

Monday, September 22,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 22, 2014. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Chief Bokovitz joined the executive session at 6:30 P.M.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 7:06 P.M.

MINUTES

Mr. Markley moved to approve the minutes of the trustees' September 8, 2014 regular meeting as submitted.

Mrs. Benza seconded the motion that passed unanimously.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Assistant Fire Chief Wayne Burge presented the monthly report for the Fire Department for the month of August, 2014.

Assistant Chief Burge brought with him one of the new thermal imaging cameras recently approved by the trustees. The display on the new cameras can be either black and white or color. The camera can also read temperatures of heat sources. For example the temperature of one of the light bulbs was 95°.

POLICE DEPARTMENT

Police Chief Jon Bokovitz presented the monthly report for the Police Department for the month of August, 2014.

Chief Bokovitz explained that some cases can take a very long time to complete. The department is currently working on a case that began over 12 weeks ago, but a complete and thorough investigation takes time.

The current Citizens Academy has 21 residents enrolled.

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ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of August, 2014.

The Public Management Class is wrapping up this week. Mrs. Endres and Mr. Brett will be presenting their project on Thursday.

PRESENTATION BY GUEST

McDonalds

Mr. Jim Ptacek with Larsen Architects presented plans for modifications to the McDonalds at Rt. 306 and Chagrin Road. The recommended changes include a two-lane drive thru, relocation of drive-thru windows, modifications of the vestibules, changes to the parking lot, and repainting of the exterior painted surfaces. The variances that will be requested were also delineated.

Mr. Horn asked if this is the first modification to the structure. The group replied that minor interior changes have been made, but this is the first major exterior modification.

Mr. Markley asked about the timeframe for the project. The reply was to begin this fall and complete this spring.

The trustees were in general agreement to support the proposed improvements as presented by Larsen Architects.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – OLD BUSINESS

Fire Department Consultant

Mr. Horn spoke with the Ohio Fire Chiefs Association and they could work with the officers on the review.

Mr. Markley is gathering information from the International Capital Market Association.

Mrs. Benza would prefer to use a professional consultant and utilize the officers of the fire department as stakeholders in the process.

The board should have all of the necessary information to make a decision on the direction to proceed at the next regular meeting.

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FIRE DEPARTMENT – NEW BUSINESS

Discipline of Public Employee

Mr. Markley made a motion to approve the discipline pursuant to discussions held in a pre-discipline hearing held on August 13, 2014, of a three day suspension without pay, per the recommendation of legal counsel and the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Professional Training Request

Mr. Horn made a motion to approve the professional training request for Captain Bill Measures to attend the Emergency Apparatus Maintenance Symposium in Reynoldsburg, Ohio from September 22 – 26, 2014 at a cost of \$985.00, per the recommendation of the Fire Chief.

Mr. Markley seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Field Usage Fee Waiver Request

The fee waiver request is no longer needed as fees have been paid, per the Service Director. Future consideration will be given to the contributions Kenston Community Education has made towards capital improvements.

SERVICE DEPARTMENT – NEW BUSINESS

Architectural Services for Service Garage

The trustees were in general agreement to proceed with David Sommers & Associates, LLC for the proposed alterations and additions to the following: service garage, cold storage, salt storage bins, Lakeside Center at Centerville Mills, existing restrooms, chimney fireplace, per the recommendation of the Service Director.

Resolution of Convenience & Necessity for Tall Tree Trail and Trails End

Mr. Horn made a motion to approve resolution 09222014-B of Convenience & Necessity for the improvement of Tall Tree Trail (TR 944) and Trails End (TR 945) in Bainbridge Township, Geauga County, Ohio, per the recommendation of the Highway Superintendent and the Geauga County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to and becomes a permanent part of these minutes.

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Resolution of Convenience & Necessity for Peppermill Run and Chase Drive

Mr. Markley made a motion to approve resolution 09222014-C of Convenience & Necessity for the improvement of Peppermill Run (TR 813) and Chase Drive (TR 841) in Bainbridge Township, Geauga County, Ohio, per the recommendation of the Highway Superintendent and the Geauga County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to and becomes a permanent part of these minutes.

TOWN HALL – OLD BUSINESS

Town Hall Kitchen

A revised scope of work should be provided by the next regular meeting.

Land Bank

Mrs. Benza spoke to DeAnna Tenney at the Chagrin Falls Park Community Center regarding the land bank parcels. The exemption status on some of the parcels will expire at the end of this year. There is a renewed sense of interest to sell/or buy these parcels for revitalization.

The parcels that lose the exempt status in 2015 include large assessments from Bainbridge Township. Mr. Markley is working with the county to determine if we can waive our own assessments.

The board agreed that in order to have a definitive answer, a legal opinion is needed to determine what is required to be paid and when. It would be nice to have an answer by next Monday, September 29th when there is a meeting within Chagrin Falls Park.

Lower Level Entry Way

The board commended Mr. Chmielewski for such a nice job on the lower level entrance. Furniture is needed to finish the area. The trustees discussed setting a budget not to exceed \$2,500.00 to furnish the area. Mrs. Measures suggested getting three quotes.

TOWN HALL – NEW BUSINESS

Trick or Treat

Some local neighborhoods have already designated times for Trick or Treat. Mrs. Benza stated that it is not a responsibility of the township, and therefore, the board of trustees will not designate a date and time for Trick or Treat for 2014.

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Resolution Accepting Amounts and Rates as Determined by the Budget Commission

Mr. Horn made a motion to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of the said resolution is attached to, and becomes a permanent part of, these minutes.

Deferred Compensation Provider

Last year, the trustees designated two companies as the private providers for deferred compensation plans. We have had a request to add another company to the list. The employee making the request should ask the provider to submit a proposal to the committee for review. The committee should then make a recommendation to the trustees before the next regular meeting.

ZONING DEPARTMENT – OLD BUSINESS

Zoning Resolution Update

The Zoning Department is still plodding along reviewing the rewrite.

ZONING DEPARTMENT – NEW BUSINESS

Board of Zoning Appeals Appointment

Mrs. Benza made a motion to accept the resignation of Mr. Mark Olivier from the Board of Zoning Appeals with great gratitude for all of his service.

Mr. Horn seconded the motion that passed unanimously.

Mr. Markley was asked to follow up with Mr. DeWater to see if he would be interested in fulfilling the unexpired term.

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FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Horn made a motion to approve the purchase order list as amended by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Cleveland Plumbing Supply – Catch Basin material for Service Department Parking Lot Project – \$1,182.68 (Roads)
2. Auburn Pipe – Drainage Materials for Snyder Road Project – \$2,217.00 (Roads)
3. Radick’s Landscaping – Hydroseeding of Settlers Park – \$3,900.00 (General)
4. Van Curen Services – Tree Removal within Right of Way – \$13,900.00 (Roads)
5. ES Sign Group – Town Hall Campus Entrance Sign – \$15,715.00 (General)
6. Stamm Contracting Co. – Various Concrete Work within the Township – \$600.00 (Roads)

Invoice Approval

Mrs. Benza made a motion to approve the invoice for Kimball Midwest in the amount of \$1,948.33 for a replacement electrical reel and troubleshooting light reel damaged in the fire, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

LATE ADDITIONS

Purchase Order Request

Mr. Markley made a motion to approve the purchase order request for Motorola Solutions, Inc. in the amount of \$3,217.13 for the purchase of a radio for a direct communication system with Kenston Schools, per the recommendation of the Police Chief.

Mr. Horn seconded the motion that passed unanimously.

Invoice Approval Request

Mr. Markley made a motion to approve the invoice for C.I.R., Incorporated in the amount of \$313,930.75 for the second invoice for the Reconstruction and Asphalt Resurfacing of Section A of Snyder Road, TR 192, per the recommendation of the Geauga County Engineer and the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

JEDD Board Appointment

Mr. Markley made a motion to approve the appointment of Mr. Nick Diccio as the neutral member of the Solon Bainbridge JEDD Board.

Mrs. Benza seconded the motion that passed unanimously.

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Professional Training Request for Police Department

Mr. Markley made a motion to approve the professional training request for Chief Jon Bokovitz to attend a recertification class for the F.B.I. – National Academy Associates in Oregon, Ohio from September 29, 2014 through October 1, 2014 at a cost of \$360.00, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Retroactive Pay Increase

Mrs. Benza made a motion to approve the pay increase of Mrs. Tammy Most retroactively to June 28, 2014 in the lump sum of \$1,053.85, per the recommendation of the Human Resources Administrator.

Mr. Markley seconded the motion that passed unanimously.

Credit Cards

Mrs. Measures explained that she had received correspondence today from JP Morgan Chase regarding our options with the credit cards, The first alternate option was to seek an auto-debit waiver, which is what we have been trying to do since May of this year.

Mrs. Benza would like to have Mrs. Most discuss this with the department heads at their next meeting.

PUBLIC COMMENT

Mrs. Ann Myers asked about the discipline of a public employee. Mrs. Benza replied that it is a 3-day suspension without pay for one of our firefighters.

Mrs. Myers asked if letters had been sent to the preschool and the tenant of the White House. Mrs. Benza replied that letters had not been sent, but a demolition plan has been approved.

Mrs. Myers then expressed her frustrations with how long it takes to move forward on Centerville Mills.

Mr. Seliga followed up by asking the board why it does not act in a timely manner.

CHECKS DATED SEPTEMBER 9, 2014 THROUGH SEPTEMBER 22, 2014

The trustees examined and signed checks dated September 9, 2014 through September 22, 2014 consisting of warrants 22008 through 22092 in the amount of \$125,042.38.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

Ohio Plan Annual Report for FY 2013

Bainbridge Township Park Board Minutes from August 20, 2014 meeting

Board of Zoning Appeals Minutes from August 21, 2014 meeting

Bainbridge Historical Society Program Announcement

CASA for Kids of Geauga County Dancing for Kids Announcement

Troy Times September/October 2014

Invitation to Household Habits for Healthy Waters Education Series by Geauga Soil and Water Conservation District, Geauga County Local Emergency Planning Committee, Geauga Trumbull Solid Waste Management District and the Geauga County Storm Water Task Force

Chagrin Natural Health Announcement of Fall Health Fair

Bainbridge Township Fire Department 2013 Annual Report

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:06 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____