

Monday, August 23,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on August 23, 2010. Those present were trustees, Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:30 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:31 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their meeting at 7:03 P.M.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Fire Chief Brian Phan, presented the monthly report for the Fire Department for the month of July of 2010.

Mrs. Ann Meyers asked the Fire Chief how many of the calls were to South Franklin Circle and The Weils. Chief Phan stated that the department responded to The Weils twice in 2010 for fire calls and sixty one times for EMS calls compared to the responses in 2009 of five fire calls and fifty four EMS calls. The department has responded to South Franklin Circle thirteen times for fire calls and twenty four times for EMS calls this year and nine fire calls and three EMS calls in 2009.

FIRE DEPARTMENT – OLD BUSINESS

Fire Company Contract

Fire Company President Mr. John Montville sent an email to the Board of Trustees shortly before the meeting. The trustees will review that email and determine the extension before the next regular meeting.

FIRE DEPARTMENT – NEW BUSINESS

Purchase Order Request – Turn Out Gear

Mr. Markley moved to approve the purchase order request dated August 3, 2010 for Warren Fire in the amount of \$19,760.00 for the purchase of thirteen sets of turn-out gear, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

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Professional Training Request

Mr. Markley moved to approve the professional training request dated August 3, 2010 for Firefighter Mark Menary to attend an Advanced Fire Pattern Recognition and Gas Explosions class on October 18, 2010 in Beachwood at a cost of \$65.00, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT

Police Chief Jim Jimison presented the monthly report for the Police Department for the month of August 2010.

Mrs. Benza announced the results of a survey of residents that ran on August 10th in the Cleveland Plain Dealer. Bainbridge Township was listed as the safest community in a four county area.

POLICE DEPARTMENT – OLD BUSINESS

WinStorm Software

Research continues with the County regarding the use of this system.

Police Department Water Well

Mr. Shane Wrench is collecting quotes for drilling a new water well. However, he has run into some complications due to changes in regulations set by the Ohio Environmental Protection Agency. ATC, is reviewing the aquifers to identify other possibilities, other than running a city waterline.

POLICE DEPARTMENT – NEW BUSINESS

Professional Training Request

Mr. Markley moved to approve the professional training request dated August 12, 2010 for Administrative Assistant Elaine Marconi to attend a communications class in Cleveland on September 2 and 3, 2010, at a cost of \$299.00, per the recommendation of the Police Chief.

Mr. Lynch seconded the motion that passed unanimously.

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Procedures for Labor Contract Renewals

The board discussed the procedures necessary to follow. The options were discussed and the board was in general agreement to seek an opinion from the Prosecutor's Office.

There will be an executive session on August 30th at 6:00 P.M. to discuss the collective bargaining strategy.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of July, 2010.

Mr. Wrench explained that there are monitoring sites from previous fuel tanks that leaked between the fire station and the Town Hall. He is moving forward on clearing the need for monitoring sites before the Town Hall parking lot is started.

Regarding the two homes that need to be razed in the township, Mr. Wrench has completed the title searches. He also advised the board that one of the properties will be up for Sheriff's Sale but not until this time next year. The properties are adjacent to parcels already owned by the township and could be a nice addition to the Land Bank and provide the opportunity to put seven parcels together for a nice sized lot to build on. The Board of Trustees were in general agreement to move forward with the certified letters that need to be sent in order to proceed with the demolition on both parcels since the sale is so far away.

PRESENTATION BY GUEST – GEAUGA COUNTY EDUCATIONAL SERVICE CENTERJob Training Programs

Mrs. Jaina Gandolfi, Vocational Director for the Geauga County Educational Service Center, presented information on the Job Training Programs available with the county. She explained the benefits to both the students and the employer and the expected outcomes. Mrs. Gandolfi explained how the students would be supervised and trained. This opportunity would allow the students to gain valuable work experience to become productive employees in the work force and complete necessary tasks for the employer while increasing awareness and sensitivity with the general workforce population. This has been a very successful program throughout the county with other locations such as the Kenston Schools Ground Facilities, Middlefield Public Library, University Hospitals and Berkshire Hills Country Club.

The students would work Tuesday through Friday from 8:30 to 10:30 AM.

Mr. Wrench went on to explain that the township has over 5,000 facility files, including blueprints inches thick each, and could cost over \$50,000 per year to scan these documents. Should the township chose to use the Job Training Program, the cost of the large format scanner would be approximately \$16,000 plus the cost of data storage and wiring, but the labor would be provided at no cost.

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MINUTES

The minutes of the trustees' March 15, 2010 and June 14, 2010 regular meeting were approved as read.

PARKS/PROPERTY DEPARTMENT – OLD BUSINESSPlaygrounds

The playground options are still being reviewed. Nothing to report at this time.

Restrooms

The Park Board stated that they are looking at waterless toilets at Settler's Park and River Road Park. However, running water is absolutely necessary at River Road Park. Mr. Preuss said that the Park Board has found a company that is licensed to complete the plumbing and trenching to install the waterline at River Road. Mr. Markley reminded the board that the County has already drawn plans for waterlines and sewer lines. The records should be with either the Zoning Department or the Fiscal Office, or at least with the county.

Heritage Park Restrooms

Mr. Markley made a motion to authorize the Fiscal Officer to advertise for bids for the Bissell/Tucek House Toilet Room Addition, per the dates set forth by Mr. Ciciretto.

Mrs. Benza seconded the motion that passed unanimously.

Farm House Demolition

The board asked Mr. Mitchell and Mr. Wrench to move forward on this project.

PARKS/PROPERTY DEPARTMENT – NEW BUSINESSLandscape Changes

Mr. Mitchell asked the board to consider transplanting trees from the interchange quadrants to Heritage Park. The board discussed the pros and cons of moving the trees and agreed to have Mr. Mitchell get quotes to include moving the trees as well as any changes in maintenance costs.

Fourth of July Celebration for 2011

Mr. Mitchell asked the board to consider signing the contract early for the fireworks company to set the date. The Park Board expressed their request to host the event on Sunday, July 3, 2011. The trustees were in general agreement to hold the 2011 Fourth of July Celebration on Sunday, July 3rd.

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ROAD DEPARTMENT – OLD BUSINESSSavage Road Utility Poles

The Board of Trustees still has not received a response from First Energy and agreed to send another letter to First Energy. Mr. Markley will get the contact information to Mrs. Zimmerman for the letter.

Hawksmoor Way – Road Repair and Mitigation

Mr. Walter Rudyk, Road Superintendent, explained that there are three areas of concern...the upper road, the lower road and the entrance. The Upper Road was the area that was repaired last year and seems to be holding. The Lower Road is currently slipping and has just had another four and a half tons of asphalt added. The Entrance is cracking but not in the roadway. It has been recommended that the Board of Trustees finalize the mitigation from the Upper Road before seeking additional mitigation for future repairs. The board discussed the easement with the Home Owners Association and the future obligations of the Township. It was agreed that Chairman Markley contact the Prosecutor's Office regarding the incorporation of mitigation language into easement documentation.

Kenston Lake Easements

The easements for Kenston Lake will be discussed at the Special Meeting to be held on August 30th.

ROAD DEPARTMENT – NEW BUSINESSDayton Street Road Dedication

The board was in general agreement to determine the current condition of the Dayton Street extension. A resolution would then need to be approved asking the Geauga County Commissioners to approve/dedicate the street.

Mr. Markley made a motion to formally dedicate the street as it is currently built, although it may not meet current standards, and submit the resolution to the County Commissioners for approval.

Mr. Lynch seconded the motion that passed unanimously.

Cemetery Deed

The trustees signed Deed Number 479, for Section 13(E), Lot 88, Grave 1. Joan Demirjian and Almast Finn attested to their signatures.

Cemetery Sign Replacement

Mr. Markley moved to approve the purchase order request dated August 20, 2010 for Doran Signs in the amount of \$290.00 for the replacement of the Restland Cemetery Sign, per the recommendation of the Cemetery Board.

Mrs. Benza seconded the motion that passed unanimously.

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TOWN HALL – OLD BUSINESS

Organizational Issues

The trustees will ask for a general scope of work from Mr. Penning with the Auditor of State's office.

The agenda format is still an issue. Discussions ensued regarding Old Business and whether it should consist of only actionable items or everything. If Old Business is only to be actionable items, then who keeps track of the other items to prevent them from being forgotten. Discussions continued regarding motions versus resolutions. Nothing resolved.

Cell Tower Lease Agreement

The Chairman stated that the agreement has been sent to the Prosecutor's Office for review.

TOWN HALL – NEW BUSINESS

Blanket Certificate Renewals

Mr. Markley made a motion to renew BC-15 for Centerville Mills Utilities fund number 1000-610-359-3000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-30 for Road – Other fund number 2031-330-599-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-34 for Police Repairs fund number 2081-210-323-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-37 for Police Supplies fund number 2081-210-490-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-46 for Fire Supplies fund number 2191-220-420-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-48 for Fire – Other fund number 2191-220-599-0000 for \$10,000 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

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Blanket Certificates (continued)

Mr. Markley made a motion to renew BC-53 for General – Other fund number 1000-110-599-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to establish a Blanket Certificate for Veteran's Memorial Park – Improvement of Sites fund number 1000-610-730-0300 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to establish a Blanket Certificate for Veteran's Memorial Park – Other fund number 1000-610-599-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Tax Amounts and Rates

Mr. Markley read the resolution to approve the tax amounts and rates as prepared by the Geauga County Auditor's Office and moved to accept said resolution.

Mr. Lynch seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

Large Format Scanner

Mr. Markley moved to approve the purchase order request to Blue Technologies for in the amount of \$16,000 for a large format scanner, per the recommendation of the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENTS

Mr. Lynch would like to acknowledge the outstanding job done by the County Treasurer and the County Auditor on collecting taxes at a rate of 99.9% for Bainbridge Township.

Mr. Rudyk told the board about an incident that occurred mid-day on Friday, August 27th at the Road Garage when two saws were taken. A police report has been filed and a claim will be made with the insurance company to replace the stolen items. Mr. Rudyk will look into possible security measures that could be implemented.

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CHECKS DATED AUGUST 10, 2010 THROUGH AUGUST 23, 2010

The trustees examined and signed checks and invoices for same dated August 10, 2010 through August 23, 2010 consisting of warrants 14907 through 14963 for a total amount of \$90,747.49. Payroll records were examined and signed for July 31, 2010 through August 13, 2010 including payroll checks 5253 through 5357 for a total amount of \$132,375.93.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Police Department Flyer announcing Citizens' Police Academy

Mary Ann Brown letter regarding Police Department and Cell Phones

Chagrin River Watershed Partners Meeting Notice on September 21st
at the Gates Mills Community Hall

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:50 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____