

Monday, January 14,

19

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 14, 2019. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice Sugarman. Mrs. Benza presided and called the meeting to order at 5:06 P.M.

Assistant Prosecuting Attorney

Mrs. Linda Applebaum of the Geauga County Prosecutor's Office met with the trustees to discuss the proposed nuisance resolutions for the township. Mrs. Applebaum informed the board of the procedures required when enforcing the resolutions.

EXECUTIVE SESSION

Mrs. O'Brien made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1), Imminent Court Action per Ohio Revised Code Section 121.22(G)(3), and Matters Required to be Kept Confidential per Ohio Revised Code Section 121.22(G)(5).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their regular meeting at 5:39 P.M. in order to go into executive session.

Mrs. Linda Applebaum was invited into the executive session at 5:39 P.M. and left at 6:15 P.M.

Mr. Jim Stanek and Mr. Tab Gordon were invited into the executive session at 6:15 P.M. and left at 6:50 P.M.

Chief Lou Ann Metz and Mr. Paul McClintock were invited into the executive session at 6:50 P.M. and left at 6:58 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, imminent court action, and matters required to be kept confidential and reconvened their meeting at 7:03 P.M.

CHANGES TO THE AGENDA

1. Service Department – New Business: Four fee waivers for Civic Club, not three.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' December 17, 2018 regular meeting as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, abstain. Motion carried.

Mrs. O'Brien moved to approve the minutes of the trustees' December 21, 2018 and January 7, 2019 special meetings as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

Mrs. O'Brien moved to rescind the approved minutes of the trustees' October 22, 2018 regular meeting.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

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Mrs. O'Brien moved to approve the minutes of the trustees' October 22, 2018 regular meeting as revised.

Mr. Markley seconded the motion. Vote: Mrs. Benza, abstain; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

FIRE DEPARTMENT – NEW BUSINESS

Employment of Part-time Firefighter

Mrs. O'Brien made a motion to approve the promotion of Paul McClintock to a Full – time Firefighter with the Bainbridge Township Fire Department. He will be a Probationary Firefighter Grade F with an annual compensation of \$54,155.40 effective January 19, 2019 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

SWEARING IN OF FIREFIGHTER

Ms. Paul McClintock was sworn in as a full-time firefighter in the Bainbridge Township Fire Department by Trustee Jeff Markley.

KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly presented the KCE report for the month of December 2018. She reported that KCE has taken the first steps to have a JO volleyball league next season. The travel basketball season is going well. She recommended that we put something in the Spring/Summer catalog for the parks survey. There was discussion with the trustees, but nothing was decided at this point. They are going to look into it further. Mrs. Benza asked a few questions regarding the Department on Aging's request to utilize the Gardiner Center for their activities. The complete report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of December 2018. One of the projects they are working on is the hallway near the restrooms in the Centerville Mills Dining Hall. They are also looking at their budget for a number of smaller projects and are actively seeking quotes so they can begin in the spring. They are doing general maintenance at the cemetery and preparing for bigger projects in the spring. The dog park walkway is also a concern, and they are trying to determine how to proceed. He reported that the township is well stocked on salt. The complete service department report is attached and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for December 2018. The general fund balance is \$1,418,886.22 as of December 31, 2018. Mrs. Sugarman reported that the fiscal office is continuing to work in 2018 as well as opening the 2019 year. She hopes to have 2018 closed by the last week in January. The fiscal office is also working on permanent appropriations for 2019 and a new investment firm. The complete fiscal report is attached and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

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FIRE DEPARTMENT – NEW BUSINESSPay Grade Increase – Full-Time Firefighters

Mrs. O'Brien made a motion to approve the stepped pay grade increases for the six full-time firefighters listed below from Firefighter D to Firefighter C at an annual salary of \$63,174.30 effective January 19, 2019 per the collective bargaining agreement and the recommendation of the fire chief.

- Mr. Phillip Anders, Mr. Charles Bolt, Mr. Nathan Liptak, Mr. William German, Mr. James Riley, and Mr. Darrell Rose

Mr. Markley seconded the motion that was passed unanimously.

Mrs. O'Brien made a motion to approve the stepped pay grade increase for the Firefighter David Cooley from Probationary Firefighter F to Probationary Firefighter E at an annual salary of \$56,573.99 effective January 19, 2019 per the collective bargaining agreement and the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

Change In Status Request

Mrs. O'Brien made a motion to approve the change in status request from Benjamin Dingledine from Full-time Firefighter to Part-time Firefighter EMT-P Grade A with an hourly rate of \$24.88 effective January 19, 2019 per the collective bargaining agreement and the recommendation of the fire chief.

Mr. Markley seconded the motion that was passed unanimously.

Training Requests – Chief Metz

Mrs. O'Brien made a motion to approve the training request for Chief Lou Ann Metz to attend the Ohio Public Employer Labor Relations Association's 35th Annual Training Conference in Lewis Center, OH from February 3-5, 2019 at an estimated cost of \$861.00 with the use of a township vehicle per the request of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve the training request for Chief Lou Ann Metz to attend the Partners for Life Emergency Care Conference in Sandusky, OH from February 6-8, 2019 at no cost with the use of a township vehicle per the request of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve the request for Chief Lou Ann Metz to attend the ITLS Ohio Emergency Care Conference in Worthington, OH from February 21-23, 2019 at no cost with the use of a township vehicle per the request of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Travel Request

Mrs. O'Brien made a motion to approve the travel request for Bill Measures, Charles Bolt, and John Dobies to visit Emergency One in Ocala, FL to spec a proposed pumper and a proposed tanker from January 22-23, 2019 at a cost of approximately \$1,765.50 per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

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SERVICE DEPARTMENT – OLD BUSINESSRequest for Rental Fee Waiver – Geauga County Department on Aging

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Geauga County Department on Aging for the Burns-Lindow Building every Tuesday and Thursday January through March in the amount of \$3,120.00 for the Town Hall Building every Wednesday January through March in the amount of \$1,820.00 for a total of \$4,940.00 per the recommendation of the service director.

Mr. Markley seconded the motion. Vote: Mrs. Benza, no; Mr. Markley, no; Mrs. O'Brien, no. Motion denied.

SERVICE DEPARTMENT – NEW BUSINESSAffidavit of Heirs to Cemetery Plot Form

Mrs. O'Brien made a motion to adopt and utilize the Affidavit of Heirs to Cemetery Plot form as written and as recommended by the Geauga County Prosecutor's Office, the service director, and the cemetery committee.

Mr. Markley seconded the motion that passed unanimously.

Adoption of Job Description

Mrs. O'Brien made a motion to adopt the job description for Service Worker – Parks and Properties in the Service Department as written per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Cemetery Deed

Mrs. O'Brien made a motion to grant a cemetery deed for one grave to Mr. Bruce Akins of 16665 S. Franklin Street in the amount of \$450.00.

Mr. Markley seconded the motion that was passed unanimously.

The trustees signed a cemetery deed record for Section 13E, Lot No. 40, Grave 5. Mr. Dave Pfouts and Mrs. Joan Demerjian attested to their signatures.

Request for Rental Fee Waiver – Bainbridge Civic Club

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Bainbridge Civic Club for the Town Hall for the first Wednesday of every month for seven months for their monthly meetings in the amount of \$1,225.00, which includes the attendant fee of \$367.50, per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Bainbridge Civic Club

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Bainbridge Civic Club for the Centerville Mills Dining Hall for January 17, 2019 to host the NEO Mind Challenge in the amount of \$125.00, which includes the attendant fee of \$37.50, per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

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Request for Rental Fee Waiver – Bainbridge Civic Club

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Bainbridge Civic Club for the Centerville Mills Dining Hall for their monthly meeting and steak roast for September 4, 2019 in the amount of \$510.00, which includes the attendant fee of \$90.00, per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Bainbridge Civic Club

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Bainbridge Civic Club for the Centerville Mills Dining Hall for their annual Community Ox Roast for August 23 and 24, 2019 in the amount of \$3,900.00, which includes the attendant fee of \$450.00, per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Bainbridge Women's Club

Mrs. O'Brien made a motion to approve the rental fee waiver request from the Bainbridge Women's Club for the Burns-Lindow building for the first Wednesday of every month from September 2019 through May 2020 in the amount of \$810.00 per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Change Order and Final Pay Application – PR-BAI-18

Mrs. O'Brien made a motion to approve the change order #1 for project PR-BAI-18, The Asphalt Resurfacing of Various Roads, which reflects a decrease in the total contract cost with Chagrin Valley Paving, Inc. by \$40,570.50 per the recommendation of the service director and the Geauga County Engineer's Office.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. O'Brien made a motion to approve the final pay application for project PR-BAI-18, The Asphalt Resurfacing of Various Roads, in the amount of \$294,702.90 paid to Chagrin Valley Paving, Inc. per the recommendation of the service director and the Geauga County Engineer's Office, noting that the maintenance bond and corrective action period will run from October 31, 2018 through October 30, 2019.

Mr. Markley seconded the motion that was passed unanimously.

Change Order and Final Pay Application – RS-191-510-18

Mrs. O'Brien made a motion to approve the change order #2 for project RS-191-510-18, The Asphalt Resurfacing of Haskins Road TR 191 and Willson Drive TR 510, which reflects a decrease in the total contract cost with Chagrin Valley Paving, Inc. by \$30,970.00 per the recommendation of the service director and the Geauga County Engineer's Office.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. O'Brien made a motion to approve pay application #2 and the final pay application for project RS-191-510-18, The Asphalt Resurfacing of Haskins Road TR 191 and Willson Drive TR 510, in the amount of \$10,845.20 paid to Chagrin Valley Paving, Inc. per the recommendation of the service director and the Geauga County Engineer's Office, noting that the maintenance bond and corrective action period will run from November 20, 2018 through November 19, 2019.

Mr. Markley seconded the motion that was passed unanimously.

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Change Order and Final Pay Application – RS-BAI-18

Mrs. O'Brien made a motion to approve the change order #1 for project RS-BAI-18, The Asphalt Resurfacing of Various Roads, which reflects a decrease in the total contract cost with Chagrin Valley Paving, Inc. by \$10,689.30 per the recommendation of the service director and the Geauga County Engineer's Office.

Mr. Markley seconded the motion that was passed unanimously.

Mrs. O'Brien made a motion to approve pay application #2 and the final pay application for project RS-BAI-18, The Asphalt Resurfacing of Various Roads, in the amount of \$13,952.00 paid to Chagrin Valley Paving, Inc. per the recommendation of the service director and the Geauga County Engineer's Office, noting that the maintenance bond and corrective action period will run from September 7, 2018 through September 6, 2019.

Mr. Markley seconded the motion that was passed unanimously.

Fee Waiver Policy Update

The trustees discussed proposed revisions to the fee waiver policy that had been disseminated in September, but not acted upon at that time. Additional suggestions were discussed for immediate adoption.

Mrs. O'Brien made a motion to approve the fee waiver policy revisions dated September 6, 2018 as revised on this date. This document is attached to and becomes a permanent part of these minutes.

Mr. Markley seconded the motion that was passed unanimously.

Parks Committee - Appointment of Committee Member

Mrs. O'Brien made a motion to appoint Mrs. Hillary Henry to the Parks Committee for the three-year term beginning January 1, 2019 and ending December 31, 2021.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL - OLD BUSINESSFireworks Contract

Mrs. O'Brien made a motion to allow the fiscal officer to sign and return the contract between Bainbridge Township and the American Fireworks Company for three years in the amount of \$12,750.00 in 2019 and \$13,500.00 in both 2020 and 2021 per the recommendation of the properties supervisor and the service director. The 2019 date is set for July 5, 2019 at Kenston High School. The dates for 2020 and 2021 are yet to be determined.

Mr. Markley seconded the motion that passed unanimously.

ADP Contract

The trustees discussed the latest updates on the negotiations, but have not received any additional information recently. They will confer with legal counsel, request a clean copy with all revisions, and upon receiving it, this item will be acted on at the next regular meeting.

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TOWN HALL - NEW BUSINESSNOPEC Event Sponsorship Program

The trustees were in general agreement to participate in the 2019 NOPEC event sponsorship program, acknowledging that our event request be submitted no later than March 29, 2019 with Bainbridge Township eligible for a \$2,000.00 distribution.

ZONING DEPARTMENT - NEW BUSINESSAppointment of BZA Alternate

Mrs. O'Brien made a motion to reappoint Mr. Michael Corcoran as an alternate to the Board of Zoning Appeals for the term beginning January 1, 2019 and ending December 31, 2019, noting that thereafter the term will be for two years.

Mr. Markley seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. O'Brien made a motion to approve the purchase order list (Items 1-7) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Purchase Order Requests

1. (Now & Then) Geauga County ADP Board – Q1-Q3 - \$12,606.02(Police)
2. (Now & Then) Geauga County ADP Board – Q1-Q3 - \$8,105.87(General)
3. (Now & Then) Geauga County ADP Board – Q1-Q3 - \$4,142.48 (Roads)
4. (Now & Then) Geauga County ADP Board – Q1-Q3 - \$10,868.37 (Fire)
5. American Fireworks Company – Fireworks - \$6,375.00 (General)
6. Jim Riley – Tuition Reimbursement - \$3,274.36 (Fire)
7. (Now & Then) Home Headache Helper – Door/Siding on Annex \$5,211.50 (Police)

Emergency PO Ratification

Mrs. O'Brien made a motion to ratify the emergency PO Request listed below that was already approved verbally by Mr. Markley and Mrs. Benza on January 8, 2019.

- Kinetico Water Systems – Water Softener, Switch, Supplies - \$6,120.00 (Fire)

Mr. Markley seconded the motion that passed unanimously.

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice list below (Items 1 – 4) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve invoice #5 listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, abstain. Motion carried.

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Invoices

1. Clemans-Nelson - \$1,690.78 (Fire, Roads, General)
2. Lowe's Greenhouse – Fruit Baskets - \$880.00 (general)
3. Morton Salt – Salt Fill-up - \$4,696.12 (Roads)
4. Morton Salt – Salt Fill-up - \$4,825.23 (Roads)
5. Taft – Economic Development Incentives - \$292.50 (General)

BLANKET CERTIFICATE RENEWALS

Mrs. O'Brien made a motion to approve the blanket certificates list (Items 1-2) as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificates

1. Police – Annex- Buildings - \$8,000.00
2. Police – Annex – Other Expenses - \$8,000.00

FISCAL RESOLUTION APPROVAL

Mrs. O'Brien made a motion to approve Resolution 01142019-A as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of August 2018 - \$133.00

Mr. Markley seconded the motion that passed unanimously.

Checks Dated December 18, 2018 through January 14, 2019

The trustees examined and signed checks and invoices dated December 18, 2018 through January 14, 2019 of warrants #31318 through #31462 in the amount of \$43,223.16.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of December 2018 #412-2018 through #451-2018 in the amount of \$640,058.46 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

None.

CORRESPONDENCE

1. Oswald Financial Seminar: January 24, 2019.
2. First Energy Meeting on January 21, 2019 at 6pm at Christ Community Chapel in Aurora regarding proposed power lines.

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:10 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____

Bainbridge Township

Facility Rental Fee Waiver and Reduction Request Guidelines

The purpose is to establish consistent operating guidelines for the Township facilities when considering request for a fee waiver or reduction including the following facilities:

Town Hall, Burns-Lindow, Lakeside, River Road Park, Settlers Park, and Heritage Park

Eligibility:

- Waivers will only be considered for not-for-profit or volunteer based organizations that operate within Bainbridge Township.
- Waivers will only be considered for programs, activities or events that contribute to the social well-being of the community or address a community need.

Applications may be for partial or complete waiver consideration.

Waivers *will be* considered for the following:

- Financial impact on the Township;
- Availability of the facility requested;
- Number of people reached by the request, the benefit to the Township, and the significance of the event or activity;
- Promotion of cultural, heritage, social, or well-being of the Township
- Organizations with an established history of service to the Township.
- Imposition of fees would create a financial hardship on the organization or would have detrimental effect upon the services provided to the public;
- The organization provides proof it is a valid non-profit or community service organization serving the residents of Bainbridge Township.
- The agency is an approved 501 (c) (3) or (c) (6) non-profit organization. If not a non-profit organization, then an event co-sponsorship approved by the Township Board of Trustees is required.

Waivers *will NOT be* considered for the following:

- Groups of a political nature;
- School activities which are already supported through tax dollars.
- Entertainment or social functions with no direct tangible benefit to the community at large;
- Projects, activities or events that stand to make a profit to their organization or are commercial in nature;
- Discriminatory activities or events or those that would incite hatred towards any group;
- Activities or events that are unlawful;
- Activities or events that are contrary to the policies of the Township;
- Any other reason deemed unsuitable by the Board of Trustees at its sole discretion.

Bainbridge Township Facility Rental Fee Waiver and Reduction Request Guidelines

Application Process:

- Community Organizations or groups must complete the Facility Rental Fee Waiver and Reduction Request Form either on the Township website or at the Service Department at 17800 Haskins Rd, Chagrin Falls, Ohio 44023;
- Facility Waiver Request Applications must be received a minimum of six weeks prior to the activity or event date in order to be placed on a regular scheduled meeting agenda of the Bainbridge Township Board of Trustees to consider;
- A representative(s) of the community organization requesting the waiver is encouraged to attend the scheduled regular meeting of the Bainbridge Board of Trustees to answer any questions regarding the waiver request; and
- A service department representative will notify the contact person designated by the applicant of the Board's decision with regards to each waiver request.

In approving the Facilities Rental Fee Waiver and Reduction Request, the Township may impose such conditions or restrictions as it deems fit.

The Township reserves the right to limit the number of waivers provided in a given year.

No cash donations or funds will be provided at any time in lieu of a waiver.

Applicant must provide the required Security Deposit and agree to adhere to all rules specific to the use of each facility.

Bainbridge Township
Facility Rental Fee Waiver and Reduction Request Guidelines

Request Application Form

Name of Organization: _____

Contact Person: _____

Mailing address: _____

Email address: _____

Phone Number: _____

Date of Event: _____

Name of Event: _____

Facility Requested: _____

Agency is an approved 501 (c) (3) or (c) (6) non-profit organization _____ (Certificate attached)

Describe the event (goals, itinerary, expected attendance, etc.) attached another sheet if necessary:

Describe who will benefit from the activity or event and how they will benefit:

Describe the purpose of the waiver request:

Is this an Ongoing _____ (Dates listed attached) or One-time Event _____

Financial (please attach your proposed budget indicating fundraising efforts, if applicable):

Will there be fees charged for those attending and if so what are they? _____

Had the organization contacted other community groups to form a partnership for this project?

Is there any additional information you would like for us to consider when reviewing your application?

FOR SERVICE DEPARTMENT USE ONLY: Recommended _____ Not Recommended _____

Comment _____

Building Attendant _____

Facility rental fee amount being waived: \$ _____ (\$ _____/hour)

FOR BOARD OF TRUSTEES USE ONLY:

Waiver outcome: _____ Approved _____ Denied BOT meeting date _____

Rev. 1/14/19

Payment Listing

UAN v2019.1

12/18/2018 to 12/31/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31318	12/19/2018	12/19/2018	AW	Taft Stettinius & Hollister LLP	\$1,424.00	O
31319	12/19/2018	12/19/2018	AW	Watch Guard	\$747.00	O
31320	12/20/2018	12/20/2018	AW	SUNRISE SPRINGS WATER CO.	\$75.00	O
31321	12/20/2018	12/20/2018	AW	HIGHWAY GARAGE, INC.	\$1,749.82	O
31322	12/20/2018	12/20/2018	AW	MERITECH	\$10.45	O
31323	12/20/2018	12/20/2018	AW	Treasurer, State of Ohio	\$112.00	O
31324	12/20/2018	12/20/2018	RW	Summer Davis	\$150.00	O
31325	12/20/2018	12/20/2018	AW	Eclipse Company LLC	\$9,767.75	O
31326	12/21/2018	12/21/2018	AW	ULLMAN OIL, INC.	\$9,659.81	O
31327	12/21/2018	12/21/2018	AW	J.F.D. LANDSCAPING, INC.	\$10,995.28	O
31328	12/21/2018	12/21/2018	AW	AUBURN FENCE CORPORATION	\$375.40	O
31329	12/21/2018	12/21/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$61.50	O
31330	12/21/2018	12/21/2018	AW	Automatic Door Co., Inc.	\$45.00	O
31331	12/21/2018	12/21/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$0.44	O
31332	12/21/2018	12/21/2018	AW	CLEVELAND PLUMBING SUPPLY COMPAN	\$400.90	O
31333	12/21/2018	12/21/2018	AW	VERIZON WIRELESS	\$122.31	O
31334	12/21/2018	12/21/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,376.16	O
31335	12/21/2018	12/21/2018	AW	Thomas Martin	\$22.00	O
31336	12/21/2018	12/21/2018	AW	CINTAS CENTRALIZED AR	\$357.72	O
31337	12/21/2018	12/21/2018	AW	SOCIETY FOR HUMAN RESOURCE MANAG	\$189.00	O
31338	12/21/2018	12/21/2018	AW	OHPERLRA	\$175.00	O
31339	12/21/2018	12/21/2018	AW	Enzo's Cleaning Solutions, LLC	\$32.00	O
31340	12/21/2018	12/21/2018	AW	FLEET PRIDE	\$270.00	O
31341	12/21/2018	12/21/2018	AW	Highland Tree Service	\$2,200.00	O
31342	12/21/2018	12/21/2018	AW	INTERSTATE BILLING SERVICE, INC.	\$361.12	O
31343	12/21/2018	12/21/2018	AW	LAWSON PRODUCTS, INC.	\$288.70	O
31344	12/21/2018	12/21/2018	AW	MARS ELECTRIC CO.	\$1,081.27	O
31345	12/21/2018	12/21/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$446.27	O
31346	12/21/2018	12/21/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$580.77	O
31347	12/21/2018	12/21/2018	AW	NEWBURY AUTO PARTS, INC.	\$280.85	O
31348	12/21/2018	12/21/2018	AW	NEWS HERALD	\$747.94	O
31349	12/21/2018	12/21/2018	AW	OLON GLASS CENTER, INC.	\$215.00	O
31350	12/21/2018	12/21/2018	AW	SUNRISE SPRINGS WATER CO.	\$161.00	O
31351	12/21/2018	12/21/2018	AW	TERMINAL SUPPLY COMPANY	\$172.27	O
31352	12/21/2018	12/21/2018	AW	JOSEPH TOMAYKO	\$225.00	O
31353	12/21/2018	12/21/2018	AW	WITMER PUBLIC SAFETY GROUP	\$744.99	O
31354	12/21/2018	12/21/2018	AW	ULINE	\$890.25	O
31355	12/21/2018	12/21/2018	AW	GOLDEN WEST INDUSTRIAL SUPPLY	\$239.08	O
31356	12/21/2018	12/21/2018	AW	Cleveland Clinic at Work	\$2,445.00	O
31357	12/21/2018	12/21/2018	AW	INTERNATIONAL CODE COUNCIL	\$135.00	O
31358	12/21/2018	12/21/2018	RW	Timber Trail Homeowners Assoc. Inc.	\$100.00	O
31359	12/28/2018	12/28/2018	RW	Kathleen A. Christian/Earl G. Christian	\$100.00	O
31360	12/28/2018	12/28/2018	RW	John C. Rumbardger IV	\$100.00	O
31361	12/28/2018	12/28/2018	RW	Bainbridge Twp. Historical Society	\$100.00	O
31362	12/28/2018	12/28/2018	RW	Bainbridge Brown Baggers	\$100.00	O
31363	12/28/2018	12/28/2018	RW	American Red Gross	\$250.00	O

Payment Listing

UAN v2019.1

12/18/2018 to 12/31/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31364	12/28/2018	12/28/2018	RW	Bainbridge AARP CHP	\$350.00	O
31365	12/28/2018	12/28/2018	RW	Auburn Bainbridge Joint Recreation Board	\$450.00	O
31366	12/28/2018	12/28/2018	RW	Bainbridge Civic Club	\$600.00	O
31367	12/31/2018	12/31/2018	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$1,417.23	O
31368	12/31/2018	12/31/2018	AW	J-L Door Services	\$198.15	O
31369	12/31/2018	12/31/2018	AW	Ohio Public Employees Retirement System	\$212.25	O
31370	12/31/2018	12/31/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$15.82	O
31371	12/31/2018	12/31/2018	AW	MERITECH	\$34.75	O
31372	12/31/2018	12/31/2018	AW	Lake Business Products	\$186.82	O
31373	12/31/2018	12/31/2018	AW	GEAUGA COUNTY MAPLE LEAF	\$72.00	O
31374	12/31/2018	12/31/2018	AW	CHARDON WELDING, INC.	\$237.60	O
31375	12/31/2018	12/31/2018	AW	CUSTOM ELECTRIC SERVICE, INC.	\$490.00	O
31376	12/31/2018	12/31/2018	AW	James Stanek	\$89.00	O
31377	12/31/2018	12/31/2018	AW	JANICE SUGARMAN	\$43.98	O
31378	12/31/2018	12/31/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$143.98	O
31379	12/31/2018	12/31/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$35.90	O
31380	12/31/2018	12/31/2018	AW	ENVIRONMENTAL SPECIALISTS, INC.	\$75.00	O
31381	12/31/2018	12/31/2018	AW	K-Tech Specialty Coatings, Inc.	\$6,501.67	O
31382	12/31/2018	12/31/2018	AW	LAWSON PRODUCTS, INC.	\$27.85	O
31383	12/31/2018	12/31/2018	AW	POWERPLAN	\$101.99	O
31384	12/31/2018	12/31/2018	AW	WAL-MART COMMUNITY/GEMB	\$83.72	O
31385	12/31/2018	12/31/2018	AW	CINTAS CENTRALIZED AR	\$776.39	O
31386	12/31/2018	12/31/2018	AW	DS ARCHITECTURE	\$1,586.64	O
31387	12/31/2018	12/31/2018	AW	SUNRISE SPRINGS WATER CO.	\$148.00	O
31388	12/31/2018	12/31/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$163.56	O
31389	12/31/2018	12/31/2018	AW	PRUDY MACKENZIE	\$34.00	O
31390	12/31/2018	12/31/2018	AW	Alfred E. Grzegorek, Ph.D., Inc.	\$1,500.00	O
31391	12/31/2018	12/31/2018	AW	VERIZON WIRELESS	\$113.44	O
31392	12/31/2018	12/31/2018	AW	BREATHING AIR SYSTEMS DIVISON	\$1,039.00	O
31393	12/31/2018	12/31/2018	AW	TREASURER OF STATE OF OHIO	\$75.00	O
31394	12/31/2018	12/31/2018	AW	Tire and Wheel Service Center	\$201.15	O
31395	12/31/2018	12/31/2018	AW	Towlift, Inc.	\$28,145.35	O
31396	12/31/2018	12/31/2018	AW	Fire Safety Services, Inc.	\$139.00	O
31403	12/31/2018	01/03/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$1,443.98	O
31457	12/31/2018	01/10/2019	RW	Shaji Arumpanayil	\$150.00	O
Total Payments:					\$97,966.27	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$97,966.27	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31397	01/03/2019	01/03/2019	AW	HIGHWAY GARAGE, INC.	\$23.27	O
31398	01/03/2019	01/03/2019	AW	J-L Door Services	\$1,650.00	O
31399	01/03/2019	01/03/2019	AW	TREASURER OF STATE OF OHIO	\$600.00	O
31400	01/03/2019	01/03/2019	AW	MERITECH	\$5.00	O
31401	01/03/2019	01/03/2019	AW	TLC PET HOSPITAL	\$79.13	O
31402	01/03/2019	01/03/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$36.99	O
31404	01/04/2019	01/04/2019	AW	CCT FINANCIAL	\$328.50	O
31404	01/04/2019	01/07/2019	NEG ADJ	CCT FINANCIAL	-\$159.00	O
31405	01/04/2019	01/04/2019	AW	PenCo Industrial Supply, Inc.	\$816.07	O
31406	01/04/2019	01/04/2019	AW	WASTE MANAGEMENT OF OHIO	\$66.02	O
31407	01/04/2019	01/04/2019	AW	MERITECH	\$13.25	O
31408	01/04/2019	01/04/2019	AW	PRAXAIR DISTRIBUTION, INC.	\$187.90	O
31409	01/04/2019	01/04/2019	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,650.00	O
31410	01/04/2019	01/04/2019	AW	CCT FINANCIAL	\$166.00	O
31411	01/04/2019	01/04/2019	AW	CERNI MOTOR SALES, INC.	\$125.13	O
31412	01/04/2019	01/04/2019	AW	JOSEPH TOMAYKO	\$75.00	O
31413	01/04/2019	01/04/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$32.80	O
31414	01/04/2019	01/04/2019	AW	O'REILLY EQUIPMENT	\$132.30	O
31415	01/04/2019	01/04/2019	AW	FLEET PRIDE	\$9.52	O
31416	01/04/2019	01/04/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$55.79	O
31417	01/04/2019	01/04/2019	AW	Jenny Slattery-Zoretich	\$350.00	O
31418	01/04/2019	01/04/2019	AW	Shelly Wallens	\$350.00	O
31419	01/04/2019	01/04/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$495.00	O
31420	01/04/2019	01/04/2019	AW	TIME WARNER CABLE	\$1,200.00	O
31421	01/04/2019	01/04/2019	AW	AT&T MOBILITY	\$34.75	O
31422	01/04/2019	01/04/2019	AW	SUNRISE SPRINGS WATER CO.	\$171.75	O
31423	01/04/2019	01/04/2019	AW	WITMER PUBLIC SAFETY GROUP	\$89.98	O
31424	01/04/2019	01/04/2019	AW	CINTAS CENTRALIZED AR	\$326.17	O
31425	01/04/2019	01/04/2019	AW	CHARDON WELDING, INC.	\$575.00	O
31426	01/04/2019	01/04/2019	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
31427	01/04/2019	01/04/2019	AW	JAMES RILEY	\$1,263.09	O
31428	01/08/2019	01/08/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$0.44	V
31428	01/08/2019	01/08/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	-\$0.44	V
31429	01/08/2019	01/08/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$332.38	O
31430	01/08/2019	01/08/2019	AW	ALL ABOUT DOGS OF NEOH,LLC	\$380.00	O
31431	01/08/2019	01/08/2019	AW	Geauga County Sheriff's Office	\$506.04	O
31432	01/08/2019	01/08/2019	AW	HALL PUBLIC SAFETY CO.	\$123.25	O
31433	01/09/2019	01/09/2019	AW	ST VINCENT CHARITY OCC MED.	\$145.00	O
31434	01/09/2019	01/09/2019	AW	OHIO CEMETERY ASSOCIATION, INC.	\$95.00	O
31435	01/09/2019	01/09/2019	AW	CORRIDON BUILDERS & REMODELERS, INC.	\$882.00	O
31436	01/09/2019	01/09/2019	AW	Friends of Bainbridge Library	\$250.00	O
31437	01/09/2019	01/09/2019	AW	Erica Brokos	\$250.00	O
31438	01/09/2019	01/09/2019	AW	SUNRISE SPRINGS WATER CO.	\$59.00	O
31439	01/09/2019	01/09/2019	AW	CABLE COMMUNICATIONS, INC.	\$186.50	O
31440	01/09/2019	01/09/2019	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$329.98	O
31441	01/09/2019	01/09/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$586.33	O

Payment Listing

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Year 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31442	01/09/2019	01/09/2019	AW	Cleveland Clinic at Work	\$755.00	O
31443	01/09/2019	01/09/2019	AW	USA Insulation of Cleveland	\$11,080.00	O
31444	01/09/2019	01/09/2019	AW	ARIS COMPANY	\$177.20	O
31445	01/09/2019	01/09/2019	AW	TIME WARNER CABLE	\$1,200.00	O
31446	01/09/2019	01/09/2019	AW	JOSEPH TOMAYKO	\$75.00	O
31447	01/09/2019	01/09/2019	AW	BOUND TREE MEDICAL, LLC	\$805.58	O
31448	01/09/2019	01/09/2019	AW	OHIO FEDERATION OF FIRE CHAPLAINS	\$100.00	O
31449	01/09/2019	01/09/2019	AW	TERMINAL SUPPLY COMPANY	\$505.65	O
31450	01/09/2019	01/09/2019	AW	NORTH EASTERN OHIO FIRE PREVENTION	\$1,620.00	O
31451	01/09/2019	01/09/2019	AW	STATE INDUSTRIAL PRODUCTS	\$500.24	O
31452	01/09/2019	01/09/2019	AW	PRO FIRE EQUIPMENT CO., INC.	\$68.95	O
31453	01/09/2019	01/09/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$146.99	O
31454	01/09/2019	01/09/2019	AW	CINTAS CENTRALIZED AR	\$357.72	O
31455	01/09/2019	01/09/2019	AW	MARS ELECTRIC CO.	\$3,897.77	O
31456	01/09/2019	01/09/2019	AW	CINTAS CENTRALIZED AR	\$87.97	O
31458	01/11/2019	01/11/2019	AW	Penn Care	\$228.00	O
31459	01/11/2019	01/11/2019	AW	ALADTEC, INC.	\$2,844.00	O
31460	01/11/2019	01/11/2019	AW	Iron Man Supply LLC	\$169.00	O
31461	01/11/2019	01/11/2019	AW	MCMASTER CARR SUPPLY COMPANY	\$22.21	O
31462	01/11/2019	01/11/2019	AW	CINTAS CENTRALIZED AR	\$318.65	O
Total Payments:					\$43,223.16	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$43,223.16	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

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12/18/2018 to 12/31/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30800	10/09/2018	10/09/2018	RW	Angela Arumpanayil	\$150.00 *	V
30800	12/31/2018	01/10/2019	RW	Angela Arumpanayil	-\$150.00	V
30802	10/09/2018	10/09/2018	RW	Timber Trail Homeowners Assoc. Inc.	\$100.00 *	V
30802	12/21/2018	12/21/2018	RW	Timber Trail Homeowners Assoc. Inc.	-\$100.00	V
30823	10/15/2018	10/15/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$1,443.98 *	V
30823	12/31/2018	01/03/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	-\$1,443.98	V
31317	12/19/2018	12/19/2018	AW	Eclipse Company LLC	\$9,767.75	V
31317	12/20/2018	12/20/2018	AW	Eclipse Company LLC	-\$9,767.75	V
31318	12/19/2018	12/19/2018	AW	Taft Stettinius & Hollister LLP	\$1,424.00	O
31319	12/19/2018	12/19/2018	AW	Watch Guard	\$747.00	O
31320	12/20/2018	12/20/2018	AW	SUNRISE SPRINGS WATER CO.	\$75.00	O
31321	12/20/2018	12/20/2018	AW	HIGHWAY GARAGE, INC.	\$1,749.82	O
31322	12/20/2018	12/20/2018	AW	MERITECH	\$10.45	O
31323	12/20/2018	12/20/2018	AW	Treasurer, State of Ohio	\$112.00	O
31324	12/20/2018	12/20/2018	RW	Summer Davis	\$150.00	O
31325	12/20/2018	12/20/2018	AW	Eclipse Company LLC	\$9,767.75	O
31326	12/21/2018	12/21/2018	AW	ULLMAN OIL, INC.	\$9,659.81	O
31327	12/21/2018	12/21/2018	AW	J.F.D. LANDSCAPING, INC.	\$10,995.28	O
31328	12/21/2018	12/21/2018	AW	AUBURN FENCE CORPORATION	\$375.40	O
31329	12/21/2018	12/21/2018	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$61.50	O
31330	12/21/2018	12/21/2018	AW	Automatic Door Co., Inc.	\$45.00	O
31331	12/21/2018	12/21/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$0.44	O
31332	12/21/2018	12/21/2018	AW	CLEVELAND PLUMBING SUPPLY COMPANY	\$400.90	O
31333	12/21/2018	12/21/2018	AW	VERIZON WIRELESS	\$122.31	O
31334	12/21/2018	12/21/2018	AW	LIFE FORCE MANAGEMENT INC.	\$2,376.16	O
31335	12/21/2018	12/21/2018	AW	Thomas Martin	\$22.00	O
31336	12/21/2018	12/21/2018	AW	CINTAS CENTRALIZED AR	\$357.72	O
31337	12/21/2018	12/21/2018	AW	SOCIETY FOR HUMAN RESOURCE MANAG	\$189.00	O
31338	12/21/2018	12/21/2018	AW	OHPERLRA	\$175.00	O
31339	12/21/2018	12/21/2018	AW	Enzo's Cleaning Solutions, LLC	\$32.00	O
31340	12/21/2018	12/21/2018	AW	FLEET PRIDE	\$270.00	O
31341	12/21/2018	12/21/2018	AW	Highland Tree Service	\$2,200.00	O
31342	12/21/2018	12/21/2018	AW	INTERSTATE BILLING SERVICE, INC.	\$361.12	O
31343	12/21/2018	12/21/2018	AW	LAWSON PRODUCTS, INC.	\$288.70	O
31344	12/21/2018	12/21/2018	AW	MARS ELECTRIC CO.	\$1,081.27	O
31345	12/21/2018	12/21/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$446.27	O
31346	12/21/2018	12/21/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$580.77	O
31347	12/21/2018	12/21/2018	AW	NEWBURY AUTO PARTS, INC.	\$280.85	O
31348	12/21/2018	12/21/2018	AW	NEWS HERALD	\$747.94	O
31349	12/21/2018	12/21/2018	AW	OLON GLASS CENTER, INC.	\$215.00	O
31350	12/21/2018	12/21/2018	AW	SUNRISE SPRINGS WATER CO.	\$161.00	O
31351	12/21/2018	12/21/2018	AW	TERMINAL SUPPLY COMPANY	\$172.27	O
31352	12/21/2018	12/21/2018	AW	JOSEPH TOMAYKO	\$225.00	O
31353	12/21/2018	12/21/2018	AW	WITMER PUBLIC SAFETY GROUP	\$744.99	O
31354	12/21/2018	12/21/2018	AW	ULINE	\$890.25	O
31355	12/21/2018	12/21/2018	AW	GOLDEN WEST INDUSTRIAL SUPPLY	\$239.08	O

Payment Listing

UAN v2019.1

12/18/2018 to 12/31/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31356	12/21/2018	12/21/2018	AW	Cleveland Clinic at Work	\$2,445.00	O
31357	12/21/2018	12/21/2018	AW	INTERNATIONAL CODE COUNCIL	\$135.00	O
31358	12/21/2018	12/21/2018	RW	Timber Trail Homeowners Assoc. Inc.	\$100.00	O
31359	12/28/2018	12/28/2018	RW	Kathleen A. Christian/Earl G. Christian	\$100.00	O
31360	12/28/2018	12/28/2018	RW	John C. Rumbardger IV	\$100.00	O
31361	12/28/2018	12/28/2018	RW	Bainbridge Twp. Historical Society	\$100.00	O
31362	12/28/2018	12/28/2018	RW	Bainbridge Brown Baggers	\$100.00	O
31363	12/28/2018	12/28/2018	RW	American Red Gross	\$250.00	O
31364	12/28/2018	12/28/2018	RW	Bainbridge AARP CHP	\$350.00	O
31365	12/28/2018	12/28/2018	RW	Auburn Bainbridge Joint Recreation Board	\$450.00	O
31366	12/28/2018	12/28/2018	RW	Bainbridge Civic Club	\$600.00	O
31367	12/31/2018	12/31/2018	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$1,417.23	O
31368	12/31/2018	12/31/2018	AW	J-L Door Services	\$198.15	O
31369	12/31/2018	12/31/2018	AW	Ohio Public Employees Retirement System	\$212.25	O
31370	12/31/2018	12/31/2018	AW	MCMASTER CARR SUPPLY COMPANY	\$15.82	O
31371	12/31/2018	12/31/2018	AW	MERITECH	\$34.75	O
31372	12/31/2018	12/31/2018	AW	Lake Business Products	\$186.82	O
31373	12/31/2018	12/31/2018	AW	GEAUGA COUNTY MAPLE LEAF	\$72.00	O
31374	12/31/2018	12/31/2018	AW	CHARDON WELDING, INC.	\$237.60	O
31375	12/31/2018	12/31/2018	AW	CUSTOM ELECTRIC SERVICE, INC.	\$490.00	O
31376	12/31/2018	12/31/2018	AW	James Stanek	\$89.00	O
31377	12/31/2018	12/31/2018	AW	JANICE SUGARMAN	\$43.98	O
31378	12/31/2018	12/31/2018	AW	ACTIVE PLUMBING SUPPLY CO.	\$143.98	O
31379	12/31/2018	12/31/2018	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$35.90	O
31380	12/31/2018	12/31/2018	AW	ENVIRONMENTAL SPECIALISTS, INC.	\$75.00	O
31381	12/31/2018	12/31/2018	AW	K-Tech Specialty Coatings, Inc.	\$6,501.67	O
31382	12/31/2018	12/31/2018	AW	LAWSON PRODUCTS, INC.	\$27.85	O
31383	12/31/2018	12/31/2018	AW	POWERPLAN	\$101.99	O
31384	12/31/2018	12/31/2018	AW	WAL-MART COMMUNITY/GEMB	\$83.72	O
31385	12/31/2018	12/31/2018	AW	CINTAS CENTRALIZED AR	\$776.39	O
31386	12/31/2018	12/31/2018	AW	DS ARCHITECTURE	\$1,586.64	O
31387	12/31/2018	12/31/2018	AW	SUNRISE SPRINGS WATER CO.	\$148.00	O
31388	12/31/2018	12/31/2018	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$163.56	O
31389	12/31/2018	12/31/2018	AW	PRUDY MACKENZIE	\$34.00	O
31390	12/31/2018	12/31/2018	AW	Alfred E. Grzegorek, Ph.D., Inc.	\$1,500.00	O
31391	12/31/2018	12/31/2018	AW	VERIZON WIRELESS	\$113.44	O
31392	12/31/2018	12/31/2018	AW	BREATHING AIR SYSTEMS DIVISON	\$1,039.00	O
31393	12/31/2018	12/31/2018	AW	TREASURER OF STATE OF OHIO	\$75.00	O
31394	12/31/2018	12/31/2018	AW	Tire and Wheel Service Center	\$201.15	O
31395	12/31/2018	12/31/2018	AW	Towlift, Inc.	\$28,145.35	O
31396	12/31/2018	12/31/2018	AW	Fire Safety Services, Inc.	\$139.00	O
31403	12/31/2018	01/03/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$1,443.98	O
31457	12/31/2018	01/10/2019	RW	Shaji Arumpanayil	\$150.00	O
Total Payments:					\$96,272.29	
Total Conversion Vouchers:					\$0.00	

Payment Listing

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12/18/2018 to 12/31/2018

Total Less Conversion Vouchers: \$96,272.29

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

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1/1/2019 to 1/14/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31397	01/03/2019	01/03/2019	AW	HIGHWAY GARAGE, INC.	\$23.27	O
31398	01/03/2019	01/03/2019	AW	J-L Door Services	\$1,650.00	O
31399	01/03/2019	01/03/2019	AW	TREASURER OF STATE OF OHIO	\$600.00	O
31400	01/03/2019	01/03/2019	AW	MERITECH	\$5.00	O
31401	01/03/2019	01/03/2019	AW	TLC PET HOSPITAL	\$79.13	O
31402	01/03/2019	01/03/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$36.99	O
31404	01/04/2019	01/04/2019	AW	CCT FINANCIAL	\$328.50	O
31404	01/04/2019	01/07/2019	NEG ADJ	CCT FINANCIAL	-\$159.00	O
31405	01/04/2019	01/04/2019	AW	PenCo Industrial Supply, Inc.	\$816.07	O
31406	01/04/2019	01/04/2019	AW	WASTE MANAGEMENT OF OHIO	\$66.02	O
31407	01/04/2019	01/04/2019	AW	MERITECH	\$13.25	O
31408	01/04/2019	01/04/2019	AW	PRAXAIR DISTRIBUTION, INC.	\$187.90	O
31409	01/04/2019	01/04/2019	AW	CLEARWATER OPERATIONS AND MAINTENANCE	\$1,650.00	O
31410	01/04/2019	01/04/2019	AW	CCT FINANCIAL	\$166.00	O
31411	01/04/2019	01/04/2019	AW	CERNI MOTOR SALES, INC.	\$125.13	O
31412	01/04/2019	01/04/2019	AW	JOSEPH TOMAYKO	\$75.00	O
31413	01/04/2019	01/04/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$32.80	O
31414	01/04/2019	01/04/2019	AW	O'REILLY EQUIPMENT	\$132.30	O
31415	01/04/2019	01/04/2019	AW	FLEET PRIDE	\$9.52	O
31416	01/04/2019	01/04/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$55.79	O
31417	01/04/2019	01/04/2019	AW	Jenny Slattery-Zoretich	\$350.00	O
31418	01/04/2019	01/04/2019	AW	Shelly Wallens	\$350.00	O
31419	01/04/2019	01/04/2019	AW	PETE & PETE CONTAINER SERVICE, INC.	\$495.00	O
31420	01/04/2019	01/04/2019	AW	TIME WARNER CABLE	\$1,200.00	O
31421	01/04/2019	01/04/2019	AW	AT&T MOBILITY	\$34.75	O
31422	01/04/2019	01/04/2019	AW	SUNRISE SPRINGS WATER CO.	\$171.75	O
31423	01/04/2019	01/04/2019	AW	WITMER PUBLIC SAFETY GROUP	\$89.98	O
31424	01/04/2019	01/04/2019	AW	CINTAS CENTRALIZED AR	\$326.17	O
31425	01/04/2019	01/04/2019	AW	CHARDON WELDING, INC.	\$575.00	O
31426	01/04/2019	01/04/2019	AW	M.A.T. CLEANING SERVICE	\$3,388.34	O
31427	01/04/2019	01/04/2019	AW	JAMES RILEY	\$1,263.09	O
31428	01/08/2019	01/08/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	\$0.44	V
31428	01/08/2019	01/08/2019	AW	CHAGRIN PET & GARDEN SUPPLY, INC.	-\$0.44	V
31429	01/08/2019	01/08/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$332.38	O
31430	01/08/2019	01/08/2019	AW	ALL ABOUT DOGS OF NEOH,LLC	\$380.00	O
31431	01/08/2019	01/08/2019	AW	Geauga County Sheriff's Office	\$506.04	O
31432	01/08/2019	01/08/2019	AW	HALL PUBLIC SAFETY CO.	\$123.25	O
31433	01/09/2019	01/09/2019	AW	ST VINCENT CHARITY OCC MED.	\$145.00	O
31434	01/09/2019	01/09/2019	AW	OHIO CEMETERY ASSOCIATION, INC.	\$95.00	O
31435	01/09/2019	01/09/2019	AW	CORRIDON BUILDERS & REMODELERS, INC.	\$882.00	O
31436	01/09/2019	01/09/2019	AW	Friends of Bainbridge Library	\$250.00	O
31437	01/09/2019	01/09/2019	AW	Erica Brokos	\$250.00	O
31438	01/09/2019	01/09/2019	AW	SUNRISE SPRINGS WATER CO.	\$59.00	O
31439	01/09/2019	01/09/2019	AW	CABLE COMMUNICATIONS, INC.	\$186.50	O
31440	01/09/2019	01/09/2019	AW	ATWELL'S POLICE & FIRE EQUIPMENT CO.	\$329.98	O
31441	01/09/2019	01/09/2019	AW	CHAGRIN VALLEY AUTO PARTS-NAPA	\$586.33	O

Payment Listing

UAN v2019.1

1/1/2019 to 1/14/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
31442	01/09/2019	01/09/2019	AW	Cleveland Clinic at Work	\$755.00	O
31443	01/09/2019	01/09/2019	AW	USA Insulation of Cleveland	\$11,080.00	O
31444	01/09/2019	01/09/2019	AW	ARIS COMPANY	\$177.20	O
31445	01/09/2019	01/09/2019	AW	TIME WARNER CABLE	\$1,200.00	O
31446	01/09/2019	01/09/2019	AW	JOSEPH TOMAYKO	\$75.00	O
31447	01/09/2019	01/09/2019	AW	BOUND TREE MEDICAL, LLC	\$805.58	O
31448	01/09/2019	01/09/2019	AW	OHIO FEDERATION OF FIRE CHAPLAINS	\$100.00	O
31449	01/09/2019	01/09/2019	AW	TERMINAL SUPPLY COMPANY	\$505.65	O
31450	01/09/2019	01/09/2019	AW	NORTH EASTERN OHIO FIRE PREVENTION	\$1,620.00	O
31451	01/09/2019	01/09/2019	AW	STATE INDUSTRIAL PRODUCTS	\$500.24	O
31452	01/09/2019	01/09/2019	AW	PRO FIRE EQUIPMENT CO., INC.	\$68.95	O
31453	01/09/2019	01/09/2019	AW	WESTERN RESERVE OFFICE SUPPLY	\$146.99	O
31454	01/09/2019	01/09/2019	AW	CINTAS CENTRALIZED AR	\$357.72	O
31455	01/09/2019	01/09/2019	AW	MARS ELECTRIC CO.	\$3,897.77	O
31456	01/09/2019	01/09/2019	AW	CINTAS CENTRALIZED AR	\$87.97	O
31458	01/11/2019	01/11/2019	AW	Penn Care	\$228.00	O
31459	01/11/2019	01/11/2019	AW	ALADTEC, INC.	\$2,844.00	O
31460	01/11/2019	01/11/2019	AW	Iron Man Supply LLC	\$169.00	O
31461	01/11/2019	01/11/2019	AW	MCMASTER CARR SUPPLY COMPANY	\$22.21	O
31462	01/11/2019	01/11/2019	AW	CINTAS CENTRALIZED AR	\$318.65	O
Total Payments:					\$43,223.16	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$43,223.16	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

UAN v2019.1

12/1/2018 to 12/31/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
401-2018	11/27/2018	11/27/2018	CH	MEDICAL MUTUAL OF OHIO	\$4,690.49 *	C
401-2018	12/31/2018	12/31/2018	NEG ADJ	MEDICAL MUTUAL OF OHIO	-\$96.96	O
405-2018	11/29/2018	11/29/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$126,001.73 *	C
405-2018	12/13/2018	12/13/2018	NEG ADJ	BAINBRIDGE TOWNSHIP PAYROLL	-\$15.00	O
412-2018	12/03/2018	12/03/2018	CH	HOME DEPOT CREDIT SERVICES	\$1,026.36	O
413-2018	12/04/2018	12/04/2018	CH	MEDICAL MUTUAL OF OHIO	\$1,399.79	O
414-2018	12/04/2018	12/04/2018	CH	MEDICAL MUTUAL OF OHIO	\$74,913.18	O
415-2018	12/04/2018	12/04/2018	CH	GUARDIAN	\$9,307.03	O
417-2018	12/07/2018	12/07/2018	CH	Ohio Bureau of Workers Compensation	\$52,151.00	O
418-2018	11/30/2018	12/10/2018	CH	JP MORGAN CHASE BANK	\$3,148.59 *	C
418-2018	12/31/2018	01/02/2019	NEG ADJ	JP MORGAN CHASE BANK	-\$53.70	O
419-2018	12/11/2018	12/11/2018	CH	MEDICAL MUTUAL OF OHIO	\$617.96	O
420-2018	12/12/2018	12/13/2018	CH	Great American Financial Resources	\$100.00	O
421-2018	12/12/2018	12/13/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
422-2018	12/12/2018	12/13/2018	CH	FTJ Deferrals	\$25.00	O
423-2018	12/12/2018	12/13/2018	CH	Ohio Police & Fire Pension Fund	\$17,891.18	O
424-2018	12/12/2018	12/13/2018	CH	AXA	\$1,280.00	O
425-2018	12/12/2018	12/13/2018	CH	Ohio Public Employees Retirement System	\$1,981.81	O
426-2018	12/12/2018	12/14/2018	CH	Accurate Data	\$305.85	O
427-2018	12/13/2018	12/14/2018	CH	Accurate Data	\$20.00	O
428-2018	12/14/2018	12/14/2018	CH	OHIO DEFERRED COMPENSATION	\$7,324.60	O
429-2018	12/14/2018	12/14/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$161,292.17	O
430-2018	12/14/2018	12/14/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$39,406.95	O
431-2018	12/14/2018	12/14/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$1,844.88	O
432-2018	12/17/2018	12/17/2018	CH	Ohio Public Employees Retirement System	\$150.00	O
433-2018	12/17/2018	12/17/2018	CH	Ohio Public Employees Retirement System	\$18,902.17	O
434-2018	12/17/2018	12/17/2018	CH	Ohio Public Employees Retirement System	\$16,387.28	O
435-2018	12/17/2018	12/17/2018	CH	Ohio Public Employees Retirement System	\$18,513.10	O
436-2018	12/17/2018	12/17/2018	CH	Ohio Public Employees Retirement System	\$18,063.77	O
437-2018	12/19/2018	12/19/2018	CH	MEDICAL MUTUAL OF OHIO	\$176.02	O
438-2018	12/27/2018	12/28/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$129,019.72	O
439-2018	12/27/2018	12/28/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$33,956.74	O
440-2018	12/27/2018	12/28/2018	CH	BAINBRIDGE TOWNSHIP PAYROLL	\$942.88	O
441-2018	12/27/2018	12/28/2018	CH	Accurate Data	\$271.19	O
442-2018	12/27/2018	12/28/2018	CH	Great American Financial Resources	\$100.00	O
443-2018	12/27/2018	12/28/2018	CH	ReliaStar Life Insurance Company	\$500.00	O
444-2018	12/27/2018	12/28/2018	CH	FTJ Deferrals	\$25.00	O
445-2018	12/14/2018	12/31/2018	CH	ILLUMINATING COMPANY	\$15,243.74	O
446-2018	12/20/2018	12/31/2018	CH	JP MORGAN CHASE BANK	\$4,308.55	O
447-2018	12/27/2018	12/31/2018	CH	AXA	\$1,380.00	O
448-2018	12/27/2018	12/31/2018	CH	OHIO DEFERRED COMPENSATION	\$6,325.00	O
449-2018	12/27/2018	12/31/2018	CH	MEDICAL MUTUAL OF OHIO	\$459.84	O
450-2018	12/31/2018	01/03/2019	CH	WINDSTREAM	\$1,530.60	O
451-2018	12/31/2018	01/04/2019	CH	DOMINION EAST OHIO	\$2,580.76	O
Total Payments:					\$640,058.46	
Total Conversion Vouchers:					\$0.00	

Kenston Community Education

BALANCE SHEET

As of December 15, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 KeyChecking	22,774.35
1015 KeySavingsTres (1%)	71,759.58
1020 Petty Cash	-2,989.60
1025 Chase Bank	-1,430.75
Total Bank Accounts	\$90,113.58
Accounts Receivable	
1200 Accounts Receivable	150.00
Total Accounts Receivable	\$150.00
Total Current Assets	\$90,263.58
Fixed Assets	
A/D - Property & Equipment	-151,967.94
Property & Equipment	235,387.24
Total Fixed Assets	\$83,419.30
Other Assets	
1250 Payroll Line of Credit	10,000.00
Total Other Assets	\$10,000.00
TOTAL ASSETS	\$183,682.88
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	-2,230.00
Total Accounts Payable	\$ -2,230.00
Other Current Liabilities	
2200 Program Carryover Fund	0.00
Adj to AP	999.25
Current Portion of LT Debt	5,236.81
Total Other Current Liabilities	\$6,236.06
Total Current Liabilities	\$4,006.06
Long-Term Liabilities	
Long Term Debt - Copier	1,583.00
Total Long-Term Liabilities	\$1,583.00
Total Liabilities	\$5,589.06
Equity	
3000 Opening Bal Equity	0.00
3001 Unappropriated Surplus	197,599.62
Net Income	-19,505.80
Total Equity	\$178,093.82

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$183,682.88

Kenston Community Education

PROFIT AND LOSS

September 1 - December 15, 2018

	TOTAL
Income	
4000 Registration Income	
4005 Registration Acct. Credit	1,173.00
4010 Community Ed Registrations	78,103.35
4013 Communtiy Ed Refund Charge	15.00
4014 Fundraising	1,545.00
Total 4010 Community Ed Registrations	79,663.35
4020 Sports Registration Income	114,330.17
4027 Concession Income	8,843.67
Total 4020 Sports Registration Income	123,173.84
4030 KCE Participation Income	3,325.85
Total 4000 Registration Income	207,336.04
4100 Marketing Income	
4101 Brochure Ads	1,196.25
4102 Sponsorships	
4102.1 Basketball Sponsorship	-490.00
4102.2 Baseball Sponsorship	700.00
4102.3 Softball Sponsorship	-50.00
4102.4 Soccer Sponsorship	200.00
4102.5 Football Sponsorship	250.00
Total 4102 Sponsorships	610.00
Total 4100 Marketing Income	1,806.25
4411 Stadium Field Rental Income	3,359.58
Unapplied Cash Payment Income	20.00
Total Income	\$212,521.87
GROSS PROFIT	\$212,521.87
Expenses	
5300 KCE office overhead	
5301 Copier Lease	2,261.40
5302 Postage	189.67
5303 Phone	646.88
5304 Office Supplies	1,177.55
5330 Computer Maintenance	502.54
5340 Secretaries & Salaries	47,219.23
5341 Benefits	14,276.39
5342 Mileage	369.60
5350 Maxsolution Software	1,467.32
5399 Miscellaneous	1,031.26
Total 5300 KCE office overhead	69,141.84
5400 Class Expenses	
5401 Instructors	52,150.09
5402 Custodial Fees	50.00
5403 Facility Rental Fee	3,391.78

	TOTAL
5404 Awards	1,290.35
5405 T-shirts	1,882.72
5407 Contracted Services	5,910.00
5408 Program Supplies	1,821.78
5410 Class Postage/Flyers	147.50
5420 Refreshments	1,863.27
5430 Coaches/Clinicians	438.00
5432 Registration/League Fee	105.00
5450 Fundraiser Expense	1,233.00
5499 Miscellaneous Service Cost	487.00
Total 5400 Class Expenses	70,770.49
5500 Youth Sports-expenses	1,270.00
5501 Officiating	32,047.66
5503 Uniforms/Tshirts	23,964.73
5504 Awards	2,998.85
5505 Field Maintenance	2,872.40
5506 Field/Gym Rental	3,409.58
5508 Equipment	3,814.77
5520 Refreshments	234.85
5521 Concessions	2,482.78
5530 Coaches/Clinicians	895.00
5532 Tournament/League Fee	4,140.00
5533 Contracted Services	2,743.64
5540 Custodial Supplies	-40.00
5550 Fund Raiser Expense	2,900.00
5599 Other Miscellaneous Service Cost	402.22
Total 5500 Youth Sports-expenses	84,136.48
5600 Marketing	
5601 Advertising & Promotion	3,572.34
5602 Brochure/Marketing Costs	550.00
Total 5600 Marketing	4,122.34
5700 School Facilities	
5701 Stadium Rental	5,000.00
Total 5700 School Facilities	5,000.00
5800 Community Event Expense	1,650.00
5900 Bank Fees	128.50
5901 Bank Service Charge	4,691.99
5902 Merchant Services	37.80
Total 5900 Bank Fees	4,858.29
6000 Charitable Contributions	
6200 Donations	500.00
Total 6000 Charitable Contributions	500.00
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$240,179.44
NET OPERATING INCOME	\$ -27,657.57
Other Income	
9000 Other Income	
9001 Misc.	1.88
9200 Donation - General	460.00

	TOTAL
9500 Community Event Income	7,689.89
Total 9000 Other Income	8,151.77
Total Other Income	\$8,151.77
NET OTHER INCOME	\$8,151.77
NET INCOME	\$ -19,505.80

The Mission: The mission of the Kenston Community Education is to provide educational and recreation programs for the residents of the Kenston Local School District.

**AUBURN/BAINBRIDGE RECREATION BOARD
KENSTON COMMUNITY EDUCATION**

Board Meeting
October 28, 2018 @ 7:30 PM
Gardiner Center

I. CALL TO ORDER

- President, Bob Ford @ 7:30 PM

II. ROLL CALL

Present: Sarah Delly, Jennifer Moore, Greg Sharp, Tony Blatnik
Bob Ford, Kevin Byrnes, Donna Rudnay, Dave Parker, Greg Bumbu and Lynn
Gotthardt

III. APPROVAL/AMENDMENT OF MINUTES

- Approval of Meeting Minutes from September, 2018
- Motion - Lynn Goddhardt Second - Greg Sharp
- Motion Carried

IV. REPORTS & INFORMATIONAL ITEMS - DIRECTOR, JENNIFER MOORE

- **Midwest Travel BB**
 - Registration has been capped at 97 teams
 - Coaches will be required to wear badges during games
 - Badges are issued to coaches who comply with: Lyndsey's Law, Concussion Testing, a background check and attend mandatory league meeting
- **End of Fall Sports Season**
 - Flag and tackle football have both wrapped up and the season went well
- **Department on Aging**
 - Jen has been contacted by the Department on Aging to utilize Gardiner Center for Geauga Seniors
 - Jen has directed them to speak with the Board Office
- **Chagrin Falls Park Community Center**
 - Jen and Sarah met with the Director (Andrea Pollock) to discuss how KCE could help with their Friday Young Scholar's enrichment program
 - Jen has emailed all KCE instructors to find interest in donating time, she will also be meeting with Andrea this upcoming week for further information

- P/L provided in our packet to review
- Jen has presented a draft of the 2018/2019 budget.

- **Interns**

- Jennifer to submit job description with an application submission date of December 1st to JCU, Hiram and CSU

- Survey responses are still being collected
- Overall theme is the need for new equipment, namely catching gear

- **Christmas Lunch & Bonus**

- **Dave Parker's Term**
 - Dave has sent a letter of interest to continue on the KCE Board to the Auburn Trustees

- None at this meeting

- No public present at meeting

- Jennifer to send updated Intern Job Description to colleges for posting

- Motion to Adjourn @ 8:36 PM - Greg Sharp
- Second - Donna Rudnay
- Motion Carried

The Mission: The mission of the Kenston Community Education is to provide educational and recreational programs for the residents of the Kenston Local School District.

AUBURN BAINBRIDGE RECREATION BOARD KENSTON COMMUNITY EDUCATION

Regular Meeting
December 16, 2018 @ 7:30 PM
Gardiner Center

I CALL TO ORDER TIME _____

II ROLL CALL

BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	TB _____	
J. Moore _____				

III APPROVAL OF MINUTES

- October 2018
- Motion _____ Second _____

BF _____	GS _____	KB _____	LG _____	GB _____
SD _____	DR _____	DP _____	TB _____	

IV REPORTS AND INFORMATIONAL ITEMS

- Directors report
 - Thanks for the Christmas Lunch
 - End of Girls basketball
 - Volleyball survey
 - Jo Volleybal
 - Jump start sports

VI OLD BUSINESS

- Senior Center

VII NEW BUSINESS

- Park board use of survey monkey
- LAX council

VIII DONATIONS

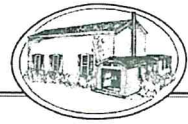
IX HEARING OF PUBLIC ON NON-AGENDA ITEMS

XI ACTION ITEMS

XII ADJOURNMENT

Motion _____ Second _____
BF _____ GS _____ KB _____ LG _____ GB _____
SD _____ DR _____ DP _____ TB _____

Next Regular Meeting: January 27th



Service Department Report December 2018

Parks/Properties Projects:

Town Hall Campus:

- Worked with Civic Club on 1st annual lighting ceremony
- Cleaned and organized storage closet behind stage
- Minor repairs to hallway in Town Hall
- Routine maintenance

River Road Park:

- Installed snow stakes in parking lot and walking path
- Insulated water valve for winter
- Marked all fields closed

Settlers Park:

- Made repairs to flag

Centerville Mills Park:

- Stripped and polished main floor
- Installed new shelving unit in storage room
- Made plumbing repairs to 3 sink set up
- Removed large dead cherry tree
- Worked on quotes for deck repair

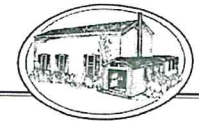
Other:

- Maintain recycle center
- Interviewed for and hired new service worker
- Performed annual employee evaluations
- Performed annual inventory
- Maintain/troubleshoot holiday lighting as needed

Cemetery maintenance

- 1 full burial
- 1 ashes burial
- Worked on footers and tree work
- General maintenance

Service Department Report December 2018



Road Maintenance:

- 11 days on ditch elimination on Haskins North following paving project
- Roadside ditching 1 day, berming 4 days
- Roadside tree trimming 8 days, cold patch one day
- Instituted program for washing, neutralizing trucks after treating roads
- Ordered and stacked salt as needed
- 5 days snow and ice – 4 call out events
- Worked on brine maker, made material for use
- Trained new employee
- Cleaned out trench drain in garage
- Installed uniform rail in locker room
- Built shelf for shop manuals in mechanic area
- Worked on cleaning facility

Road Projects:

- Continue planning for Hawksmoor spring planting
- Work with County on 2019 Projects as needed

Cash Summary by Fund

December 2018

Fund #	Fund Name	Fund Balance 12/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,443,663.34	\$0.00	\$88,925.38	\$0.00	\$0.00	\$1,532,588.72	\$113,702.50	\$0.00	\$0.00	\$1,418,886.22	\$0.00	\$1,418,886.22
2011	Motor Vehicle License Tax	\$72,613.60	\$0.00	\$6,639.77	\$0.00	\$0.00	\$79,253.37	\$4,329.42	\$0.00	\$0.00	\$74,923.95	\$0.00	\$74,923.95
2021	Gasoline Tax	\$143,559.31	\$0.00	\$23,335.94	\$0.00	\$0.00	\$166,895.25	\$22,174.08	\$0.00	\$0.00	\$144,721.17	\$0.00	\$144,721.17
2031	Road and Bridge	\$3,710,200.20	\$0.00	\$0.00	\$0.00	\$0.00	\$3,710,200.20	\$402,467.55	\$0.00	\$0.00	\$3,307,732.65	\$0.00	\$3,307,732.65
2041	Cemetery	\$33,502.42	\$0.00	\$1,025.00	\$0.00	\$0.00	\$34,527.42	\$379.98	\$0.00	\$0.00	\$34,147.44	\$0.00	\$34,147.44
2081	Police District	\$3,305,102.38	\$0.00	\$0.00	\$0.00	\$0.00	\$3,305,102.38	\$278,261.07	\$0.00	\$0.00	\$3,026,841.31	\$0.00	\$3,026,841.31
2191	SPECIAL LEVY-FIRE	\$4,635,910.91	\$0.00	\$1,130.00	\$0.00	\$0.00	\$4,637,040.91	\$248,473.42	\$0.00	\$0.00	\$4,388,567.49	\$0.00	\$4,388,567.49
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,307,528.60	\$0.00	\$30,790.12	\$0.00	\$0.00	\$1,338,318.72	\$11,949.62	\$0.00	\$0.00	\$1,326,369.10	\$0.00	\$1,326,369.10
2401	LIGHTING ASSESSMENT	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$31,370.17	\$0.00	\$0.00	\$0.00	\$0.00	\$31,370.17	\$1,021.87	\$0.00	\$0.00	\$30,348.30	\$0.00	\$30,348.30
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$2,075,842.74
3102	General (Bond) (Note) Retirement	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$2,431,775.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATION	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.64	\$0.00	\$0.02	\$0.00	\$0.00	\$1,162.66	\$0.00	\$0.00	\$0.00	\$1,162.66	\$0.00	\$1,162.66
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$19,466,848.03	\$0.00	\$151,846.23	\$0.00	\$0.00	\$19,618,694.26	\$1,082,759.51	\$0.00	\$0.00	\$18,535,934.75	\$0.00	\$18,535,934.75

Cash Summary by Fund

UAN v2019.1

Year 2018

Fund #	Fund Name	Fund Balance 1/1/2018	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2018	Non-Pooled Balance	Pooled Balance
1000	General	\$1,416,577.63	-\$85,891.92	\$1,419,308.21	\$0.00	\$0.00	\$2,749,993.92	\$1,298,595.38	\$32,512.32	\$0.00	\$1,418,886.22	\$0.00	\$1,418,886.22
2011	Motor Vehicle License Tax	\$47,166.36	\$0.00	\$36,876.74	\$0.00	\$0.00	\$84,043.10	\$9,119.15	\$0.00	\$0.00	\$74,923.95	\$0.00	\$74,923.95
2021	Gasoline Tax	\$174,555.21	\$0.00	\$145,665.69	\$0.00	\$0.00	\$320,220.90	\$175,499.73	\$0.00	\$0.00	\$144,721.17	\$0.00	\$144,721.17
2031	Road and Bridge	\$3,352,706.12	\$222.04	\$3,414,856.13	\$32,512.32	\$0.00	\$6,800,296.61	\$3,492,563.96	\$0.00	\$0.00	\$3,307,732.65	\$0.00	\$3,307,732.65
2041	Cemetery	\$25,524.81	\$0.00	\$22,685.00	\$0.00	\$0.00	\$48,209.81	\$14,062.37	\$0.00	\$0.00	\$34,147.44	\$0.00	\$34,147.44
2081	Police District	\$2,330,875.61	\$718.40	\$4,089,889.51	\$0.00	\$0.00	\$6,421,483.52	\$3,394,642.21	\$0.00	\$0.00	\$3,026,841.31	\$0.00	\$3,026,841.31
2191	SPECIAL LEVY-FIRE	\$4,367,973.59	\$50.00	\$2,432,639.39	\$0.00	\$0.00	\$6,800,662.98	\$2,412,095.49	\$0.00	\$0.00	\$4,388,567.49	\$0.00	\$4,388,567.49
2261	Law Enforcement Trust	\$615.92	\$0.00	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$0.00	\$0.00	\$615.92	\$0.00	\$615.92
2281	Ambulance And Emergency Medical	\$1,070,207.83	\$0.00	\$435,594.12	\$0.00	\$0.00	\$1,505,801.95	\$179,432.85	\$0.00	\$0.00	\$1,326,369.10	\$0.00	\$1,326,369.10
2401	LIGHTING ASSESSMENT	\$0.00	\$0.00	\$9,502.06	\$0.00	\$0.00	\$9,502.06	\$9,402.06	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
2901	COPS FAST I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2902	DARE PROGRAM	\$32,193.99	\$0.00	\$0.00	\$0.00	\$0.00	\$32,193.99	\$1,845.69	\$0.00	\$0.00	\$30,348.30	\$0.00	\$30,348.30
2903	FEMA FEDERAL FUND Special Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2904	Miscellaneous Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2905	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3101	General (bond) (note) Retirement	\$2,306,742.74	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306,742.74	\$230,900.00	\$0.00	\$0.00	\$2,075,842.74	\$0.00	\$2,075,842.74
3102	General (Bond) (Note) Retirement	\$2,614,475.30	\$0.00	\$0.00	\$0.00	\$0.00	\$2,614,475.30	\$182,700.00	\$0.00	\$0.00	\$2,431,775.30	\$0.00	\$2,431,775.30
4401	Public Works Commission Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	POLICE STATION CONSTRUCTION	\$183,495.62	\$0.00	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$0.00	\$0.00	\$183,495.62	\$0.00	\$183,495.62
4902	Capital Projects-CEMETERY EXPAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	FIRE DEPT. ADDITION/RENOVATI	\$89,304.71	\$0.00	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$0.00	\$0.00	\$89,304.71	\$0.00	\$89,304.71
4904	CVM Permeable Paver Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4951	Permanent	\$621.49	\$0.00	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$0.00	\$0.00	\$621.49	\$0.00	\$621.49
4952	Permanent	\$1,162.42	\$0.00	\$0.24	\$0.00	\$0.00	\$1,162.66	\$0.00	\$0.00	\$0.00	\$1,162.66	\$0.00	\$1,162.66
4953	Permanent	\$152.44	\$0.00	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$0.00	\$0.00	\$152.44	\$0.00	\$152.44
4954	Permanent	\$326.24	\$0.00	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$0.00	\$0.00	\$326.24	\$0.00	\$326.24
9001	SECURITY DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$18,014,678.03	-\$84,901.48	\$12,007,017.09	\$32,512.32	\$0.00	\$29,969,305.96	\$11,400,858.89	\$32,512.32	\$0.00	\$18,535,934.75	\$0.00	\$18,535,934.75