

Monday, October 24,

11

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on October 24, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 5:30 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the collective bargaining strategy and the employment of a public employee per Ohio Revised Code Section 121.22(G)(4 & 1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 5:31 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 6:45 P.M.

PRESENTATION BY GUESTS

KENSTON HIGH SCHOOL ART STUDENTS – TOWNSHIP SIGNAGE

Mr. Todd Malkus, Kenston High School art teacher, introduced three students who presented "Welcome to Bainbridge" signs to the board of trustees. The three students presenting their designs were Mads O'Brien, Lia Sfiligoj, and Kyle Kennedy. All of the designs were very impressive. The board gave some additional direction to the students. The township will provide an exact count and location of the existing signs to Mr. Malkus. The group will return in late November for a final presentation.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the monthly report for the Fire Department for the month of September, 2011.

FISCAL REPORT

Mrs. Cherianne H. Measures, Fiscal Officer, presented the financial report for the township for the month of September, 2011.

NOTE: A copy of said report is attached to, and becomes a permanent part of, these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of September, 2011. Chief Bokovitz also reminded the public that it's that time of year again, and pumpkin thefts will not be tolerated and those caught will be punished to the fullest extent possible.

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ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of September, 2011.

Mr. Wrench announced that the lighting updates are on track to be completed according to the grant requirements.

Mr. Wrench stated that the first asbestos tests from the Savage Road home to be burned by the Fire Department have returned negative, however further tests samples have been sent in and are awaiting results.

Mr. Wrench explained that the Zoning Commission should have a recommendation soon for the zoning regulation rewrite.

PUBLIC COMMENTS

Mrs. Ann Myers commended the board for the public discussion on the hiring of a public employee, however, she felt it was a huge waste of time. She then went on to say that she did not know that the Audit Committee was bound by the Open Meetings Act and presented her resignation from the Audit Committee to the board of trustees.

Mr. Gene Griewisch then presented his resignation from the Audit Committee, followed by Mrs. Gina Zahn and Mr. Martin O'Donnell.

All four members resigned from the Audit Committee after the issue of a Sunshine violation came up for their Friday "lunch" meeting prior to an advertised Audit Committee meeting. Mrs. Myers did not realize that the committee was subject to the sunshine laws, which she feels stems from poor communication. When the subcommittees were formed by the Board of Trustees, it was stated at that time that all subcommittees must advertise their meetings and take minutes.

Mr. Henri Preuss expressed his frustration from being on the Park Board, but stated that he would like to see the members reconsider.

Dr. Judith Gooding suggested a simple page explaining briefly how to follow the Open Meeting Act and who to contact in order to advertise.

FISCAL OFFICE – NEW BUSINESS

Mr. Markley made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

1. Cleveland Plumbing Supply for Culvert Pipe for Road Department - \$1,237.00
2. Chagrin Enterprises, Inc. for Columbarium Footer in Restland Cemetery - \$1,200.00
3. CarteGraph for Maintenance Agreement for Road Department - \$3,800.00

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Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer, with the exception of number 3 for EnviroScience which will be held until the next regular meeting.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Walter & Haverfield for Thomas Vokas Property Zoning Matter - \$2,628.60
2. Walter & Haverfield for Bainbridge-Aurora JEDD - \$168.00
3. EnviroScience for Kenston Lake Stream Restoration Sept. Invoice - \$164,821.40
4. Leon Riley, Inc. for Kenston Lake Culvert Project - \$21,022.00
5. TriMor Corporation for Fifth Invoice for Long Meadow Trail - \$56,544.50
6. Littler Mendelson for Legal Services rendered for General Labor - \$198.00

PARKS/PROPERTIES DEPARTMENT – OLD BUSINESS

Town Hall Drainage, Grading and Pavement Improvement Project Update

Mr. Markley read aloud an email from Mr. Joe Gutoskey regarding the need for additional undercutting for drainage purposes at a cost of approximately \$60,000.00 in order to be able to get the area paved before the end of the season.

The trustees were in general agreement to proceed with the work at a cost not to exceed \$60,000.00.

POLICE DEPARTMENT – NEW BUSINESS

FOB Fact Finding Recommendation

In consideration of the Fact Finding report between FOP and Bainbridge Township as discussed in Executive Session, Mr. Markley made a motion to reject the Fact Finder's Recommendation in Case 08-MED-10-09-1179, per the recommendation of legal counsel.

Mr. Lynch seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mr. Lynch, aye.

ROAD DEPARTMENT – OLD BUSINESS

Purchase Order Change for Columbarium

Mr. Markley made a motion to rescind the purchase order originally approved for All Erection Crane and Rental in the amount of \$2,500.00, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Lynch made a motion to approve the purchase order request for General Crane Rental in the amount of \$2,200.00, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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Employment of Public Employee

Mr. Markley made a motion to promote Mr. Francis Bularz to full time Service Employee at a rate of \$17.50 per hour, effective immediately, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mr. Lynch, nay.

Mr. Markley made a motion to promote Mr. Franklin Nicholson to full time Service Employee at a rate of \$17.50 per hour, effective immediately, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mr. Lynch, nay.

Columbarium Rules

The board is waiting for additional information to be reviewed when available.

Indigent Burial Policy

Mr. Lynch made a motion to adopt the Indigent Burial Policy as presented by the Cemetery Board.

Mr. Markley seconded the motion that passed unanimously.

Long Meadow Trail Residential Repairs

Generally, any item placed within the right of way that is damaged during a road project, during proper work, is not the responsibility of the township or the contractor.

Mr. Rudyk suggested sending letters to residents as a courtesy when a road project has been awarded, however a policy needs to be established for this type of occurrence.

TOWN HALL – OLD BUSINESS

Dublin Management Group

Mr. Lynch stated that he would contact Mr. Kessler to update his proposal to finish the compensation plan review and implementation.

TOWN HALL – NEW BUSINESS

Healthcare Reimbursements

Mr. Markley made a motion to reimburse Mr. Jon Bokovitz in the amount of \$2,500.00 for medical expenses incurred prior to the establishment of the health reimbursement account.

Mr. Lynch seconded the motion that passed unanimously.

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319 Grant Quarterly Reports

Mr. Lynch made a motion to allow Mr. Markley to execute the letters and reports for the 319 Grant for Kenston Lake Dam.

Mrs. Benza seconded the motion that passed unanimously.

Franchise Fee

Mr. Markley would like to collect the information necessary to reinstate the "cable tax" that was cancelled in 2008.

Geauga County Township Association Quarterly Dinner Meeting

The trustees and the fiscal officer have been invited to attend the quarterly dinner meeting of the Geauga County Township Association. Mr. Lynch stated that he will not be attending, Mrs. Benza will check her schedule as will Mr. Markley. Mrs. Measures stated that she will be attending.

PUBLIC COMMENT

Mr. Gil Myers asked the status of the EMS Resident Billing. The trustees responded that it will be discussed on November 14th.

CHECKS DATED OCTOBER 11, 2011 THROUGH OCTOBER 24, 2011

The trustees examined and signed checks and invoices for same dated October 11, 2011 through October 24, 2011 consisting of warrants 16762 through 16816 for a total amount of \$529,978.66. Payroll records were examined and signed for September 24, 2011 through October 7, 2011 including payroll checks 8421 through 8527 for a total amount of \$128,533.63.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Bainbridge Township Park Board Meeting Minutes from September 21, 2011
NOPEC General Assembly Meeting Notice

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:31 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____