

Monday, October 12,

15

The Bainbridge Township Board of Trustees met in a special work session at the Solon City Hall on October 12, 2015 for the purpose of a Bainbridge- Solon JEDD meeting. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Janice S. Sugarman. Mr. Markley presided and called the meeting to order at 5:00 P.M. The Bainbridge Trustees were joined by members of the JEDD board as well as various Solon City officials. The meeting was recessed at 6:40 P.M.

The trustees reconvened their regular business meeting at 7:00 P.M. after returning to Bainbridge Town Hall. All trustees and the Fiscal Officer were in attendance.

#### CHANGES TO THE AGENDA

1. INVOICE APPROVAL – Lakeland Management Systems – Pay Application 3 - \$152,055.00 (Roads)
2. PO Request – Southeaster Equipment – Emergency repair to Gradhall - \$4,513.00 (Roads)
3. PO Request – Refrigeration Sales Corporation – Variable refrigerant equipment - \$25,900.00 (Parka)

#### MINUTES

Mrs. Benza moved to approve the minutes of the trustees' September 28, 2015 regular meeting as written.

Mr. Horn seconded the motion that was passed unanimously.

#### DEPARTMENTAL REPORTS

##### FISCAL DEPARTMENT

Mrs. Sugarman, Fiscal Officer presented the Fiscal Department Report for the month of September 2015.

The fund balance is \$2,222,929.18 as of September 30, 2015. She also reported that the township received its share of the Rock Salt settlement in the amount of \$15,249.86. In addition, the ohiocheckbook.com is now live and Bainbridge Township has joined in order to keep transparency for the township. Finally, the AIF report for 2014 has been filed. This report is required of any entity that has outstanding bonds. The Fiscal Office reports are attached and become a permanent part of these minutes.

##### SERVICE DEPARTMENT

Mr. Jim Stanek, Service Director presented the Service Department report for the month of September 2015. The Service Department report is attached and becomes a permanent part of these minutes.

##### KENSTON COMMUNITY EDUCATION

Katie Flynn presented the KCE report for the month of September 2015. She reported 824 Fall activities through KCE. Winter activities start December 1, 2015. Jennifer Ingram is being recognized by the Men's Civic Club for her work with KCE. She receives a \$500 award which she is donating back to the KCE Scholarship Fund. Eleven digital signs have been ordered. One is already installed at the Kenston Board Office. The Midwest basketball league is already filled to capacity. Finally, there is a new KCE Board Member, Sarah Delly.

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PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSRequest to Hire

Chief Phan is recommending the hiring of the following candidates. They will each be asked into executive session to meet with the Trustees at the next regular meeting on October, 28, 2015.

Benjamin Dingedine

Paul McClintock

Ryan Wasserman

POLICE DEPARTMENT – NEW BUSINESSStreet Light Request

Mrs. Benza moved to direct the Fiscal Office to contact First Energy to install a street light at the intersection of Rocker Street and Chagrin Road based on the recommendation of the Police Chief.

Mr. Markley seconded the motion that was passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSPark Board Request to use CVM Office

The Trustees were in general agreement to allow the Park Board to utilize the Centerville Mills office as a meeting space and museum effective immediately.

Cancel Best Truck Equipment PO

Mrs. Benza moved to cancel the Best Truck Equipment PO #222-2015 based on an unacceptable time frame for delivery per the recommendation of the service director.

Mr. Horn seconded the motion that was passed unanimously.

Resolutions of Convenience and Necessity

Mr. Shane Hajjar of the Geauga County Engineer's Office explained the proposals for resurfacing work on both Snyder Road and Taylor May Road in 2016. Snyder Road has been approved for funding by the county. Taylor May has been designated as a reserve project.

Mrs. Benza moved to approve the resolution of Convenience and Necessity 10122015-A for the Improvement of Snyder Road, Track 192 Section D- E, based on the recommendation of the Service Director and authorizing the county to commence engineering.

Mr. Markley seconded the motion that was passed unanimously.

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Mrs. Benza moved to authorize the Chairman to serve as the CEO and Certifying Representative to apply for the OPWC State Capital Improvement Program funding to help fund the project.

Mr. Horn seconded the motion that was passed unanimously.

Mrs. Benza moved to approve the resolution of Convenience and Necessity 10122015-B for the Improvement of Taylor May Road, Track 186 Section C, based on the recommendation of the Service Director and authorizing the county to commence engineering.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. Benza moved to authorize the Chairman to serve as the CEO and Certifying Representative to apply for the OPWC State Capital Improvement Program funding to help fund the project.

Mr. Horn seconded the motion that was passed unanimously.

#### CVM Items to be Declared Obsolete and put on Govdeals.com

Mrs. Benza moved to declare obsolete the following items which are no longer in use and not needed any longer per Ohio Revised Code 505.10 and the recommendation of the service director.

Mr. Horn seconded the motion which passed unanimously.

1. 2000 International 5 ton dump truck with plow and spreader.
2. Ford F250 truck bed.

#### Request to Sell on GovDeals.com

Mrs. Benza moved to approve the disposition on GovDeals.com of the above mentioned items which have been declared obsolete.

Mr. Markley seconded the motion which passed unanimously.

#### Electrical/HVAC Rebid for CVM Dining Hall

Mr. Stanek explained the change of strategy for the rebid. The township will be buying the equipment and then going out for bid for the work. The bids are due on October 22, 2015 with an opening at 1 P.M.

#### TOWN HALL – NEW BUSINESS

##### Resolution to Repeal Land Bank Discussion

The trustees entered into a discussion on repealing the Land Bank. Questions were asked by Bainbridge residents Ted Seliga and Kristina O'Brien. Mrs. Benza suggested including this item in the board's annual organizational template so as to create and manage a process for disposition of all remaining properties in the event to board decides to conclude the program.

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Mrs. Benza moved to approve Resolution 10122015-C repealing the Land Reutilization Program dated June 27, 2001 effective immediately pursuant to ORC 5722.12.

Mr. Markley seconded the motion which passed unanimously.

#### MOU – Chagrin River Watershed Partners

Mrs. Benza made a motion to extend the agreement with the Chagrin River Watershed Partners until December 31, 2019.

Mr. Markley seconded the motion which passed unanimously.

#### Project Review for 2016

The trustees need to create a project list for 2016 for Mr. Al Weilacher from Morgan Stanley. They will look at the Project list from 2010 and discuss the list for 2016 at the next regular meeting on October 28, 2015. Mr. Markley will provide everyone with the original and revised project list, and Mrs. Benza will make copies for distribution at that meeting.

#### IT Assessment and Action

Mr. Markley distributed the IT list that the trustees received from Mr. Steve Decatur of Geauga County. This list will be distributed to the Department Heads to gather their input, and it will be discussed at a future meeting.

#### TOWN HALL - PENDING BUSINESS

##### Bainbridge –Solon JEDD Amendment

The Trustees and Fiscal Officer met with the JEDD committee and representatives from Solon at a 5 P.M. meeting today. They created a list of action items that included updating the by-laws, and they discussed the traffic situation on Aurora Road.

#### FISCAL OFFICE

##### Purchase Order Approval

Mrs. Benza made a motion to approve the purchase order list (Items 1 – 7 ) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

1. Chardon Welding, Inc. – Snow Plow - \$5,250.00 (Parks)
2. Bainbridge –Solon JEDD – M&I Fund Deposits - \$4,503.01 (General)
3. VFIS - Love Insurance Agency - \$3,552.00 (Fire)
4. Warren Fire – 10 pair structural boots - \$3,912.00 (Fire)
5. KEI Carbody – Repair, bodywork, and paint on truck - \$3,619.50 (Parks)
6. Lake Truck Sales – Engine Repairs to Plow Truck - \$3,985.00 (Roads)
7. Physio-Control – Technical Support Service Contract - \$12,555.00 (Fire)

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Invoice Approvals

Mr. Horn made a motion to approve the Invoice list (Items 1-2) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

1. Walter Haverfield – Cedar Fair MUD - \$3,364.00 (General)
2. Littler – Negotiations with Bainbridge Fire Company - \$462.00 (General)

Blanket Certificates

Mr. Horn made a motion to approve the Invoice list (Items 1-3) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

1. General – Other - \$10,000.00
2. Town Hall – Repairs - \$10,000.00
3. Parks – Utilities - \$1,000.00

LATE ADDITIONSPurchase Order Requests

1. Refrigeration Sales Corporation – CVM dining hall improvements - \$25,900.00 – (General)
2. Southeastern Equipment Co., Inc. – Gradhall repair - \$4,543.00 – (Roads)

Mr. Horn made a motion to approve the PO Requests (Items 1-2) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoice Approvals

1. Lakeland Management Systems, Inc. – Service Garage Addition Payment application#3 – \$152,055.00 – (Roads)

Mrs. Benza made a motion to approve the Invoice as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

CHECKS DATED September 29, 2015 THROUGH October 8, 2015

The trustees examined and signed checks and invoices dated September 29, 2015 through October 8, 2015 consisting of warrants #23890 through #24038 in the amount of \$119,546.70.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of September #351-2015 through #390-2015 in the amount of \$438,713.92 are attached to, and become a permanent part of these minutes.

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PUBLIC INTERACTION: QUESTION AND ANSWER

Mr. Mike Sickle of Bedford spoke regarding Cedar Fair and the Geauga Lake property. He wants to know if there is anything more that the trustees can do to keep the history of the property. Mr. Markley explained the situation with Cedar Fair and Meijer.

CORRESPONDENCE

1. Letter from Auburn Township Trustees to Nancy Santilli, Kenston Superintendent
2. Geauga County Board of Elections Sample Ballot
3. South Franklin Circle – Request for Street Light
4. Geauga County Planning Commission Meeting – October 13, 2015
5. Resident letter from Miss Bartlett expressing concerns.

Mr. Markley wanted to publically thank Mr. Andy White for his work on the meeting regarding the Kenston bus garage relocation.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned 8:50 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_

\_\_\_\_\_ Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_