

Monday, August 26,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on August 26, 2013. Those present were trustees Mr. Christopher Horn and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey S. Markley was absent. Mr. Horn presided and called the meeting to order at 6:02 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the discipline and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion that passed unanimously.

The trustees returned from executive session, after discussing the discipline and compensation of public employees, reconvening their regular meeting at 7:06 P.M.

MINUTES

The minutes from the trustees' July 29, 2013 special meeting were approved as presented. The minutes from the trustees' August 19, 2013 special meeting were approved as presented.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of July, 2013.

Chief Bokovitz announced the next Citizens Academy will begin on Tuesday, September 10th and run for eight weeks. The department is still accepting applications for the academy.

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of July, 2013.

Chief Phan stated that the department is still working on moving into the renovated portion of the station. There is a purchase order request on the agenda this evening for additional phones and there will be a future purchase order request for office furniture.

Mr. Phan then displayed the new Intubation Assist Devices that were approved on July 29th and explained the benefit of this new piece of equipment to the residents and EMTs.

PUBLIC COMMENT

None

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FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mrs. Benza made a motion to approve the purchase order list as prepared by the Fiscal Officer, except for number 4 due to the need for Mr. Horn to recues himself and Mr. Markley's absence.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Littler Mendelson – Legal Services to be Rendered – \$15,000.00 (General)
2. Geauga County ADP Board – New Telephones for the Renovated Station – \$3,931.56 (Fire)
3. Parker Masonry – Thin Brick Installation on Town Hall – \$3,975.00 (General)
4. Dale Olson – Town Hall Exterior Repairs – \$5,825.00 (General)
5. CDL Training Consultants – CDL Training for A. Dekome and J Prochaska – \$1,900.00 (Roads)
6. Geauga County Department of Water Resources – Sewer Permit for Road Garage – \$6,200.00 (Roads)
7. Southeastern Equipment Co. – Emergency Repair Cylinder for Gradall – \$7,100.00 (Roads)
8. Southeastern Equipment Co. – Emergency Repair Track for Skidloader – \$2,455.00 (General)

Invoice Approval

Mr. Horn made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. John G. Johnson Construction – Pay Application #15 for Fire Station Addition/Renovation Project – \$16,478.70 (Capital Improvement Fund)

FIRE DEPARTMENT – OLD BUSINESSFire Department Transition

There is nothing new to report at this time.

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SERVICE DEPARTMENT – NEW BUSINESSAward Bid for Asphalt Repairs

Mr. Horn noted that the necessary legal advertisement for furnishing the township with sealed bids for the Asphalt Repairs of Various Roads in Bainbridge Township had been duly published in the News Herald on August 7, 2013, August 14, 2013 and posted on the Bainbridge Township website.

Mr. Horn made a motion to accept the bid of Carron Asphalt for the Asphalt Repairs of Various Roads in Bainbridge Township for an amount not to exceed \$150,000.00 as the lowest and best bid per the recommendation of Mr. James Stanek, Service Director.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSNotice of Termination

Mrs. Benza made a motion to authorize the Chairman to execute a Notice of Termination with the Ohio Environmental Protection Agency due to the completion of the project consolidating township parcels.

Mr. Horn seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSResolution Accepting Amounts and Rates as Determined by the Budget Commission

Mr. Horn made a motion to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

ZONING DEPARTMENT – OLD BUSINESSKendig Keast Collaborative Contract Amendment

Mrs. Benza moved to approve the change order for Kendig Keast Collaborative for a budget adjustment of \$34,900.00 for the Zoning Resolution Rewrite project.

Mr. Horn seconded the motion that passed unanimously.

Knowles Park Signage

Mrs. Benza stated that the Zoning Inspector is gathering additional information to prepare a comprehensive amendment to cover all signage issues at this location.

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ZONING DEPARTMENT – NEW BUSINESSRequest to Revise 208 Plan

Mr. Horn made a motion to recommend to modify the Master Meter Agreement with the City of Cleveland to include the property located at 18053 English Drive for water service, and authorize Mrs. Benza to execute the letter to the Geauga Department of Water Resources.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mr. Henri Preuss asked for the assistance of the board to request a timing adjustment of the traffic signal at Bainbridge Solon Road and Route 306. The board stated that they will look into it and forward correspondence to the appropriate authorities.

CHECKS DATED AUGUST 13, 2013 THROUGH AUGUST 26, 2013

The trustees examined and signed checks and electronic payments dated August 13, 2013 through August 26, 2013 consisting of warrants 19959 through 20045 for a total amount of \$225,728.44, including payroll for July 27, 2013 through August 9, 2013 in the amount of \$140,050.31.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Bainbridge Township Board of Zoning Appeals Meeting Minutes from July 25, 2013
Bainbridge Township Zoning Commission Meeting Minutes from July 30, 2013
Gauga County Planning Commission Final Plat for Replat of Sublots 335-A & 335-B in Canyon Lake Colony Subdivision
Bainbridge Township Park Board Meeting Minutes from June 19, 2013
Gauga County Planning Commission Preliminary Plan for McFarland Woods Subdivision
Gauga County Commissioners letter request for applicants for G.M.H.A board

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:43 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____