

Monday, October 11,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 11, 2010. Those present were trustees, Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

#### FIRE COMPANY CONTRACT

The Board of Trustees discussed the Fire Company Contract with Fire Company President John Montville, former President Bryce Vasko and Chief Brian Phan. The group discussed the length of the contract and possibly shortening the duration of this contract to the end of 2011. The purpose of the Fire Company is to provide supplemental manpower to the Fire Department, provide training, and handle public relations for the Fire Department.

Mr. Montville explained the changes to the contract. The hourly rate is based on certification and responsibilities for each level. The visibility of the hiring practices of the Fire Company and how they align with the policies of the Township. The Fire Chief created a written procedure and shared the insight of the screening committee. The quarterly reports will include a breakdown of the hours charged as well as the financial report for the monies received by the Township, which will be kept separate from private funds of the Fire Company. The final change would be to include the external training budget that is currently under the budget of the Fire Department in an effort to keep all training together, and invoice the Township on a quarterly basis. Mr. Lynch had his concerns with the training budgets, both internal and external training.

Mrs. Benza excused herself from the meeting at 6:45 P.M. to attend the Geauga County League of Women Voters' Candidates Night at South Franklin Circle to address the Township's Road Levy that is on the November ballot.

The Fire Company and the Trustees actively discussed the issue of compliance with the Township's personnel policy. The decision was made to review the areas of concern instead of refusing the entire policy.

Mrs. Benza returned to the meeting at 7:31 P.M.

Finally, the Fire Company will bring back to the board a comparison of wages between other Fire Companies within the county and Bainbridge Fire Company. The Board of Trustees will propose a contract to the Fire Chief and the Prosecutor's Office. The Fire Company will come before the board on November 8<sup>th</sup> for further discussion.

#### MINUTES

The minutes of the trustees' September 27, 2010 regular meeting were approved as submitted.

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DEPARTMENTAL REPORTSROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the Road Department's monthly report for September, 2010.

ROAD DEPARTMENT – OLD BUSINESSKenston Lake Stream Restoration

Mr. Markley moved to authorize the Chairman to execute the contract previously approved by the board with EnviroScience for the Kenston Lake Stream Restoration Project, per the recommendation of Chagrin River Watershed Partners.

Mr. Lynch seconded the motion that passed unanimously.

ROAD DEPARTMENT – NEW BUSINESSPurchase Order Request – Burton Scot Constructors

Mr. Rudyk asked the board to consider allowing Burton Scot Constructors to pave the parking lot of the Road Department at a cost of \$89,930.00. Discussion continued and the board decided to add the needs of the Parks Department to this request. Because the estimated cost of the project exceeds \$25,000.00, when the final project is determined, it will need to be publicly bid.

PUBLIC COMMENT

Dr. Judith Gooding expressed her concerns with the IceBite that was approved at the previous meeting.

PARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the Parks/Properties monthly report for September, 2010. Mr. Mitchell thanked Mr. Rudyk and the Road Department for all of their help creating the multi-purpose field at Centerville Mills.

The trustees were in general agreement to allow the volunteers from the Civic Club to clean up the Burns Lindow Building.

Based on the discussion that occurred with Mr. Rudyk, Mr. Mitchell would like to consider replacing sidewalks at Centerville Mills. Mr. Mitchell is also proceeding with the demolition of the farm house.

The Chairman requested Mr. Mitchell to create a list of projects and prioritize each project. Then present that list to the Park Board for review and agreement. A summary should then be presented to the Board of Trustees.

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PARKS/PROPERTIES – NEW BUSINESSPurchase Order Request – Cardinal Asphalt Company, Inc.

Mr. Markley moved to approve the purchase order request dated October 4, 2010 for Cardinal Asphalt Company, Inc. in the amount of \$3,695.00 for the sealing and lining of the basketball courts at Settlers Park and Centerville Mills Park, per the recommendation of the Property Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the payment of the sealing and lining of the basketball courts at various parks out of the Investment funds.

Mrs. Benza seconded the motion that passed unanimously.

Projects to be Addressed

Mr. Markley directed Mr. Mitchell to make sure seasonal repairs are tended to before the weather turns. Projects that were mentioned included the seeding at Heritage Park and the Town Hall, the gutters and downspouts at the Town Hall, the roof cables at the Town Hall, etc.

Holiday Lighting

Mr. Henri Preuss expressed his opinions regarding the holiday lighting for Heritage Park. Mr. Markley liked the recommendation of event committees that Mr. Preuss mentioned in a letter to the Trustees, and this is the type of event that a committee should handle. Mr. Mitchell should be the contact person for the individuals interested in serving on the event committees.

PRESENTATION BY GUESTDEBORAH O'CONNOR, GEAUGA PUBLIC LIBRARY

Mrs. O'Connor, Director of the Geauga County Public Library, detailed the many services available through the most used County Library System in the State of Ohio. The library provides a Community directory for the communities served by each library branch within the county. The library can help Geauga County Job and Family Services with those individuals that need assistance with unemployment benefits, job applications online since the library system keeps on top of technology. The library has reference and instructional videos from everything from home improvements to investments as well as videos for entertainment. With everything the library has to offer, since funding has already been cut, the library has reduced hours of operation as well as staffing. This November, please consider supporting the 1 mill levy to continue Library operations.

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FINANCE REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly financial statements for the township for the month of September, 2010.

NOTE: A copy of the statements are attached to, and become a permanent part of these minutes.

TOWN HALL – OLD BUSINESSInvoice Approval – Frank Gates Avizent

Mr. Markley made a motion to rescind the motion that was passed on August 9, 2010 for Frank Gates/Avizent, originally approving \$94,263.00, which is our estimated cost for the Township's Bureau of Workers' Compensation charges, not our Group Enrollment Fee of \$12,169.00, per the recommendation of the Fiscal Office.

Mrs. Benza seconded the motion that passed unanimously.

Retirement of Police Chief James P. Jimison

Mrs. Benza read a letter sent to the trustees from Chief Jimison announcing his retirement effective November 30, 2010. Mrs. Benza echoed Chief Jimison's mixed emotions regarding this announcement. Mrs. Benza stated what a tremendous job Chief has done during his tenure as the head of the Police Department. The board was in general agreement to meet in Executive Session at 6:00 P.M. on October 25, 2010 for the appointment of a public employee.

Mr. Markley moved to accept the retirement of Police Chief James P. Jimison effective November 30, 2010.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Meyers asked the board if we, as a township, have a Human Resource department. The board replied that we do not have a Human Resource department.

Mr. Preuss stated that he is very proud of the services that our departments offer our residents.

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CHECKS DATED SEPTEMBER 28, 2010 THROUGH OCTOBER 8, 2010

The trustees examined and signed checks and invoices for same dated September 28, 2010 through October 8, 2010 consisting of warrants 15158 through 15175 for a total amount of \$50,466.91. Payroll records were examined and signed for September 11, 2010 through September 24, 2010 including payroll checks 5569 through 5670 for a total amount of \$132,672.81.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Walter & Haverfield Letter dated September 30, 2010 regarding Hawksmoor Way Investigation

Walter & Haverfield Letter dated October 1, 2010 regarding Hawksmoor Way Investigation

Zoning Commission Minutes from August 31, 2010

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:05 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_