

Monday, August 25,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 25, 2014. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of public employees and the purchase of property, per Ohio Revised Code Section 121.22(G)(1) & (2).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of public employees, reconvening their regular meeting at 6:50 P.M.

Park Board Candidate

Mrs. Tora Consolo has been a resident of Bainbridge since 1978. Her children have gone through the Kenston Schools. She loves this community and would like to help in any way she can. Mrs. Consolo gets upset when people don't step up to fulfill a need. Since the trustees have expressed the need for volunteers for our Park Board, she would like to be on that committee. Mrs. Consolo enjoys all of our parks, especially Centerville Mills where her knitting club would meet in the lodge a couple times a year.

Mrs. Benza thanked Mrs. Consolo for coming in to meet with the trustees, and explained that the appointment is on the agenda for later this evening.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Police Chief Jon Bokovitz presented the monthly report for the Police Department for the month of July, 2014.

The Geauga County Sheriff's Office coordinates a program called Are You OK? for seniors. Although Bainbridge PD cannot commit to making daily calls to seniors in the community, they are supportive of this type of program. Once a senior is enrolled in the program, a volunteer will call weekdays, except holidays, between 8 – 9:30 A.M. If the senior or their point of contact cannot be reached, then an officer will visit the house for a wellness check.

The next Citizens Academy has 16 enrolled and begins September 9th.

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ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of July 2014.

Moving Ohio Forward is wrapping up. There will be a Phase III, however we do not expect to qualify for additional funds.

The student scanning has started once again, and will continue throughout the school year.

FIRE DEPARTMENT

Fire Chief Brian Phan presented the monthly report for the Fire Department for the month of July, 2014.

Chief Phan reported that the Cleveland Clinic Urgent Care facility on Washington Street in South Russell has closed and transferred its operation to the former Prompt Care facility on Chillicothe Road. This will most likely create a higher volume of EMS calls.

Chief Phan then demonstrated a thermal imaging camera. He explained the benefits and uses of the camera as he passed it around the room.

PUBLIC COMMENTS

Mr. John Hauserman is working on earning his Eagle Scout Award and is observing the meeting for his citizenship award. Mr. Hauserman also expressed his concern about the traffic congestion at the intersection of 306 and Taylor May Road.

FIRE DEPARTMENT – OLD BUSINESS

Time Clock

Chief Phan would prefer to continue to use the log sheet for call outs and training. A fob/time clock system could be used for scheduled hours worked.

Fire Department Consultant

Mr. Horn spoke with the Ohio Fire Chief's Association regarding the analysis of the fire department.

Mr. Markley spoke with Emergency Services Consultants Inc. who performed the previous staffing and facilities studies. ESC provided a draft scope of work to analyze the department moving forward without the Fire Company.

The trustees will meet with the fire department officers on Monday, September 8th from 6:00 – 7:00 P.M. at the Town Hall to discuss the scope of work necessary to effectively analyze the department.

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FIRE DEPARTMENT – NEW BUSINESSProfessional Training Request

Mr. Markley made a motion to approve the professional training request for Firefighter James Riley to attend the Ohio Fire Academy for a class on Decision Making for Initial Company Operations from September 15 – 16, 2014 at a cost of \$275.00, per the recommendation of the Fire Chief.

Mr. Horn seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSFacility Usage for Scouts

Tabled until September 8th.

Field Usage Fee Waiver Request

Kenston Community Education requested a waiver of the 2014 field rental fees. The trustees asked the Park Board to review and make a recommendation. The Park Board reviewed the request at their last meeting, but need additional information before making a recommendation. Kenston Community Education should send a representative to the next Park Board Meeting scheduled for September 17th.

SERVICE DEPARTMENT – NEW BUSINESSAurora Co-Op Lease Agreement

The trustees were in general agreement to extend the lease agreement between Bainbridge Township and Aurora Co-Op Preschool through May 31, 2015.

Mr. Horn and Mr. Markley would like to have all revenues and expenses relative to the Day care and the White House by the end of September.

Mr. Henri Preuss requested a memo from Aurora Co-Op delineating their perspective and willingness to negotiate.

Auburn Bainbridge Recreation Board Philosophical Discussions

The trustees discussed the various ways to address the Auburn Bainbridge Recreation Board commonly referred to now as KCE. Areas that need to be addressed include the current fee waiver request for this year, next year's operating costs, review of the 1976 agreement to determine its validity today, identify future operations. The monetary contributions, field rentals as well as services to be provided also need to be discussed. Mr. Markley asked if we could achieve parity between all three parties.

The trustees were in general agreement to schedule a special meeting with representation from all boards. Mrs. Benza will coordinate said meeting.

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TOWN HALL – NEW BUSINESS

Park Board Appointment

Mr. Horn made a motion to appoint Mrs. Tora Consolo to the Bainbridge Township Park Board for a term of three years expiring on December 31, 2015.

Mr. Markley seconded the motion that passed unanimously.

Mr. Markley made a motion to appoint Mr. David Mitchell, Property Superintendent, to the Bainbridge Township Park Board, with flex time to be utilized in order to attend the Park Board meetings.

Mrs. Benza seconded the motion that passed unanimously.

Health Risk Assessment Incentives

Mrs. Benza made a motion to approve a drawing for three Health Risk Assessment incentives from eligible candidates with the first prize being a half day off with pay, the second prize is a health-related gift card in the amount of \$100.00, and the third prize is a health-related gift card in the amount of \$50.00

Mr. Markley seconded the motion that passed unanimously.

Budget Resolution

Mr. Markley made a motion to adopt resolution 08252014 as a designated spending plan for excess funds in the General Fund remaining from years of estate taxes and interest, pursuant to the recommendation of the Geauga County Budget Commission.

Mr. Horn seconded the motion that passed unanimously.

ZONING DEPARTMENT – OLD BUSINESS

Zoning Resolution Update

The Zoning Commission is breaking down each module for very close review and accuracy.

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list as amended by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Fire Force, Inc. – Two Thermal Imaging Cameras – \$20,935.00 (Fire)
2. Downey Clean – Cleaning of Tile Floors and Carpet – \$3,306.00 (Fire)

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Blanket Certificate Renewal

Mr. Markley made a motion to approve the blanket certificate renewal for the Road Department Repairs and Maintenance, 2031-330-323-0000, in the amount of \$10,000.00, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

LATE ADDITIONBanking Service Agreement

Mrs. Benza would like to send letter to the local branch to express our concerns and displeasure with the level of customer service and other changes relative to our banking service agreement.

PUBLIC COMMENT

Mr. Ted Seliga asked when the newly agreed upon communication procedures for KCE will be implemented. Mrs. Benza replied that it will begin with the next Park Board meeting on September 18th.

Mrs. Gina Zahn hopes that the KCE issues can finally be resolved.

Mr. Henri Preuss feels an agreement needs to be in place for all entities involved in Kenston Community Education stating the expectations and the services to be provided.

CHECKS DATED AUGUST 12, 2014 THROUGH AUGUST 25, 2014

The trustees examined and signed checks dated August 12, 2014 through August 25, 2014 consisting of warrants 21857 through 21936 in the amount of \$561,440.49.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

South Franklin Circle Dialogue Series Invitation

Geauga County Public Library Letter of Appreciation

Western Reserve Land Conservancy Annual Stewardship Visit Letter

Geauga County Planning Commission Gates Landing Subdivision Final Plat

Bainbridge Township Zoning Commission Minutes from July 29, 2014 Meeting

Auburn Career Center Adult Education Classes Orientation Announcement

Geauga County Planning Commission Overlook Landing Subdivision Final Plat

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EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye. Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 8:30 P.M. in order to go into Executive Session.

The trustees reconvened their regular meeting at 9:25 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:25 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____