

Monday, September 26,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on September 26, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the collective bargaining strategy and the employment of a public employee per Ohio Revised Code Section 121.22(G)(4 & 1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:00 P.M.

#### BICENTENNIAL CELEBRATION & HERITAGE PARK DEDICATION

Mrs. Benza announced that, with great reluctance, it is necessary to postpone the Bicentennial Celebration and Heritage Park Dedication originally scheduled for October 1, 2011.

#### MINUTES

The minutes from the Trustees' August 22, 2011 regular meeting were approved as prepared. The minutes from the Trustees' September 2, 2011 special meeting were approved as prepared.

#### DEPARTMENTAL REPORTS

##### FIRE DEPARTMENT

Assistant Chief Bill Lovell presented the monthly report for the Fire Department for the month of August, 2011.

Mr. Gil Myers expressed his concern regarding the delay in moving forward with the EMS billing for residents.

##### POLICE DEPARTMENT

Lt. Bob Weir presented the monthly report for the Police Department for the month of August, 2011.

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ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of August, 2011.

Mr. Rudyk announced an Open House will be held at the Road Department on Saturday, October 15<sup>th</sup> from 10:00 AM to 12:00 PM.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of August, 2011.

Mr. Wrench announced that the Police Department well has finally been installed and approved by the EPA. A testing schedule is still pending.

The release form for the Chagrin Falls Park properties were just sent out two weeks ago. Of the four prospects for demolition, only one returned without issue.

There is a home on Savage Road that has been approved for Fire Department Training.

The students from Geauga County that are participating in the scanning project have started recently and seems to be progressing well.

PUBLIC COMMENTS

Mrs. Gina Zahn asked if the Walter & Haverfield invoice for the Aurora JEDD was for a legal opinion and Mrs. Benza answered "No, it is not."

FISCAL OFFICE – NEW BUSINESS

Mr. Lynch made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

1. Warren Fire Equipment for Annual Bench Testing – \$2,000.00
2. Cargill Incorporated for Road Salt – \$225,000.00

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Mr. Lynch made a motion to approve the blanket certificate requests list as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Requests

1. BC-35 Police Utilities 2081-210-359-0000 – \$10,000.00

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Walter & Haverfield – Legal Services for Vokas Property Zoning Matter – \$903.50
2. Walter & Haverfield – Bainbridge Aurora JEDD – \$645.92
3. EnviroScience – Kenston Lake Stream Restoration June Invoice – \$470.79
4. EnviroScience – Kenston Lake Stream Restoration July Invoice – \$3,090.00
5. EnviroScience – Kenston Lake Stream Restoration August Invoice – \$2,454.98

FIRE DEPARTMENT – OLD BUSINESS

Levy Education Update

Mr. Markley made a motion to approve the printing quote as submitted by Excel Printing in the amount of \$3,423.50, to be invoiced through the Impact Group.

Mr. Lynch seconded the motion that passed unanimously.

The trustees were in general agreement that the board must approve all material before printing.

ROAD DEPARTMENT – NEW BUSINESS

Columbarium Fee Schedule

Mr. Markley made a motion to adopt the Fee Schedule for the Columbarium as submitted by the Cemetery Board.

Mr. Lynch seconded the motion that passed unanimously.

NOTE: A copy of said fee schedule is attached to, and becomes a permanent part of, these minutes.

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TOWN HALL – OLD BUSINESSService Director

Mrs. Benza explained that the research results regarding salaries were all over the board. Discussions will take place over the next week with our labor council.

Discussions pursued over the new general fund report. The Fiscal Officer reminded the board that new provisions allow certain costs to be shared by other departments because of reduced revenues to the General Fund.

TOWN HALL – NEW BUSINESSBoy Scout Proclamations

The trustees were in general agreement to award proclamations for each of the following Boy Scouts in recognition of each earning their Eagle Scout Award: John David Burg, Ian Michael Cannon, Graham William DiNicola, Thomas David Jones, Matthew Dale Olson, Joshua George Weemhoff.

Healthcare Reimbursements for January

Mr. Markley made a motion to approve the reimbursements for each of the following employees for medical expenses incurred in January of 2011 exceeding their deductible: Kathleen Meir in the amount of \$688.17; Walter Rudyk in the amount of \$740.08; Shane Wrench in the amount of \$1,824.57, per the recommendation of the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESSRequest for Qualifications

Mrs. Benza noted that the necessary legal advertisement for furnishing the township with sealed Request for Qualifications had been duly published in the News Herald on September 2, 2011 and September 9, 2011.

Mrs. Benza proceeded to open the sealed requests which had been received within the specified time.

1. McKenna Associations Incorporated  
235 East Main Street, Suite 105  
Northville, MI 48167
2. Floyd Browne Group  
450 Grant Street  
Akron, OH 44311-1183

The qualifications will be referred to the Zoning Commission for review and recommendation.

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PUBLIC COMMENT

Mr. Gil Myers asked if the board knew of any Candidates Nights in our area. Mr. Lynch replied that there will be a Candidates Night to be held October 18<sup>th</sup> at 7:00 PM at Kenston High School.

CHECKS DATED SEPTEMBER 13, 2011 THROUGH SEPTEMBER 26, 2011

The trustees examined and signed checks and invoices for same dated September 13, 2011 through September 26, 2011 consisting of warrants 16672 through 16745 for a total amount of \$832,217.20. Payroll records were examined and signed for August 27, 2011 through September 9, 2011 including payroll checks 8206 through 8313 for a total amount of \$127,974.57.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Boy Scout Troop 102 Invitation to Court of Honor
- Board of Zoning Appeals Meeting Minutes from August 18, 2011
- Chagrin River Watershed Partners Meeting Agenda
- Police Department Letter thanking the Fire Department for their help with Safety Town
- Lakeland Community College Invitation to Energy Summit
- Geauga County Commissioners notice to improve Bainbridge Road
- Geauga County Commissioners notice to improve Chagrin Road

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:08 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_