

Monday, September 27,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 27, 2010. Those present were trustees, Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 5:30 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the collective bargaining strategy per Ohio Revised Code Section 121.22(G)(4).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 5:31 P.M. in order to go into executive session to discuss the collective bargaining strategy.

The trustees returned from executive session, after discussing the collective bargaining strategy, reconvening their meeting at 6:20 P.M.

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:21 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their meeting at 7:10 P.M.

MINUTES

The minutes of the trustees' August 30, 2010 special meeting were approved as submitted and minutes of the September 13, 2010 regular meeting were approved as submitted.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Fire Chief Brian Phan presented the monthly report for the Fire Department for the month of August of 2010. Chief Phan announced that the station addition is progressing nicely, and several meetings have taken place between the architects and the Fire Chief.

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FIRE DEPARTMENT – NEW BUSINESSJob Classification Change

Mr. Markley made a motion to approve the Job Classification Change of Mr. Nathan Liptak to EMT-P, pay grade EMT-P Grade C, effective October 9, 2010, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT

Lt. Jon Bokovitz, presented the monthly report for the Police Department for the month of August of 2010. Lt. Bokovitz went on to explain the procedures that the department is required to follow any time a juvenile is reported missing. Last week we had three juveniles run away at the same time. Luckily, they were together and all were returned unharmed.

PUBLIC COMMENTS

Mr. Lynch announced that the recordings of the minutes will be available on his personal website, mattlynch.com, for anyone wishing to listen to the meetings. He hopes to have the recordings posted within the week of the meeting.

FIRE DEPARTMENT – OLD BUSINESSFire Company Contract

Mrs. Benza announced that she met with Mr. John Montville, Fire Company President, to review the contract. There is a possibility that the contract will only last through 2011 at which time the future of the Fire Company will be reviewed. The Fire Company Contract will be discussed at the October 11th meeting, which will begin at 6:00 P.M.

Appointment of a Public Employee

Mr. Markley made a motion to re-hire Gene Martin as a Paramedic/Firefighter Grade A, at a pay rate of \$23.09 per hour, effective February 27, 2010, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion which passed unanimously.

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FIRE DEPARTMENT – NEW BUSINESSArchitectural Invoices – Stephen Ciciretto

Mrs. Benza made a motion to approve the purchase order request dated August 2, 2010 for Stephen Ciciretto in the amount of \$218,500.00, for architectural services for the Fire Department Addition/Renovation, per the recommendation of the Fiscal Officer.

Mr. Lynch seconded the motion. Vote followed: Mr. Markley, abstain; Mr. Lynch, aye; Mrs. Benza, aye.

Mr. Markley made a motion to approve the invoice dated September 15, 2010 for Stephen Ciciretto in the amount of \$17,480.00 for the Schematic Design of the Fire Department Addition/Renovation, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion which passed unanimously.

Mr. Markley made a motion to approve the invoice dated September 15, 2010 for Stephen Ciciretto in the amount of \$247.00 for the Reimbursables for the Fire Department Addition/Renovation, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion which passed unanimously.

PARKS/PROPERTIES DEPARTMENT – NEW BUSINESSBid Results – Bissell House Restroom Addition

The Bids were opened publicly on September 21, 2010 at 12:00 P.M. at the Bainbridge Town Hall with Fiscal Officer Cherianne Measures and Architect Stephen Ciciretto present. The results were presented in a spreadsheet as follows:

1. Northeastern Inc. P.O. Box 23676 Chagrin Falls, OH 44023	Bid Bond Included Addendum 1 Base Bid 5 Amount	\$ 88,411
2. R2K Contracting P.O. Box 470 Rootstown, OH 44272	Bid Bond Included Addendum 1 Base Bid 1 Amount	\$100,000
3. SJA LLC 2228 W. 40 th Place Cleveland, OH 44113	Bid Bond Included Addendum 1 Base Bid 1 Amount Base Bid 5 Amount Alternate Bid 1 Amount	\$109,000 \$139,000 \$ 16,000
4. The Phillips Group 1234 Brittain Road Akron, OH	Bid Bond Included Addendum 1 Base Bid 5 Amount Alternate Bid 1 Amount	\$137,900 \$ 700

Bid results were given to Stephen Ciciretto for review and recommendation.

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Award Bid – Bissell House Restroom Addition

Mr. Markley made a motion to accept the bid of Northeastern Inc. for the Bissell House Restroom Addition for a total of \$88,411.00 as the lowest and best bid per the recommendation of Stephen Ciciretto, and authorizes the Chairman to execute the contract.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the payment of this project from the Investment Funds in the Morgan Stanley-Smith Barney General Account.

Mr. Lynch seconded the motion that passed unanimously.

ROAD DEPARTMENT – NEW BUSINESSPurchase Order Request – Road Solutions

Mr. Markley moved to approve the purchase order request dated September 8, 2010 for Road Solutions, Inc. in the amount of \$2,210.00 for the purchase of 540 gallons of Ice Bite, per the recommendation of the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Purchase Order Request – Asphalt Fabrics

Mr. Markley made a motion to accept the purchase order request dated September 13, 2010 for Asphalt Fabrics in the amount of \$3,150.00 for crack sealing of various full-depth repair locations, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Pavement Technologies

Mr. Markley made a motion to approve the purchase order request dated September 13, 2010 for Pavement Technologies in the amount of \$49,419.54 for the application of asphalt rejuvenator on various township roads, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the purchase order request dated September 13, 2010 for Pavement Technologies in the amount of \$3,041.91 for the application of asphalt rejuvenator on all drives within Restland Cemetery, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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Purchase Order Request – Best Truck Equipment, Inc.

Mr. Markley made a motion to approve the purchase order request dated September 16, 2010 for Best Truck Equipment, Inc. in the amount of \$4,175.00 for the installation of a Smart Hitch, Smart Touch Controller, and a plow for the F250 for snow plowing, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Newbury Sandblasting and Painting

Mr. Markley made a motion to approve the purchase order request dated September 17, 2010 for Newbury Sandblasting and Painting in the amount of \$1,800.00 for the painting of Truck #21, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the purchase order request dated September 17, 2010 for Newbury Sandblasting and Painting in the amount of \$2,200.00 for the painting of Truck #32, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Aero-Mark, Inc.

Mr. Markley made a motion to approve the purchase order request dated September 17, 2010 for Aero-Mark, Inc. in the amount of \$15,149.00 for the striping of Haskins Road, Snyder Road, Taylor May Road, Pettibone Road and Stafford Road, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Cemetery Deed

The trustees signed Deed Number 482, for Section 13E, Lot 40, Graves 3 & 4. Joan Demirjian and Mitchell Fakadej attested to their signatures.

Kenston Lake Easement

Mr. Markley moved to approve the easement for drainage purposes between Bobby J. and Karen Ann Prochazka and Bainbridge Township, connected to the Kenston Lake Culvert and Stream Restoration Projects.

Mr. Lynch seconded the motion that passed unanimously.

NOTE: A copy of said easement is attached to and becomes a permanent part of these minutes.

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TOWN HALL – OLD BUSINESSProposal to Update Personnel Policy Manual

Mrs. Benza contacted Mr. David Kessler, the representative that handled the most recent review of the job descriptions and pay rates. Mr. Kessler said that he vividly remembered the work done for Bainbridge Township. Discussion ensued between the trustees regarding the need to update or review that work instead of starting from scratch and paying for the same study all over again. The trustees were in general agreement to have Mrs. Benza contact Mr. Kessler and invite him to attend our October 25th meeting.

Invoice Approval – Frank Gates Avizent

Mr. Markley made a motion to approve the invoice dated July 8, 2010 for Frank Gates/Avizent in the amount of \$12,169.00 for the group rating enrollment fee, per the recommendation of the Fiscal Office.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSLegal Invoices – Littler Mendelson

Mr. Markley made a motion to approve the invoice dated September 17, 2010 for Littler Mendelson in the amount of \$1,914.00 for negotiations with Teamsters Local 436.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request & Invoice – Walter & Haverfield

Mr. Markley made a motion to approve the purchase order request for Walter & Haverfield in the amount of \$10,000.00 for legal services, per the recommendation of the Fiscal Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the invoice dated September 10, 2010 for Walter & Haverfield in the amount of \$4,660.42 for the Investigation of Hawksmoor Way.

Mrs. Benza seconded the motion that passed unanimously.

Architectural Invoices Veterans' Memorial – Stephen Ciciretto

Mr. Markley made a motion to approve the invoice dated September 7, 2010 for Stephen Ciciretto in the amount of \$100.00 for the Final Invoice of the Veterans' Memorial Construction Administration.

Mr. Lynch seconded the motion that passed unanimously.

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Architectural Invoices Bissell House Relocation – Stephen Ciciretto

Mr. Markley made a motion to approve the invoice dated September 7, 2010 for Stephen Ciciretto in the amount of \$256.21 for the Final Invoice of the Bissell House Relocation Construction Administration.

Mr. Lynch seconded the motion that passed unanimously.

Architectural Invoices Gazebo – Stephen Ciciretto

Mr. Markley made a motion to approve the invoice dated September 7, 2010 for Stephen Ciciretto in the amount of \$253.02 for the Final Invoice of the Gazebo Construction Administration.

Mrs. Benza seconded the motion that passed unanimously.

Amended Appropriations

Mr. Markley made a motion to approve Resolution 09272010-A to make additional appropriations for the year.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

Trick -or-Treat 2010

Mr. Markley made a motion establishing the time for Trick-or-Treat as Sunday, October 31, 2010 from 6:00 P.M. to 8:00 P.M., per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificate Renewal

Mr. Markley made a motion to renew BC-38 for Police-Other account number 2081-210-599-0000 in the amount of \$10,000.00, per the recommendation of the Fiscal Officer's office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-14 for Centerville Mills Repairs account number 1000-610-323-3000 in the amount of \$5,000.00, per the recommendation of the Fiscal Officer's office.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Ann Meyers expressed her concerns about the contacts that Mr. Markley has already had regarding the Cedar Fair property. The board discussed the various roles of the Board of Trustees versus the roles of the Zoning Commission.

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CHECKS DATED SEPTEMBER 14, 2010 THROUGH SEPTEMBER 27, 2010

The trustees examined and signed checks and invoices for same dated September 14, 2010 through September 27, 2010 consisting of warrants 15066 through 15157 for a total amount of \$426,200.66. Payroll records were examined and signed for August 28, 2010 through September 10, 2010 including payroll checks 5464 through 5568 for a total amount of \$133,828.71.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Chagrin River Watershed Partners – Minutes from May 5th Meeting and agenda for September 21st Meeting
- Board of Zoning Appeals Minutes from July 22, 2010
- Board of Zoning Appeals Minutes from August 5, 2010
- Park Board Minutes from August 18, 2010

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:31 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____