

Monday, October 10,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on October 10, 2016. Those present were trustees Mr. Jeffrey S. Markley, Mrs. Kristina O'Brien. Fiscal Officer, Mrs. Kathleen Staudenbaur, joined the regular meeting at 7:00 P.M. Mrs. Lorrie Benza was absent. Mr. Markley presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to consider the employment of public employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mr. Markley, aye; Mrs. O'Brien, aye.

The trustees recessed their regular meeting at 6:00 P.M. in order to go into executive session.

Fire Chief Lou Ann Metz was invited into the executive session at 6:01 P.M. and left at 6:58 P.M.

The trustees returned from executive session, after considering the employment of public employees and reconvened their regular meeting at 7:00 P.M.

#### MINUTES APPROVAL

Mr. Markley made a motion to approve the minutes of the trustees' 9/09/2016 and 9/26/2016 meetings as written.

Mrs. O'Brien seconded the motion that was passed unanimously.

#### DEPARTMENTAL REPORTS

##### FISCAL DEPARTMENT

Mrs. Kathleen Staudenbaur, Fiscal Officer presented the Fiscal Department report for the month of September, 2016. She reported that the Cash Summary by Fund was submitted for review.

A copy of the Cash Summary by Fund report for September is attached to and becomes a permanent part of these minutes.

##### KENSTON COMMUNITY EDUCATION

KCE did not present their September report due to their open house at the new offices located at the Gardiner Center. They are working on a new fiscal budget which will be submitted to the trustees next month.

##### SERVICE DEPARTMENT

Mr. Jim Stanek presented the Service Department report for the month of September, 2016.

Mr. Stanek reported that Wild Water Kingdom will be donating forty eight picnic tables and two large tents to Bainbridge Township.

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Mr. Markley suggested the service department review the lights and potential upgrades to the restrooms in Town Hall.

NOTE: Service Department Report is attached to, and becomes a permanent part of these minutes.

#### PRESENTATION BY GUEST

Mrs. Teri Nemeth thanked the trustees for the waiving the fee for Nick Nemeth's First Annual Memorial Wiffle Ball Tournament which raised \$10,000 for The American Foundation for Suicide Prevention. Ms. Nemeth spoke about wanting to reopen the investigation of her son's death stating there was a conspiracy with the local police and sheriff's departments.

#### PUBLIC COMMENTS

Mr. Henri Preuss, speaking on behalf of the Bainbridge Civic Club, said they are going to split fifty percent of the cost with Bainbridge Township for the lights and wreaths to enhance the holiday display at Town Hall. Mr. Preuss estimated the cost would be \$900.00.

#### FIRE DEPARTMENT – NEW BUSINESS

Chief Metz recommended promoting Thomas E. Martin and John Dobies to the position of captain. Mr. Martin's position will be overseeing training at a rate of \$26.29/hour and John Dobies' position will be overseeing scheduling at a rate of \$22.96/hour, per the Collective Bargaining Agreement Article 16, Section 2.

Mr. Markley made a motion effective the next pay period, October 15, 2016, to promote Thomas E. Martin and John Dobies to the position of Captain per the recommendation of Chief Metz.

Mrs. O'Brien seconded the motion that was passed unanimously.

#### Request to change Part-Time position to Full-Time

Chief Metz recommended promoting Mrs. Prudy MacKenzie to full time Administrative Assistant.

Mr. Markley made a motion to reclassify the administrative position for the fire department to a full-time position including no change in rate and includes benefits effective October 15, 2016.

Mrs. O'Brien seconded the motion that was passed unanimously.

#### POLICE DEPARTMENT – NEW BUSINESS

##### Liquor Permit Renewal – Bainbridge Food Mart

The trustees have no objection to the renewal request for the Bainbridge Food Mart on 17800 Chillicothe Road.

##### Purchase Order Approval Requests

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Mr. Markley made a motion to approve the purchase from Cleveland Vicon for new man doors for securing Bainbridge Police Department in the amount of \$5,875.00 per the recommendation of the Police Chief.

Mrs. O'Brien seconded the motion that was passed unanimously.

Mr. Markley made a motion to approve the purchase from J - L Door Service, Inc. for new Sally port garage doors for securing Bainbridge Police Department in the amount of \$6,405.00 per the recommendation of the Police Chief.

Mrs. O'Brien seconded the motion that was passed unanimously.

#### SERVICE DEPARTMENT – NEW BUSINESS

##### Cemetery Policy Exception

A discussion regarding burying a non-resident was held due to the request of Mr. Joe Mandanici, Solon resident, to bury his wife of 40 years at Rest Land cemetery. With the costs associated paid by the tax payers to maintain the property it would not be in Bainbridge Township's best interest to have non-residents buried in our cemeteries.

##### Cemetery Deed

Mr. Markley made a motion to grant, bargain sell and convey the lot known as Section 13 Lot 12 Grave 3 to Terrence A. Churchill a resident of the Township in the amount of \$300.00.

Mrs. O'Brien seconded the motion that was passed unanimously.

##### Town Hall Waiver and Lakeside Waiver Requests

Mr. Markley made a motion to grant Town Hall waiver request for the Kenston Girl Scouts, Lakeside waiver request for Cub Scout Pack 102, Den 4, and Kenston Girl Scout Daisy troop 71409 per the recommendation of the Service Director with the understanding that the dates will be coordinated through the service department.

Mrs. O'Brien seconded the motion that was passed unanimously.

##### Signature for Declaration of Restrictive Covenants for Inspection & Maintenance

Mr. Markley made a motion to authorize the vice chairman to sign the Restrictive Covenants for Inspection and Maintenance.

Mrs. O'Brien seconded the motion that was passed unanimously.

##### Application for Payment for Chagrin Valley Paving, Inc. including Change Order #1 for Permeable Paver Demonstration

Mr. Markley made a motion to approve payment to Chagrin Valley Paving Inc. for the Centerville Mills Permeable Paver Demonstration project in the amount of \$146,345.20 per the recommendation of the service director and the consulting engineer.

Mrs. O'Brien seconded the motion that was passed unanimously.

#### TOWN HALL – OLD BUSINESS

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Aurora Co-op Preschool – Paint, stain, power wash & grade

General agreement for the Aurora Co-op Preschool to make improvements to the township building with no additional expenses to the township to match the improvements at the Dining Hall.

TOWN HALL – NEW BUSINESSBoy Scout Proclamation

Mr. Markley made a motion of resolution of proclamation be issued to Tyler Thieding on this day October 10, 2016, congratulating him for attaining the rank of Eagle Scout.

Mrs. O'Brien seconded the motion that was passed unanimously.

Geauga County Township Association quarterly dinner meeting job responsibilities

Bainbridge Township will be hosting the Geauga County Township Association quarterly dinner meeting on November 9, 2016, at the Centerville Mills Dining Hall at 6:30 P.M. Hungry Bee will be catering the event.

Service department will be setting up tables and facilitating clean-up, receiving reservations and will be in charge of registration and name-tags the night of the event.

Civic Club will provide plates and utensils.

Mrs. O'Brien will contact caterer with final count for food.

Parking across the street will be accessible with potential for officers available as flaggers. Fire department may provide lights for parking.

Mrs. Staudenbaur will handle donated center pieces and collect funds.

Mr. Markley will contact NHS to determine if there is potential for student involvement to fill service hours.

Mrs. Lorrie Benza will do a welcome speech and the prayer before dinner.

ZONING NEW BUSINESSTelecommunications Tower

Fortune Wireless, Inc. proposed the construction of a new telecommunications tower in Bainbridge Township. There were three locations that were proposed for the installation. General agreement of interest to have Fortune Wireless, Inc. make a proposal for a new telecommunications tower.

FISCAL OFFICEPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list (Items 1 - 4) as submitted by the Fiscal Officer.

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Mrs. O'Brien seconded the motion that was passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. VanCuren Services, Inc. – Removal of Six Dead Trees - \$6,400.00  
(Roads-Contracted Services)
2. Gutoskey & Associates, Inc. – Construction Staking - \$6,851.25  
(Parks-Improvement of Site)
3. Cleveland Vicon – Securing Police Department man doors - \$5,875.00  
(Police)
4. J - L Door Service – Securing Police Department Sally port (garage) doors -  
\$6,405.00 (Police)

CHECKS DATED SEPTEMBER 27, 2016 THROUGH OCTOBER 10, 2016

The trustees examined and signed checks and invoices dated 9/27/2016 through 10/10/2016 consisting of warrants 25959 through 26056 in the amount of \$301,968.69.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of September # 305-2016 through # 340-2016 in the amount of \$485,719.09 are attached to, and become a permanent part of these minutes.

PUBLIC INTERACTION: QUESTION AND ANSWER

Mr. Henri Preuss wanted to further discuss the telecommunications tower within the parks. Mr. Markley will address this item further at next meeting.

CORRESPONDENCE

1. Chagrin Valley Chamber of Commerce the Reporter
2. Geauga County Board of Commissioner Job posting recreation and education assistant part time department of aging
3. Jerry Morgan, director of Sanity Engineering, provided maps for Bainbridge Township that indicated all the township's water and sewer systems
4. Final determination letter from the Ohio Department of Taxation exemption from tax to Portage County for the White House that burned down on Crackel Road

The next regular meeting will be held on October 24, 2016, at 7:00 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned 8:15 P.M.

Respectfully Submitted,

Kathleen C. Staudenbaur,  
Fiscal Officer, Bainbridge Township

Board of Trustees

Regular

Monday, October 10,

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_