

Monday, January 8,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 8, 2018. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 5:32 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Purchase of Public Property per Ohio Revised Code Section 121.22(G)(2), and Collective Bargaining Review per Ohio Revised Code Section 121.22(G)(4).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 5:32 P.M. in order to go into executive session.

Ms. Kristen Rine and Prosecutor James Flaiz were invited into the executive session at 5:32 P.M. and left executive session at 6:42 P.M.

Chief Lou Ann Metz was invited into the executive session at 6:45 P.M. and left executive session at 7:08 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, the purchase of public property, and collective bargaining review and reconvened their meeting at 7:11 P.M.

CHANGES TO THE AGENDA

None.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' December 26, 2017 regular meeting as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, abstain; Mrs. O'Brien, aye. Motion carried.

KENSTON COMMUNITY EDUCATION

Mr. Greg Sharp presented the KCE report for the month of December 2017. KCE did not hold a December meeting. They are still continuing to work out the details for the community survey. They are hoping to have a plan developed at their next meeting. In addition, they have launched their new website. The complete report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman presented the fiscal report for December 2017 and for the year 2017. The general fund balance is \$1,433,780.24 as of December 31, 2017. She reported that for the year 2016, the township will be receiving a 2% performance bonus check from the Bureau of Worker's Compensation. The fiscal office has been working on closing out fiscal year 2017. They are also preparing for the permanent appropriations and the upcoming audit. The complete fiscal report is attached and becomes a permanent part of these minutes.

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SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of December 2017. In addition to the work scheduled in the monthly report, the service department is looking at painting the interior of the Lakeside building. Mr. Stanek also prepared the trustees for upcoming purchases to replace a plow truck and the Grade-all. The complete service department report is attached and becomes a permanent part of these minutes.

ORGANIZATIONAL MEETING REQUIREMENTS

Mrs. O'Brien passed the gavel to Mrs. Sugarman to entertain nominations for the position of Chairman.

ELECTION OF OFFICERS

Mrs. Benza made a motion to nominate Mr. Markley for 2018 Chairman of the Bainbridge Township Board of Trustees.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to nominate Mrs. Benza as 2018 Vice-Chairman of the Board of Trustees.

Mr. Markley seconded the motion that passed unanimously.

Mrs. Sugarman passed the gavel to Chairman Markley.

ROBERT'S RULES OF ORDER

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt Robert's Rules of Order as the official rules of operating business which may be abridged as necessary.

Mrs. O'Brien seconded the motion that passed unanimously.

Mr. Markley stated that the Public Comments available at the beginning of the meeting should pertain to agenda items and the Public Interaction at the end of the meeting should be any additional comments or concerns regarding Township business.

PAST ACTIONS

The trustees would like the record show that all past actions taken by the Bainbridge Township Board of Trustees, unless subsequently rescinded or superseded, are still "in full force and effect."

DISPOSITION OF PROPERTY RESOLUTION

Mr. Markley made a motion to adopt the Disposition of Township Property Resolution 01082018-C, and to have it be advertised yearly after the organizational meeting.

Mrs. O'Brien seconded the motion which passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

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OPEN MEETINGS RESOLUTION

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt the "Open Meetings" Resolution 01082018-D, pursuant to ORC 121.22.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

PUBLIC RECORDS RESOLUTION

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt the "Public Records" Resolution 01082018-E, pursuant to ORC 149.43.

Mrs. O'Brien seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

TRANSIENT VENDOR RESOLUTION

Mr. Markley moved that the Bainbridge Township Board of Trustees rescind Resolution 11102014-A, Prohibition of Transient Vendors, passed on November 10, 2014, pursuant to ORC 505.94.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt the Registration and Regulation of Transient Vendors, Resolution 01082018-F, pursuant to ORC 505.94, and utilize the Transient Vendor Registration form, dated 1/18/2018.

Mrs. O'Brien seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes. **Trustees are in the process of modifying this permitting process, consistent with the ORC and there will be changes in 2018.

TRUSTEE MEETING SCHEDULE FOR 2018

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt for 2018 the trustees' meeting schedule as the second and fourth Mondays at 7:00 P.M. Executive sessions will be held at 6:00 P.M. and work sessions will be added as needed.

Mrs. O'Brien seconded the motion.

Note: A copy of said meeting schedule is attached to, and becomes a permanent part of, these minutes.

PROVISION FOR TRUSTEES TO ATTEND OTHER FUNCTIONS

Mr. Markley moved to adopt the attached list as meeting allowances for the Bainbridge Township Board of Trustees to attend as needed, and to include this list with the annual organizational template and minutes of January 8, 2018.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said meeting memo is attached to, and becomes a permanent part of, these minutes.

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COMPENSATION FOR TRUSTEES AND FISCAL OFFICER

Mr. Markley made a motion, that the trustees, as well as the fiscal officer, be compensated for their services in equal monthly payments with any adjustments to be made in December.

Mrs. Benza seconded the motion that passed unanimously.

BENEFITS

Medical and Major Medical - All full-time employees as well as the trustees and fiscal officer are eligible for these benefits. Those who enroll assume 10% of the cost for the same. Township personnel are offered Medical Mutual. All part-time employees working 25 to 39 hours per week are eligible to enroll, and assume 90% of the cost for the same.

Life Insurance - Full-time employees and elected officials: \$18,000.

Weekly Disability Income - Full-time employees receive 60% of their weekly income.

Dental - All full-time employees, the trustees and the fiscal officer are covered at no cost to them should they choose to enroll.

Additional benefits are included in the Personnel Policy Manual which has been distributed to all full-time employees since 1987, and revised and distributed to all employees beginning in 2013.

Mrs. Benza waives all coverage through the township.

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL

The trustees were in general agreement that Mrs. Benza should represent Bainbridge Township on the Geauga County Health Advisory Council. The trustees were in general agreement that Mrs. O'Brien should be the alternate representative for Bainbridge Township on the Geauga County Health Advisory Council.

CHAGRIN RIVER WATERSHED PARTNERS

The trustees were in general agreement that Mrs. O'Brien should represent Bainbridge Township, and Mr. Markley should serve as the alternate, on the Chagrin River Watershed Partners.

JEDD BOARD

The trustees were in general agreement that Mr. Markley should represent Bainbridge Township on the JEDD Board.

TOWNSHIP BUILDING & PARKS RATES

Mr. Markley made a motion to retain the 2017 Town Hall, Burns-Lindow, Centerville Mills, Settlers Park, River Road Park, Heritage Park, and the Fire Department meeting room rates for 2018.

Mrs. O'Brien seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

CEMETERY RATES

Mr. Markley made a motion to adopt the revised 2017 Cemetery rates as recommended by the Cemetery Board for 2018.

Mrs. O'Brien seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

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FEE SCHEDULE FOR COPIES OF TOWNSHIP DOCUMENTS

The trustees were in general agreement to retain the present rate schedule for copies which is as follows:

The fee for all black and white copies of documents is 5 cents per copy, and color copies are \$2.00 per copy per the recommendation of the legal division of the State Auditor's Office. Disk media copies are \$1.00 per diskette and CD Rom. All email requests are free.

ZONING FEE SCHEDULE

Mr. Markley made a motion to retain the 2017 Zoning Application Fee Schedule for 2018.

Mrs. O'Brien seconded the motion that passed unanimously.

Note: A copy of said schedule is attached to, and becomes a permanent part of, these minutes.

ADVANCE ON TAXES COLLECTED

Mr. Markley moved that the Bainbridge Township Board of Trustees authorize the Fiscal Officer to request an advance of the real estate taxes, first half collection, in the maximum amounts available in the general, road and bridge, fire, and police levied funds upon receipt of the schedule of dates for advances as determined by the Geauga County Auditor.

Mrs. O'Brien seconded the motion that passed unanimously.

BLANKET CERTIFICATE AMOUNTS

Mr. Markley moved that the Bainbridge Township Board of Trustees establish a limit of \$15,000.00 for Blanket Certificates to be issued by the fiscal office for routine expenses for each department, per the recommendation of the fiscal officer.

Mrs. O'Brien seconded the motion that passed unanimously.

MILEAGE REIMBURSEMENT AND PER DIEM FOR 2017

Mr. Markley made a motion to set the Bainbridge Township mileage reimbursement of 54.5 cents (pursuant to IRS Code) per mile, for miles driven by authorized township personnel using their own vehicle for documented township business, however the use of a township vehicle is preferred when available.

Mrs. O'Brien seconded the motion that passed unanimously.

Mr. Markley made a motion to set the meal per diem for township employees who travel for township business at \$60.00 per day.

Mrs. O'Brien seconded the motion that passed unanimously.

OHIO TOWNSHIP ASSOCIATION CONVENTION

Mr. Markley moved that the township reimburse any trustee, fiscal officer, deputy fiscal officer or assistant to the fiscal officer who attends the Ohio Township Association Winter Convention to be held in Columbus, Ohio from January 31, 2018 to February 3, 2018 for mileage, parking, lodging, meals and any other necessary expenditures.

Mrs. O'Brien seconded the motion that passed unanimously.

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TRUSTEE DEPARTMENT LIAISONS

Police Department –	Mrs. Benza
Fire Department –	Mrs. O’Brien
Service Department –	Mr. Markley
Zoning –	Mrs. Benza

BOARD/COMMITTEE APPOINTMENTSCemetery Board

The trustees were in general agreement to renew the Cemetery Board members for another year, including Mr. Rob Arnold, Mr. Greg Marous, and Mr. Bill Takacs.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – NEW BUSINESSTraining Request - Gless

Mrs. O’Brien made a motion to approve the training request for Firefighter Mark Gless to attend the Northern Ohio Arson Seminar in Ashland, OH on February 24 and 25, 2018 at an estimated cost of \$249.00 per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Training Requests – Riley

Mrs. O’Brien made a motion to approve the training request for Firefighter James Riley to attend Preparation for Initial Company Ops at the Ohio Fire Academy in Reynoldsburg, OH on February 1 and 2, 2018 at an estimated cost of \$325.00 with the use of a township vehicle per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Mrs. O’Brien made a motion to approve the training request for Firefighter James Riley to attend Strategy and Tactics for Initial Ops at the Ohio Fire Academy in Reynoldsburg, OH on April 5 and 6, 2018 at an estimated cost of \$325.00 with the use of a township vehicle per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Training Requests – Dobies

Mrs. O’Brien made a motion to approve the training request for Firefighter Eric Dobies to attend Preparation for Initial Company Ops at the Ohio Fire Academy in Reynoldsburg, OH on February 1 and 2, 2018 at an estimated cost of \$195.00 with the use of a township vehicle per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Mrs. O’Brien made a motion to approve the training request for Firefighter Eric Dobies to attend Strategy and Tactics for Initial Ops at the Ohio Fire Academy in Reynoldsburg, OH on April 5 and 6, 2018 at an estimated cost of \$195.00 with the use of a township vehicle per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

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Pay Grade Increase – Full-Time Firefighters

Mrs. O'Brien made a motion to approve the stepped pay grade increase for the six full-time firefighters listed below from Probationary Firefighter E at \$26.02/hour to Probationary Firefighter D at \$26.60/hour effective January 1, 2018 per the April 2017 agreement and the recommendation of the fire chief.

- Mr. Phillip Anders, Mr. Charles Bolt, Mr. Nathan Liptak, Mr. William German, Mr. James Riley, and Mr. Darrell Rose

Mrs. Benza seconded the motion that was passed unanimously.

Vacation Accrual – Full-Time Firefighters

Mrs. O'Brien made a motion to approve the change in vacation accrual for the full-time firefighters in the Personnel Policy Manual as outlined in the memo dated January 8, 2018 per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSMilitary Leave

Mrs. O'Brien made a motion to approve the military training leave for Ptl. Theresa Tymoszczyk to attend the Security Forces Officer Course – Level 1 with the Ohio National Guard from January 22, 2018 to May 25, 2018 based upon the recommendation of the police chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSNoise Mitigation

The trustees were in general agreement to allow Mrs. O'Brien to contact property owners who about the 422 highway that may have a noise issue to add to the noise mitigation request that already exists.

SERVICE DEPARTMENT – NEW BUSINESSApproval of New Job Description – Lead Mechanic

Mrs. O'Brien made a motion to approve the job description for the newly created position of Lead Mechanic per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Promotion of Public Employee – Russell Simms

Mrs. O'Brien made a motion to approve the promotion of Russell Simms to the newly created position of Lead Mechanic with a pay increase from \$27.05 per hour to \$28.05 per hour effective January 20, 2018 based on the updated job description and per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

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Cemetery Deed

Mrs. O'Brien made a motion to grant a cemetery deed for one grave to Mark and Laura Hoehn of 7409 Pettibone Road in the amount of \$450.00.

Mrs. Benza seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 55, Grave 5. Mr. Dave Pfouts and Mrs. Joan Demirjian attested to their signatures.

ZONING DEPARTMENT – NEW BUSINESSZoning Commission Appointment

Mrs. O'Brien made a motion to appoint Mr. Dennis Williams to the Zoning Commission term ending on December 31, 2022 effective immediately.

Mrs. Benza seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSVacation Carryover Recommendation

Mrs. O'Brien made a motion to approve the change to the vacation carryover policy in the Personnel Policy Manual to allow employees the option to choose "cash out one week and carry over one week" or "carry over two weeks", based on the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Approvals

Mrs. O'Brien made a motion to approve the purchase order list (Items 1 – 12) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. Geauga County ADP Board – 53 Email Licenses 2017 - \$4,644.76 (Fire)
2. Verizon Wireless – Four iPads for Engines - \$2,919.96 (Fire)
3. Portman Electric – Dining Hall Generator Work - \$10,830.00 (Parks)
4. K-Tech – Beet Heat Concentrate - \$14,000.00 (Roads)
5. VanCuren Services, Inc. – Tree Removal - \$9,350.00 (Roads)
6. Aladtec, Inc. – Scheduling Software Renewal - \$2,709.00 (Fire)
7. Reporting Systems, Inc. – Fire Reporting Software Renewal - \$1,420.00 (Fire)
8. Viking Plumbing, Inc. – Gas Heating at Lakeside - \$8,200.00 (Parks)
9. Geauga County ADP Board – TH, Parks, Roads I/T 2017 - \$5,193.80 (General, Roads)
10. Geauga County ADP Board – Police I/T 2017 - \$2,192.00 (Police)
11. Geauga County ADP Board – Police I/T 2017 - \$630.00 (Police)
12. Geauga County ADP Board – Police I/T 2017 - \$4,285.38 (Police)

Invoice Approvals

Mrs. O'Brien made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approvals

1. Cargill Incorporated – Salt Fill Up - \$24,417.44 (Roads)

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Fiscal Resolution Approvals

Mrs. O'Brien made a motion to approve Fiscal Resolution 01082018-A requesting first half 2018 advance of taxes collected per the recommendation of the fiscal officer.

Mrs. Benza seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve Fiscal Resolution 01082108-B authorizing the Inter-fund Transfer of \$1877.70 from General Fund to Road Fund for work performed by the Road Department for Parks and Properties in the months of December and November 2017.

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated December 26, 2017 through January 8, 2018

The trustees examined and signed checks and invoices dated December 26, 2017 through January 8, 2018 consisting of warrants #28834 through #28898 in the amount of \$283,574.05.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of December 2017 #190-2017 through 526-2017in the amount of \$560,757.22 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION: None.

CORRESPONDENCE

- 1. Ohio Public Works Commission – Project Closeout – Taylor May Road Resurfacing
- 2. Geauga County Recorder – Zoning Resolutions and Amendments

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:28 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

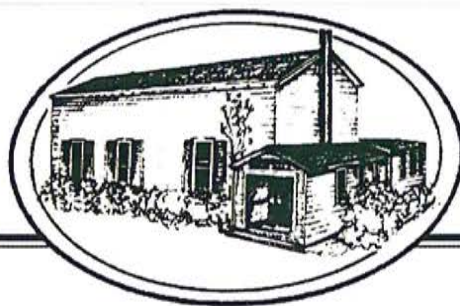
Minutes Read: _____

Minutes Approved: _____

Bainbridge Township

TRUSTEES:

Jeffrey S. Markley
Kristina O'Brien
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax



FISCAL OFFICER:

Janice S. Sugarman
(440) 543-9871
Fax (440) 543-1589

www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023

BAINBRIDGE TOWNSHIP BOARD OF TRUSTEES

2018 MEETING SCHEDULE

The Bainbridge Township Board of Trustees has scheduled an Executive Session prior to every regularly scheduled meeting per the Ohio Revised Code 121.22(G) at 6:00 P.M. to be cancelled when not needed. Therefore, the Open Session will resume at 7:00 P.M. The regular meetings are the second and fourth Monday of every month as follows:

January 8, 2018
February 12, 2018
March 12, 2018
April 9, 2018
May 14, 2018
June 11, 2018
July 9, 2018
August 13, 2018
September 10, 2018
October 8, 2018
November 12, 2018
December 10, 2018

January 22, 2018
February 26, 2018
March 26, 2018
April 23, 2018
May 29, 2018 (Tuesday)
June 25, 2018
July 23, 2018
August 27, 2018
September 24, 2018
October 22, 2018
November 26, 2018
December 17, 2018 (3rd Monday)

Janice S. Sugarman, Fiscal Officer
Bainbridge Township

Notified:

Chagrin Valley Times
News Herald
Geauga County Maple Leaf

Bainbridge Township

TRUSTEES:

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Kristina O'Brien
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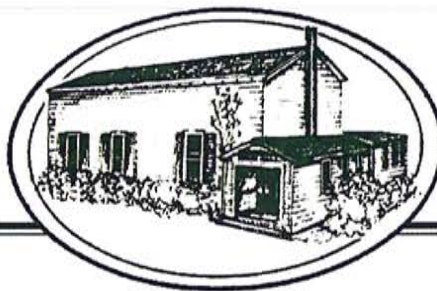
www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023



BAINBRIDGE TOWNSHIP BOARD OF TRUSTEES MEETING SCHEDULE FOR 2018

1. Every second and fourth Monday at the Town Hall at 7:00 P.M., unless a Monday is a legal holiday, in which case the meeting shall be held the following Tuesday if necessary.
2. All regular and special meetings of the Bainbridge Township Zoning Commission, Board of Zoning Appeals, Bainbridge Township Park Committee, and Bainbridge Township Cemetery Committee.
3. Any meeting called by Bainbridge Township Department Heads or Bainbridge Township legal counsel.
4. Chagrin Falls Park Community Center Board or Chagrin Falls Park residents' meetings.
5. Any meetings of County, Regional or State Township Trustees and Fiscal Officer Association.
6. Any regular or special meetings of the following on matters of interest to Bainbridge Township. (As determined by the trustees):
 - (a) Auburn-Bainbridge Recreation Board
 - (b) Kenston Board of Education and other school related organizations or communities
 - (c) Geauga County Commissioners, Geauga County Engineer, Geauga County Budget Commission, Geauga County Planning Commission, Geauga County Board of Health and Geauga County Health District Advisory Council
 - (d) Any Bainbridge Township Homeowners Association or its Board of Trustees
 - (e) Bainbridge Civic Club, Bainbridge Women's Club or any other civic group of any political entity
 - (f) Any fund raiser of (e) or other civic groups or churches
 - (g) Meetings to honor any invitations received by the Bainbridge Township Board of Trustees to attend ground breakings, openings, memorial services, parades or other special occasions
 - (h) League of Women Voters
 - (i) Meetings with any organization or other political entities to discuss items of mutual concern
7. Any deposition and/or court sessions on matters of interest to Bainbridge Township

RESOLUTION 01082018-C

A Resolution Authorizing the Use of Internet Auction for Disposition of Township Property

Whereas Bainbridge Township has from time-to-time items of personal property that it determines are not needed for public use, obsolete, and/or unfit for the use for which said items were acquired; and

Whereas the Bainbridge Township Board of Trustees desires to sell said items declared to be not needed for public use, obsolete, and/or unfit for the use for which said items were acquired; and

Whereas Bainbridge Township is authorized by Ohio Revised Code section 505.10 to dispose of such referenced items by virtue of internet auction; and

Whereas the Bainbridge Township Board of Trustees finds that posting said items for sale through internet auction is the most effective method of disposition, thereby serving the best interest of the residents of Bainbridge Township;

It is hereby resolved by the Bainbridge Township Board of Trustees:

- That pursuant to Ohio Revised Code section 505.10(D) Bainbridge Township declares its intent to sell any items determined to be not needed for public use, obsolete, and/or unfit for the use for which said items were acquired, which may include motor vehicles, road machinery, car parts, equipment, tools, and office equipment or supplies by virtue of an allowable internet auction site, to wit: GovDeals.
- That Bainbridge Township hereby engages the internet auction services of www.GovDeals.com to conduct some auctions on the township's behalf and agrees to be governed by the applicable user regulations of GovDeals.com.
- That all property is offered for sale "as is, where is" with Bainbridge Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items.
- That items made available by Bainbridge Township on GovDeals shall be open for bidding no less than ten (10) days, including Saturdays, Sundays, and legal holidays.
- That Bainbridge Township adopts and incorporates herein the general terms and conditions of sale established by GovDeals.com for all items offered by Bainbridge Township.
- That Bainbridge Township shall publish in a newspaper of general circulation notice of its intent to sell unneeded, obsolete, or unfit-for-use township personal property by internet auction.
- That a similar notice shall also be posted continuously throughout the calendar year in a conspicuous place in the offices of the Township as well as being posted continuously on the township website (at www.Bainbridgetwp.com)

Moved: _____ Seconded: _____

Mr. Markley: _____ Mrs. Benza: _____ Mrs. O'Brien: _____

Adopted this _____ day of _____, 2018

RESOLUTION 01082018-D
TO COMPLY WITH OHIO OPEN MEETINGS PROVISIONS

WHEREAS Bainbridge Township is a political subdivision in the County of Geauga, State of Ohio; and

WHEREAS the principles of good government require open meeting access by the public, with notices duly given;

NOW THEREFORE be it resolved that this Board of Trustees of Bainbridge Township that:

1. All meetings of the Bainbridge Township Board of Trustees shall be held in accordance with Ohio Revised Code Section 121.22 "Ohio's Open Meetings Act." Bainbridge Township shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings. It shall not hold a special meeting unless it gives at least twenty-four hours' advance notice to the news media that have requested notification, except in the event of an emergency requiring immediate official action. In the event of an emergency, the member or members calling the meeting shall notify the news media that have requested notification immediately of the time, place, and purpose of the meeting.
2. Newspapers and citizens that have requested notification will receive notice of special and/or emergency meetings of the Bainbridge Township Board of Trustees.
3. All meetings of the Bainbridge Township Board of Trustees shall be open to the public as provided in ORC 121.22, unless a specific exception exists, thereby allowing the board to hold an executive session. In such instance the members of the board may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session. Any person or persons may be invited into a duly called executive session of the board.

Resolved and Adopted this 8th day of January, 2018, upon a roll call vote as follows:

Jeff Markey

aye

Lorrie Benza

aye

Kristina O'Brien

aye

RESOLUTION 01082018-E
TO COMPLY WITH OHIO PUBLIC RECORDS PROVISIONS

It is the policy of Bainbridge Township in Geauga County that openness leads to a better informed citizenry, more transparent government and sounder public policy. It is our policy to strictly adhere to the state's Public Records Act.

NOW THEREFORE be it hereby resolved that this Board of Trustees of Bainbridge Township adopts the following public records policy:

1. It is the policy of Bainbridge Township in Geauga County that, as required by Ohio law, records will be organized and maintained so that they are made available for inspection to any person at all reasonable times during regular business hours. (R.C. 149.43(B)(1)). The Bainbridge Township Fiscal Officer is the statutorily appointed custodian of records, to whom requests shall be submitted. Copies will be made available upon request within a reasonable period of time. (R.C. 149.43(B)(1)). A current record retention schedule will be readily available to the public upon request. (R.C. 149.43(B)(2))
2. Not all of Bainbridge Township's records are public records. Certain records are exempt from the Public Records Act as detailed and referenced in ORC 149.43 and associated case law.
3. The requester does not have to put a records request in writing, and does not have to provide his/her identity or the intended use of the requested public record. However, the records custodian may ask for a written request and may ask for the requestor's identity and/or intended use of the information requested if:
 - A. It would benefit the requestor by helping the public office identify, locate or deliver the records being sought, and
 - B. The requestor is informed that a written request and the requestor's identity and intended use of the information requested are not required. (R.C. 149.43(B)(5)). Section 2.21 This office will permit a requester to choose to have the public record duplicated upon paper, upon the same medium which this office keeps it, or upon any other medium which this office determines that it reasonably can be duplicated as an integral part of the normal operations of this office. This office is not required to allow the requester to make the copies of the public record. (R.C. 149.43(B)(6)).
4. Public records should be available for inspection at all reasonable times during regular business hours. Public records should be made available for inspection promptly. (R.C. 149.43(B)(1)). To the extent that an office may operate 24-hours-a-day, the records of that office will be made available for inspection during normal administrative hours. Copies of public records should be made available within a reasonable period of time. (R.C. 149.43(B)(1)). The determination of

the terms “prompt” and “reasonable” take into account the volume of records requested; the proximity of the location where the records are stored; and the necessity for any legal review of the records requested.

5. Each request should be evaluated for an estimated length of time required to gather the records. Routine requests for records should be satisfied immediately if feasible to do so. Routine requests include, but are not limited to, meeting minutes (both in draft and final form), resolutions, budgets, etc.
6. Upon request, this office will provide copies of public records to a requester by United States mail or by any other delivery means or transmission that this office deems reasonable. (R.C. 149.43(B)(7)).
7. Any denial of public records requested, in part or in whole, should include an explanation, including legal authority, as to why the request was denied. If the initial request was provided in writing, the explanation for denial will be provided to the requester in writing. (R.C. 149.43(B)(3)). If portions of a record are public and portions are exempt, the exempt portions should be redacted and the rest released. If there are redactions, the office will notify the requester of any redaction or make the redaction plainly visible. Each redaction should be accompanied by a supporting explanation, including legal authority, as to why the redaction was made. (R.C. 149.43(B) (1) and (2)).
8. Costs for Public Records are established by the Board of Township Trustees each calendar year at the township organizational meeting.

Resolved and Adopted this 8th day of January, 2018, upon a roll call vote as follows:

_____	aye
Jeff Markey	

_____	<u>aye</u>
Lorrie Benza	

_____	aye
Kristina O'Brien	

BAINBRIDGE TOWNSHIP ZONING APPLICATION FEES 2016

FOR CONSTRUCTION STARTED PRIOR TO
ISSUANCE OF ZONING CERTIFICATE

RESIDENTIAL ZONING APPLICATIONS

New Dwelling	\$400.00	\$1,200.00
Addition - attached	\$75.00	\$225.00
Alterations – interior	\$50.00	\$150.00
Accessory Building - detached	\$100.00 minimum \$10.00 per 100 sq' after the minimum per floor	\$300.00
Landscape Additions and/or alterations (pools, decks & patios covered & uncovered), Fences, Home Occupation and Type B Day Care and all other residential zoning applications	\$50.00	\$150.00

NON-RESIDENTIAL ZONING APPLICATIONS

New Structure, Change of Use or Modification, alterations, additions to existing use, non-residential permitted uses:		
Minimum	\$200.00	\$600.00
Per 100 Sq. Ft. after Minimum on Construction projects	\$10.00	\$20.00

SIGN ZONING APPLICATIONS

(Applications are required for changing, adding and replacing all signs except for changing the text of
changeable copy signs – a letter of exemption may be issued for changing a panel of a directory sign but an application is still required.)

Permanent (Ground)	\$200.00	\$400.00
Wall Signs	\$200.00	\$400.00
All other signs	\$100.00	\$200.00
Homeowners' Association	Fee Waived	N/A

BZA HEARING FEES***

(for Telecommunication Tower fees see below)

I. Non-Residential Area Variances and All Sign Variances	\$300.00	\$900.00
II. Use Variances – Residential and Non-Residential	\$1,000.00	\$3,000.00
III. Area Variances - Residential	\$150.00	\$450.00

CONDITIONAL USE ZONING APPLICATIONS

(Note that any application besides a renewal or ownership change of CUP requires an application for zoning certificate prior to
CUP application.)

I. Conditional Use Zoning Application for modification of existing structure or a use of existing structure not requiring significant structural alterations and where there is no significant change in type of use and/or where the new use is relatively consistent with the previous use or a modification to the conditional use including renewals and ownership changes:	\$300.00	\$900.00
II. All new Conditional Uses listed in the Zoning Resolution except situations addressed in I. above.	\$1,000.00	\$ 3,000.00

APPEAL ALLEGING ERROR BY ZONING INSPECTOR

\$ 300.00

TELECOMMUNICATIONS TOWERS***

Plus any additional charges incurred for outside technical services.

Permitted Uses	\$200.00	\$600.00
Conditional Uses	\$1,000.00	\$ 3,000.00
Variance in a Permitted District	\$300.00	\$900.00
Variance with a Conditional Use	\$500.00	\$1,000.00

ZONING AMENDMENT APPLICATIONS

\$ 1,000.00 plus costs of Court Reporters for Zoning Commission and
Board of Trustees' Hearings

BLASTING APPLICATION A onetime fee of \$1,000.00 per blasting contractor per year, will be charged, which shall include one certificate to blast. Every certificate to blast thereafter shall cost \$50.00.

Fees for applications to the Zoning Boards are **NOT REFUNDABLE** unless application is withdrawn prior to submission to the Zoning Secretary for processing.

***Applicants are responsible for all additional costs incurred beyond the minimum fees as set forth above. Additional costs are defined as, but not limited to certified mailing expenses, newspaper advertisements, and/or associated professional services as deemed necessary by the township to facilitate in said hearing.

Effective 01/25/2016

**RESTLAND CEMETERY
BAINBRIDGE TOWNSHIP, OHIO
CEMETERY FEES – 2017**

Burial fees shall be paid at the time of burial scheduling.

Grave Openings (burials)

Resident	Non Resident
\$500.00 weekdays	\$500.00 weekdays
\$650.00 Saturdays	\$650.00 Saturdays

Cremains (urn burials) – In Ground and Niche

Resident	Non Resident
\$125.00 weekdays	\$125.00 weekdays
\$200.00 Saturdays	\$200.00 Saturdays

Cost for Graves

4'x12' full size grave	
Old Section	\$ 300.00
New Expansion Area	\$ 450.00
Non-Resident Rate	\$1,000.00

Cost for Niche (Columbarium)

	Resident	Non Resident
Upper Two Rows	\$1,500.00	\$2,500.00
Lower Two Rows	\$1,400.00	\$2,400.00

Cost of Inscriptions (Columbarium Niche)

Single inscription consisting of one name and years of birth and death - \$200.00
In case of pre-need inscription, final year of death included.

Double inscription consisting of one name and years of birth and death - \$375.00
In case of pre-need inscription, final year of death included.

The fees for inscriptions are subject to change.

Concrete Footer for Grave Markers:

2' x 12"	\$200.00
3' x 12"	\$250.00
4' x 12"	\$300.00
5' x 12"	\$350.00
6' x 12"	\$400.00

Repurchase of Unused Graves 75% of current price

Disinterment of a Full Burial	\$1,000.00
Disinterment of Cremation Remains	\$ 125.00 (weekdays)
	\$ 200.00 (Saturdays and all nonstandard burial hours)

Cremation Tent Rental Fee (12 x 12)	\$ 50.00 (weekdays)
	\$ 75.00 (Saturdays and all nonstandard burial hours)

Amended 9/10/2012
Amended 1/7/2013
Amended 6/29/2015

Residents of Bainbridge Twp.

Centerville Mills-Dining Hall 8558 Crackel Road, Chagrin Falls, Ohio 44023		May, June, July, August, September, October	January, February, March, April, November, December
<i>Hours of use</i>		<i>Event Hourly Rate</i>	<i>Event Hourly Rate</i>
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$70.00/Hour	\$35.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$115.00/Hour	\$55.00/Hour
Holidays	8:00 am - 10:00 pm	\$1,500 Flat Fee	\$950.00 Flat Fee
<i>Optional:</i>			
Option 1) Set-up fee for the day of event (4hours max) or		\$250 Flat Fee	\$150 Flat Fee
Option 2) Set-up fee for the *day prior by applicant (4hours max) or		\$250 Flat Fee	\$150 Flat Fee
Option 3) Set-up fee by the *Township		\$300 Flat Fee	\$300 Flat Fee
Option A) Clean-up fee the *day after by applicant (4hours max) or		\$250 Flat Fee	\$150 Flat Fee
Option B) Clean-up fee by the *Township		\$300 Flat Fee	\$300 Flat Fee
		\$50 Flat Fee	\$50 Flat Fee
Outdoor Chapel- \$100.00 security deposit		(4hours max)	(4hours max)

Notations for Both Residents and Non-Residents:

- *If groups would like to set up for the day prior, notice needs to be made at the time of submitting reservation.
- *Clean-up fee for the day after, is 50% refundable if notified within 30 days, afterwards non-refundable.
- *Set-up by the Township will consist of labor only to put up tables and chairs per the floor plan submitted two weeks prior.
- *Clean-up by the Township will consist of labor only remove trash, clean restrooms, sweep, mop, put away tables and chairs.
- Any items left behind will be discarded.
- Security Deposit of \$350 is due with reservation form and is separate from the rental fee**
- Tablecloth fee (\$20per cloth) \$360
- Tent Rental Flat fee 10' x 10' \$40 ----- 10' x 20' \$60 ----- 40' x 60' \$600 each-----

Non-Residents of Bainbridge Twp.

Centerville Mills-Dining Hall 8558 Crackel Road, Chagrin Falls, Ohio 44023		May, June, July, August, September, October	January, February, March, April, November, December
<i>Hours of use</i>		<i>Event Hourly Rate</i>	<i>Event Hourly Rate</i>
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$125.00/Hour	\$65.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$185.00/Hour	\$95.00/Hour
Holidays	8:00 am - 10:00 pm	\$2,000 Flat Fee	\$1,550.00 Flat Fee
<i>Optional:</i>			
Option 1) Set-up fee for the day of event (4hours max) or		\$300 Flat Fee	\$175 Flat Fee
Option 2) Set-up fee for the *day prior by applicant (4hours max) or		\$300 Flat Fee	\$175 Flat Fee
Option 3) Set-up fee by the *Township		\$350 Flat Fee	\$350 Flat Fee
Option A) Clean-up fee the *day after by applicant (4hours max) or		\$300 Flat Fee	\$175 Flat Fee
Option B) Clean-up fee by the *Township		\$350 Flat Fee	\$350 Flat Fee
		\$100 Flat Fee	\$100 Flat Fee
Outdoor Chapel- \$100.00 security deposit		(4hours max)	(4hours max)

Centerville Mills- Lakeside (On the corner of St. Rt. 306 & Crackel Rd.) 8558 Crackel Road, Chagrin Falls, Ohio 44023		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
<i>Hours of use</i>		Event Hourly Rate	Event Hourly Rate
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$30.00/Hour	\$45.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$40.00/Hour	\$55.00/Hour
Holidays	8:00 am - 10:00 pm	\$250.00 Flat Fee	\$300.00 Flat Fee
<i>Security Deposit of \$100 is separate from the rental fee</i>			
<i>*If Fee waiver is requested and approved, the Building Attendant fee still applies- if held after 4pm</i>			

Centerville Mills-Fishing Passes (Seasonal April-November)

Bainbridge Twp. Residents	
Family Pass	\$25.00
Single Pass	\$10.00
Senior Pass (age 65 +)	\$5.00
Non-Residents	
Family Pass	\$65.00
Single Pass	\$50.00
Senior Pass (age 65 +)	\$15.00

Centerville Mills-Sports \$100.00 Security Deposit	Monday - Sunday \$15/hour
<i>Basketball Court, Volleyball Court, Multi-purpose field, Bocce Court, & Baseball field</i>	
Bainbridge Twp. Residents & Non-Residents	

Town Hall		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
17826 Chillicothe Road, Chagrin Falls, Ohio 44023			
	<i>Hours of use</i>	Event Hourly Rate	Event Hourly Rate
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$35.00/Hour	\$50.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$45.00/Hour	\$65.00/Hour
Holidays	8:00 am - 10:00 pm	\$300.00 Flat Fee	\$350.00 Flat Fee
<i>Security Deposit of \$250 is separate from the rental fee</i>			
<i>*If day prior is available optional set up from 8am-4pm. After 4pm hourly rate.</i>			
<i>*If Fee waiver is requested and approved, the Building Attendant fee still applies- if held after 4pm</i>			

Burns-Lindow		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
8465 Bainbridge Road, Chagrin Falls, Ohio 44023			
	<i>Hours of use</i>	Event Hourly Rate	Event Hourly Rate
Sunday - Thursday	8:00 am - 10:00 pm (Min 2 hour rental)	\$30.00/Hour	\$45.00/Hour
Friday - Saturday	8:00 am - 1:00 am (Min 4 hour rental)	\$40.00/Hour	\$55.00/Hour
Holidays	8:00 am - 10:00 pm	\$250.00 Flat Fee	\$300.00 Flat Fee
<i>Security Deposit of \$100 is separate from the rental fee</i>			
<i>*If Fee waiver is requested and approved, the Building Attendant fee still applies- if held after 4pm</i>			

River Road Park 17535 Chagrin River Road, Chagrin Falls, Ohio 44023		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
Pavilion		\$25.00/hour	\$35.00/hour
Sports, Volleyball Court, Multi-purpose field, & Baseball field.		\$15.00/hour	\$20.00/hour
<i>*Minimum of 2 hour rental</i>			
<i>\$150.00 Security Deposit</i>			

Settlers Park (Behind Service Dept.) 17800 Haskins Road, Chagrin Falls, Ohio 44023		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
Pavilion and/or Gazebo		\$25.00/hour	\$35.00/hour
Sports, Volleyball Court, Multi-purpose field, & Baseball field.		\$15.00/hour	\$20.00/hour
<i>*Minimum of 2 hour rental</i>			
<i>\$150.00 Security Deposit</i>			

Heritage Park		Residents of Bainbridge Twp.	Non-Residents of Bainbridge Twp.
Gazebo		\$25.00/hour	\$35.00/hour
Sports, Volleyball Court, Multi-purpose field, & Baseball field.		\$15.00/hour	\$20.00/hour
<i>*Minimum of 2 hour rental</i>			
<i>*Wedding Photos Only \$25.00 security deposit- Rental fee still applies</i>			



Service Department Report December 2017

Parks/Properties Projects:

Town Hall Campus:

- Troubleshoot Christmas lighting, as needed
- Kept properties plowed and shoveled, as needed
- Routine maintenance- Town Hall 20 uses, Burns-Lindow 16 uses

River Road Park:

- Began maintaining walking/running path for winter- has been staked and will be cleaned regularly
- Installed heat trace and insulation to waterline in an effort to eliminate costly electric heater.
- Routine maintenance- No pavilion uses

Settlers Park:

- Maintained walking path through park for walkers/runners
- Routine maintenance- No pavilion uses

Centerville Mills Park:

- Stored all picnic tables for winter
- Closed off deck at Dining Hall for winter
- Excavated and poured pad for generator
- Sealed broken windows at Co-Op building
- Removed old vent in blue-room and sealed roof
- Assisted Civic Club in pallet removal and storage
- Routine maintenance- Dining Hall 5 uses, Chapel no use

Lakeside:

- Continued to work on gas heating project
- Filled pot holes in parking lot, as needed
- Scheduled LED replacement for lights in building
- Routine maintenance- Lakeside 10 uses

Other:

- Worked with County Helpdesk on Cemetery software program-speed issue
- Worked on 2018 Projects/schedules

Road Maintenance Facility:

- 10 Snow and ice call-outs, pre-treat when necessary
- Stacked snow in constricted areas
- Placed markers throughout township, as needed
- Checked calibration on all truck chemical application systems
- Continued to stack salt, as delivered
- Installed tarp door on primary salt storage building to keep dry
- Repaired header on secondary salt storage building
- Worked on rebuild of old loader
- Serviced brine maker- received beet juice- stored- made brine and brine/juice mix
- Cleaned up area behind buildings for additional storage
- Installed cab on new John Deer Tractor
- Installed heater, radio and wiper blades as well

Service Department Report December 2017



- Filled pot holes, repaired mailboxes, as needed
- 3 ash burials, 4 full graves
- Completed holiday lighting at Police Station

Road Projects:

- Met with resident's, engineers and Ohio E.P.A. concerning Hawksmoor project
- All other projects in design phase

Employee Training:

- 2017 Gorman-Rupp Training- Russ Simms
- Western Reserve Safety Council- Jim Stanek & John Brett

BAINBRIDGE TOWNSHIP, GEauga COUNTY

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Cash Summary by Fund

UAN v2018.1

Year 2017

Fund #	Fund Name	Fund Balance 1/1/2017	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2017	Non-Pooled Balance	Pooled Balance
1000	General	\$1,455,978.03	\$10,050.82	\$1,286,051.31	\$0.00	\$0.00	\$2,752,080.16	\$1,284,418.50	\$33,881.42	\$0.00	\$1,433,780.24	\$0.00	\$1,433,780.24
2011	Motor Vehicle License Tax	\$41,294.80	\$0.00	\$32,793.96	\$0.00	\$0.00	\$74,088.76	\$30,000.00	\$0.00	\$0.00	\$44,088.76	\$0.00	\$44,088.76
2021	Gasoline Tax	\$158,128.30	\$0.00	\$145,728.48	\$0.00	\$0.00	\$303,856.78	\$129,215.83	\$0.00	\$0.00	\$174,640.95	\$0.00	\$174,640.95
2031	Road and Bridge	\$3,373,941.76	-\$0.12	\$3,350,098.87	\$33,881.42	\$0.00	\$6,757,921.93	\$3,404,261.65	\$0.00	\$0.00	\$3,353,660.28	\$0.00	\$3,353,660.28
2041	Cemetery	\$13,385.00	\$0.00	\$19,150.00	\$0.00	\$0.00	\$32,535.00	\$7,010.19	\$0.00	\$0.00	\$25,524.81	\$0.00	\$25,524.81
2081	Police District	\$1,690,140.08	-\$0.02	\$3,973,561.72	\$0.00	\$0.00	\$5,663,701.78	\$3,332,826.17	\$0.00	\$0.00	\$2,330,875.61	\$0.00	\$2,330,875.61
2191	SPECIAL LEVY-FIRE	\$4,088,184.66	-\$0.06	\$2,461,215.81	\$0.00	\$0.00	\$6,549,400.41	\$2,181,578.24	\$0.00	\$0.00	\$4,367,822.17	\$0.00	\$4,367,822.17
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$945,693.23	\$0.00	\$365,330.69	\$0.00	\$0.00	\$1,311,023.92	\$279,716.72	\$0.00	\$0.00	\$1,031,307.20	\$0.00	\$1,031,307.20
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$8,459.21	\$0.00	\$0.00	\$8,459.21	\$8,459.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$34,461.89	\$0.00	\$0.00	\$0.00	\$0.00	\$34,461.89	\$2,267.90	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$1,762.68	\$0.00	\$38,718.12	\$0.00	\$0.00	\$40,480.80	\$40,480.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,633,442.78	-\$0.04	\$0.00	\$0.00	\$0.00	\$2,633,442.74	\$326,700.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$2,306,742.74
3102	General (Bond) (Note) Retirement	\$2,794,675.34	-\$0.04	\$0.00	\$0.00	\$0.00	\$2,794,675.30	\$180,200.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$2,614,475.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$620.81	\$0.08	\$0.60	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,160.88	\$0.16	\$1.36	\$0.00	\$0.00	\$1,162.40	\$0.00	\$0.00	\$0.00	\$1,162.40	\$0.00	\$1,162.40
4953	Permanent	\$152.30	\$0.02	\$0.12	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$325.92	\$0.04	\$0.28	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$20,904.53	-\$9,124.53	\$0.00	\$0.00	\$0.00	\$11,780.00	\$11,780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$17,527,669.24	\$926.31	\$11,781,110.53	\$33,881.42	\$0.00	\$29,343,587.50	\$11,318,915.21	\$33,881.42	\$0.00	\$17,990,790.87	\$0.00	\$17,990,790.87

BAINBRIDGE TOWNSHIP, GEAUGA COUNTY

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Cash Summary by Fund

UAN v2018.1

December 2017

Fund #	Fund Name	Fund Balance 12/1/2017	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2017	Non-Pooled Balance	Pooled Balance
1000	General	\$1,498,163.95	\$9,124.53	\$14,652.61	\$0.00	\$0.00	\$1,521,941.09	\$88,160.85	\$0.00	\$0.00	\$1,433,780.24	\$0.00	\$1,433,780.24
2011	Motor Vehicle License Tax	\$52,460.38	\$0.00	\$2,397.89	\$0.00	\$0.00	\$54,858.27	\$10,769.51	\$0.00	\$0.00	\$44,088.76	\$0.00	\$44,088.76
2021	Gasoline Tax	\$171,811.54	\$0.00	\$2,829.41	\$0.00	\$0.00	\$174,640.95	\$0.00	\$0.00	\$0.00	\$174,640.95	\$0.00	\$174,640.95
2031	Road and Bridge	\$3,720,184.13	\$0.00	\$0.00	\$0.00	\$0.00	\$3,720,184.13	\$366,523.85	\$0.00	\$0.00	\$3,353,660.28	\$0.00	\$3,353,660.28
2041	Cemetery	\$23,065.79	\$0.00	\$2,525.00	\$0.00	\$0.00	\$25,590.79	\$65.98	\$0.00	\$0.00	\$25,524.81	\$0.00	\$25,524.81
2081	Police District	\$2,570,146.23	\$0.00	\$3,193.00	\$0.00	\$0.00	\$2,573,339.23	\$242,463.62	\$0.00	\$0.00	\$2,330,875.61	\$0.00	\$2,330,875.61
2191	SPECIAL LEVY-FIRE	\$4,548,631.60	\$0.00	\$500.00	\$0.00	\$0.00	\$4,549,131.60	\$181,309.43	\$0.00	\$0.00	\$4,367,822.17	\$0.00	\$4,367,822.17
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,103,613.32	\$0.00	\$1,450.72	\$0.00	\$0.00	\$1,105,064.04	\$73,756.84	\$0.00	\$0.00	\$1,031,307.20	\$0.00	\$1,031,307.20
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$0.00	\$0.00	\$32,193.99	\$0.00	\$32,193.99
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$0.00	\$2,306,742.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$0.00	\$2,614,475.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATI	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.40	\$0.00	\$0.00	\$0.00	\$0.00	\$1,162.40	\$0.00	\$0.00	\$0.00	\$1,162.40	\$0.00	\$1,162.40
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$9,374.53	-\$9,124.53	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,926,542.32	\$0.00	\$27,548.63	\$0.00	\$0.00	\$18,954,090.95	\$963,300.08	\$0.00	\$0.00	\$17,990,790.87	\$0.00	\$17,990,790.87

Payment Listing

UAN v2018.1

December 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
490-2017	12/01/2017	12/01/2017	CH	HOME DEPOT CREDIT SERVICES	\$635.00	O
491-2017	12/01/2017	12/01/2017	CH	Accurate Data	\$236.36	O
492-2017	12/01/2017	12/01/2017	CH	OHIO DEFERRED COMPENSATION	\$6,326.14	O
493-2017	12/04/2017	12/04/2017	CH	AXA	\$305.00	O
494-2017	12/04/2017	12/04/2017	CH	MEDICAL MUTUAL OF OHIO	\$63,864.27	O
495-2017	12/06/2017	12/06/2017	CH	MEDICAL MUTUAL OF OHIO	\$405.55	O
496-2017	12/06/2017	12/06/2017	CH	GUARDIAN	\$9,144.61	O
497-2017	12/07/2017	12/08/2017	CH	Ohio Public Employees Retirement System	\$1,897.51	O
498-2017	12/12/2017	12/12/2017	CH	MEDICAL MUTUAL OF OHIO	\$1,947.96	O
499-2017	12/15/2017	12/15/2017	CH	Ohio Police & Fire Pension Fund	\$12,277.30	O
500-2017	12/15/2017	12/15/2017	CH	Great American Financial Resources	\$50.00	O
501-2017	12/15/2017	12/15/2017	CH	Accurate Data	\$283.32	O
502-2017	12/15/2017	12/15/2017	CH	ReliaStar Life Insurance Company	\$500.00	O
503-2017	12/15/2017	12/15/2017	CH	FTJ Deferrals	\$25.00	O
504-2017	12/15/2017	12/15/2017	CH	AT&T MOBILITY	\$17.00	O
505-2017	12/15/2017	12/15/2017	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$43,215.67	O
506-2017	12/15/2017	12/15/2017	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$221.84	O
507-2017	12/18/2017	12/18/2017	CH	AXA	\$305.00	O
508-2017	12/18/2017	12/18/2017	CH	OHIO DEFERRED COMPENSATION	\$6,551.14	O
509-2017	12/18/2017	12/19/2017	CH	WINDSTREAM	\$24.70	O
510-2017	12/18/2017	12/19/2017	CH	MEDICAL MUTUAL OF OHIO	\$1,614.68	O
511-2017	12/19/2017	12/19/2017	CH	Ohio Public Employees Retirement System	\$19,286.76	O
512-2017	12/19/2017	12/19/2017	CH	Ohio Public Employees Retirement System	\$15,186.39	O
513-2017	12/19/2017	12/19/2017	CH	Ohio Public Employees Retirement System	\$19,205.84	O
514-2017	12/19/2017	12/19/2017	CH	Ohio Public Employees Retirement System	\$15,979.58	O
515-2017	12/18/2017	12/27/2017	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$154,275.81	O
516-2017	12/19/2017	12/27/2017	CH	ILLUMINATING COMPANY	\$15,649.04	O
517-2017	12/22/2017	12/27/2017	CH	WINDSTREAM	\$1,981.07	O
518-2017	12/27/2017	12/27/2017	CH	MEDICAL MUTUAL OF OHIO	\$356.27	O
519-2017	12/28/2017	12/28/2017	CH	DOMINION EAST OHIO	\$4,308.68	O
520-2017	12/28/2017	12/28/2017	CH	Great American Financial Resources	\$50.00	O
521-2017	12/28/2017	12/28/2017	CH	ReliaStar Life Insurance Company	\$500.00	O
522-2017	12/28/2017	12/28/2017	CH	FTJ Deferrals	\$25.00	O
523-2017	12/28/2017	12/28/2017	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$124,850.93	O
524-2017	12/28/2017	12/28/2017	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$38,145.22	O
525-2017	12/28/2017	12/28/2017	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$873.07	O
526-2017	12/29/2017	01/02/2018	CH	Accurate Data	\$235.51	O
Total Payments:					\$560,757.22	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$560,757.22	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Payment Listing

UAN v2018.1

1/1/2018 to 1/8/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
28865	01/03/2018	01/03/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$34.95	O
28866	01/04/2018	01/04/2018	AW	J.F.D. LANDSCAPING, INC.	\$10,995.54	O
28867	01/04/2018	01/04/2018	AW	CLEVELAND TIME CLOCK & SERVICE COM	\$66.95	O
28868	01/04/2018	01/04/2018	AW	CUSTOM ELECTRIC SERVICE, INC.	\$244.00	O
28869	01/04/2018	01/04/2018	AW	PATTERN METALS, INC.	\$117.00	O
28870	01/04/2018	01/04/2018	AW	RollnRack Hose Management System LLC	\$8,235.00	O
28871	01/04/2018	01/04/2018	AW	JOSEPH TOMAYKO	\$75.00	O
28872	01/04/2018	01/04/2018	AW	Knowles Municipal Forestry, LLC	\$195.00	O
28873	01/04/2018	01/04/2018	AW	CDW GOVERNMENT, INC.	\$95.46	O
28874	01/04/2018	01/04/2018	AW	Ohio Public Employees Retirement System	\$84.34	O
28875	01/04/2018	01/04/2018	AW	CABLE COMMUNICATIONS, INC.	\$2,714.86	O
28876	01/04/2018	01/04/2018	AW	Fallsway Equipment Company	\$920.65	O
28877	01/04/2018	01/04/2018	AW	OHIO CEMETERY ASSOCIATION, INC.	\$95.00	O
28878	01/04/2018	01/04/2018	AW	CCT FINANCIAL	\$166.00	O
28879	01/04/2018	01/04/2018	AW	SHI INTERNATIONAL CORP.	\$1,918.57	O
28880	01/04/2018	01/04/2018	AW	PRAXAIR DISTRIBUTION, INC.	\$179.40	O
28881	01/04/2018	01/04/2018	AW	MERITECH	\$18.85	O
28882	01/04/2018	01/04/2018	AW	SUNRISE SPRINGS WATER CO.	\$165.05	O
28883	01/04/2018	01/04/2018	AW	CINTAS CENTRALIZED AR	\$349.75	O
28884	01/04/2018	01/04/2018	AW	GRAINGER	\$2,430.32	O
28885	01/04/2018	01/04/2018	AW	MURPHY TRACTOR & EQUIPMENT COMPA	\$2,006.74	O
28886	01/04/2018	01/04/2018	AW	Veritiv Operating Company	\$294.88	O
28887	01/04/2018	01/04/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$242.49	O
28888	01/04/2018	01/04/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$212.33	O
28889	01/05/2018	01/05/2018	AW	TIME WARNER CABLE	\$1,200.00	O
28890	01/05/2018	01/05/2018	AW	SUNRISE SPRINGS WATER CO.	\$38.00	O
28891	01/05/2018	01/05/2018	AW	GEAUGA MECHANICAL COMPANY	\$1,386.22	O
28892	01/05/2018	01/05/2018	AW	WESTERN RESERVE OFFICE SUPPLY	\$226.00	O
28893	01/05/2018	01/05/2018	AW	HIGHWAY GARAGE, INC.	\$605.20	O
28894	01/05/2018	01/05/2018	AW	TREASURER OF STATE OF OHIO	\$600.00	O
28895	01/05/2018	01/05/2018	AW	CCT FINANCIAL	\$159.00	O
28896	01/05/2018	01/05/2018	AW	ROBERT SALMEN	\$244.71	O
28897	01/05/2018	01/05/2018	AW	AAA Advanced Plumbing & Drain	\$3,120.00	O
28898	01/05/2018	01/05/2018	AW	MAINLINE TRUCK AND TRAILER SERVICE	\$1,348.52	O
Total Payments:					\$40,785.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$40,785.78	

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Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Payment Listing

UAN v2018.1

12/27/2017 to 12/31/2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
28834	12/27/2017	12/27/2017	AW	EDWARDS SYSTEM DISTRIBUTORS INC.	\$718.40	O
28835	12/27/2017	12/27/2017	AW	JEFFREY MARKLEY	\$107.47	O
28836	12/27/2017	12/27/2017	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$889.47	O
28837	12/27/2017	12/27/2017	AW	GREEN VISION MATERIALS	\$128.00	O
28838	12/27/2017	12/27/2017	AW	Temple Display Ltd.	\$1,049.52	O
28839	12/27/2017	12/27/2017	AW	SUNRISE SPRINGS WATER CO.	\$113.50	O
28840	12/27/2017	12/27/2017	AW	VERIZON WIRELESS	\$1,131.40	O
28841	12/27/2017	12/27/2017	AW	INTERNATIONAL CODE COUNCIL	\$135.00	O
28842	12/27/2017	12/27/2017	AW	Levinson's Uniforms	\$101.45	O
28843	12/27/2017	12/27/2017	AW	BOUND TREE MEDICAL, LLC	\$2,110.47	O
28844	12/27/2017	12/27/2017	AW	Consolidated Plastics Company, Inc.	\$354.43	O
28845	12/27/2017	12/27/2017	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATION	\$125.00	O
28846	12/27/2017	12/27/2017	AW	ELAINE MARCONI	\$54.74	O
28847	12/27/2017	12/27/2017	AW	Wichert Insurance	\$1,452.00	O
28848	12/27/2017	12/27/2017	AW	Barbicas Construction	\$142,705.40	O
28849	12/27/2017	12/27/2017	AW	Chagrin Valley Paving	\$6,444.45	O
28850	12/27/2017	12/27/2017	AW	RONYAK PAVING, INC.	\$25,392.33	O
28851	12/27/2017	12/27/2017	AW	WESTERN RESERVE OFFICE SUPPLY	\$92.96	O
28852	12/27/2017	12/27/2017	AW	EMSAR-MEDICAL REPAIR, INC.	\$2,545.39	O
28853	12/27/2017	12/27/2017	AW	Alenn Wozniak	\$693.70	V
28853	12/27/2017	12/27/2017	AW	Alenn Wozniak	-\$693.70	V
28854	12/27/2017	12/27/2017	AW	CLEMANS-NELSON & ASSOCIATES, INC.	\$310.00	O
28855	12/27/2017	12/27/2017	AW	CARGILL INCORPORATED	\$38,399.42	O
28856	12/27/2017	12/27/2017	AW	GEAUGA GROWTH PARTNERSHIP, INC.	\$1,440.00	O
28857	12/28/2017	12/28/2017	RW	SAFE FOR HOME PRODUCTS, LLC	\$350.00	O
28858	12/28/2017	12/28/2017	AW	Glenn Wozniak	\$693.70	O
28859	12/28/2017	12/28/2017	AW	Ohio Township Association	\$160.00	O
28860	12/28/2017	12/28/2017	AW	MCMaster CARR SUPPLY COMPANY	\$145.14	O
28861	12/28/2017	12/28/2017	AW	WINTER EQUIPMENT COMPANY, INC.	\$2,254.32	O
28862	12/28/2017	12/28/2017	AW	CARGILL INCORPORATED	\$10,855.91	O
28863	12/28/2017	12/28/2017	AW	CINTAS CENTRALIZED AR	\$346.07	O
28864	12/28/2017	12/28/2017	AW	ILLUMINATING COMPANY	\$2,182.33	O
Total Payments:					\$242,788.27	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$242,788.27	

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