

Monday, October 23,

17

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 23, 2017. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:02 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment, Compensation, and Discipline of Public Employees and Appointment of Public Officials per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 6:02 P.M. in order to go into executive session.

Mr. Denny Williams was invited into the executive session at 6:02 P.M. and left at 6:15 P.M.

Chief Jon Bokovitz was invited into the executive session at 6:17 P.M. and left at 6:38 P.M.

Chief Lou Ann Metz and Mr. Jonathan Bixler were invited into the executive session at 6:40 P.M. Mr. Bixler left at 6:52 P.M. and Chief Metz left at 7:00 P.M.

The trustees returned from executive session, after considering the Employment, Compensation, and Discipline of Public Employees and Appointment of Public Officials and reconvened their meeting at 7:02 P.M.

#### CHANGES TO THE AGENDA

##### Fire Department – New Business

1. Purchase Order Request – Physio – Control, Inc.
2. Resignation of Public Employee

#### MINUTES

Mr. Markley moved to approve the minutes of the trustees' October 9, 2017 regular meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

#### DEPARTMENTAL REPORTS

##### POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of September 2017. He reported that Sgt. Dale Buckingham will be retiring in January after 31 years of service to the township. He also reported that Ptl. John Ross has been accepted into the Secret Service and will be resigning in early November after 10 years of service. Lastly, Chief Bokovitz mentioned that Shop-with a-Cop is scheduled for December 2, 2017. The complete police report is attached to and becomes a permanent part of these minutes.

Monday, October 23,

17

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of September 2017. She reported that there were 144 calls - 111EMS and 33 fire calls. Of the 111 EMS calls, 689 were transports. She also reported that they will be ordering a new engine and a new ambulance before the end of the year. As a late addition for tonight, she is requesting the purchase of two cardiac units. The older units will be used on the current engines. They will also be updating the tanker to make it an engine. The complete fire report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of September 2017. She reported that the zoning department took in \$6,800.00 in receipts in September, and they issued permits for four new homes. It was a busy month. She also reported that the students from the vocational program are now here three days a week scanning building plans. She has expanded their scope of work. There were eight Board of Zoning Appeals meetings in September. They would appreciate another alternate member who is able to attend meetings. Finally, Mrs. Endres is working with the fiscal office and updating the zoning records retention policy. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSProposal to Hire Full-Time Firefighter

Mr. Markley made a motion to hire Firefighter/Paramedic Jonathan Bixler as a full-time firefighter starting as Probationary Firefighter “E” at a salary of \$51,798.25 per year effective October 28, 2017 per the recommendation of the fire chief and pending passage of all pre-employment testing.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSRetirement of Public Employee – Sgt. Dale Buckingham

Mr. Markley made a motion to accept the retirement of Sgt. Dale Buckingham from the Bainbridge Township Police Department effective January 31, 2018 based on the recommendation of the police chief and with sincere gratitude for his 31 years of service to the township.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSRequest for Rental Fee Waiver – Pilgrim Lakes Colony, Inc.

Mr. Markley made a motion to approve the rental fee waiver request from the Pilgrim Lakes Colony, Inc. for the Town Hall Meeting Room on November 5, 2017 in the amount of \$105.00 per the recommendation of the service director. A \$45.00 building attendant fee will be charged.

Mrs. Benza seconded the motion that passed unanimously.

Monday, October 23,

17

Facility Rental Fee Modifications

Mr. Markley made a motion to approve the rental fee changes to include set-up and clean-up fees on the memo dated October 23, 2017 with changes based on the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Reservation Form Update

Mr. Markley made a motion to approve the reservation form updates on the memo dated October 17, 2017 with changes based on the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Cemetery Deed

Mr. Markley made a motion to grant a cemetery deed for two graves to Mr. Timothy and Mrs. Catherine McTighe of 17321 Buckthorn Drive in the amount of \$900.00.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 62, Graves 4 and 5. Mr. Dave Pfouts and Mrs. Karen Endres attested to their signatures.

Items to be Declared Obsolete

Mr. Markley made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- Five gallon bucket of grease
- Air operated grease gun
- Empty oil drum with pump

Mrs. Benza seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com

Mr. Markley made a motion to allow the listing of the obsolete items listed above on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – PENDING BUSINESSFee Waiver Policy Review

This item will be discussed at the next meeting.

TOWN HALL – NEW BUSINESSAurora Co-Op Lease Extension Discussion

The trustees are considering a one-year lease extension with the Aurora Cooperative Preschool. Mr. Stanek, Mr. Markley, and Mrs. Sugarman are reviewing any outstanding concerns, including painting the building, future parking lot expansion, and real estate tax issues. The additional lease would allow Mr. Stanek the time to evaluate possible additional grant funds for the parking lot. No decision was made at this meeting but a written request for the extension is needed from the Co-Op.

Monday, October 23,

17

TOWN HALL – PENDING BUSINESSCell Phone Stipends

Mr. Markley made a motion to adjust all cell phone stipends to \$50.00 for those employees receiving cell phone stipends to facilitate consistency among departments effective with the November 2017 stipend.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT - NEW BUSINESS

Mr. Markley made a motion to re-appoint Mr. Theodore M. DeWater to the Bainbridge Township Board of Zoning Appeals for the term ending on December 31, 2022.

Mrs. Benza seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPurchase Order Approvals

Mr. Markley made a motion to approve the purchase order list (Items 1-3) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request List

1. Love Insurance – VFIS Policy Renewal - \$6,023.00 (Fire)
2. Time Warner – County Point-to-Point Data Services - \$3,600.00 (Roads)
3. DS Architecture – Pre-Design for Service Dept. Fueling - \$4,072.50 (Roads)

Invoice Approvals

Mr. Markley made a motion to approve the invoice list (Items 1-2) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approvals

1. Squire Patton Boggs (US) LLP – AIF Filing - \$3,150.00 (General)
2. Cargill – Salt - \$8211.88 – (Roads)

Blanket Certificate Renewals/Approvals

Mr. Markley made a motion to approve the blanket certificate below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

1. Police – Repairs and Maintenance - \$10,000.00

Checks Dated October 10, 2017 through October 23, 2017

The trustees examined and signed checks and invoices dated October 10, 2017 through October 23, 2017 consisting of warrants #28308 through # 28437 in the amount of \$42,925.81

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Monday, October 23,

17

PUBLIC INTERACTION

None.

CORRESPONDENCE

- 1. Student letters from Sabrina Vaughan, Lucy Biermann, and Benjamin Kapcio
- 2. Geauga Soil and Water Conservation District – New Regulations – To Karen Endres
- 3. Jon Husted – Issues 1 and 2 Information
- 4. Summit Petroleum – Letter regarding natural gas safety
- 5. NOPEC – Invite to General Assembly Meeting – November 14, 2017 11:30am
- 6. Geauga County Planning Commission – Dedication Plats
- 7. Board of Commissioners – Notice of additional motor vehicle license tax
- 8. NOACA – Concern over inconsistent agreements between neighboring communities
- 9. US Department of Commerce – Another copy of the survey

LATE ADDITIONS

FIRE DEPARTMENT – NEW BUSINESS

Purchase Order Request

Mr. Markley made a motion to approve the purchase order request listed below per the recommendation of the fire chief.

- 1. Physio – Control, Inc. – Two Lifepak 15 V4 Cardiac Monitors - \$59,411.26

Mrs. Benza seconded the motion that was passed unanimously.

Resignation of Public Employee

Mr. Markley made a motion to accept the resignation of Firefighter Michael J. James from his position at the Bainbridge Township Fire Department effective immediately per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting adjourned at 8:18 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_

\_\_\_\_\_  
Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

**Payment Listing**

UAN v2017.2

10/10/2017 to 10/23/2017

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                       | Amount       | Status |
|------------------|------------|------------------|------|--------------------------------------|--------------|--------|
| 28212            | 09/19/2017 | 09/19/2017       | AW   | JAMES RILEY                          | \$180.52 *   | V      |
| 28212            | 10/18/2017 | 10/18/2017       | AW   | JAMES RILEY                          | -\$180.52    | V      |
| 28308            | 10/12/2017 | 10/06/2017       | AW   | CHAGRIN PET & GARDEN SUPPLY, INC.    | \$67.45      | O      |
| 28350            | 10/10/2017 | 10/10/2017       | AW   | Minuteman Press                      | \$44.31      | O      |
| 28351            | 10/10/2017 | 10/10/2017       | AW   | Dealtech Fitness                     | \$198.00     | O      |
| 28352            | 10/10/2017 | 10/10/2017       | AW   | TESSCO INCORPORATED                  | \$150.06     | O      |
| 28353            | 10/10/2017 | 10/10/2017       | AW   | OHIO FIRE & EMERGENCY SERVICE FOUN   | \$375.00     | O      |
| 28354            | 10/10/2017 | 10/10/2017       | AW   | MERITECH                             | \$63.94      | O      |
| 28355            | 10/10/2017 | 10/10/2017       | RW   | Kristina R. Alaei                    | \$250.00     | O      |
| 28356            | 10/10/2017 | 10/10/2017       | RW   | Timber Trail Homeowners Assoc. Inc.  | \$250.00     | O      |
| 28357            | 10/10/2017 | 10/10/2017       | RW   | Emiegh Paige Oliver                  | \$100.00     | O      |
| 28358            | 10/10/2017 | 10/10/2017       | AW   | Rose Solitro                         | \$350.00     | O      |
| 28359            | 10/10/2017 | 10/10/2017       | AW   | R & R Truck Sales                    | \$159.64     | O      |
| 28360            | 10/10/2017 | 10/10/2017       | AW   | SUNRISE SPRINGS WATER CO.            | \$120.25     | O      |
| 28361            | 10/10/2017 | 10/10/2017       | AW   | BIOSOLUTIONS, LLC                    | \$52.00      | O      |
| 28362            | 10/10/2017 | 10/10/2017       | AW   | EXPRESS BLIND                        | \$65.00      | O      |
| 28363            | 10/10/2017 | 10/10/2017       | AW   | G. KAUFMAN'S SEPTIC TANK CLEANING SI | \$185.00     | O      |
| 28364            | 10/10/2017 | 10/10/2017       | AW   | Jon Newcomb                          | \$120.87     | O      |
| 28365            | 10/10/2017 | 10/10/2017       | AW   | TREASURER OF STATE OF OHIO           | \$600.00     | O      |
| 28366            | 10/10/2017 | 10/10/2017       | AW   | PRO FIRE EQUIPMENT CO., INC.         | \$260.00     | O      |
| 28367            | 10/10/2017 | 10/10/2017       | AW   | WASTE MANAGEMENT OF OHIO             | \$63.85      | O      |
| 28368            | 10/11/2017 | 10/11/2017       | AW   | WageWorks, Inc.                      | \$73.93      | O      |
| 28369            | 10/12/2017 | 10/12/2017       | AW   | ULLMAN OIL, INC.                     | \$6,841.85   | O      |
| 28370            | 10/12/2017 | 10/12/2017       | AW   | Cerni International North Coast      | \$222.53     | O      |
| 28371            | 10/12/2017 | 10/12/2017       | AW   | DOOR PRO                             | \$350.00     | O      |
| 28372            | 10/12/2017 | 10/12/2017       | AW   | EGREK ELECTRIC, INC.                 | \$2,585.00   | O      |
| 28373            | 10/12/2017 | 10/12/2017       | AW   | Iron Man Supply LLC                  | \$34.49      | O      |
| 28374            | 10/12/2017 | 10/12/2017       | AW   | KOKOSING MATERIALS INC.              | \$98.53      | O      |
| 28375            | 10/12/2017 | 10/12/2017       | AW   | RUSH TRUCK CENTER                    | \$89.40      | O      |
| 28376            | 10/12/2017 | 10/12/2017       | AW   | VALLEY FORD TRUCK SALES              | \$672.84     | O      |
| 28377            | 10/12/2017 | 10/12/2017       | AW   | CHAGRIN VALLEY AUTO PARTS-NAPA       | \$277.77     | O      |
| 28378            | 10/13/2017 | 10/13/2017       | AW   | J.F.D. LANDSCAPING, INC.             | \$10,626.00  | V      |
| 28378            | 10/13/2017 | 10/13/2017       | AW   | J.F.D. LANDSCAPING, INC.             | -\$10,626.00 | V      |
| 28379            | 10/13/2017 | 10/13/2017       | AW   | CCT FINANCIAL                        | \$178.00     | V      |
| 28379            | 10/13/2017 | 10/13/2017       | AW   | CCT FINANCIAL                        | -\$178.00    | V      |
| 28380            | 10/13/2017 | 10/13/2017       | AW   | NEWS HERALD                          | \$193.55     | V      |
| 28380            | 10/13/2017 | 10/13/2017       | AW   | NEWS HERALD                          | -\$193.55    | V      |
| 28381            | 10/13/2017 | 10/13/2017       | AW   | SUNRISE SPRINGS WATER CO.            | \$59.00      | V      |
| 28381            | 10/13/2017 | 10/13/2017       | AW   | SUNRISE SPRINGS WATER CO.            | -\$59.00     | V      |
| 28382            | 10/13/2017 | 10/13/2017       | AW   | BOUND TREE MEDICAL, LLC              | \$1,632.86   | O      |
| 28383            | 10/13/2017 | 10/13/2017       | AW   | UL LLC                               | \$2,742.15   | O      |
| 28384            | 10/13/2017 | 10/13/2017       | AW   | BAINBRIDGE SPS PEST CONTROL INC.     | \$300.00     | O      |
| 28385            | 10/13/2017 | 10/13/2017       | AW   | Barbara Kolesar                      | \$450.00     | O      |
| 28386            | 10/13/2017 | 10/13/2017       | AW   | GRAINGER                             | \$10.75      | O      |
| 28387            | 10/13/2017 | 10/13/2017       | AW   | MCMASTER CARR SUPPLY COMPANY         | \$80.52      | O      |
| 28388            | 10/13/2017 | 10/13/2017       | AW   | CERNI MOTOR SALES, INC.              | \$128.90     | O      |



**Payment Listing**

UAN v2017.2

10/10/2017 to 10/23/2017

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                           | Amount     | Status |
|------------------|------------|------------------|------|--|------------|--------|
| 28389            | 10/13/2017 | 10/13/2017       | AW   | K.E.I. CARBODY                           | \$331.80   | O      |
| 28390            | 10/13/2017 | 10/13/2017       | AW   | CHAGRIN VALLEY AUTO PARTS-NAPA           | \$126.07   | O      |
| 28391            | 10/13/2017 | 10/13/2017       | AW   | CCT FINANCIAL                            | \$178.00   | O      |
| 28392            | 10/13/2017 | 10/13/2017       | AW   | NEWS HERALD                              | \$193.55   | O      |
| 28393            | 10/13/2017 | 10/13/2017       | AW   | SUNRISE SPRINGS WATER CO.                | \$59.00    | O      |
| 28394            | 10/17/2017 | 10/17/2017       | SW   | Skipped Warrants 28394 to 28394 Series 2 | \$0.00     | V      |
| 28395            | 10/17/2017 | 10/17/2017       | RW   | Bobbie L. Bokal                          | \$350.00   | O      |
| 28396            | 10/17/2017 | 10/17/2017       | RW   | Grant B. Guyuron                         | \$115.00   | O      |
| 28397            | 10/17/2017 | 10/17/2017       | RW   | Monika R. Esposito                       | \$250.00   | O      |
| 28398            | 10/17/2017 | 10/17/2017       | RW   | CHURCH OF THE HOLY ANGELS                | \$350.00   | O      |
| 28399            | 10/17/2017 | 10/17/2017       | RW   | James Hahn                               | \$275.00   | O      |
| 28400            | 10/18/2017 | 10/18/2017       | AW   | ARMS TRUCKING COMPANY                    | \$1,621.61 | O      |
| 28401            | 10/18/2017 | 10/18/2017       | AW   | AUBURN PIPE & PLUMBERS SUPPLY            | \$186.00   | O      |
| 28402            | 10/18/2017 | 10/18/2017       | AW   | CCT FINANCIAL                            | \$159.00   | O      |
| 28403            | 10/18/2017 | 10/18/2017       | AW   | CINTAS CENTRALIZED AR                    | \$305.82   | O      |
| 28404            | 10/18/2017 | 10/18/2017       | AW   | Danette McHale                           | \$350.00   | O      |
| 28405            | 10/18/2017 | 10/18/2017       | AW   | Defender Auto Glass                      | \$400.00   | O      |
| 28406            | 10/18/2017 | 10/18/2017       | AW   | FASTENAL                                 | \$40.00    | O      |
| 28407            | 10/18/2017 | 10/18/2017       | AW   | FP MAILING SOLUTIONS                     | \$74.85    | O      |
| 28408            | 10/18/2017 | 10/18/2017       | AW   | GREEN VISION MATERIALS                   | \$224.00   | O      |
| 28409            | 10/18/2017 | 10/18/2017       | AW   | HIGHWAY GARAGE, INC.                     | \$1,292.82 | O      |
| 28410            | 10/18/2017 | 10/18/2017       | AW   | JAMES RILEY                              | \$180.52   | O      |
| 28411            | 10/18/2017 | 10/18/2017       | AW   | JUDCO, INC.                              | \$1,175.50 | O      |
| 28412            | 10/18/2017 | 10/18/2017       | AW   | Kimberly Kuehner                         | \$568.00   | O      |
| 28413            | 10/18/2017 | 10/18/2017       | AW   | KWIK KLEEN                               | \$50.75    | O      |
| 28414            | 10/18/2017 | 10/18/2017       | AW   | NORTHCOAST PRODUCTS                      | \$445.30   | O      |
| 28415            | 10/18/2017 | 10/18/2017       | AW   | Parr Public Safety Equipment             | \$476.00   | O      |
| 28416            | 10/18/2017 | 10/18/2017       | AW   | RUSH TRUCK CENTER                        | \$26.67    | O      |
| 28417            | 10/18/2017 | 10/18/2017       | AW   | SCHAEFFER MANUFACTURING COMPANY          | \$448.86   | O      |
| 28418            | 10/18/2017 | 10/18/2017       | AW   | SHERWIN-WILLIAMS                         | \$315.48   | O      |
| 28419            | 10/18/2017 | 10/18/2017       | AW   | THURSTON L. COSNER                       | \$1,000.00 | O      |
| 28420            | 10/18/2017 | 10/18/2017       | AW   | TIME WARNER CABLE                        | \$79.99    | O      |
| 28421            | 10/18/2017 | 10/18/2017       | AW   | TLC PET HOSPITAL                         | \$80.00    | O      |
| 28422            | 10/18/2017 | 10/18/2017       | AW   | BOUND TREE MEDICAL, LLC                  | \$80.99    | O      |
| 28423            | 10/18/2017 | 10/18/2017       | AW   | CINTAS CENTRALIZED AR                    | \$66.40    | O      |
| 28424            | 10/18/2017 | 10/18/2017       | AW   | FINLEY FIRE EQUIPMENT                    | \$1,698.92 | O      |
| 28425            | 10/18/2017 | 10/18/2017       | AW   | LIFE FORCE MANAGEMENT INC.               | \$3,654.02 | O      |
| 28426            | 10/18/2017 | 10/18/2017       | AW   | Russell Cabling Technologies             | \$1,000.30 | O      |
| 28427            | 10/18/2017 | 10/18/2017       | AW   | SUNRISE SPRINGS WATER CO.                | \$37.25    | O      |
| 28428            | 10/18/2017 | 10/18/2017       | AW   | TESSCO INCORPORATED                      | \$23.02    | O      |
| 28429            | 10/18/2017 | 10/18/2017       | AW   | WESTERN RESERVE OFFICE SUPPLY            | \$79.98    | O      |
| 28430            | 10/18/2017 | 10/18/2017       | AW   | PERFECT POWER WASH, LLC                  | \$1,989.00 | O      |
| 28431            | 10/19/2017 | 10/19/2017       | AW   | Love Insurance Agency                    | \$100.00   | O      |
| 28432            | 10/23/2017 | 10/23/2017       | AW   | National PELRA                           | \$200.00   | O      |
| 28433            | 10/23/2017 | 10/23/2017       | AW   | GEAUGA COUNTY DEPT. OF WATER RESC        | \$764.04   | O      |
| 28434            | 10/23/2017 | 10/23/2017       | AW   | FLAG STORE                               | \$76.50    | O      |

**Payment Listing**

UAN v2017.2

10/10/2017 to 10/23/2017

| Payment Advice #                | Post Date  | Transaction Date | Type | Vendor / Payee            | Amount      | Status |
|---------------------------------|------------|------------------|------|---------------------------|-------------|--------|
| 28435                           | 10/23/2017 | 10/23/2017       | AW   | CCT FINANCIAL             | \$159.00    | O      |
| 28436                           | 10/23/2017 | 10/23/2017       | AW   | SUNRISE SPRINGS WATER CO. | \$48.00     | O      |
| 28437                           | 10/23/2017 | 10/23/2017       | AW   | BOUND TREE MEDICAL, LLC   | \$1,332.43  | O      |
| Total Payments:                 |            |                  |      |                           | \$42,925.81 |        |
| Total Conversion Vouchers:      |            |                  |      |                           | \$0.00      |        |
| Total Less Conversion Vouchers: |            |                  |      |                           | \$42,925.81 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



# Zoning Permits Report

Permits for 09/01/2017 to 09/30/2017

Report Date 10/03/2017

|  |                           |   |                      |                           |
|--|---------------------------|---|----------------------|---------------------------|
| <b>Permit:</b> 15597                                   | <b>Issued:</b> 09/01/2017 | <b>Expires:</b> 09/02/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> IBEN SABINE                          |                           | <b>Location:</b> 9514 TAYLOR MAY ROAD           |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> ACCESSORY RESIDENTIAL              |                           | <b>Details:</b> Side & rear additions to        | <b>Cost:</b> 0       | <b>ID:</b> PR102899-ZN011 |
| <b>Permit:</b> 15803                                   | <b>Issued:</b> 09/07/2017 | <b>Expires:</b> 09/08/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> ROBERT EPPICH                        |                           | <b>Location:</b> 7057 OAK STREET                |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> ACCESSORY RESIDENTIAL              |                           | <b>Details:</b> 22' x 22' detached garage       | <b>Cost:</b> 0       | <b>ID:</b> PR101904-ZN011 |
| <b>Permit:</b> 15569                                   | <b>Issued:</b> 09/20/2017 | <b>Expires:</b> 10/20/2021                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> PARKSIDE CHURCH/Mike Bowerman        |                           | <b>Location:</b> 7100 Pettibone Road            |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> C.U.P. SIM. USE                    |                           | <b>Details:</b> Preschool/Daycare               | <b>Cost:</b> 0       | <b>ID:</b> PR103719-ZN011 |
| <b>Permit:</b> 15657                                   | <b>Issued:</b> 09/21/2017 | <b>Expires:</b> 10/20/2021                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> PARKSIDE CHURCH/Mike Bowerman        |                           | <b>Location:</b> 7100 Pettibone Road            |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> C.U.P. SIM. USE                    |                           | <b>Details:</b> Primary School                  | <b>Cost:</b> 0       | <b>ID:</b> PR103719-ZN011 |
| <b>Permit:</b> 15848                                   | <b>Issued:</b> 09/05/2017 | <b>Expires:</b> 09/06/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> K2 Engineering/Frank Coram           |                           | <b>Location:</b> 7605 Market Place Drive        |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> COMM.ALTERATION                    |                           | <b>Details:</b> Tenant alterations for Gabes    | <b>Cost:</b> 0       | <b>ID:</b> PR204061-ZN011 |
| <b>Permit:</b> 15850                                   | <b>Issued:</b> 09/06/2017 | <b>Expires:</b> 09/07/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> PEBB CLEVELAND/Ian Weiner            |                           | <b>Location:</b> 7605 Market Place Drive        |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> COMM.ALTERATION                    |                           | <b>Details:</b> Landlord alterations for Gabes  | <b>Cost:</b> 0       | <b>ID:</b> PR204061-ZN011 |
| <b>Permit:</b> 15855                                   | <b>Issued:</b> 09/15/2017 | <b>Expires:</b> 09/16/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> County Fire Protection/Daniel Hutton |                           | <b>Location:</b> 7605 Market Place Drive        |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> COMM.ALTERATION                    |                           | <b>Details:</b> Fire Suppression System         | <b>Cost:</b> 0       | <b>ID:</b> PR204061-ZN011 |
| <b>Permit:</b> 15860                                   | <b>Issued:</b> 09/21/2017 | <b>Expires:</b> 09/22/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> MCG Architecture/Tom George          |                           | <b>Location:</b> 7305 Market Place Drive        |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> COMM.ALTERATION                    |                           | <b>Details:</b> Interior Alterations to "Dicks" | <b>Cost:</b> 0       | <b>ID:</b> PR203241-ZN011 |
| <b>Permit:</b> 15856                                   | <b>Issued:</b> 09/18/2017 | <b>Expires:</b> 09/19/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> Unique Landscaping/Laurie Mireiter   |                           | <b>Location:</b> 7950 McFarland Ridge           |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> DECK                               |                           | <b>Details:</b> 16' x 32' Deck                  | <b>Cost:</b> 0       | <b>ID:</b> PR204186-ZN011 |
| <b>Permit:</b> 15867                                   | <b>Issued:</b> 09/22/2017 | <b>Expires:</b> 09/23/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> James C. Adair                       |                           | <b>Location:</b> 8765 TAYLOR MAY ROAD           |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> DECK                               |                           | <b>Details:</b> 12' x 24' uncovered deck        | <b>Cost:</b> 0       | <b>ID:</b> PR102856-ZN011 |
| <b>Permit:</b> 15852                                   | <b>Issued:</b> 09/11/2017 | <b>Expires:</b> 09/12/2019                      | <b>Next Inspect:</b> | <b>Occupy:</b>            |
| <b>Applicant:</b> All Sweep Inc./Mike Taylor           |                           | <b>Location:</b> 8515 Tanglewood Square         |                      | <b>Inspector:</b> KEE     |
| <b>Permit Type:</b> GROUND SIGN                        |                           | <b>Details:</b> Modifications to existing sign  | <b>Cost:</b> 0       | <b>ID:</b> PR203872-ZN011 |

# Zoning Permits Report

Permits for 09/01/2017 to 09/30/2017

Report Date 10/03/2017

|   |                    |  |               |                    |
|---|--------------------|--|---------------|--------------------|
| Permit: 15849                                   | Issued: 09/08/2017 | Expires: 09/08/2019                      | Next Inspect: | Occupy:            |
| Applicant: Construction Dynamics/Matt Charles   |                    | Location: 8173 Quarry Circle             |               | Inspector: KEE     |
| Permit Type: IN-GROUND SWIMMING POOL            |                    | Details: Swimming pool & 1,406 sq.'      | Cost: 0       | ID: PR204179-ZN011 |
| Permit: 15847                                   | Issued: 09/05/2017 | Expires: 09/06/2019                      | Next Inspect: | Occupy:            |
| Applicant: L. Keeley Construction/Adam Byington |                    | Location: 7235 Market Place Drive        |               | Inspector: KEE     |
| Permit Type: LETTER OF EXEMPTION                |                    | Details: Garden Center concrete repair   | Cost: 0       | ID: PR203244-ZN011 |
| Permit: 15862                                   | Issued: 09/19/2017 | Expires: 09/20/2019                      | Next Inspect: | Occupy:            |
| Applicant: WILLIAM DELGADO                      |                    | Location: 7918 Pettibone Road            |               | Inspector: KEE     |
| Permit Type: LETTER OF EXEMPTION                |                    | Details: Winery & Tasting Room           | Cost: 0       | ID: PR102039-ZN011 |
| Permit: 15870                                   | Issued: 09/26/2017 | Expires: 09/27/2019                      | Next Inspect: | Occupy:            |
| Applicant: Pete Hatcher                         |                    | Location: 18785 NORTH MARKET PLACE DRIVE |               | Inspector: KEE     |
| Permit Type: LETTER OF EXEMPTION                |                    | Details: Dollar Tree directory sign      | Cost: 0       | ID: PR203791-ZN011 |
| Permit: 15878                                   | Issued: 09/29/2017 | Expires: 09/30/2019                      | Next Inspect: | Occupy:            |
| Applicant: Ellet Sign Co./Amy Noble             |                    | Location: 7645 Market Place Drive        |               | Inspector: KEE     |
| Permit Type: LETTER OF EXEMPTION                |                    | Details: Torrid blade sign - 2.52 sq.'   | Cost: 0       | ID: PR204223-ZN011 |
| Permit: 15797                                   | Issued: 09/07/2017 | Expires: 09/08/2019                      | Next Inspect: | Occupy:            |
| Applicant: ROBERT EPPICH                        |                    | Location: 7057 OAK STREET                |               | Inspector: KEE     |
| Permit Type: NEW ONE FAM. DWG .                 |                    | Details: New house with drive, porches   | Cost: 0       | ID: PR101904-ZN011 |
| Permit: 15834                                   | Issued: 09/29/2017 | Expires: 09/30/2019                      | Next Inspect: | Occupy:            |
| Applicant: SHERRY WILLIAMS                      |                    | Location: 7022 OAK STREET                |               | Inspector: KEE     |
| Permit Type: NEW ONE FAM. DWG .                 |                    | Details: Single family house with porch  | Cost: 0       | ID: PR101896-ZN011 |
| Permit: 15851                                   | Issued: 09/11/2017 | Expires: 09/12/2019                      | Next Inspect: | Occupy:            |
| Applicant: DREES HOMES/Alicia Verner            |                    | Location: 9660 NIGHTHAWK DRIVE           |               | Inspector: KEE     |
| Permit Type: NEW ONE FAM. DWG .                 |                    | Details: New house with drive and        | Cost: 0       | ID: PR203722-ZN011 |
| Permit: 15854                                   | Issued: 09/12/2017 | Expires: 09/13/2019                      | Next Inspect: | Occupy:            |
| Applicant: J&B Builders/Trisha Tucek            |                    | Location: 8155 Devon Court               |               | Inspector: KEE     |
| Permit Type: NEW ONE FAM. DWG .                 |                    | Details: New house, attached garage,     | Cost: 0       | ID: PR204228-ZN011 |
| Permit: 15865                                   | Issued: 09/22/2017 | Expires: 09/23/2019                      | Next Inspect: | Occupy:            |
| Applicant: Breezewood/Daniel Yeager             |                    | Location: 7372 Villa Ridge               |               | Inspector: KEE     |
| Permit Type: PATIO                              |                    | Details: 12' x 12' Uncovered Patio       | Cost: 0       | ID: PR204195-ZN011 |
| Permit: 15853                                   | Issued: 09/08/2017 | Expires: 09/09/2019                      | Next Inspect: | Occupy:            |
| Applicant: ROBERT J CSUHRAN                     |                    | Location: 18170 ROLLING BROOK DRIVE      |               | Inspector: KEE     |
| Permit Type: RES. ADD.                          |                    | Details: 240 sq.' Front Porch            | Cost: 0       | ID: PR102222-ZN011 |



# Zoning Permits Report

Permits for 09/01/2017 to 09/30/2017

Report Date 10/03/2017

|   |                    |  |               |                    |
|---|--------------------|--|---------------|--------------------|
| Permit: 15871                               | Issued: 09/26/2017 | Expires: 09/27/2019                      | Next Inspect: | Occupy:            |
| Applicant: JOSEPH DE CARO                   |                    | Location: 7565 Bainbridge Road           |               | Inspector: KEE     |
| Permit Type: RES. ADD.                      |                    | Details: Porch, deck & second story      | Cost: 0       | ID: PR100081-ZN011 |
| Permit: 15876                               | Issued: 09/29/2017 | Expires: 09/30/2019                      | Next Inspect: | Occupy:            |
| Applicant: JAMES C. ADAIR                   |                    | Location: 8765 TAYLOR MAY ROAD           |               | Inspector: KEE     |
| Permit Type: RES. ADD.                      |                    | Details: Rear porch with 3 season room   | Cost: 0       | ID: PR102856-ZN011 |
| Permit: 15846                               | Issued: 09/06/2017 | Expires: 09/07/2019                      | Next Inspect: | Occupy:            |
| Applicant: DAVID & KAREN SUNDERHAFT         |                    | Location: 17380 OLD TANNERY TRAIL        |               | Inspector: KEE     |
| Permit Type: RESIDENTIAL ALTERATION         |                    | Details: Walkout entrance & deck         | Cost: 0       | ID: PR103311-ZN011 |
| Permit: 15863                               | Issued: 09/22/2017 | Expires: 09/23/2019                      | Next Inspect: | Occupy:            |
| Applicant: The Floor Show/Austin Calvetta   |                    | Location: 17870 Geauga Lake Road         |               | Inspector: KEE     |
| Permit Type: RESIDENTIAL ALTERATION         |                    | Details: Wall reconstruction adding      | Cost: 0       | ID: PR101142-ZN011 |
| Permit: 15844                               | Issued: 09/01/2017 | Expires: 09/02/2019                      | Next Inspect: | Occupy:            |
| Applicant: Crooked Pecker Brewing Co./Scott |                    | Location: 8284 Washington Street         |               | Inspector: KEE     |
| Permit Type: USE/COMMERCIAL                 |                    | Details: Crooked Pecker Brewing Co.      | Cost: 0       | ID: PR100720-ZN011 |
| Permit: 15868                               | Issued: 09/26/2017 | Expires: 09/27/2019                      | Next Inspect: | Occupy:            |
| Applicant: DOLLAR TREE                      |                    | Location: 18785 NORTH MARKET PLACE DRIVE |               | Inspector: KEE     |
| Permit Type: USE/COMMERCIAL                 |                    | Details: Dollar Tree - Retail Sales      | Cost: 0       | ID: PR203791-ZN011 |
| Permit: 15869                               | Issued: 09/26/2017 | Expires: 09/27/2019                      | Next Inspect: | Occupy:            |
| Applicant: Pete Hatcher                     |                    | Location: 18785 NORTH MARKET PLACE DRIVE |               | Inspector: KEE     |
| Permit Type: WALL SIGN                      |                    | Details: Dollar Tree wall sign - 42.92   | Cost: 0       | ID: PR203791-ZN011 |
| Permit: 15877                               | Issued: 09/29/2017 | Expires: 09/30/2019                      | Next Inspect: | Occupy:            |
| Applicant: Ellet Sign Company/Amy Noble     |                    | Location: 7645 Market Place Drive        |               | Inspector: KEE     |
| Permit Type: WALL SIGN                      |                    | Details: Torrid - 41.41 sq.'             | Cost: 0       | ID: PR204223-ZN011 |
| Permit: 15885                               | Issued: 09/29/2017 | Expires: 09/30/2019                      | Next Inspect: | Occupy:            |
| Applicant: Minuteman Press/Jorge Fernandez  |                    | Location: 17800 Chillicothe Road         |               | Inspector: KEE     |
| Permit Type: WALL SIGN                      |                    | Details: Minuteman Press - 13.89 sq.'    | Cost: 0       | ID: PR100536-ZN011 |

BAINBRIDGE TOWNSHIP  
NEW RESIDENCE TOTALS – SEPTEMBER 2017  
Receipts for September 2017 - \$6,800.00

September 2017 - 4  
September 2016 - 1  
September 2015 - 3

Year to Date 2017 - 27  
Year to Date 2016 - 18  
Year to Date 2015 - 25

# Bainbridge Twp. Fire Dept

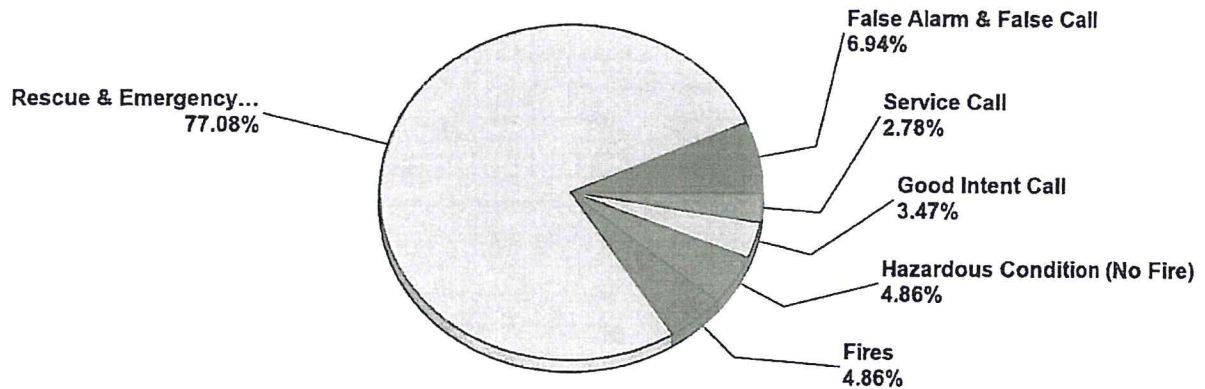
Chagrin Falls, OH

This report was generated on 10/17/2017 2:58:03 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2017 | End Date: 09/30/2017



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL     |
|------------------------------------|-------------|----------------|
| Fires                              | 7           | 4.86%          |
| Rescue & Emergency Medical Service | 111         | 77.08%         |
| Hazardous Condition (No Fire)      | 7           | 4.86%          |
| Service Call                       | 4           | 2.78%          |
| Good Intent Call                   | 5           | 3.47%          |
| False Alarm & False Call           | 10          | 6.94%          |
| <b>TOTAL</b>                       | <b>144</b>  | <b>100.00%</b> |

|                   | Fire | Rescue | Total |
|-------------------|------|--------|-------|
| Sep-17            | 33   | 111    | 144   |
| Sept-2017YTD      | 424  | 998    | 1412  |
| As Of Sept 2016   | 339  | 885    | 1224  |
| Fiscal Difference | 85   | 113    | 188   |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Bainbridge Township Police Department

**Law Enforcement Incidents**

**September 2017**

**FBI NIBRS Group A Offenses**

|                                 |           |
|---------------------------------|-----------|
| Arson                           | 0         |
| Assault Offenses                | 0         |
| Bribery                         | 0         |
| Burglary / Breaking & Entering  | 0         |
| Child Abuse                     | 0         |
| Criminal Damage /Vandalism      | 1         |
| Domestic Violence               | 1         |
| Drug Offenses                   | 0         |
| Embezzlement                    | 0         |
| Extortion / Blackmail           | 0         |
| Fraud Offenses                  | 5         |
| Gambling Offenses               | 0         |
| Homicide Offenses               | 0         |
| Kidnapping / Abduction          | 0         |
| Larceny / Theft - Petty         | 26        |
| Larceny / Theft - Grand         | 1         |
| Motor Vehicle Theft /Unauth Use | 0         |
| Pornography / Obscene Material  | 0         |
| Prostitution Offenses           | 0         |
| Receiving Stolen Property       | 0         |
| Robbery                         | 0         |
| Sex Offenses - Forcible         | 0         |
| Sex Offenses - Non forcible     | 0         |
| Weapons Law Violations          | 0         |
| <b>Total Group A Offenses</b>   | <b>34</b> |

**FBI NIBRS Group B Offenses**

|                               |           |
|-------------------------------|-----------|
| Bad Checks                    | 2         |
| Curfew/ Loitering / Vagrancy  | 0         |
| Disorderly Conduct            | 7         |
| Driving Under the Influence   | 2         |
| Drunkenness                   | 0         |
| Family Offenses - Non Violent | 9         |
| Harassment / Menacing         | 12        |
| Liquor Law Violations         | 0         |
| Runaway / Unruly Juveniles    | 0         |
| Trespass                      | 2         |
| Voyeurism                     | 0         |
| All other arrestable offenses | 2         |
| <b>Total Group B Offenses</b> | <b>36</b> |

**Other Incidents**

|                              |            |
|------------------------------|------------|
| 911 problem                  | 3          |
| Animal Complaints            | 22         |
| Assist Fire Department       | 87         |
| Assist other Agency          | 20         |
| Citizen Assist               | 13         |
| Citizen Dispute              | 3          |
| Dead Body Found              | 0          |
| Disturbances                 | 7          |
| False Alarm - Business       | 18         |
| False Alarm - Residence      | 25         |
| Info Report                  | 6          |
| Juvenile Complaint           | 5          |
| Lost / Found Property        | 7          |
| Miscellaneous                | 297        |
| Missing Persons              | 1          |
| Property Damage (accidental) | 9          |
| Suicidal Person              | 1          |
| Suspicious Person / Vehicle  | 47         |
| Traffic Accidents            | 37         |
| Traffic Complaints           | 68         |
| Traffic Stops                | 260        |
| Vehicle Lockouts             | 40         |
| Warrant Service              | 11         |
| <b>Total Other Incidents</b> | <b>987</b> |

**Three Year Comparison**

|                |      |
|----------------|------|
| Spetember 2017 | 1057 |
| September 2016 | 913  |
| September 2015 | 919  |

**Total Incidents September 2017 1057**

**Total Incidents TYD 2017 11673**



**BAINBRIDGE TOWNSHIP POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT -SEPTEMBER 2017**

| OFFICERS                  | LAW<br>INCIDENTS | ARRESTS -<br>FELONY | ARRESTS -<br>MIS. | TRAFFIC<br>CITATIONS | WARNING<br>CITATIONS | M/M<br>CITATIONS |
|---------------------------|------------------|---------------------|-------------------|----------------------|----------------------|------------------|
| CHIEF BOKOVITZ            | 1                |                     |                   |                      |                      |                  |
| LT. WEIR                  |                  |                     |                   |                      |                      |                  |
| DET. SGT. DREGER          |                  |                     |                   |                      |                      |                  |
| SGT. BUCKINGHAM           | 8                |                     |                   |                      |                      |                  |
| SGT. CHICKOS              | 14               |                     |                   |                      |                      |                  |
| SGT. WEINER               | 6                |                     |                   |                      |                      |                  |
| DET. BODOVETZ             | 2                |                     | 1                 |                      |                      |                  |
| PTL. BLASKO               | 108              | 1                   |                   | 1                    |                      |                  |
| PTL. BOYLES               | 64               |                     | 2                 | 3                    |                      |                  |
| PTL. BRANDT               |                  |                     |                   |                      |                      |                  |
| PTL. DEBLAEY              | 7                |                     |                   | 1                    |                      |                  |
| PTL. DENT                 | 42               |                     | 1                 | 1                    |                      |                  |
| PTL. DISANTO              | 127              | 2                   | 7                 | 11                   |                      |                  |
| PTL. FREW                 | 121              |                     |                   |                      |                      |                  |
| PTL. NEWCOMB              | 125              |                     | 3                 | 7                    | 1                    |                  |
| PTL. PATETE               | 51               |                     | 2                 | 2                    |                      |                  |
| PTL. POWESKI              | 42               |                     | 4                 | 4                    | 1                    |                  |
| PTL. REARDON              |                  |                     |                   |                      |                      |                  |
| PTL. ROSS                 | 34               |                     | 1                 | 1                    |                      |                  |
| PTL. SMITH                | 93               |                     | 2                 | 1                    |                      |                  |
| PTL. SOEDER               | 49               |                     |                   | 6                    |                      |                  |
| PTL. TUMA                 | 49               |                     | 1                 | 3                    |                      |                  |
| PTL. TYMOSZCZUK           | 106              |                     | 12                | 5                    |                      | 4                |
|                           |                  |                     |                   |                      |                      |                  |
| <b>MONTHLY TOTAL</b>      | <b>1049</b>      | <b>3</b>            | <b>36</b>         | <b>46</b>            | <b>2</b>             | <b>4</b>         |
| <b>TOTAL YEAR TO DATE</b> | <b>11602</b>     | <b>56</b>           | <b>312</b>        | <b>551</b>           | <b>17</b>            | <b>56</b>        |

**RECORDS CENTER ACTIVITY**

| RECORDS CLERK             | LAW<br>INCIDENTS |
|---------------------------|------------------|
| DOWNS, L.                 | 1                |
| FLETCHER, L.              | 1                |
| GRECEK, G.                | 6                |
| ROZNIK, E.                |                  |
| <b>MONTHLY TOTAL</b>      | <b>8</b>         |
| <b>TOTAL YEAR TO DATE</b> | <b>71</b>        |

| RECORDS ACTIVITY     | SEP 2017 | YTD     |
|----------------------|----------|---------|
| INCOMING PHONE CALLS | 1422     | 13178   |
| REPORT FEES          | \$3.65   | \$40.72 |
| HOUSE CHECKS         | 269      | 3884    |



For the month of September, 2017

Approved by: \_\_\_\_\_