

Monday, September 23,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Township Burns Lindow Building on September 23, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley, and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 6:58 P.M.

MINUTES

The minutes from the trustees' September 9, 2013 regular meeting were approved as presented. The minutes from the trustees' September 16, 2013 special meeting were approved as presented.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of August, 2013.

Chief Phan stated that the blinds and furniture have been ordered for the station. The station is nearly ready for the Open House scheduled for October 13th.

The department has received a reimbursement grant up to \$3,000.00 for equipment that has been purchased for the department.

University Hospitals would like to present members of our department with an award on October 14th. At the same meeting, the hospital will be presenting the department with an automatic CPR device. Chief Phan added that we would like to purchase two more units in order to equip all three squads with the same device.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of August, 2013.

Chief Bokovitz explained that the department must follow through on unruly juveniles/runaways, which has decreased over the last three years.

The department had eight officers volunteer their time over the weekend to "Fill the Cruiser" with much needed supplies for the USO. The shoppers were very generous and filled several vehicles with items to send to our soldiers. The officers also volunteer for Safety Town, Citizens Academy and the Shop with a Cop program.

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PRESENTATION BY GUEST
GEAUGA PUBLIC LIBRARY

Mrs. Deborah O'Connor, Director Geauga County Public Library, thanked the board for allowing her to speak at this meeting. Mrs. O'Connor stated that the Bainbridge Library opened 28 years ago and has been on the list to expand since 1999. However, state funding is down approximately 40-50%. She went on to explain that the current library levies are used to maintain and operate the libraries, not to build or expand libraries. A community bond issue would need to provide the funding to build a new library. In the case of the Bainbridge library, levies would be voted on in Auburn Township, Bainbridge Township and the Village of South Russell as the primary users of this facility. The levies would need to pass in all three communities in order for the project to proceed. Mrs. O'Connor stated that a 1.2 mill levy for 10 years would provide the necessary \$12,000,000 to build a 30,000 square foot library facility.

Mrs. O'Connor asked the Board of Trustees to appoint a representative to a committee to research the feasibility of a facility expansion.

Mrs. Beth Shaw of Hamden Township asked if the property that had been purchased would require wetland mitigation. Mrs. O'Connor stated that a wetland study has already been completed and no mitigation would be needed.

Mrs. Almost Finn asked how much property is owned at the Bainbridge site and Mrs. O'Connor replied that it is a total of approximately 9 acres.

PUBLIC COMMENT

None

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Consolidated Fleet Services – Annual Ladder Testing – \$1,800.00 (Fire)
2. Germain Ford – New Utility Vehicle – \$27,054.00 (Fire)
3. Arms Trucking – Base Stone for West Apron – \$8,393.75 (Fire)
4. SME – Field Inspection & Concrete Testing – \$4,613.00 (Fire)
5. Stamm Contracting Co. – Change Order for West Apron – \$4,080.00 (Fire)
6. ES Sign – Interior Signage for Addition – \$2,133.50 (Capital Improvement Fund)
7. Stamm Contracting Co. – Change Order for East Apron – \$2,609.00 (Capital Improvement Fund)
8. Lakeside Sand & Gravel – Limestone for East Apron – \$1,205.81 (Capital Improvement Fund)
9. Lakeside Sand & Gravel – Limestone for East Apron – \$3,285.99 (Capital Improvement Fund)

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Invoice Approval

The board was in general agreement to table the invoice until further information is obtained.

The list as presented is as follows:

Invoice Approval Requests

1. HCC Public Risk Claim Service – Insurance Deductible for Suit – \$5,000.00 (Police)

Blanket Certificate Renewals

Mr. Markley made a motion to approve the blanket certificate renewal list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewal Requests

1. 2031-330-323-0000 – Repairs & Maintenance – \$10,000.00 (Roads)
- 2.

Amended Appropriations

Mr. Markley made a motion to rescind the adoption of resolution 09092013-A passed on September 9, 2013, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Horn made a motion to approve the adoption of resolution 09232013-A for amended appropriations, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

FIRE DEPARTMENT – OLD BUSINESSFire Station Addition/Renovation Project

The board has received a letter from Mr. Stephen Ciciretto dated September 11, 2013 with no action being taken. The board was in general agreement to proceed with acquiring quotes.

Fire Department Transition

The board had no additional information to report at this time.

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POLICE DEPARTMENT – NEW BUSINESS

Liquor License Permit Transfer

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D1 and D2 permit transfer from:

TB II Inc.
24302 SR 697
Wahington Township
Delphos, OH 45833

To:

Wood Fired Foods LLC
16783 Chillicothe Road
Bainbridge Township
Chagrin Falls, OH 44023

The trustees had no objection to this application based on the recommendation of Police Chief Bokovitz.

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D3 permit to:

Wood Fired Foods LLC
16783 Chillicothe Road
Bainbridge Township
Chagrin Falls, OH 44023

The trustees had no objection to this application based on the recommendation of Police Chief Bokovitz.

SERVICE DEPARTMENT – NEW BUSINESS

Public Management Academy

Mr. James Stanek, Service Director, gave a brief history and overview of the Public Management Academy. He stated that this program provides the management skills necessary to get the most out of your employees.

Discussions ensued regarding the costs and benefits of this program for the departments. The tuition reimbursement section of the Personnel Policy Manual was discussed.

Mr. Markley made a motion to approve Mr. John Brett to attend the Public Management Academy at Cleveland State University pursuant to the tuition reimbursement section of the personnel policy manual, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

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Centerville Mills Recommendations

The Bainbridge Township Park Board met on September 11, 2013 and reviewed the structural assessments and recommendations for the two bridges and the elevated walkway overlooking the waterfall and creek and submitted their recommendation to the Board of Trustees.

Mr. Horn made a motion to remove the two bridges, per the recommendation of the Park Board with the Service Director to gather quotes.

Mrs. Benza seconded the motion that passed unanimously.

The trustees were in general agreement to authorize the Service Director to determine how to proceed with repairing the elevated walkway overlooking the waterfall and creek and to gather quotes.

Settlers Park Drainage Repairs

Mr. Stanek explained that Mr. Joe Gutoskey is checking the pipe size necessary for the drainage repairs at Settlers Park. The board stated that a scope of work is needed for Mr. Gutoskey.

The cost of the project should be split between Kenston Community Education, Kenston Futbol Club and Bainbridge Township with a total of approximately \$10,000.

The trustees were in general agreement to proceed with gathering quotes.

GMHA Recommendation

Mr. Horn moved to recommend Mr. Jeff Markley for the open position available for the Geauga County Commissioners to fill on the GMHA.

Mrs. Benza seconded the motion. Vote followed: Mr. Horn, aye; Mr. Markley, abstain; Mrs. Benza, aye.

TOWN HALL – NEW BUSINESSResolution Supporting the Health District

Mrs. Benza made a motion to accept the resolution supporting the Geauga County Health District and the services offered.

Mr. Markley seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

Establish Work Session for Parks and Properties Maintenance Schedule

Mrs. Benza asked the board to schedule a work session to discuss the maintenance schedule for parks and properties. The meeting will be held Saturday, October 26, 2013 at 8:00 A.M.

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Notice of Termination

Mr. Markley made a motion to authorize the Chairman to execute a Notice of Termination with the Ohio Environmental Protection Agency due to the completion of the Kenston Lake Stream Restoration project.

Mrs. Benza seconded the motion that passed unanimously.

Notice of Termination

Mr. Markley made a motion to authorize the Chairman to execute a Notice of Termination with the Ohio Environmental Protection Agency due to the completion of the Restland Cemetery project.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT – OLD BUSINESSKendig Keast Collaborative Contract Update

The Zoning Department is reviewing the modules and will submit recommendations and comments to the Board of Trustees

ZONING DEPARTMENT – NEW BUSINESSPublic Management Academy

Mr. Markley made a motion to waive the one-year service requirement and approve Mrs. Karen Endres to attend the Public Management Academy at Cleveland State University pursuant to the tuition reimbursement section of the personnel policy manual.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mr. Markley discussed the possibility of a request from South Russell to extend the waterline along Chillicothe Road from Heinens north to the township line. The board will gather more information from various county departments.

CHECKS DATED SEPTEMBER 10, 2013 THROUGH SEPTEMBER 23, 2013

The trustees examined and signed checks and electronic payments dated September 10, 2013 through September 23, 2013 consisting of warrants 20112 through 20185 for a total amount of \$255,159.29, including payroll for August 24, 2013 through September 6, 2013 in the amount of \$138,716.84.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

Geauga County Commissioners Storm Water Inspection Notice
 Chagrin River Watershed Partners Letter regarding Flooding concerns on Brigadoon Drive
 Bainbridge Township Park Board minutes from August 21, 2013 meeting
 Geauga County Planning Commission Letter regarding Canyon Lake Colony Subdivision
 12-B Final Plat
 Geauga County Treasurer Real Estate Tax Collection Report dated March 7, 2013
 Community Improvement Corporation Economic Briefing Invitation

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment and compensation of a public employee, per Ohio Revised Code Section 121.22(G)(1) at 9.22 P.M.

Mr. Horn seconded the motion that passed unanimously.

The trustees returned from executive session, after discussing the employment and compensation of public employees, reconvening their regular meeting at 10:06 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:07 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____