

Monday, September 17,

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The Bainbridge Township Board of Trustees met in Special Session at the Dining Hall at Centerville Mills on September 17, 2012. Those present were trustees Mr. Jeffrey S. Markley, Mr. Christopher Horn and Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:05 P.M.

SERVICE DEPARTMENT – PARKS/PROPERTIES

Purchase Order Request for Town Hall Parking Lot Project

Mr. Markley made a motion to approve the purchase order request for OCI Construction Inc. in the amount of \$1,800.00 for directional boring in the Town Hall parking lot islands, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

Purchase Order Request for Above Ground Storage Tanks

Mr. Markley made a motion to approve the purchase order request for JTM & B Contracting and Excavating LLC in the amount of \$3,900.00 for the wiring of the above ground fuel storage tanks at the Road Garage, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request for Video Inspection System

Mr. Markley made a motion to approve the purchase order request for Doheny Supply in the amount of \$10,250.00 for a video inspection system by VuTek, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

WORK SESSION

Mr. Markley thanked those for attending this evening and explained the purpose of tonight's meeting is to discuss Centerville Mills Park, the costs associated with the park, and the income generated by the park. In 2007 the Board of Trustees adopted a plan that was presented by the Centerville Mills Committee to move towards a passive park.

Ms. Leighanna Cawrse, Administrative Assistant to the Service Director, went over a map of Centerville Mills and explained which buildings have been removed. She then introduced Property Superintendent, Mr. David Mitchell.

Mr. Mitchell thanked Ms. Cawrse and Ms. Bobbie Nichols from the Fiscal Office for all of their time and effort in preparing the presentation for this evening. Mr. Mitchell then proceeded to review the features available at all facilities within the township, which then led into the users of each facility. He then proceeded to compare Centerville Mills to Settler's Park, River Road Park, Heritage Park, the Town Hall, and the Burns Lindow Building. Mr. Mitchell went over the additional features of Centerville Mills that make this location the township's only facility with overnight accommodations, whether it be the lodge, the cabins

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or the tent sites. The revenues and expenses were then reviewed by building within Centerville Mills Park.

Mrs. Benza thanked Mr. Mitchell for all of his efforts in providing the information for tonight's meeting. She then explained that the Centerville Mills Committee's recommendations were accepted in 2007 by the board of trustees. The board then moved to make the property a passive park with facility use.

Mr. Horn reiterated that several of the structures have been removed, according to the committee's recommendations.

Resident Mr. Jim Reid stated that he is very please with the progress that has been made with this park.

Lieutenant Commander Robert Hooven, with the United States Naval Sea Cadets, stated that the "Sea Bees" absolutely love this park and expressed their interest in taking over the maintenance and exclusive use of four buildings.

Mr. Wayne Burge, Assistant Scout Master for Boy Scout Troop #101 also expressed an interest in some of the facilities in exchange for service/work projects.

Mrs. Lynn Fagerholm, teacher for Kenston Local Schools, expressed her appreciation of the accessibility to the various ecosystems, the amphitheater-type setting, the restrooms, kitchen facilities, pavilion all in one locations. This is a very useful site from an educator's viewpoint.

Mr. Dale Olson, Scout Master for Boy Scout Troop #102, expressed the desire to share this camp with several other Boy Scout Councils stating that this is certainly a diamond in the rough.

Mr. Rob Snyder stated that we have competitive sites in close proximity such as the wetlands and the Cuyahoga Valley National Park just thirty minutes from here. He feels that the board should focus on the other parks and improve those facilities that are seen and used by the residents.

The board then discussed the prospect of having various user groups being responsible for specific buildings/structures.

Each member of the board stated that they needs to determine how much it costs to maintain the park and determine how that is going to be supported. Salary costs should be reviewed per park. Mrs. Benza added that she is concerned about the lack of attendance tonight, and therefore the lack of interest in this facility. She would like to see a definite plan from each user group that wants to use a facility. Then the board will need to develop a long-term plan for this property.

Mr. David Jones, Park Board member, expressed the importance of getting exposure for the park and that the Special Events Committee should be able to assist with that exposure.

Mr. Markley then generalized the type of use at each park: Settler's Park is a family/founders park, River Road Park is a sports park, Heritage Park will hopefully become a town center, and Centerville Mills Park is a passive park.

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Discussions ensued regarding the expenses and revenues for the facilities, additional revenue streams, long-term maintenance costs and an appropriate use plan.

Mr. Horn would like to see a breakdown of repair costs per building in order to bring each building to a useable state.

The board agreed to request potential user groups that may be interested in taking over the repairs and upkeep of a facility to submit proposals to the Park Board including the name of the facility, the name of the group, types of functions and frequency to be held in the facility, as well as the repairs needed and a plan to implement such repairs and maintenance. The Park Board meets this Wednesday and then on October 17th. Proposals should be submitted to the Town Hall by October 12, 2012 according to the Fiscal Officer, in order to be forwarded to the Park Board for review prior to their October meeting.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:32 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____