more frequently to carbon monoxide alarms. It is important to have a functioning carbon monoxide detector in your home. Remember that any heat source can produce carbon monoxide and please do not run your car in the garage.

On a more positive note, the contractors are pushing to get the addition enclosed before the weather changes, and they are attempting to finish up the rear entrance and parking lot.

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POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of September 2012.

Chief Bokovitz reminded the residents to have regular vehicle inspections, especially tires and brakes. The department is seeing an increase in the number of deer related accidents, please be mindful as you are driving especially at night.

PARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the Parks/Properties Department for the month of September 2012.

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of September 2012.

Mr. Rudyk stated that Crackel Road has been milled and two more culverts need to be completed before the cement stabilization and asphalt resurfacing can be finished.

The Tanglewood Trail entrance from Chillicothe Road has been completed.

PRESENTATION BY GUESTMr. James Adams – Geauga County Board of Mental Health

Mr. James Adams, director of the Geauga County Board of Mental Health for 25 years, and a Bainbridge resident, presented information about the organization. Mr. Adams explained that many events such as loss of jobs, home foreclosures, the Chardon High School shooting, have all dramatically increased the need for mental health services in Geauga County. The state has cut the board's budget for medications to children, adults and seniors with mental illnesses by 39%. Some of the other programs being eliminated due to state and federal funding cuts include counseling, medication, psychiatric services, crisis programs, Big Brothers/Big Sisters, WomenSafe, Inc., and Ravenwood Mental Health Center.

The Geauga County Board of Mental Health is asking that our residents vote yes on both mental health issues. Issue #29 is a renewal of a 0.5 mill levy, and Issue #30 is an addition of a 0.25 mill levy.

Mr. Adams thanked the trustees and residents for allowing him to present his information this evening and together, we can save lives and help our friends, our families, and our neighbors heal.

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Mrs. Diane Shafer – Chagrin Recreation Center Expansion Committee

Mrs. Diane Shafer explained that their committee is an ad hoc committee to research the formation of a year-round use facility. Their committee has put together a presentation called “recreate, chagrin valley rec expansion.”

Members of the committee have created a mission statement: Chagrin Valley Recreation Center will provide a safe, family-oriented year-round community center focused on life-long health and wellness. We will be dedicated to providing affordable programming while continually enhancing the quality of life for all ages.

The committee members visited or contacted many other facilities in the area and collected data regarding size, age and cost of operation, usage, hours of operation, amenities, and population served.

Mr. Stephen Latkovic then explained the costs to run the proposed facility. He went on to explain that an operating deficit is expected for the first five years. The goal is to make the facility self-sustaining, without large profits. His estimates show that approximately 30% of households will use the facility in the first two years, with 5% of the total membership will be non-residents.

Mrs. Karen McKeogh explained that a Joint Recreation District is permitted by the Ohio Revised Code section 755.14. The communities being considered for the joint rec district are Bainbridge Township, Chagrin Falls Village, South Russell Village, and the Village of Bentleyville. Mrs. McKeogh further explained the process of forming a joint rec district, and the statutory authority of a joint rec district. Once a joint rec district is formed, it then has the authority to levy taxes for the creation and operation of a recreational facility. Mrs. McKeogh then went over the proposed site plan and site selection factors. Benefits of a new Chagrin Valley Recreation Center were presented as were preliminary project costs.

The trustees were concerned about the blending of this joint rec district with the Auburn Bainbridge Joint Recreation Board established in 1976. The trustees asked if this ad hoc committee had considered adding Auburn Township to the list of communities involved. The answer was no since the majority of Auburn Township fell outside of the recommended five mile radius.

The committee intends to continue with presentations through the end of the year with the statutory readings being held between January and March of 2013.

The board thanked the committee for their presentation, and the trustees would need to discuss the possibility further.

Mr. Markley stated that the board would take a three-minute recess at 8:48 P.M. to allow the committee to depart from the meeting. The meeting reconvened at 8:51 P.M.

Bainbridge Township Special Events Committee

Mrs. Linda White, Mrs. Carolyn Diczhazy, and Mrs. Harriett Novy were the members of the Special Events Committee available for tonight's meeting. The group would like to host a variety of events including a Trash/Treasure Flea Market, Heritage Days, Festival of Lights, an Antique Car Show, and the Dedication of Heritage Park.

But this is all very difficult with only three active members. Mr. Horn suggested that a mission statement could be helpful. Consistency is key and perhaps a regular meeting schedule should be established.

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PUBLIC COMMENT

None

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Douglas Nemeckay – Landscape Design Service – \$5,000.00 (Fire, General)
2. EDP Geosciences – Professional Services for Soil/Material Testing – \$4,360.25 (Fire, General)
3. Groundwater & Environmental Services – Site Assessment and Remediation of Town Hall Parking Lot Contamination – \$1,965.00 (General)
4. Kokosing – Materials for Bridgeway Project – \$50,000.00 (Roads)
5. Munn Materials – Materials for Haskins Road Project – \$10,000.00 (roads)
6. Auburn Fence – Heritage Park Backstops – \$16,120.00 (General)
7. Lake County Sewer – River Road Sanitary Additional Repairs – \$3,500.00 (General)
8. Pompili Concrete – Town Hall Retaining Wall – \$1,085.00 (General)
9. Van Ness Stone Inc. – Town Hall Retaining Wall – \$992.91 (General)
10. Rusty Oak Nursery, Ltd. – Nursery Stock for Heritage Park – \$8,236.00 (General)
11. Littler Mendelson – Legal Services to be Rendered – \$15,000.00 (General)

Invoice Approval

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer, with the exception of item 1 and item 4.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Walter & Haverfield – Legal Services Acquisition of Property – \$115.30 (General)
2. Walter & Haverfield – Legal Services Bainbridge Aurora JEDD – \$287.00 (General)
3. Newman & Brice – Legal Services Employee Discipline – \$600.00 (General)
4. Ronyak Paving Inc. – Second Invoice for 2012 Asphalt Resurfacing of Various Roads – \$869,252.60 (Roads)
5. Littler Mendelson – Legal Services Discharge Arbitration – \$14,954.60 (General)

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Blanket Certificate Approvals

Mr. Markley made a motion to approve the list of blanket certificates as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewals

1. Police Supplies – 2081-210-490-0000 – \$10,000.00 (Police)
2. Road Other Expenses – 2031-330-599-0000 – \$10,000.00 (Roads)
3. Police Repairs & Maintenance – 2081-210-323-0000 – \$10,000.00 (Police)

FIRE DEPARTMENT – OLD BUSINESS

Fire Station Addition/Renovation Project Update

Chief Phan gave the update during his departmental report. The coordination of parking lot issues is still pending.

POLICE DEPARTMENT – NEW BUSINESS

Liquor Permit

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class C1, C2 and D6 permit from:

Franchise USA LLC dba Easy Trip & Storage Shed
17644 Chillicothe Road
Bainbridge Township
Chagrin Falls, OH 44023

To:

7 Eleven Inc. dba 7 Easy Trip & Storage Shed
17644 Chillicothe Road
Bainbridge Township
Chagrin Falls, OH 44023

The trustees had no objection to this application based on the recommendation of Police Chief Bokovitz.

SERVICE DEPARTMENT – OLD BUSINESS

Heritage Park Update

Mr. Stanek, Service Director, explained that the exposed aggregate concrete has been sealed. The porch cap wall has been completed and the plantings have begun.

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SERVICE DEPARTMENT – NEW BUSINESS2013 Proposed Road Projects

Mr. Walter Rudyk presented the board with a list of proposed road projects for 2013. This is just a proposed list in order for the Geauga County Engineer's office to begin engineering services. The list will be finalized after estimates have been returned to the township. The proposed roads include: Pine Street, Oak Street, Cedar Street, Mogal Street, Old Meadow Drive, Harvest Drive, Haskins Road North of Lake in the Woods, Cold Water Trail, Rood Road (Construction Drive), Stafford Road and Snyder Road south of Taylor May.

The board was in general agreement to post this list on the Township's website.

Centerville Mills Update

The Park Board received three proposals from user groups. The trustees will review a Centerville Mills Building Analysis at the next meeting.

TOWN HALL – NEW BUSINESSMoving Ohio Forward Grant

Mr. Markley is to contact three contractors for quotes for demolitions.

Cell Tower Agreement

Mr. Horn expressed his concerns with the limited radius of exclusive rights.

ZONING DEPARTMENT – OLD BUSINESSZoning Resolution Update

Mrs. Benza is waiting for a response regarding the Geauga Lake property questions that were raised previously.

Geauga Educational Services Contribution

The board was in general agreement to proceed with revising the contract to include a donation of up to \$2,500.00.

ZONING DEPARTMENT – NEW BUSINESSAppointment of Public Employee

Mrs. Benza made a motion to appoint Mrs. Karen Endres to the position of Zoning Inspector at a rate of \$25.00 per hour not to exceed thirty hours per week effective October 24, 2012 and effective November 7, 2012, Mrs. Endres's rate will be \$52,000.00 per year.

Mr. Horn seconded the motion that passed unanimously.

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PUBLIC COMMENT

Mr. Ted Seliga stated that he feels the Centerville Mills review should encompass total health and safety.

Mr. Seliga also stated that he feels at least two township employees should be trained on the large format scanner.

Mr. Henri Preuss complimented the Town Hall attendant on his exemplary service during the Taste of Bainbridge event. Mr. Ed Chmielewski was very attentive and helpful throughout the evening and it was greatly appreciated by all.

CHECKS DATED OCTOBER 9, 2012 THROUGH OCTOBER 22, 2012

The trustees examined and signed checks and invoices for same dated October 9, 2012 through October 22, 2012 consisting of warrants 18378 through 18463 for a total amount of \$682,944.77. Payroll records were examined and signed for September 22, 2012 through October 5, 2012 including payroll checks 11221 through 11329 for a total amount of \$130,443.61.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Geauga County Recorder Good Deeds Program Invitation
Kenston Board of Education PEAK Ambassadors' Induction Ceremony Invitation
NOPEC General Assembly Meeting Notice
Bainbridge Township Cemetery Board Meeting Minutes from September 5, 2012
Western Reserve Land Conservancy Letter Announcing new Conservation Center
Geauga County Planning Commission Meeting Agenda
Bainbridge Township Board of Zoning Appeals Public Hearing Notice
Bainbridge Township Park Board Meeting Minutes from September 19, 2012
Bainbridge Township Board of Zoning Appeals Meeting Minutes from September 20, 2012

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:53 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____