

Monday, October 8,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 8, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:06 P.M.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Purchase of Property per Ohio Revised Code Section 121.22(G)(2), Collective Bargaining Review per Ohio Revised Code Section 121.22(G)(4), and Economic Development per Ohio Revised Code Section 121.22(G)(8).

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:06 P.M. in order to go into executive session.

Mr. Jim Stanek was invited into the executive session at 6:48 P.M. and left at 7:07 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, purchase of property, collective bargaining review, and economic development, and reconvened their meeting at 7:10 P.M.

CHANGES TO THE AGENDA

1. Fire – New Business: Delete Item #1 and table Item #2.
2. Service – New Business: Add Sick Leave Donation as Item #10.

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' September 24, 2018 regular meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for September 2018. The general fund balance is \$1,578,228.94 as of September 30, 2018. The fiscal office has begun preparing for the end of the year tasks that happen each year. The complete fiscal report is attached and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of September 2018. He reported that most of the road projects are completed for the year. They are still working on Willson and Haskins Roads. On the agenda tonight are requests for road striping and crack sealing. The road department has received all of the salt from the summer salt contract. All the salt barns are full. October is a transition month. They will be preparing the trucks for snowplowing. The complete service department report is attached and becomes a permanent part of these minutes.

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KENSTON COMMUNITY EDUCATION

Mrs. Lynn Gotthardt presented the KCE report for the month of September 2018. She thanked the service department for their help with all of the ball fields. She reported that 63 teams were signed up for winter travel basketball so far. They are still working on the internship, and they hope to have an intern in place by the spring season. They are currently sending out satisfaction surveys to all summer program participants. The complete KCE report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Dave Pfouts of Snyder Road thanked the fire department for being so kind when they transported his wife to the hospital last week.

FIRE DEPARTMENT – NEW BUSINESSFulltime Firefighter Collective Bargaining Contract

This item will be tabled until a future meeting.

Grant Application for Building Exhaust System

The trustees were in general agreement to support the fire department in applying for a FEMA Assistance to Firefighters grant to pay for a new ventilation system at the fire station which would help eliminate firefighter exposure to vehicle exhaust fumes.

POLICE DEPARTMENT – NEW BUSINESSTuition Reimbursement Request

Mrs. Benza made a motion to approve the tuition reimbursement request for Officer Craig Soeder to participate in the master's program at the University of Cincinnati in the amount of \$23,892.00 to be distributed according to the terms of the Personnel Policy Manual per the recommendation of the Police Chief.

Mrs. O'Brien seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSNuisance Abatement

The trustees discussed the seminar that Mrs. Benza and Mr. Markley attended on October 6, 2018 in regard to nuisance abatements. They learned that a policy is not necessary in order to act on issues that are viewed as a nuisance. They can handle on a case by case basis with regards to health or safety concerns. The trustees still may pass a resolution to be clearer on their intentions. Mr. Gil Myers asked about the mowing on the Tanglewood property. Mr. Markley stated that it is well documented, and that the property owner is billed when the township has to mow.

SERVICE DEPARTMENT – NEW BUSINESSIndigent Burial Payment

The trustees feel that they need more information before they can approve the request from Best Funeral Home to pay a bill for \$1,295.00 for an indigent burial. Mr. Markley will be reaching out to the funeral home owner with some questions.

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Request for Rental Fee Waiver – Geauga County Public Library

Mrs. Benza made a motion to approve the rental fee waiver request from the Geauga County Public Library for the Bainbridge Town Hall on January 7, 2019 in the amount of \$225.00 per the recommendation of the service director. A building attendant fee of \$67.50 will be paid.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Teluga Association of North America (TANA)

Mrs. Benza made a motion to approve the rental fee waiver request from the Teluga Association of North America (TANA) for the Bainbridge Town Hall on November 4, 2018 in the amount of \$262.50. A building attendant fee of \$112.50 would be paid.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, no; Mr. Markley, no; Mrs. O'Brien, no. Motion denied.

Request for Rental Fee Waiver – Canyon Woods Homeowners Association

This fee waiver request was tabled until the next meeting due to a conflict with Election Day.

Request for Rental Fee Waiver – Tanglewood Gardens Condo Association

Mrs. Benza made a motion to approve the rental fee waiver request from the Tanglewood Gardens Condo Association for the Burns-Lindow Building on November 8, 2018 in the amount of \$75.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Cub Scouts Pack 102

Mrs. Benza made a motion to approve the rental fee waiver request from Cub Scouts Pack 102 for the Lakeside Cabin on October 7, November 4, and December 9, 2018 and January 6, and February 3, 2019 in the amount of \$150.00 per the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Cemetery Deed

Mrs. Benza made a motion to grant a cemetery deed for one grave to Mr. Imre and Mrs. Terez Mechler of 7898 Scotland Drive in the amount of \$450.00.

Mrs. O'Brien seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 30, Grave 5. Mr. Gil Myers and Mrs. Joan Demerjian attested to their signatures.

Items to be Declared Obsolete

Mrs. Benza made a motion to declare the 2005 Dodge Dakota obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the parks and properties superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

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Approval to sell on Govdeals.com

Mrs. Benza made a motion to allow the listing of the obsolete 2005 Dodge Dakota on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the parks and properties superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Sick Leave Donation

Mrs. Benza made a motion to approve the three sick leave donations to a service employee based on discussions in executive session.

Mrs. O'Brien seconded the motion that was passed unanimously.

TOWN HALL - OLD BUSINESSExclusive Use Policy

The revision to the exclusive use policy will be discussed at the next meeting.

Engagement Letter

Mrs. Benza made a motion to approve Resolution 10082018-A engaging the firm of Taft Stettinius & Hollister LLP as outlined in the engagement letter for legal representation, and authorize the Chairman to sign the engagement letter with said firm.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, abstain. Motion carried.

TOWN HALL - NEW BUSINESSHB 602 Resolution 10082018-B

Mrs. Benza made a motion to approve Resolution 10082018-B supporting Ohio HB 602 Proposed Clean Water Fair Pricing Act.

Mrs. O'Brien seconded the motion that was passed unanimously.

NOPEC Voting Delegate

Mr. Markley, as the Chairman of the Board, will remain as the voting delegate to NOPEC for the remainder of 2018.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase order list (Items 2-6) as submitted by the Fiscal Officer. Item #1 will be tabled until further information is gathered.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Best Funeral Home – Indigent Burial - \$1,295.00 (General)
2. USA Insulation of Cleveland – Insulate old road garage - \$12,640.00 (Police)
3. Kokosing Materials, Inc. – Asphalt - \$10,794.15 (Roads)
4. Kokosing Materials, Inc. – Asphalt for Various Roads - \$30,000.00 (Roads)
5. Aero-Mark, Inc. – Pavement Marking - \$27,625.10 (Roads)
6. GT Contracting, Inc. – Crack Sealing Program - \$24,996.00 (Roads)

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INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Invoices

1. Ronyak Paving, Inc. – Pay App #1 for Nighthawk Drive RC-893-18 - \$66,921.00

FISCAL RESOLUTIONS APPROVAL

Mrs. Benza made a motion to approve Resolution 10082018-C as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of September 2018 - \$931.00

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated September 25, 2018 through October 8, 2018

The trustees examined and signed checks and invoices dated September 25, 2018 through October 8, 2018 consisting of warrants #30716 through #30794 in the amount of \$47,479.09.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of September 2018 #303-2018 through #342-2018 in the amount of \$436,161.09 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Henri Preuss asked about the culvert on the private property on Route 306. Mr. Markley replied that it is the responsibility of the property owner to have it fixed.

Mr. Gil Myers asked if the land auction had taken place yet. The auction took place, but the township did not send a representative. The township has contacted the county auditor regarding options.

CORRESPONDENCE

1. Geauga County Public Library - Meeting regarding the new building on October 17, 2018 at 6:30 P.M.

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:39 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

The Board of Township Trustees of Bainbridge Township (Geauga County), Ohio, met in regular session at 17826 Chillicothe Road, Chagrin Falls, Ohio, at 7:00 p.m. on September 24, 2018, with the following members present:

Mrs. Lorrie Benza Mr. Jeff Markley
Mrs. Kristina O'Brien

Trustee Benza moved the adoption of the following resolution,
and Trustee O'Brien seconded the motion.

RESOLUTION NO. 10082018-A

A RESOLUTION TO APPROVE THE ENGAGEMENT OF TAFT STETTINIUS & HOLLISTER LLP; AND MAKING RELATED AUTHORIZATIONS

WHEREAS, the Board of Township Trustees (the "Board") of Bainbridge Township (Geauga County), Ohio (the "Township") desires to engage outside legal counsel from time to time to assist the Township with various legal matters; and

WHEREAS, this Board desires to engage the law firm of Taft Stettinius & Hollister LLP ("Taft") to assist it with various public finance matters and related matters; and

WHEREAS, the engagement letter between the Township and Taft, substantially in the form on file with this Board (the "Engagement Letter"), contains the terms and conditions related to the legal work to be performed by Taft on behalf of the Township; and

WHEREAS, this Board desires to approve the Engagement Letter;

NOW, THEREFORE, be it resolved by the Board of Township Trustees of Bainbridge Township (Geauga County), Ohio, that:

1. The Engagement Letter, substantially in the form on file with the Board, is hereby approved, and the Chair of this Board is hereby authorized to execute and deliver the Engagement Letter with such changes as are not inconsistent with this Resolution, are not substantially adverse to the Township and are approved by the Chair, all of which shall be evidenced conclusively by the execution of Engagement Letter by the Chair. The Chair is hereby authorized to take any and all actions necessary to effectuate the terms of the Engagement Letter.

2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution, and that all deliberations of this Board and of any committees that resulted in those formal actions, were taken in meetings open to the public in compliance with the law.

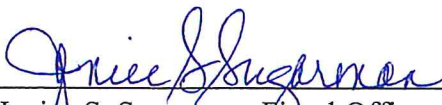
3. This Resolution shall be in full force and effect immediately upon its adoption.

The foregoing motion having been put to a vote, the result of the roll call was as follows:

| | |
|---------------------|----------------|
| <u>Mrs. Benza</u> | <u>AYE</u> |
| <u>Mr. Markley</u> | <u>AYE</u> |
| <u>Mrs. O'Brien</u> | <u>ABSTAIN</u> |

I, Janice S. Sugarman, Fiscal Officer of Bainbridge Township (Geauga County), Ohio, do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Township Trustees of Bainbridge Township (Geauga County), Ohio, duly adopted on October 8, 2018.

Dated: October 8, 2018



Janice S. Sugarman, Fiscal Officer
Bainbridge Township (Geauga County), Ohio

Resolution number: 10082018- B
Bainbridge Township
A Resolution of Support for Ohio HB 602
Proposed Clean Water Fair Pricing Act

The Board of Trustees of Bainbridge Township, Geauga County, Ohio met in regular session on the 8th day of October, 2018 at the Bainbridge Township Hall with the following members present:

Jeff Markley
Lorrie Benza
Kristina O'Brien

WHEREAS, a small number of municipalities across Ohio have been charging outside communities a higher rate for water and sewer than they charge their own residents, even when the municipality that owns the system has used Ohio and federal taxpayer funding to create their system; and

WHEREAS, upon investigation, certain duly elected Ohio Representatives have learned that the Ohio Environmental Protection Agency does not regulate pricing for these services or provide any complaint process, nor does the Public Utilities Commission of Ohio have jurisdiction over municipal utilities, mostly as a result of Ohio's constitutional home rule provisions; and

WHEREAS, the Representatives' proposed solution would be to allow municipalities to charge outside communities whatever rate they wish, as long as they do not accept state or federal funding for their systems; and

WHEREAS, if said municipalities choose to accept state or federal funding, specific proposed consumer protections should be established that would ensure fair treatment for all state/federal taxpayers; and

WHEREAS, these common sense reforms will help to ensure all Ohio taxpayers are treated fairly and given a reasonable, non-political opportunity to access a basic human need, to wit: clean water at fair prices, and

WHEREAS, the municipality supplying the water and/or sanitary sewer utility to township residents and businesses often provides no rational reason for charging township residents more than residents of the supplying utility, and

WHEREAS, the township residents have no recourse but to pay the higher rates, as they cannot vote for the elected leadership of the municipality supplying the water and/or sanitary sewer utility, and

WHEREAS, clean water and wastewater treatment are essential to the health, safety and welfare of people, and it is unconscionable that public entities can resort to extortion in the provision of these utilities through excessive rates, forced annexation or revenue sharing from the supplied community;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Trustees of Bainbridge Township of Geauga County State of Ohio, that:

Section 1. The Board of Trustees supports House Bill 602, that would allow municipalities to charge outside communities whatever rate they wish, as long as they do not accept state or federal funding for their systems.

Section 2. The Board of Trustees supports legislation that would require municipalities which accept state or federal funding to comply with the following three consumer protections to ensure fair treatment for all state/federal taxpayers:

A.) The municipality must charge rates that do not discriminate based on where a customer resides. The municipality's rates may include normal factors such as usage, actual cost of service, repayment of infrastructure, and any other reasonable factor that is not based solely on where the customer lives. If a municipality spends its own general revenue fund to subsidize its own residents, that would remain an allowable practice.

B.) The municipality must refrain from engaging in abusive practices such as forced annexation, revenue sharing or other economic development warfare tactics that are unrelated to actual cost or ability to serve.

C.) If a municipality is not already part of one, it shall participate in a regional EPA Section 208 area-wide council of governments, with a requirement that no one municipality can hold more than 50% of the voting control if there are two communities and no more than 30% of the voting control if there are three or more.; and

Section 3. The Fiscal Officer is directed to forward a copy of this resolution, by email or other means, to Representative Sarah LaTourette, Representative John

Patterson, Senator John Eklund, the Speaker of the Ohio House of Representatives, Ohio Senate President, Ohio's Governor, and Heidi Fought, Director of Governmental Affairs for the Ohio Township Association.

Section 4. It is found and determined that all formal actions of the Bainbridge Township Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of the Trustees and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Ohio Revised Code.

Moved by:

Mrs. Lorrice Benza

Seconded by:

Mrs. Kristina O'Brien

Vote:

Mr. Markley

Aye

Mrs. Benza

Aye

Mrs. O'Brien

Aye

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Board of Trustees held on the 8th day of October, 2018, and that I am duly authorized to execute this certificate.

Janice Sugarman

Janice Sugarman
Township Fiscal Officer

Cash Summary by Fund

September 2018

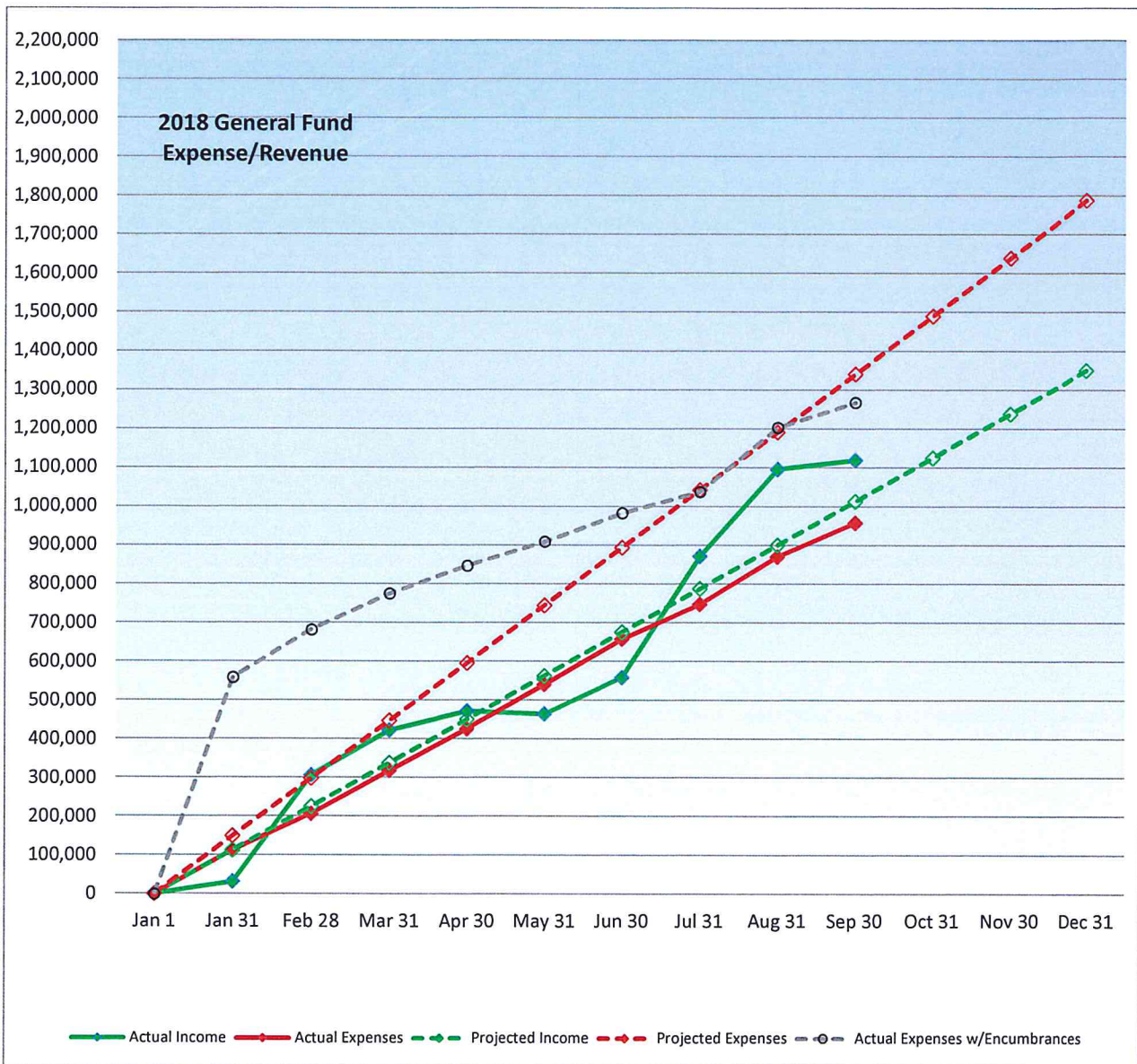
| Fund # | Fund Name | Fund Balance 9/1/2018 | Fund Balance Adjustments | Revenue (excluding transfers and advances in) | Transfers In | Advances In | Total Fund & Adjustments & Revenue | Expenditures (excluding transfers and advances out) | Transfers Out | Advances Out | Fund Balance 9/30/2018 | Non-Pooled Balance | Pooled Balance |
|---------------|----------------------------------|-----------------------|--------------------------|---|--------------|-------------|------------------------------------|---|---------------|--------------|------------------------|--------------------|-----------------|
| 1000 | General | \$1,642,317.37 | -\$2,493.04 | \$25,522.13 | \$0.00 | \$0.00 | \$1,665,346.46 | \$78,276.24 | \$8,841.28 | \$0.00 | \$1,578,228.94 | \$0.00 | \$1,578,228.94 |
| 2011 | Motor Vehicle License Tax | \$72,088.12 | \$0.00 | \$2,738.16 | \$0.00 | \$0.00 | \$74,826.28 | \$0.00 | \$0.00 | \$0.00 | \$74,826.28 | \$0.00 | \$74,826.28 |
| 2021 | Gasoline Tax | \$166,328.61 | \$0.00 | \$11,536.00 | \$0.00 | \$0.00 | \$177,864.61 | \$46,110.36 | \$0.00 | \$0.00 | \$131,754.25 | \$0.00 | \$131,754.25 |
| 2031 | Road and Bridge | \$4,798,128.03 | \$0.00 | -\$8,525.32 | \$8,841.28 | \$0.00 | \$4,798,443.99 | \$304,715.29 | \$0.00 | \$0.00 | \$4,493,728.70 | \$0.00 | \$4,493,728.70 |
| 2041 | Cemetery | \$30,076.45 | \$0.00 | \$1,275.00 | \$0.00 | \$0.00 | \$31,351.45 | \$972.99 | \$0.00 | \$0.00 | \$30,378.46 | \$0.00 | \$30,378.46 |
| 2081 | Police District | \$4,030,914.54 | \$0.00 | -\$18,362.00 | \$0.00 | \$0.00 | \$4,012,552.54 | \$200,595.22 | \$0.00 | \$0.00 | \$3,811,957.32 | \$0.00 | \$3,811,957.32 |
| 2191 | SPECIAL LEVY-FIRE | \$5,223,783.98 | \$0.00 | -\$14,845.60 | \$0.00 | \$0.00 | \$5,208,938.38 | \$147,991.13 | \$0.00 | \$0.00 | \$5,060,947.25 | \$0.00 | \$5,060,947.25 |
| 2261 | Law Enforcement Trust | \$615.92 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$615.92 | \$0.00 | \$0.00 | \$0.00 | \$615.92 | \$0.00 | \$615.92 |
| 2281 | Ambulance And Emergency Medical | \$1,254,490.20 | \$0.00 | \$35,055.94 | \$0.00 | \$0.00 | \$1,289,546.14 | \$14,062.99 | \$0.00 | \$0.00 | \$1,275,483.15 | \$0.00 | \$1,275,483.15 |
| 2401 | LIGHTING ASSESSMENT | \$4,708.51 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,708.51 | \$4,286.28 | \$0.00 | \$0.00 | \$422.23 | \$0.00 | \$422.23 |
| 2901 | COPS FAST I | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2902 | DARE PROGRAM | \$32,193.99 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$32,193.99 | \$0.00 | \$0.00 | \$0.00 | \$32,193.99 | \$0.00 | \$32,193.99 |
| 2903 | FEMA FEDERAL FUND Special Rev | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2904 | Miscellaneous Special Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2905 | CVM Permeable Paver Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3101 | General (bond) (note) Retirement | \$2,291,292.74 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,291,292.74 | \$0.00 | \$0.00 | \$0.00 | \$2,291,292.74 | \$0.00 | \$2,291,292.74 |
| 3102 | General (Bond) (Note) Retirement | \$2,588,125.30 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,588,125.30 | \$0.00 | \$0.00 | \$0.00 | \$2,588,125.30 | \$0.00 | \$2,588,125.30 |
| 4401 | Public Works Commission Projects | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4901 | POLICE STATION CONSTRUCTION | \$183,495.62 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$183,495.62 | \$0.00 | \$0.00 | \$0.00 | \$183,495.62 | \$0.00 | \$183,495.62 |
| 4902 | Capital Projects-CEMETERY EXPAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4903 | FIRE DEPT. ADDITION/RENOVATI | \$89,304.71 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$89,304.71 | \$0.00 | \$0.00 | \$0.00 | \$89,304.71 | \$0.00 | \$89,304.71 |
| 4904 | CVM Permeable Paver Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4951 | Permanent | \$621.49 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$621.49 | \$0.00 | \$0.00 | \$0.00 | \$621.49 | \$0.00 | \$621.49 |
| 4952 | Permanent | \$1,162.58 | \$0.00 | \$0.02 | \$0.00 | \$0.00 | \$1,162.60 | \$0.00 | \$0.00 | \$0.00 | \$1,162.60 | \$0.00 | \$1,162.60 |
| 4953 | Permanent | \$152.44 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$152.44 | \$0.00 | \$0.00 | \$0.00 | \$152.44 | \$0.00 | \$152.44 |
| 4954 | Permanent | \$326.24 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$326.24 | \$0.00 | \$0.00 | \$0.00 | \$326.24 | \$0.00 | \$326.24 |
| 9001 | SECURITY DEPOSITS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Report Total: | | \$22,410,126.84 | -\$2,493.04 | \$34,394.33 | \$8,841.28 | \$0.00 | \$22,450,869.41 | \$797,010.50 | \$8,841.28 | \$0.00 | \$21,645,017.63 | \$0.00 | \$21,645,017.63 |

Cash Summary by Fund

Year 2018

| Fund # | Fund Name | Fund Balance 1/1/2018 | Fund Balance Adjustments | Revenue (excluding transfers and advances in) | Transfers In | Advances In | Total Fund & Adjustments & Revenue | Expenditures (excluding transfers and advances out) | Transfers Out | Advances Out | Fund Balance 12/31/2018 | Non-Pooled Balance | Pooled Balance |
|---------------|----------------------------------|-----------------------|--------------------------|---|--------------|-------------|------------------------------------|---|---------------|--------------|-------------------------|--------------------|-----------------|
| 1000 | General | \$1,416,577.63 | -\$84,539.19 | \$1,207,553.21 | \$0.00 | \$0.00 | \$2,539,591.65 | \$960,539.64 | \$31,397.89 | \$0.00 | \$1,547,654.12 | \$0.00 | \$1,547,654.12 |
| 2011 | Motor Vehicle License Tax | \$47,166.36 | \$0.00 | \$27,659.92 | \$0.00 | \$0.00 | \$74,826.28 | \$0.00 | \$0.00 | \$0.00 | \$74,826.28 | \$0.00 | \$74,826.28 |
| 2021 | Gasoline Tax | \$174,555.21 | \$0.00 | \$110,524.69 | \$0.00 | \$0.00 | \$285,079.90 | \$153,325.65 | \$0.00 | \$0.00 | \$131,754.25 | \$0.00 | \$131,754.25 |
| 2031 | Road and Bridge | \$3,352,706.12 | \$222.04 | \$3,414,856.13 | \$31,397.89 | \$0.00 | \$6,799,182.18 | \$2,367,199.50 | \$0.00 | \$0.00 | \$4,431,982.68 | \$0.00 | \$4,431,982.68 |
| 2041 | Cemetery | \$25,524.81 | \$0.00 | \$19,235.00 | \$0.00 | \$0.00 | \$44,759.81 | \$11,631.35 | \$0.00 | \$0.00 | \$33,128.46 | \$0.00 | \$33,128.46 |
| 2081 | Police District | \$2,330,875.61 | \$718.40 | \$4,033,563.90 | \$0.00 | \$0.00 | \$6,365,157.91 | \$2,660,167.14 | \$0.00 | \$0.00 | \$3,704,990.77 | \$0.00 | \$3,704,990.77 |
| 2191 | SPECIAL LEVY-FIRE | \$4,367,973.59 | \$50.00 | \$2,431,409.39 | \$0.00 | \$0.00 | \$6,799,432.98 | \$1,819,996.06 | \$0.00 | \$0.00 | \$4,979,436.92 | \$0.00 | \$4,979,436.92 |
| 2261 | Law Enforcement Trust | \$615.92 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$615.92 | \$0.00 | \$0.00 | \$0.00 | \$615.92 | \$0.00 | \$615.92 |
| 2281 | Ambulance And Emergency Medical | \$1,070,207.83 | \$0.00 | \$316,024.34 | \$0.00 | \$0.00 | \$1,386,232.17 | \$113,877.69 | \$0.00 | \$0.00 | \$1,272,354.48 | \$0.00 | \$1,272,354.48 |
| 2401 | LIGHTING ASSESSMENT | \$0.00 | \$0.00 | \$9,502.06 | \$0.00 | \$0.00 | \$9,502.06 | \$9,079.83 | \$0.00 | \$0.00 | \$422.23 | \$0.00 | \$422.23 |
| 2901 | COPS FAST I | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2902 | DARE PROGRAM | \$32,193.99 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$32,193.99 | \$446.25 | \$0.00 | \$0.00 | \$31,747.74 | \$0.00 | \$31,747.74 |
| 2903 | FEMA FEDERAL FUND Special Rev | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2904 | Miscellaneous Special Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2905 | CVM Permeable Paver Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 3101 | General (bond) (note) Retirement | \$2,306,742.74 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,306,742.74 | \$15,450.00 | \$0.00 | \$0.00 | \$2,291,292.74 | \$0.00 | \$2,291,292.74 |
| 3102 | General (Bond) (Note) Retirement | \$2,614,475.30 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,614,475.30 | \$26,350.00 | \$0.00 | \$0.00 | \$2,588,125.30 | \$0.00 | \$2,588,125.30 |
| 4401 | Public Works Commission Projects | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4901 | POLICE STATION CONSTRUCTION | \$183,495.62 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$183,495.62 | \$0.00 | \$0.00 | \$0.00 | \$183,495.62 | \$0.00 | \$183,495.62 |
| 4902 | Capital Projects-CEMETERY EXPAN | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4903 | FIRE DEPT. ADDITION/RENOVATION | \$89,304.71 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$89,304.71 | \$0.00 | \$0.00 | \$0.00 | \$89,304.71 | \$0.00 | \$89,304.71 |
| 4904 | CVM Permeable Paver Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4951 | Permanent | \$621.49 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$621.49 | \$0.00 | \$0.00 | \$0.00 | \$621.49 | \$0.00 | \$621.49 |
| 4952 | Permanent | \$1,162.42 | \$0.00 | \$0.18 | \$0.00 | \$0.00 | \$1,162.60 | \$0.00 | \$0.00 | \$0.00 | \$1,162.60 | \$0.00 | \$1,162.60 |
| 4953 | Permanent | \$152.44 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$152.44 | \$0.00 | \$0.00 | \$0.00 | \$152.44 | \$0.00 | \$152.44 |
| 4954 | Permanent | \$326.24 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$326.24 | \$0.00 | \$0.00 | \$0.00 | \$326.24 | \$0.00 | \$326.24 |
| 9001 | SECURITY DEPOSITS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Report Total: | | \$18,014,678.03 | -\$83,548.75 | \$11,570,328.82 | \$31,397.89 | \$0.00 | \$29,532,855.99 | \$8,138,063.11 | \$31,397.89 | \$0.00 | \$21,363,394.99 | \$0.00 | \$21,363,394.99 |

General Fund Expense / Revenue Comparison



| | |
|---|-----------|
| General Fund Beginning of Year Balance | 1,416,578 |
| Projected Income | 1,350,595 |
| Projected Expenses | 1,787,910 |
| Projected Income minus Projected Expenses | (437,315) |
| Projected General Fund Year End Balance | 979,262 |

Note 1: A minimum Year End Balance of \$500,000 is required to cover next year's 1st quarter expense:

Note 2: A large portion of actual General Fund Income is received twice a year from the County Auditor.

Note 3: For planning purposes, the Projected General Fund Annual Income and Expenses use in these charts are prorated to a monthly value.

General Fund - Financial Status Report

(Status of UAN code 1000 - General Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

| <u>2018 General Fund Status</u> | | <u>Year to Date:</u> | <u>9/30/2018</u> |
|--|--------------|-----------------------------|-------------------------|
| Beginning of Year Balance | | | 1,416,577.63 |
| Year to Date Income | 1,119,204.02 | | |
| Year to Date Expenses | 957,552.71 | | |
| | Net | | 161,651.31 |
| Year to Date Balance | | | 1,578,228.94 |
| Open Purchase Orders/Encumbrances: | | | 309,449.20 |
| Year to Date Balance w/Encumbrances | | | 1,268,779.74 |

| <u>General Fund - Comparison: Actual to Projected Annual Budget</u> | | | |
|--|--------------|--|-----|
| Percentage of Fiscal Year reflected in this report | | | 75% |
| <u>Income</u> | | | |
| Projected Annual Income | 1,350,594.99 | | |
| Actual Year to Date Income | 1,119,204.02 | | 83% |
| <u>Expenses</u> | | | |
| Projected Annual Expenses | 1,793,955.62 | | |
| Actual Year to Date Expenses | 957,552.71 | | 53% |
| YTD Expenses w/Encumbrances | 1,267,001.91 | | 71% |
| <u>Projected Year End Balance</u> | 973,217.00 | | |

NOTE:

A minimum Year End Balance of \$500,000 is required to cover 1st quarter expenses

Reviewed by BOARD OF TRUSTEES

Initial

Date

Reviewed by TOWNSHIP FISCAL OFFICER

Initial

Date

Legend:

Expenditures: Appropriation Status Report

Income/Receipts: Revenue Status Report

YTD Fund Balance: Cash Summary by Fund

Pending Purchase: Open Purchase Order Report

Road Fund - Financial Status Report

(Status of UAN code 2011,2021,2031 - Road Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

| <u>2018 Road Funds Status</u> | | <u>Year to Date: 9/30/2018</u> |
|--------------------------------------|--------------|---------------------------------------|
| Beginning of Year Balance | | 3,574,427.69 |
| Year to Date Income | 3,584,660.67 | |
| Year to Date Expenses | 2,458,779.13 | |
| | Net | 1,125,881.54 |
| Year to Date Balance | | 4,700,309.23 |
| Open Purchase Orders/Encumbrances: | | 1,750,526.66 |
| Year to Date Balance w/Encumbrances | | 2,949,782.57 |

| <u>Road Funds - Comparison: Actual to Projected Annual Budget</u> | | | |
|--|--------------|--|------|
| Percentage of Fiscal Year reflected in this report | | | 75% |
| <u>Income</u> | | | |
| Projected Annual Income | 3,551,170.42 | | |
| Actual Year to Date | 3,584,660.67 | | 101% |
| <u>Expenses</u> | | | |
| Projected Annual Expenses | 5,063,848.10 | | |
| Actual Year to Date | 2,458,779.13 | | 49% |
| YTD w/Encumbrances | 4,209,305.79 | | 83% |
| <u>Projected Year End Balance</u> | 2,061,750.01 | | |

(Revised 2/9/2017)

Police Fund - Financial Status Report

(Status of UAN code 2081, 2902,2261 - Police Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

| <u>2018 Police Funds Status</u> | | <u>Year to Date:</u> | <u>9/30/2018</u> |
|--|--------------|-----------------------------|-------------------------|
| Beginning of Year Balance | | | 2,363,685.52 |
| Year to Date Income | 4,034,282.30 | | |
| Year to Date Expenses | 2,553,200.59 | | |
| | Net | | 1,481,081.71 |
| Year to Date Balance | | | 3,844,767.23 |
| Open Purchase Orders/Encumbrances: | | | 183,009.50 |
| Year to Date Balance w/Encumbrances | | | 3,661,757.73 |

| <u>Police Funds - Comparison: Actual to Projected Annual Budget</u> | | | |
|--|--------------|--|------|
| Percentage of Fiscal Year reflected in this report | | | 75% |
| <u>Income</u> | | | |
| Projected Annual Income | 3,858,274.00 | | |
| Actual Year to Date | 4,034,282.30 | | 105% |
| <u>Expenses</u> | | | |
| Projected Annual Expenses | 4,472,846.00 | | |
| Actual Year to Date | 2,553,200.59 | | 57% |
| YTD w/Encumbrances | 2,736,210.09 | | 61% |
| <u>Projected Year End Balance</u> | 1,110,645.89 | | |

(Revised 2/9/2017)

Fire Fund and EMS - Financial Status Reports

(Status of UAN code 2191 and 2281 - Fire Fund)

NOTE: The Information in this report is unaudited and is intended to supply general information only. For exact accounting information, refer to the UAN reporting system.

| <u>2018 Fire Funds Status</u> | | <u>Year to Date:</u> | <u>9/30/2018</u> |
|--------------------------------------|--------------|-----------------------------|-------------------------|
| Beginning of Year Balance | | | 4,367,973.59 |
| Year to Date Income | 2,431,459.39 | | |
| Year to Date Expenses | 1,738,485.73 | | |
| | Net | | 692,973.66 |
| Year to Date Balance | | | 5,060,947.25 |
| Open Purchase Orders/Encumbrances: | | | 934,882.96 |
| Year to Date Balance w/Encumbrances | | | 4,126,064.29 |

| <u>Fire Funds - Comparison: Actual to Projected Annual Budget</u> | | | |
|--|--------------|------|-----|
| Percentage of Fiscal Year reflected in this report | | | 75% |
| <u>Income</u> | | | |
| Projected Annual Income | 2,349,976.00 | | |
| Actual Year to Date | 2,431,459.39 | 103% | |
| <u>Expenses</u> | | | |
| Projected Annual Expenses | 3,630,200.00 | | |
| Actual Year to Date | 1,738,485.73 | 48% | |
| YTD w/Encumbrances | 2,673,368.69 | 74% | |
| <u>Projected Year End Balance</u> | 3,087,749.59 | | |

| <u>2018 EMS Funds Status</u> | | <u>Year to Date:</u> | <u>9/30/2018</u> |
|-------------------------------------|------------|-----------------------------|-------------------------|
| Beginning of Year Balance | | | 1,070,207.83 |
| Year to Date Income | 315,989.34 | | |
| Year to Date Expenses | 110,714.02 | | |
| | Net | | 205,275.32 |
| Year to Date Balance | | | 1,275,483.15 |
| Open Purchase Orders/Encumbrances: | | | 69,214.43 |
| Year to Date Balance w/Encumbrances | | | 1,206,268.72 |

| <u>EMS Funds - Comparison: Actual to Projected Annual Budget</u> | | | |
|---|------------|-----|-----|
| Percentage of Fiscal Year reflected in this report | | | 75% |
| <u>Income</u> | | | |
| Projected Annual Income | 360,000.00 | | |
| Actual Year to Date | 315,989.34 | 88% | |
| <u>Expenses</u> | | | |
| Projected Annual Expenses | 570,500.00 | | |
| Actual Year to Date | 110,714.02 | 19% | |
| YTD w/Encumbrances | 179,928.45 | 32% | |
| <u>Projected Year End Balance</u> | 859,707.83 | | |



Service Department Report September 2018

Parks/Properties Projects:

Town Hall Campus:

- Replaced broken floor boards in main hall-started to investigate long term fix
- Pressure washed gazebo and surrounding brick pavers
- Routine maintenance- Town Hall 21 uses, Burns-Lindow 15 uses, Heritage Park 0 uses

River Road Park:

- Rebuilt dumpster enclosure
- Replaced rotting split rail fence at entrance
- Pressure washed pavilion
- Repaired water issues in women's restroom
- Routine maintenance- 5 pavilion uses

Settlers Park:

- Replaced flag and rope
- Routine maintenance- 1 pavilion use

Centerville Mills Park:

- Added 3 additional round tables to available set-up
- Painted entrance doors
- Unclogged and cleaned main sewer line from Dining Hall
- Replaced solenoid for automated sink in Daycare
- Located and repaired broken sewer line from water treatment building. Reseeded area.
- Removed additional dead trees
- Setup and cleanup for soil and water seminar
- Routine maintenance

Other:

- Replaced towel dispenser at Police Department
- Removed garage door at old service garage
- Troubleshoot leaking roof at Fire Department
- Troubleshoot low water pressure issue at Police Department
- Dining hall 6 uses, Chapel 1 use, Lakeside 8 uses

Cemetery maintenance

- Dig and pour footers
- Grounds maintenance
- 1 cremains burial
- 1 full burial

Road Maintenance:

- 12 days roadside mowing – working on cleaning back to improve site lines
- Repaired 5 catch basins, installed 4 aprons
- Replaced 4 drive pipes
- Patched Hawksmoor upon project completion



Service Department Report September 2018

- Finished receiving and stacked remaining salt from summer fill contract
- 2 days repairing concrete curbs
- 4 days tree work
- Performed full depth repair in selected areas

Road Projects:

- Hawksmoor Way completed
- Full depth, surface repair contracts completed
- Haskins North and Wilson scheduled for October 8th
- Haskins road bridge replacement underway

Kenston Community Education

PROFIT AND LOSS

September 2017 - August 2018

| | TOTAL |
|-------------------------------------|----------------------|
| Income | |
| 4000 Registration Income | 734,942.47 |
| 4100 Marketing Income | 14,860.00 |
| 4410 Field Rental Income | 7,195.00 |
| 9600 Baseball Field Income | 280.00 |
| Services | 1,365.50 |
| Unapplied Cash Payment Income | 0.00 |
| Total Income | \$758,642.97 |
| GROSS PROFIT | \$758,642.97 |
| Expenses | |
| 5300 KCE office overhead | 214,062.50 |
| 5400 Class Expenses | 216,457.70 |
| 5500 Youth Sports-expenses | 298,157.53 |
| 5600 Marketing | 23,928.79 |
| 5700 School Facilities | 14,675.00 |
| 5900 Bank Fees | 15,255.34 |
| 6000 Charitable Contributions | 2,825.00 |
| Unapplied Cash Bill Payment Expense | 0.00 |
| Total Expenses | \$785,361.86 |
| NET OPERATING INCOME | \$ -26,718.89 |
| Other Income | |
| 9000 Other Income | 27,378.01 |
| Total Other Income | \$27,378.01 |
| Other Expenses | |
| Reconciliation Discrepancies | -0.12 |
| Total Other Expenses | \$ -0.12 |
| NET OTHER INCOME | \$27,378.13 |
| NET INCOME | \$659.24 |

Kenston Community Education

BALANCE SHEET

As of August 31, 2018

| | TOTAL |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 1010 KeyChecking | 43,168.85 |
| 1015 KeySavingsTres (1%) | 72,877.88 |
| 1020 Petty Cash | -2,989.60 |
| 1025 Chase Bank | -1,430.75 |
| Total Bank Accounts | \$111,626.38 |
| Accounts Receivable | |
| 1200 Accounts Receivable | 150.00 |
| Total Accounts Receivable | \$150.00 |
| Total Current Assets | \$111,776.38 |
| Fixed Assets | |
| A/D - Property & Equipment | -151,967.94 |
| Property & Equipment | 235,387.24 |
| Total Fixed Assets | \$83,419.30 |
| Other Assets | |
| 1250 Payroll Line of Credit | 10,000.00 |
| Total Other Assets | \$10,000.00 |
| TOTAL ASSETS | \$205,195.68 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 Accounts Payable | -2,230.00 |
| Total Accounts Payable | \$ -2,230.00 |
| Other Current Liabilities | |
| 2200 Program Carryover Fund | 0.00 |
| Adj to AP | 999.25 |
| Current Portion of LT Debt | 5,236.81 |
| Total Other Current Liabilities | \$6,236.06 |
| Total Current Liabilities | \$4,006.06 |
| Long-Term Liabilities | |
| Long Term Debt - Copier | 1,583.00 |
| Total Long-Term Liabilities | \$1,583.00 |
| Total Liabilities | \$5,589.06 |
| Equity | |
| 3000 Opening Bal Equity | 0.00 |
| 3001 Unappropriated Surplus | 198,947.38 |
| Net Income | 659.24 |
| Total Equity | \$199,606.62 |

| | |
|------------------------------|--------------|
| | TOTAL |
| TOTAL LIABILITIES AND EQUITY | \$205,195.68 |

The Mission: The mission of the Kenston Community Education is to provide educational and recreation programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION**

Board Meeting
June 24, 2018 @ 7:30 PM
Gardiner Center

I. CALL TO ORDER

- President, Bob Ford @ 7:30 PM

II. ROLL CALL

Present: Sarah Delly, Jennifer Ingram, Greg Sharp, Tony Blatnik
Bob Ford, Kevin Byrnes, Donna Rudnay, Dave Parker and Lynn Gotthardt

Absent: Greg Bumbu

III. APPROVAL/AMENDMENT OF MINUTES

- Approval of Meeting Minutes from May, 2018
- Motion - Tony Blatnik Second - Donna Rudnay
- Motion Carried

IV. REPORTS & INFORMATIONAL ITEMS - DIRECTOR, JENNIFER INGRAM

- **Baseball/Softball**
 - Almost finished with Rec season, tournament schedule will come from KCE - SB & BB to end July 14
 - There will be a post-season wrap-up meeting
 - A coach pitch incident involving parents at Timmons Elementary was discussed by the Board
- **Office Restructure**
 - In an effort to consider sustainability with employees, Jennifer is suggesting the hiring of an Assistant Director
 - Jen will write a job description and present it to the Board
 - Lynn Gothard to contact Kent State regarding possible intern hiring
- **High School Musical 2 Performance**
 - This was a very well received and outstanding performance! Kudos to all involved!

Financials

- P/L provided in our packet to review

V. OLD BUSINESS

- **Fee Structure for Facilities - Tony Blatnik**
 - Kenston Schools is considering facility charges for non-KCE sponsored events held in Gardiner over the weekends/evenings

VI. NEW BUSINESS

- **Marketing for 1st Home FB Game**
 - Jennifer would like the approval of \$1,500.00 to spend on give-away items for patrons of the first Bomber Home FB Game
 - Jennifer to present suggested give aways at next meeting

VII. DONATIONS

- None at this meeting

VIII. HEARING OF PUBLIC ON NON-AGENDA ITEMS

- No public present at meeting

IX. ACTION ITEMS

- Jen to present a job description for Assistant Director position
- Lynn to contact KSU regarding possible internship hours
- Jennifer to present suggested give away items for FB game

X. ADJOURNMENT

- Motion to Adjourn @ 8:17 PM - Greg Sharp
- Second - Lynn Gotthardt
- Motion Carried

Payment Listing

UAN v2018.2

September 2018

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|---------|---|---------------|--------|
| 12-2018 | 01/10/2018 | 01/11/2018 | CH | Ohio Bureau of Workers Compensation | \$65,470.00 * | C |
| 12-2018 | 01/22/2018 | 01/23/2018 | NEG ADJ | Ohio Bureau of Workers Compensation | -\$1,088.30 * | C |
| 12-2018 | 01/29/2018 | 01/30/2018 | NEG ADJ | Ohio Bureau of Workers Compensation | -\$1,309.40 * | C |
| 12-2018 | 01/31/2018 | 02/05/2018 | NEG ADJ | Ohio Bureau of Workers Compensation | -\$0.30 * | C |
| 12-2018 | 09/24/2018 | 09/24/2018 | NEG ADJ | Ohio Bureau of Workers Compensation | -\$51,038.25 | C |
| 59-2018 | 02/13/2018 | 02/13/2018 | CH | Ohio Bureau of Workers Compensation | \$6,516.58 * | C |
| 59-2018 | 09/24/2018 | 09/24/2018 | NEG ADJ | Ohio Bureau of Workers Compensation | -\$660.00 | C |
| 303-2018 | 09/05/2018 | 09/05/2018 | CH | GUARDIAN | \$8,731.47 | C |
| 304-2018 | 09/05/2018 | 09/05/2018 | CH | HOME DEPOT CREDIT SERVICES | \$799.16 | C |
| 306-2018 | 09/05/2018 | 09/06/2018 | CH | Great American Financial Resources | \$100.00 | C |
| 307-2018 | 09/05/2018 | 09/06/2018 | CH | FTJ Deferrals | \$25.00 | C |
| 308-2018 | 09/05/2018 | 09/06/2018 | CH | ReliaStar Life Insurance Company | \$397.15 | C |
| 309-2018 | 09/06/2018 | 09/06/2018 | CH | BAINBRIDGE TOWNSHIP PAYROLL | \$117,449.71 | C |
| 309-2018 | 09/30/2018 | 10/04/2018 | NEG ADJ | BAINBRIDGE TOWNSHIP PAYROLL | -\$100.00 | C |
| 310-2018 | 09/06/2018 | 09/06/2018 | CH | BAINBRIDGE TOWNSHIP PAYROLL | \$30,931.46 | C |
| 311-2018 | 09/06/2018 | 09/06/2018 | CH | BAINBRIDGE TOWNSHIP PAYROLL | \$684.88 | C |
| 312-2018 | 09/06/2018 | 09/07/2018 | CH | Accurate Data | \$348.51 | C |
| 313-2018 | 09/05/2018 | 09/07/2018 | CH | AXA | \$1,080.00 | C |
| 314-2018 | 09/05/2018 | 09/07/2018 | CH | OHIO DEFERRED COMPENSATION | \$7,124.60 | C |
| 316-2018 | 09/10/2018 | 09/10/2018 | CH | Ohio Police & Fire Pension Fund | \$23,754.84 | C |
| 317-2018 | 09/10/2018 | 09/10/2018 | CH | Ohio Public Employees Retirement System | \$1,981.81 | C |
| 318-2018 | 09/13/2018 | 09/13/2018 | CH | Ohio Public Employees Retirement System | \$18,001.41 | C |
| 319-2018 | 09/13/2018 | 09/13/2018 | CH | Ohio Public Employees Retirement System | \$18,162.33 | C |
| 320-2018 | 09/13/2018 | 09/13/2018 | CH | Ohio Public Employees Retirement System | \$15,103.04 | C |
| 321-2018 | 09/13/2018 | 09/13/2018 | CH | Ohio Public Employees Retirement System | \$15,199.97 | C |
| 322-2018 | 09/13/2018 | 09/13/2018 | CH | Ohio Public Employees Retirement System | \$18,556.39 | C |
| 323-2018 | 09/13/2018 | 09/13/2018 | CH | Ohio Public Employees Retirement System | \$14,942.77 | C |
| 324-2018 | 09/14/2018 | 09/18/2018 | CH | MEDICAL MUTUAL OF OHIO | \$3,473.76 | C |
| 325-2018 | 09/19/2018 | 09/19/2018 | CH | Great American Financial Resources | \$100.00 | C |
| 326-2018 | 09/19/2018 | 09/19/2018 | CH | ReliaStar Life Insurance Company | \$500.00 | C |
| 327-2018 | 09/19/2018 | 09/19/2018 | CH | FTJ Deferrals | \$25.00 | C |
| 328-2018 | 09/20/2018 | 09/20/2018 | CH | BAINBRIDGE TOWNSHIP PAYROLL | \$126,915.81 | C |
| 329-2018 | 09/20/2018 | 09/20/2018 | CH | BAINBRIDGE TOWNSHIP PAYROLL | \$33,047.52 | C |
| 330-2018 | 09/20/2018 | 09/20/2018 | CH | BAINBRIDGE TOWNSHIP PAYROLL | \$132.88 | C |
| 331-2018 | 09/21/2018 | 09/21/2018 | CH | OHIO DEFERRED COMPENSATION | \$7,124.60 | C |
| 332-2018 | 09/21/2018 | 09/21/2018 | CH | AXA | \$1,180.00 | C |
| 333-2018 | 09/18/2018 | 09/21/2018 | CH | Accurate Data | \$248.25 | C |
| 334-2018 | 09/21/2018 | 09/21/2018 | CH | ILLUMINATING COMPANY | \$17,142.80 | C |
| 335-2018 | 09/21/2018 | 09/25/2018 | CH | MEDICAL MUTUAL OF OHIO | \$1,874.28 | C |
| 336-2018 | 09/28/2018 | 09/28/2018 | CH | WINDSTREAM | \$1,533.38 | C |
| 342-2018 | 09/28/2018 | 10/04/2018 | CH | DOMINION EAST OHIO | \$1,286.56 | C |
| Total Payments: | | | | | \$436,161.09 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$436,161.09 | |

Payment Listing

UAN v2018.2

9/28/2018 to 10/8/2018

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------|------------|---------------------|------|---------------------------------------|------------|--------|
| 30583 | 09/11/2018 | 09/11/2018 | AW | The Craun Liebing Company | \$340.00 * | V |
| 30583 | 10/05/2018 | 10/05/2018 | AW | The Craun Liebing Company | -\$340.00 | V |
| 30678 | 09/20/2018 | 09/20/2018 | AW | Ray Allen Manufacturing, LLC | \$420.92 * | V |
| 30678 | 10/05/2018 | 10/05/2018 | AW | Ray Allen Manufacturing, LLC | -\$420.92 | V |
| 30716 | 09/28/2018 | 09/28/2018 | AW | MERITECH | \$69.93 | O |
| 30717 | 09/28/2018 | 09/28/2018 | AW | CINTAS CENTRALIZED AR | \$307.69 | O |
| 30718 | 09/28/2018 | 09/28/2018 | AW | CHAGRIN VALLEY AUTO PARTS-NAPA | \$114.88 | O |
| 30719 | 09/28/2018 | 09/28/2018 | AW | FLEET PRIDE | \$359.96 | O |
| 30720 | 09/28/2018 | 09/28/2018 | AW | Iron Man Supply LLC | \$66.20 | O |
| 30721 | 09/28/2018 | 09/28/2018 | AW | Select Security | \$259.38 | O |
| 30722 | 09/28/2018 | 09/28/2018 | RW | Ciara D. Roberson | \$250.00 | O |
| 30723 | 09/28/2018 | 09/28/2018 | RW | S.V.C.A. | \$100.00 | O |
| 30724 | 09/28/2018 | 09/28/2018 | AW | CHAGRIN VALLEY AUTO PARTS-NAPA | \$146.22 | O |
| 30725 | 09/28/2018 | 09/28/2018 | AW | LIFE FORCE MANAGEMENT INC. | \$3,048.86 | O |
| 30726 | 09/28/2018 | 09/28/2018 | AW | CINTAS CENTRALIZED AR | \$70.80 | O |
| 30727 | 09/28/2018 | 09/28/2018 | AW | DS ARCHITECTURE | \$225.00 | O |
| 30728 | 09/28/2018 | 09/28/2018 | AW | Ohio Parks and Recreation Association | \$295.00 | O |
| 30729 | 10/01/2018 | 10/01/2018 | AW | Brittany Weattall | \$116.13 | O |
| 30730 | 10/01/2018 | 10/01/2018 | RW | S.V.C.A. | \$90.00 | O |
| 30731 | 10/01/2018 | 10/01/2018 | AW | Heritage Cooperative Inc. | \$507.10 | O |
| 30732 | 10/02/2018 | 10/02/2018 | AW | MERITECH | \$51.56 | O |
| 30733 | 10/02/2018 | 10/02/2018 | AW | CERNI MOTOR SALES, INC. | \$5,044.86 | O |
| 30734 | 10/02/2018 | 10/02/2018 | AW | JOSEPH TOMAYKO | \$75.00 | O |
| 30735 | 10/02/2018 | 10/02/2018 | AW | Sagamore Companies | \$164.25 | O |
| 30736 | 10/02/2018 | 10/02/2018 | AW | Southeastern Equipment Co. Inc. | \$722.36 | O |
| 30737 | 10/02/2018 | 10/02/2018 | AW | Enzo's Cleaning Solutions, LLC | \$2,300.00 | O |
| 30738 | 10/02/2018 | 10/02/2018 | AW | SUNRISE SPRINGS WATER CO. | \$82.75 | O |
| 30739 | 10/02/2018 | 10/02/2018 | AW | HIGHWAY GARAGE, INC. | \$580.70 | O |
| 30740 | 10/02/2018 | 10/02/2018 | AW | PenCo Industrial Supply, Inc. | \$187.70 | O |
| 30741 | 10/02/2018 | 10/02/2018 | AW | CREATIVE PRODUCT SOURCING, INC.-DAI | \$446.25 | O |
| 30742 | 10/02/2018 | 10/02/2018 | AW | ATWELL'S POLICE & FIRE EQUIPMENT CO | \$518.00 | O |
| 30743 | 10/02/2018 | 10/02/2018 | AW | TREASURER OF STATE OF OHIO | \$600.00 | O |
| 30744 | 10/02/2018 | 10/02/2018 | AW | CCT FINANCIAL | \$174.90 | O |
| 30745 | 10/02/2018 | 10/02/2018 | AW | SUNRISE SPRINGS WATER CO. | \$99.00 | O |
| 30746 | 10/02/2018 | 10/02/2018 | AW | W.W. WILLIAMS | \$400.00 | O |
| 30747 | 10/02/2018 | 10/02/2018 | AW | CLEARWATER OPERATIONS AND MAINTENANCE | \$30.00 | O |
| 30748 | 10/02/2018 | 10/02/2018 | AW | PRAXAIR DISTRIBUTION, INC. | \$187.45 | O |
| 30749 | 10/02/2018 | 10/02/2018 | AW | TESSCO INCORPORATED | \$27.41 | O |
| 30750 | 10/02/2018 | 10/02/2018 | AW | EGREK ELECTRIC, INC. | \$1,540.00 | O |
| 30751 | 10/03/2018 | 10/03/2018 | RW | Matthew Phillips | \$150.00 | V |
| 30751 | 10/03/2018 | 10/03/2018 | RW | Matthew Phillips | -\$150.00 | V |
| 30752 | 10/03/2018 | 10/03/2018 | RW | Matthew Phillips | \$100.00 | O |
| 30753 | 10/03/2018 | 10/03/2018 | RW | Christine Ivory | \$250.00 | O |
| 30754 | 10/03/2018 | 10/03/2018 | AW | Matthew Phillips | \$350.00 | O |
| 30755 | 10/03/2018 | 10/03/2018 | AW | GEAUGA MECHANICAL COMPANY | \$466.50 | O |
| 30756 | 10/03/2018 | 10/03/2018 | AW | Richard D. Goldsmith | \$350.00 | O |

Payment Listing

UAN v2018.2

9/28/2018 to 10/8/2018

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|--|-------------|--------|
| 30757 | 10/03/2018 | 10/03/2018 | AW | CCT FINANCIAL | \$166.00 | O |
| 30758 | 10/03/2018 | 10/03/2018 | AW | Select Security | \$158.00 | O |
| 30759 | 10/03/2018 | 10/03/2018 | AW | CHAGRIN PET & GARDEN SUPPLY, INC. | \$238.08 | O |
| 30760 | 10/03/2018 | 10/03/2018 | AW | STAMM CONTRACTING COMPANY INC. | \$834.70 | O |
| 30761 | 10/03/2018 | 10/03/2018 | AW | LAWSON PRODUCTS, INC. | \$158.87 | O |
| 30762 | 10/03/2018 | 10/03/2018 | AW | CLEARWATER OPERATIONS AND MAINTENANCE | \$1,565.00 | O |
| 30763 | 10/03/2018 | 10/03/2018 | AW | PETE & PETE CONTAINER SERVICE, INC. | \$560.00 | O |
| 30764 | 10/03/2018 | 10/03/2018 | AW | M.A.T. CLEANING SERVICE | \$3,388.34 | O |
| 30765 | 10/04/2018 | 10/04/2018 | AW | WESTERN RESERVE OFFICE SUPPLY | \$227.99 | O |
| 30766 | 10/04/2018 | 10/04/2018 | AW | BAINBRIDGE SHELL | \$8.00 | O |
| 30767 | 10/04/2018 | 10/04/2018 | AW | CHAGRIN VALLEY AUTO PARTS-NAPA | \$3.10 | O |
| 30768 | 10/04/2018 | 10/04/2018 | AW | PRO FIRE EQUIPMENT CO., INC. | \$48.50 | O |
| 30769 | 10/04/2018 | 10/04/2018 | AW | GEAUGA DOOR SALE & SERVICE, INC. | \$224.00 | O |
| 30770 | 10/04/2018 | 10/04/2018 | AW | Penn Care | \$98.00 | O |
| 30771 | 10/05/2018 | 10/05/2018 | AW | SHERWIN-WILLIAMS | \$20.46 | O |
| 30772 | 10/05/2018 | 10/05/2018 | AW | All Ways Flasher LLC | \$282.08 | O |
| 30773 | 10/05/2018 | 10/05/2018 | AW | Iron Man Supply LLC | \$62.99 | O |
| 30774 | 10/05/2018 | 10/05/2018 | AW | Enzo's Cleaning Solutions, LLC | \$1,468.60 | O |
| 30775 | 10/05/2018 | 10/05/2018 | AW | MCMASTER CARR SUPPLY COMPANY | \$12.53 | O |
| 30776 | 10/05/2018 | 10/05/2018 | AW | GREEN VISION MATERIALS | \$128.00 | O |
| 30777 | 10/05/2018 | 10/05/2018 | AW | CINTAS CENTRALIZED AR | \$307.69 | O |
| 30778 | 10/05/2018 | 10/05/2018 | AW | CHAGRIN PET & GARDEN SUPPLY, INC. | \$241.27 | O |
| 30779 | 10/05/2018 | 10/05/2018 | AW | CERNI MOTOR SALES, INC. | \$42.24 | O |
| 30780 | 10/05/2018 | 10/05/2018 | AW | CHAGRIN VALLEY AUTO PARTS-NAPA | \$139.25 | O |
| 30781 | 10/05/2018 | 10/05/2018 | AW | CLEARWATER OPERATIONS AND MAINTENANCE | \$640.00 | O |
| 30782 | 10/05/2018 | 10/05/2018 | AW | WASTE MANAGEMENT OF OHIO | \$66.02 | O |
| 30783 | 10/05/2018 | 10/05/2018 | AW | HIGHWAY GARAGE, INC. | \$1,459.07 | O |
| 30784 | 10/05/2018 | 10/05/2018 | AW | OHIO PEACE OFFICER TRAINING ACADEMY | \$100.00 | O |
| 30785 | 10/05/2018 | 10/05/2018 | AW | PRO FIRE EQUIPMENT CO., INC. | \$142.50 | O |
| 30786 | 10/05/2018 | 10/05/2018 | AW | GEAUGA MECHANICAL COMPANY | \$466.50 | O |
| 30787 | 10/05/2018 | 10/05/2018 | AW | Ready Field Solutions, LLC | \$4,236.40 | O |
| 30788 | 10/05/2018 | 10/05/2018 | AW | CLEARWATER OPERATIONS AND MAINTENANCE | \$30.00 | O |
| 30789 | 10/08/2018 | 10/08/2018 | SW | Skipped Warrants 30789 to 30789 Series 2 | \$0.00 | V |
| 30790 | 10/08/2018 | 10/08/2018 | AW | ULLMAN OIL, INC. | \$9,551.73 | O |
| 30791 | 10/08/2018 | 10/08/2018 | AW | SUNRISE SPRINGS WATER CO. | \$118.55 | O |
| 30792 | 10/08/2018 | 10/08/2018 | AW | Eric Dobies | \$160.07 | O |
| 30793 | 10/08/2018 | 10/08/2018 | AW | CINTAS CENTRALIZED AR | \$70.80 | O |
| 30794 | 10/08/2018 | 10/08/2018 | AW | WESTERN RESERVE OFFICE SUPPLY | \$38.84 | O |
| Total Payments: | | | | | \$47,479.09 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$47,479.09 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ