

Monday, January 5,

15

The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on January 5, 2015. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, and Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. Benza presided and called the meeting to order at 7:03 P.M.

MOMENT OF SILENCE

The trustees held a moment of silence for Mr. Edward Chmielewski, township employee, on his recent passing.

MINUTES

Mr. Horn moved to approve the minutes of the trustees' December 29, 2014 special meeting as submitted.

Mrs. Benza seconded the motion.

Vote: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, abstain.

Mrs. Benza passed the gavel to Mrs. Sugarman to entertain nominations for the position of Chairman.

ORGANIZATIONAL MEETING REQUIREMENTS

ELECTION OF OFFICERS

Mrs. Benza made a motion to nominate Mr. Markley for 2015 Chairman of the Bainbridge Township Board of Trustees.

Mr. Horn seconded the motion that passed unanimously.

Mrs. Sugarman passed the gavel to Chairman Markley.

Mr. Horn made a motion to nominate Mrs. Benza as 2015 Vice-Chairman of the Board of Trustees.

Mr. Markley seconded the motion that passed unanimously.

ROBERT'S RULES OF ORDER

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt Robert's Rules of Order as the official rules of operating business which may be abridged as necessary.

Mr. Horn seconded the motion that passed unanimously.

Mr. Markley stated that the Public Comments section of the agenda available at the beginning of the meeting is reserved for comments on township-related issues and the Public Interaction portion of the agenda at the end of the meeting is for questions and dialog regarding Township business.

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PAST ACTIONS

The trustees wished to have the record show that all past actions taken by the Bainbridge Township Board of Trustees, unless subsequently rescinded or superseded, are still "in full force and effect".

RESOLUTION TO COMPLY WITH OHIO REVISED CODE 149.43

Mr. Markley moved that the Bainbridge Township Board of Trustees readopt the "Public Record" Resolution originally passed on July 21, 1980 as well as those subsequent changes by law.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

RESOLUTION TO COMPLY WITH ORC 121.22

Mr. Markley moved that the Bainbridge Township Board of Trustees readopt the "Public Meeting" Resolution per O.R.C. 121.22 and that said resolution remain the same as 2014.

Mr. Horn seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

TRUSTEE MEETING SCHEDULE FOR 2015

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt for 2015 the trustee's meeting schedule as the second and fourth Mondays at 6:00 P.M. for Executive Session with the Open Meeting reconvening at 7:00 P.M. Work sessions will be added as needed.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said meeting schedule is attached to, and becomes a permanent part of, these minutes.

COMPENSATION FOR TRUSTEES AND FISCAL OFFICER

The trustees noted for the record, that they, as well as the fiscal officer be compensated for their services in equal bi-weekly payments with any adjustments to be made in December.

BENEFITS

Medical and Major Medical - All full-time employees as well as the trustees and fiscal officer are eligible for these benefits. Those who enroll assume 10% of the cost for the same. Township personnel are offered Medical Mutual. All part-time employees working 25 to 39 hours per week are eligible to enroll, and assume 90% of the cost for the same. Mrs. Benza and Mr. Horn indicated for the record that they have waived this benefit, and will not participate in the township's major medical plan.

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Life Insurance - Full-time employees and elected officials: \$18,000.

Weekly Disability Income - Full-time employees receive 60% of their weekly income.

Dental - All full-time employees, the trustees and the fiscal officer are covered at no cost to them should they choose to enroll.

Additional benefits are included in the Personnel Policy Manual which has been distributed to all full-time employees since 1987, and revised and distributed to all employees beginning in 2013.

HOLIDAYS

Mr. Markley moved that the Bainbridge Township Board of Trustees observe the following paid holidays for non-bargaining full-time employees pursuant to the Personnel Policy Manual:

New Year's Day	Labor Day
Martin Luther King Jr. Day	Columbus Day
President's Day	Veterans Day
Memorial Day	Thanksgiving and the Day After
Independence Day	Christmas Day

Mrs. Benza seconded the motion that passed unanimously.

PERSONAL DAYS

Mrs. Benza made a motion to readopt the allowance that in addition to the federal holidays listed above, each full-time employee shall be entitled to three (3) personal holidays. These personal holidays are to be scheduled with the concurrence of the department head and may be scheduled a minimum of four hours at a time pursuant to the Personnel Policy Manual.

Mr. Markley seconded the motion that passed unanimously.

EMPLOYMENT POLICIES AND PROCEDURES

The trustees are in general agreement that the 2013 Personnel Policy Manual will remain in effect and will be updated as necessary throughout the year.

ROAD DEPARTMENT

The trustees noted that, per O.R.C. 5571.02, Bainbridge Township will operate the Road Department with a Township Highway Superintendent in 2015 pursuant to any changes made in regards to the formation of a Service Department.

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL

The trustees were in general agreement that Mrs. Benza should represent Bainbridge Township on the Geauga County Health Advisory Council. The trustees were in general agreement that Mr. Horn should be the alternate representative for Bainbridge Township on the Geauga County Health Advisory Council.

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CHAGRIN RIVER WATERSHED PARTNERS

The trustees were in general agreement that Mr. Horn should represent Bainbridge Township, and Mr. Markley should serve as the alternate, on the Chagrin River Watershed Partners.

JEDD BOARD

The trustees were in general agreement that Mr. Markley should represent Bainbridge Township on the JEDD Board.

TOWNSHIP BUILDINGS & PARKS RATES

Mr. Markley made a motion to retain the 2014 Town Hall, Burns-Lindow, Centerville Mills, Settlers Park, River Road Park, Heritage Park and the Fire Department meeting room rates for 2015.

Mr. Horn seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

CEMETERY RATES

Mr. Markley made a motion to readopt the Cemetery rates as recommended by the Cemetery Board for 2015.

Mr. Horn seconded the motion that passed unanimously.

Note: A copy of said rates is attached to, and becomes a permanent part of, these minutes.

FEE SCHEDULE FOR COPIES OF TOWNSHIP DOCUMENTS

The trustees were in general agreement to retain the present rate schedule for copies which is as follows:

The fee for all black and white copies, is 5 cents per page and color copies are \$2.00 per copy per the recommendation of the legal division of the State Auditor's Office. Disk media copies are \$1.00 per disk.

ZONING FEE SCHEDULE

Mr. Markley made a motion to adopt the amended Zoning Application Fee Schedule for 2015 as submitted by the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said schedule is attached to, and becomes a permanent part of, these minutes.

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ADVANCE ON TAXES COLLECTED

Mr. Markley moved that the Bainbridge Township Board of Trustees authorize the Fiscal Officer to request an advance of the real estate taxes, first half collection, in the maximum amounts available in the General, Road and Bridge, Fire District and Police District Funds upon receipt of the schedule of dates for advances as determined by the Geauga County Auditor.

Mr. Horn seconded the motion that passed unanimously.

BLANKET CERTIFICATE AMOUNTS

Mr. Markley moved that the Bainbridge Township Board of Trustees establish a limit of \$15,000.00 for Blanket Certificates of the Fiscal Officer to be issued by the Fiscal Office for routine expenses for each department, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

MILEAGE REIMBURSEMENT FOR 2015

Mr. Markley made a motion to set the Bainbridge Township mileage reimbursement of 57.5 cents (pursuant to IRS Code) per mile, for miles driven by authorized township personnel using their own vehicle for documented township business, however the use of a township vehicle is preferred when available.

Mrs. Benza seconded the motion that passed unanimously.

OHIO TOWNSHIP ASSOCIATION CONVENTION

Mr. Markley moved that the township reimburse any trustee, fiscal officer, deputy fiscal officer or assistant to the fiscal officer who attends the Ohio Township Association Winter Convention to be held in Columbus, Ohio from January 28, 2015 – January 31, 2015 for mileage, parking, lodging, meals and any other necessary expenditures.

Mr. Horn seconded the motion that passed unanimously.

FIRE PREVENTION PERMITS

The trustees were in general agreement that the Fire Prevention Permit System of 1990 remain in effect for 2015.

Mrs. Benza made a motion to adopt the amended Fire Prevention Permit System for 2015 as submitted by the Assistant Fire Chief via memo submitted by the Fire Chief.

Mr. Markley seconded the motion that passed unanimously.

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OHIO FIRE CODE/OHIO BASIC BUILDING CODE

Mr. Markley moved adoption of the following resolution:

“WHEREAS, the Bainbridge Township Board of Trustees have previously, by resolution, adopted by incorporation the Ohio Fire Code and Ohio Basic Building Code; and

WHEREAS, the Ohio Fire Code and Ohio Basic Building Code have been amended subsequent to the initial adoption by incorporation by the Board of Township Trustees of Bainbridge Township;

NOW, THEREFORE, BE IT RESOLVED that all amendments to the Ohio Fire Code and Ohio Basic Building Code are hereby adopted and incorporated by the Bainbridge Township Board of Trustees.”

Mrs. Benza seconded the motion that passed unanimously.

TRANSIENT VENDOR RESOLUTION

The trustees wish to have noted for the record that the Resolution Prohibiting Transient Vendors, as adopted November 10, 2014, is still “in full force and effect.”

POLICE DEPARTMENT

Mutual Aid Agreement - The trustees were in agreement to readopt the present Police Mutual Aid Agreement as last revised on January 1, 1987.

Parking Regulations - The trustees wished to have noted for the record that, per a Resolution adopted October 15, 1983, there was established in Bainbridge Township a Parking Violation Bureau which provided for the enforcement of the Bainbridge Township Parking Regulations, effective November 19, 1983.

FIRE DEPARTMENT

The trustees were in agreement to readopt the present Fire Department Mutual Aid Agreement as amended on December 17, 1995.

FALSE SECURITY ALARM PROCEDURES

The trustees were in general agreement to keep in effect the False Security Alarm System Resolution as adopted December 15, 1990 and amended on April 1, 2007 per the Ohio Revised Code Section 505.511.

TRUSTEE DEPARTMENT LIAISONS

Police Department –	Mr. Markley
Fire Department –	Mrs. Benza
Service Department –	Mr. Horn
Zoning –	Mr. Horn

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BOARD/COMMITTEE APPOINTMENTS

Cemetery Board

The trustees were in general agreement to renew the Cemetery Board members for another year, including Mr. Rob Arnold, Mr. Greg Marous, Mr. Bill Takacs, and Mrs. Linda Zimmerman. Mr. Horn will be the board representative attending the Cemetery Board meetings.

Special Events Committee

The trustees were in general agreement to thank those who have served on the township Special Events Committee but acknowledge that there is no role for a standing committee at this time.

PUBLIC COMMENTS

Mr. Ted Seliga asked if there are any appointments to the Park Board. The trustees responded that there are no reappointments for the Park Board this year. He asked if there are reappointments of the Police and Fire Chiefs. The trustees responded that it is not necessary to reappoint the department heads every year per the prosecutor’s office.

The trustees noted that they have not heard anything regarding the KCE Summit but will contact KCE for more information.

CORRESPONDENCE

Sharon Gingerich, Office of Geauga County Recorder. Re: Zoning Resolutions & Amendments.

Gates Mills Village. Re: Regional Commission on Hydrocarbon Extraction.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:35 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

RESOLUTION

Motion by Trustee Matteson.

WHEREFORE, Section 149.43 of the Ohio Revised Code requires that public records shall be open for inspection at all reasonable times and that copies of public records shall be available at cost and within a reasonable period of time, when requested.

Now, Therefore, be it hereby Resolved that this Board of Township Trustees of Bainbridge Township adopt the following policy:

SECTION 1: a.) Public records of the Township shall be available for inspection during the normal business hours maintained by the office of the Clerk of Township. Inspection shall be conducted within the Township Hall or other location where the record to be inspected is normally maintained. Any records removed from their normal container for inspection will be itemized by the Clerk or the Clerk's designee, and a receipt therefore signed by the person receiving them. Upon return of the records the Clerk, or Clerk's designee, shall inventory the records against the initial receipt and indicate thereon that the records have all been returned without alteration.

b.) No records shall be removed from the building where they are maintained. No records shall be altered or modified in any way. Upon the close of normal business hours, each day, all records will be returned to the container where maintained, with inventory, as above.

c.) All records of the township shall be available under this Section with the following exceptions:

1. Medical records, except records of birth, death, and the fact of admission to or discharge from a hospital;
2. Records pertaining to adoption, probation and parole proceedings;
3. Confidential law enforcement investigatory record;
4. Trial preparation records, including any record of information compiled in reasonable anticipation of civil or criminal proceedings; and,

5. Records the release of which may be prohibited from time to time by state or federal law.

SECTION 2: a.) Upon request, a person may obtain copies of public records with the exception of those records designated at Section 1, c, above.

b.) All requests for copies shall be in writing and submitted to the office of the Clerk during normal business hours. The writing shall specifically identify the record to be copied. General or blanket requests for copies of records of a particular subject or duration of time shall not be honored. The written request shall contain a telephone number where the person requesting the copies can be reached or shall be accompanied by a stamped, self-addressed envelope, sufficient for the mailing of the copies. All copies shall be made by the Clerk, or Clerk's designee. Upon completion of making copies, the Clerk, or Clerk's designee, shall telephone the requesting party at the number provided or mail the copies in the provided envelope.

c.) All copies shall be provided at cost, computed on a per page basis. The written request for copies shall include a tender of payment for the number of pages requested before copies are prepared or provided. Per page cost will be set from time to time to reflect actual cost.

d.) All requests for inspection or copies are to be handled by the Clerk within a reasonable period of time but as expeditiously as possible, provided such requests for inspection or copying do not otherwise interfere with or impair the functions of the public offices involved.

SECTION 3: This resolution shall be of full force and effect immediately upon the passage hereof.

Motion seconded by Trustee Repk.

VOTING THEREON:

Eleanor L. Mattson

[Signature]

7/21/80

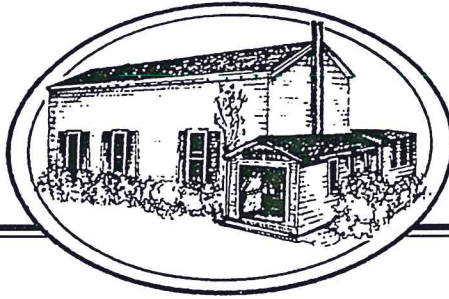
RESOLUTION TO COMPLY WITH RC 121.22

- A. All meetings of this Board of Township Trustees shall be public meetings as provided in R.C. 121.22 (G).
- B. Public notice of meetings:
- (1) Regular meetings- notice shall be given of the time, place and date of all regular meetings of this Board of Township Trustees by posting the schedule of regular meetings on the bulletin board of Bainbridge Township at Bainbridge Town Hall.
 - (2) Special meetings- all meetings of this Board of Township Trustees which are not regular meetings are hereby declared to be special meetings and notice shall be given as follows:
 - (a) News media- to all news media or designated members thereof who file a written request with the clerk on or before the 20th day of January of each and every year. Telephone notice shall be given by the Clerk pursuant to and in accordance with the written request filed by each such news media or designated representative thereof. All such written requests shall specify the name, address and all telephone numbers at which such news media or its designated representative may be found at any time and shall also contain like information for a designated alternate representative. Such telephone notice shall include but shall not be limited to the time, place, date and purpose of said meeting and shall be given not less than 24 hours prior to such special meeting. The Clerk shall make a record upon forms kept for such purpose of the date, time and name of the person called and, if message is left, the name of the party taking said message.
 - (b) Notice shall be given to any party requesting notice of meetings where any specific type of business is to be discussed as hereinafter provided.
 - (3) Emergency special meeting requiring immediate action - the Clerk shall notify all news media or designated members thereof who have filed a written request with the Clerk of the Board or on before the 20th day of January of each year. Such telephone notice shall be given by the Clerk pursuant to and in accordance with section (B)(2).
- C. Public notice - Specific type of business.
- (1) Any party may request notice of any meeting of the Board of Township Trustees at which any specific type of business is to be discussed. Provided, however, any and all such requests shall comply with the following:
 - (a) Each request shall be made in writing.
 - (b) Each request shall be accompanied by a fee of \$15.00 and shall be accompanied by not less than 10 stamped, self-addressed envelopes. It shall be the responsibility of each such person requesting notice to provide the Clerk with the proper postage, and in the event of an increase in the postal rates, the person requesting notice shall be solely and completely responsible for supplying the Clerk with additional postage. The \$15.00 fee shall entitle each person to notice until December 31, 1987.
 - (2) The Clerk shall immediately establish a written record which shall include but shall not be limited to the names, addresses, telephone numbers, area of interest, and date of application for each party requesting written notice of all meetings at which a specific type of public business will be discussed.
- D. Minutes.
- (1) The Clerk shall prepare and make available to the general public full and complete minutes of all meetings of this Board of Township Trustees except as provided in R.C. 121.22(C), as soon as said minutes are approved.
 - (2) Copies of the minutes shall be made available for inspection by interested parties at reasonable times and the Clerk shall furnish copies thereof at the reasonable cost thereof, as provided in R.C. 149.43. (See resolution trustee July 21, 1980).

Bainbridge Township

TRUSTEES:

Christopher Horn
Jeffrey S. Markley
Lorrie Sass Benza
(440) 543-9871
(440) 543-4654 Fax



FISCAL OFFICER:

Janice S. Sugarman
(440) 543-9871
Fax (440) 543-1589

www.bainbridgetwp.com

BAINBRIDGE TOWN HALL

17826 Chillicothe Road

GEAUGA COUNTY

Chagrin Falls, Ohio 44023

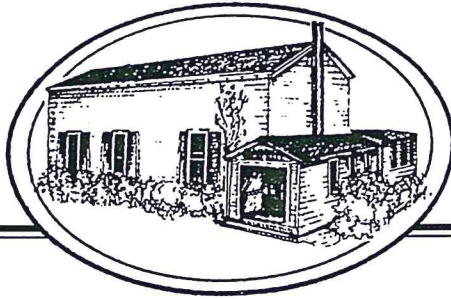
BAINBRIDGE TOWNSHIP BOARD OF TRUSTEES MEETING SCHEDULE FOR 2015

1. Every second and fourth Monday at the Town Hall at 7:00 P.M., unless a Monday is a legal holiday, in which case the meeting shall be held the following Tuesday if necessary.
2. All regular and special meetings of the Bainbridge Township Zoning Commission and Board of Zoning Appeals.
3. Any meeting called by Bainbridge Township Department Heads or Bainbridge Township legal counsel.
4. Chagrin Falls Park Community Center Board or Chagrin Falls Park residents' meetings.
5. Any meetings of County, Regional or State Township Trustees and Fiscal Officer Association.
6. Any regular or special meetings of the following on matters of interest to Bainbridge Township. (As determined by the trustees):
 - (a) Auburn-Bainbridge Recreation Board
 - (b) Kenston Board of Education and other school related organizations or communities
 - (c) Geauga County Commissioners, Geauga County Engineer, Geauga County Budget Commission, Geauga County Planning Commission, Geauga County Board of Health and Geauga County Health District Advisory Council
 - (d) Any Bainbridge Township Homeowners Association or its Board of Trustees
 - (e) Bainbridge Civic Club, Bainbridge Women's Club or any other civic group of any political entity
 - (f) Any fund raiser of (e) or other civic groups or churches
 - (g) Meetings to honor any invitations received by the Bainbridge Township Board of Trustees to attend ground breakings, openings, memorial services, parades or other special occasions
 - (h) League of Women Voters
 - (i) Meetings with any organization or other political entities to discuss items of mutual concern
7. Any deposition and/or court sessions on matters of interest to Bainbridge Township.

Bainbridge Township

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BAINBRIDGE TOWN HALL

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TOWN HALL RATES - 2015

RESERVATIONS ARE REQUIRED FOR ALL TOWN HALL USES

Residents

Days

Hours prior to 6:00 P.M. \$ 25.00/hr

Evenings (Starting at 6:00 P.M.)

Monday thru Thursday (until Midnight) \$ 80.00

(Minimum of 2 hours/\$35.00)

Friday and Saturday (until 1:00 A.M.) \$175.00

Sundays 30.00/hr

Additional Hours 20.00/hr

Use of kitchen for preparation of food \$ 15.00/hr

Holidays (by special permission of Trustees;
minimum of 2 hours) \$ 50.00/hr

Local civic organizations

Fees and security deposit may be waived by township trustees for these organizations. Groups may include, but are not limited to, the following: school, religious/church functions, homeowners' associations operating under by-laws and including fifteen (15) or more homes, Scouts, YMCA/YWCA, senior citizens, etc.

Only one night per month is allowed per civic organization. Contracts are to be renewed annually and may be cancelled by the trustees if there is abuse to the facilities.

Historically homeowners' associations have only met once per year, therefore, one free meeting per year should be allowed for private homeowners' associations.

Other

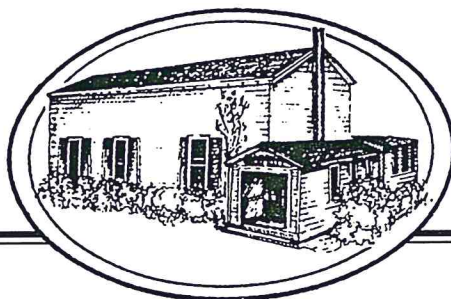
Security may be required at the town hall for certain functions.

It shall be the policy of the Bainbridge Township Board of Trustees to not rent the town hall for commercial purposes. The facilities are to be used primarily for non-profit functions or organizations.

Bainbridge Township

TRUSTEES:

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BURNS-LINDOW BUILDING RATES - 2015

RESERVATIONS ARE REQUIRED FOR ALL BURNS-LINDOW BUILDING USES

	<u>Residents</u>
<u>Days</u> Hours prior to 6:00 P.M.	\$ 20.00/hr
<u>Evenings</u> (Starting at 6:00 P.M.)	
Monday thru Thursday (until Midnight) (Minimum of 2 hours/\$25.00)	\$ 80.00
Friday and Saturday (until 1:00 A.M.)	\$140.00
Sundays	25.00/hr
Additional Hours	15.00/hr
<u>Holidays</u> (by special permission of Trustees; minimum of 2 hours)	\$ 40.00/hr

Local civic organizations

Fees and security deposit may be waived by township trustees for these organizations. Groups may include, but are not limited to, the following: school, religious/church functions, homeowners' associations operating under by-laws and including fifteen (15) or more homes, Scouts, YMCA/YWCA, senior citizens, etc.

Only one night per month is allowed per civic organization. Contracts are to be renewed annually and may be cancelled by the trustees if there is abuse to the facilities.

Historically homeowners' associations have only met once per year, therefore, one free meeting per year should be allowed for private homeowners' associations.

Other

Security may be required at the Burns-Lindow Building for certain functions.

It shall be the policy of the Bainbridge Township Board of Trustees to not rent the Burns-Lindow Building for commercial purposes. The facilities are to be used primarily for non-profit functions or organizations.

THE BURNS-LINDOW BUILDING IS A NON-SMOKING FACILITY

NO ALCOHOLIC BEVERAGES PERMITTED

**CENTERVILLE MILLS PARK
BAINBRIDGE TOWNSHIP
17826 Chillicothe Road
Chagrin Falls, Ohio 44023
440-543-9871**

RESERVATIONS ARE REQUIRED FOR ALL CENTERVILLE MILLS PARK USES

Please Note: Costs stated are Evening, Daily, Hourly, or by Event

All costs are subject to change.

DAYTIME USE- 8:00 A.M. to 6:00 P.M.

FACILITY	Resident Cost Per Hour	Non- Resident Cost Per Hour	
Dining Hall (Hours prior to 6:00 P.M.)	\$25.00	\$30.00	
Saturdays & Sundays (minimum of 2 hours)	\$30.00	\$35.00	
Holidays (minimum of 2 hours)	\$40.00	\$50.00	
Use of kitchen for preparation of food-per rental	\$20.00	\$25.00	Flat rate
Lakeside Center (daytime use) for meetings	\$25.00	\$35.00	
Day Care Building (daytime use) for meetings	\$20.00	\$30.00	
Chapel	\$15.00	\$20.00	

FIELDS AND GROUNDS: Available for reservation for Organized Athletic Events	Resident Cost Per Hour	Non- Resident Cost Per Hour
Baseball Field	\$15.00	\$15.00
Soccer Field	\$15.00	\$15.00
Center Park Field	\$15.00	\$15.00
Volleyball East	\$15.00	\$15.00
Basketball East	\$15.00	\$15.00
Volleyball West	\$15.00	\$15.00
Basketball West	\$15.00	\$15.00

Important: All persons that rent buildings must do their own setups and cleanups. Please allow additional time to clean up. All fees & deposits to be paid in full by 2 checks-1 for deposit and 1 for rental fee.

CENTERVILLE MILLS PARK

BAINBRIDGE TOWNSHIP
17826 Chillicothe Road
Chagrin Falls, Ohio 44023
440-543-9871

RESERVATIONS ARE REQUIRED FOR ALL CENTERVILLE MILLS PARK USES

Please Note: Costs stated are Evening, Daily, Hourly, or by Event

All costs are subject to change.

EVENING USE- 6:00 P.M. to 12 A.M. on Weekends & 10 P.M. on Weeknights & Sundays

DINING HALL	Resident Cost Per Flat rate	Non- Resident Cost Flat rate	
Monday thru Thursday (until 10 P.M.) (minimum of 2 hours @ \$50.00 per hour)	\$125.00	\$150.00	
Friday and Saturday (until Midnight)	\$250.00	\$300.00	
Sunday (minimum of 2 hours @ \$60.00 per hour)	\$175.00	\$250.00	
Holidays (minimum of 2 hours @ \$75.00 per hour)	\$250.00	\$300.00	
Use of kitchen preparation of food- additional fee per rental	\$50.00	\$75.00	Flat rate

OTHER FACILITIES	Resident Cost Per Flat rate	Non- Resident Cost Flat rate	
Lakeside Center (Evening hours-6:00 P.M.-12:00 A.M.)	\$100.00	\$150.00	
Daycare Building (Evening hours-6:00 P.M.-12:00 A.M.)	\$80.00	\$120.00	

Important: All persons that rent buildings must do their own setups and cleanups. Please allow additional time to clean up. All fees & deposits to be paid in full by 2 checks-1 for deposit and 1 for rental fee.

**CENTERVILLE MILLS PARK
BAINBRIDGE TOWNSHIP
17826 Chillicothe Road
Chagrin Falls, Ohio 44023
440-543-9871**

RESERVATIONS ARE REQUIRED FOR ALL CENTERVILLE MILLS PARK USES

Please Note: Costs stated are Evening, Daily, Hourly, or by Event

All costs are subject to change.

OVERNIGHT CAMPING-TENTS: (Daily Rate)	Resident Cost	Non-Resident Cost
Tent Camping Groups (Per Person) Tents and Supplies are not provided. For security reasons, Tent camping is not available for individual/private use.	\$3.00 per person	\$5.00 per person
OVERNIGHT CAMPING-CABINS: (Daily Rate)	Resident Cost	Non-Resident Cost
Piotrowski Lodge- Capacity 40 (Per Night)	\$250.00	\$300.00

FISHING PERMITS	Resident Cost	Non-Resident Cost
Family Pass	\$20.00	\$65.00
Single Pass	\$15.00	\$50.00
Residents age 65 and over	\$5.00	

Family pass is considered to be either 4 people and/or immediate family only.

Security Deposits

Dining Hall	\$250.00
Lodge	\$250.00
Lakeside, Chapel, Tent site, Sports fields, etc.	\$100.00

Important: All persons that rent buildings must do their own setups and cleanups. Please allow additional time to clean up. All fees & deposits to be paid in full by 2 checks-1 for deposit and 1 for rental fee.

**SETTLERS PARK, Bainbridge Township
APPLICATION FOR RESERVED USE**

Print Applicant's Name (Bainbridge Twp. residency required) _____ Address _____ Phone _____

Name of Organization (if applicable) _____ Address _____ Phone _____

Estimated number of attendees: _____
Type of program or event (i.e. baseball, softball, T-ball, soccer, lacrosse, football, family event, sports camp, etc.) _____

SUBMITTAL DEADLINES:

All fees and completed reservation forms for spring and summer sports are due no later than APRIL 1st
All fees and completed reservation forms for fall sports are due no later than AUGUST 1st
(Note: Reservation Fees are required for all facilities; Security Deposits are collected for Pavilion and from Organizations)

FEES and SECURITY DEPOSITS (Checks payable to Bainbridge Township, attached to application):

- \$30.00 per hour (two (2) hour minimum required per game) on all Baseball/Softball/T-ball permits
- \$30.00 per hour on Sports Field (soccer, football, lacrosse, other) permits
- \$20.00 per game OPTIONAL Lining Fee for all sports fields (Lining Request Form must be submitted)
- \$500.00 Security Deposit required from all Sports Organizations to be paid at time of application
- \$25.00 per hour for Pavilion (\$100.00 Security Deposit required at time of application for Pavilion)

Indicate the facility(ies) below to be reserved by checking the appropriate box(es).

Baseball/Softball (North) ☐ Baseball/Softball (South) ☐ Pavilion ☐ Gazebo ☐
West Sports Field ☐ East Sports Field ☐ Volleyball Court ☐ Basketball Court ☐

Dates & Time requested: _____

Calculate Fee (verified by Township): \$ _____ Security Deposit \$ _____

NOTE: This Application will not be approved until final schedules have been submitted, proof of insurance provided, and fees are paid in full. If a permit is issued, Applicant agrees to comply with the rules governing Settlers Park.

Signature of Applicant _____ Date _____

Title _____

Do not complete below this line... To be filled out by Bainbridge Township

Proof of Insurance attached: ☐ Fee (inc. Security Deposit) accurate and attached: ☐

The application has been: Approved ☐ Denied ☐ Check No. _____ Permit No. _____

Remarks: _____

Property Superintendent _____ Date _____

**RIVER ROAD PARK, Bainbridge Township
APPLICATION FOR RESERVED USE**

Print Applicant's Name (Bainbridge Twp. residency required) Address Phone

Name of Organization (if applicable) Address Phone

Estimated number of attendees: _____
Type of program or event (i.e. baseball, softball, T-ball, soccer, lacrosse, football, family event, sports camp, etc.)

SUBMITTAL DEADLINES:

All fees and completed reservation forms for spring and summer sports are due no later than APRIL 1st
All fees and completed reservation forms for fall sports are due no later than AUGUST 1st
(Note: Reservation Fees are required for all facilities; Security Deposits are collected for Pavilion and from Organizations)

FEES and SECURITY DEPOSITS (Checks payable to Bainbridge Township, attached to application):

- \$30.00 per hour (two (2) hour minimum required per game) on all Baseball/Softball/T-ball permits
- \$30.00 per hour on Sports Field (soccer, football, lacrosse, other) permits
- \$20.00 per game OPTIONAL Lining Fee for all sports fields (Lining Request Form must be submitted)
- \$500.00 Security Deposit required from all Sports Organizations to be paid at time of application
- \$25.00 per hour for Pavilion (\$100.00 Security Deposit required at time of application for Pavilion)

Indicate the facility(ies) below to be reserved by checking the appropriate box(es).

Baseball/Softball (#1/NW) ☐ Baseball/Softball (#2/NE) ☐ Baseball/Softball (#3/SE) ☐
West Sports Field ☐ East Sports Field ☐ Volleyball Courts (East/West) ☐ Pavilion ☐

Dates & Time requested: _____

Calculate Fee (verified by Township): \$ _____ Security Deposit \$ _____

NOTE: This Application will not be approved until final schedules have been submitted, proof of insurance provided, and fees are paid in full. If a permit is issued, Applicant agrees to comply with the rules governing River Road Park.

Signature of Applicant _____ Date _____

Title _____

Do not complete below this line... To be filled out by Bainbridge Township

Proof of Insurance attached: ☐ Fee (inc. Security Deposit) accurate and attached: ☐

The application has been: Approved ☐ Denied ☐ Check No. _____ Permit No. _____

Remarks: _____

Property Superintendent _____ Date _____



Bainbridge Township Fire Department

17822 Chillicothe Road
Chagrin Falls, OH 44023
Geauga County

Brian A. Phan
Fire Chief

Office: 440-543-9873

Fax: 440-543-9091

BTFD Meeting Room Rates - 2015

RESERVATIONS ARE REQUIRED FOR BTFD MEETING ROOM RENTAL

	<u>Residents</u>
Monday through Sunday: 8am until 10pm	\$25.00/hour
Holidays: Minimum of two hours; by special permission of Trustees	\$50.00/hour
Smart Board Rental:	\$25.00

Local Civic Organizations:

Fees and security deposit may be waived by township trustees for these organizations. Groups may include, but are not limited to the following: school, religious/church meetings, homeowners' associations operating under by-laws including fifteen or more homes, senior citizens, etc.

Only one night per month is allowed per civic organization. Contracts are to be renewed annually and may be cancelled by the trustees if there is abuse to the facilities.

Historically, homeowners' associations have only met once per year. Therefore, one free meeting per year should be allowed for private homeowners' associations.

Other:

It shall be the policy of the Bainbridge Township Board or Trustees to not rent the BTFD Meeting Room for commercial purposes. The facility is to be used primarily for non-profit functions or organizations.

*****The BTFD Meeting Room is a non-smoking facility. Food and drink are prohibited.*****

BAINBRIDGE TOWNSHIP ZONING APPLICATION FEES 2015

**FOR CONSTRUCTION STARTED PRIOR TO
ISSUANCE OF ZONING CERTIFICATE**

RESIDENTIAL ZONING APPLICATIONS

New Dwelling	\$300.00	\$600.00
Addition - attached	\$75.00	\$225.00
Alterations – interior	\$50.00	\$150.00
Accessory Building - detached	\$55.00	\$165.00
Landscape Additions and/or alterations (pools, decks & patios covered & uncovered)	\$50.00	\$150.00
Fences	\$35.00	\$105.00
Home Occupation and Type B Day Care	\$35.00	\$105.00
Other	\$50.00	\$150.00

NON-RESIDENTIAL ZONING APPLICATIONS

New Structure, Change of Use or Modification, alterations, additions to existing use, non-residential permitted uses:		
Minimum	\$200.00	\$600.00
Per 100 Sq. Ft. after Minimum on Construction projects	\$6.00	\$12.00

SIGN ZONING APPLICATIONS (Applications are required for changing, adding and replacing all signs except for changing the text of changeable copy signs – a letter of exemption may be issued for changing a panel of a directory sign but an application is still required.)

Permanent (Ground)	\$200.00	\$400.00
Wall Signs	\$200.00	\$400.00
All other signs	\$100.00	\$200.00
Homeowners' Association	Fee Waived	N/A

BZA HEARING FEES*** (for Telecommunication Tower fees see below)

<u>VARIANCE NON-RESIDENTIAL DISTRICTS AND USES</u>	\$250.00	\$750.00
<u>VARIANCE RESIDENTIAL</u>	\$150.00	\$450.00
<u>SIGN VARIANCES</u>	\$200.00	\$400.00

CONDITIONAL USE ZONING APPLICATIONS

**(Note that any application besides a renewal or ownership change of CUP requires
an application for zoning certificate prior to CUP application.**

I. Conditional Use Zoning Application for modification of existing structure or a use of existing structure not requiring significant structural alterations and where there is no significant change in type of use and/or where the new use is relatively consistent with the previous use or a modification to the conditional use:	\$200.00	\$400.00
II. Conditional Use Zoning Application for Cluster Housing in an R-3A or R-5A		
Cluster CUP	\$1,000.00	\$3,000.00
Each unit (after CUP)	\$300.00	\$600.00
III. Renewals & Owner change	\$300.00	\$600.00
IV. All new Conditional Uses listed in the Zoning Resolution except situations addressed in I, II, III above.	\$1,000.00	\$ 2,000.00

APPEAL ALLEGING ERROR BY ZONING INSPECTOR \$ 200.00

TELECOMMUNICATIONS TOWERS*** **Plus any additional charges incurred for outside technical services.**

Permitted Uses	\$200.00	\$600.00
Conditional Uses	\$1,000.00	\$ 3,000.00
Variance in a Permitted District	\$250.00	\$750.00
Variance with a Conditional Us	\$500.00	\$1,000.00

ZONING AMENDMENT APPLICATIONS \$ 1,000.00 plus costs of Court Reporters for ZC & Trustees' Hearings

BLASTING APPLICATION A onetime fee of \$1,000.00 per blasting contractor per year, will be charged, which shall include one certificate to blast. Every certificate to blast thereafter shall cost \$50.00.

Fees for applications to the Zoning Boards are **NOT REFUNDABLE** unless application is withdrawn prior to submission to the Zoning Secretary for processing.

*****Applicants are responsible for all additional costs incurred beyond the minimum fees as set forth above. Additional costs are defined as, but not limited to certified mailing expenses, newspaper advertisements, and/or associated professional services as deemed necessary by the township to facilitate in said hearing.**

Effective 1/05/2015