

Monday, August 22,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on August 22, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 7:00 P.M.

MINUTES

The minutes from the Trustees' July 25, 2011 regular meeting were approved as amended.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Mrs. Benza announced that Chief Phan was unable to attend this evening due to a meeting with the Department's Medical Director, however monthly report for the Fire Department for the month of July, 2011 is on the back table.

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of July, 2011.

Mr. Rudyk updated the board on the status of the Tanglewood Trail entrance. The Geauga County Engineer's office would like the ponds drained in order to inspect the pipe and he is waiting for a response from the Water Department. Unfortunately, the Engineer's office does not think they will be able to engineer the project at this time and will most likely prepare the project for 2012.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of July 2011.

Mr. Wrench updated the board on several projects. First, Fredebaugh is moving forward with the Police Department water well. Second, the demolitions in Chagrin Falls Park are waiting for signed releases. Next, the hardware for the lighting projects is still on back order. Finally, the student scanning project will resume in approximately three weeks.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of July, 2011.

Chief Bokovitz informed the board that the issues with the 306 construction project have been addressed.

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PRESENTATION BY INVITED GUESTSMayor Matthew Brett, Village of South RussellRebecca Schlagg, Geauga County Prosecutor's Office

Mr. Matthew Brett, Mayor of the Village of South Russell, explained the background of the property that is being annexed. Originally, there were 104 acres from Washington Street to Bell Street along an easement for the Cleveland Illuminating Company. South Russell partnered with the Chagrin River Land Conservancy to preserve the land, of which seventeen acres are located within Bainbridge Township. Some minor struggles arise with the park rules outside their municipality. Now, Chagrin Rec Center is looking at expanding and has approached South Russell, which Mayor Brett feels could be a benefit to the entire Chagrin Valley – Chagrin Falls, South Russell and Bainbridge.

Mrs. Benza explained the process of annexation, there must be three readings by Council. August 8th was the first reading, the second reading is scheduled for September 12th, and the third reading is scheduled for September 26th. In 2002, a change was made regarding the hearing before the County Commissioners to make the determination to remove the discretionary element when the property to be annexed is owned by the municipality wholly and contiguously to property wholly owned by the municipality. There is no requirement for public comment to be accepted

Mr. Gil Myers asked about the tax impact. There is none since South Russell currently owns the property and does not pay property taxes as a municipality.

Mrs. Almost Finn and Mrs. Julia Newton asked about the zoning of the property. Mayor Brett explained that the property would soon fall under South Russell zoning regulations, however it is very restricted by the conservation easements in place.

The Brewer-Garrett Company

Mr. Markley explained that he learned that lighting is only about fifteen percent of utility usage and that the balance is HVAC usage. This prompted further review of the township's energy usage. D.E. Williams referred Mr. Markley to The Brewer-Garrett Company.

Mr. David Smith, Business Development Manager for The Brewer-Garrett Company, introduced his company to the board. This company can perform energy audits for each of the township's facilities and identify improvement opportunities in order to reduce operating costs in the long run.

Mr. Smith went on to explain that their cost is a percentage of the project and that there are no shared savings. In order to proceed, more internal discussions would be necessary as well as issuing a Request for Qualifications.

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PUBLIC COMMENTS

Mrs. Gina Zahn asked the board if they were planning on acting on a resolution for the Fire Station Addition. Mrs. Benza replied that the item is on the agenda for tonight.

Mrs. Ann Myers asked about the status of the signage for the township. Mrs. Benza responded that she has a meeting scheduled with the High School Art Department next Monday.

FISCAL OFFICE – NEW BUSINESS

Mr. Markley made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

1. Chagrin Enterprises – Footer for Columbarium at Restland Cemetery – \$1,500.00
2. All Erection & Crane Rental – Crane Rental to set Columbarium – \$2,500.00
3. See Our Sound – Outdoor Sound System – \$3,050.00
4. Allied Corporation – Hot Mix for Road Repairs – \$30,000.00

Mr. Markley made a motion to approve the blanket certificate requests list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Requests

1. Blanket Certificate – Heritage Park Dedication – \$5,000.00
2. BC-15 – Centerville Mills Utilities 1000-610-359-3000 – \$10,000.00
3. BC-27 – Road Operating Supplies 2031-330-420-0000 – \$10,000.00
4. BC-38 – Police Other 2081-210-599-0000 – \$10,000.00
5. BC-43 – Fire Repairs/Maintenance 2191-220-323-0000 – \$10,000.00

Mr. Lynch made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Littler Mendelson – Legal Services for OPBA Fact Finding – \$99.00
2. Littler Mendelson – Legal Services for FOP Fact Finding – \$9,421.50
3. Walter & Haverfield – Legal Services for Vokas Property Zoning Matter – \$3,125.80
4. Walter & Haverfield – Bainbridge Aurora JEDD – \$593.17

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FIRE DEPARTMENT – OLD BUSINESS

Commitment to Fire Station Addition

Mr. Markley made a motion to adopt Resolution 08222011-A creating the Special Reserve Fund for the Fire Station Addition/Renovation to be spent within the next four years.

Mrs. Benza seconded the motion that passed unanimously.

FIRE DEPARTMENT – NEW BUSINESS

Employment of a Public Employee

Mr. Markley made a motion to allow Mr. Scott Tinlin to return to work at the same level following his leave of absence, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion that passed unanimously.

PARKS/PROPERTIES – NEW BUSINESS

Award Bid for Town Hall/Heritage Park Parking Lot

Mrs. Benza noted that the necessary legal advertisement for furnishing the township with sealed bids for the Bainbridge Township Town Hall Grading, Drainage and Pavement Improvement Project had been duly published in the News Herald on July 29, 2011 and August 5, 2011.

The bids that were received within the specified time were opened publicly on Friday, August 19, 2011 at 10:35 A.M. and referred to Mr. Joe Gutoskey for review and recommendation.

Mr. Markley made a motion to accept the bid of Ohio Paving for the Bainbridge Township Town Hall Grading, Drainage and Pavement Improvement Project for a total of \$579,358.34 as the lowest and best bid, per the recommendation of Mr. Gutoskey, pursuant to prosecutor approval.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Lynch made a motion to authorize the board to execute the contract, pursuant to the prosecutor's approval.

Mr. Markley seconded the motion that passed unanimously.

Invoice Approval for CUE

Mr. Markley made a motion to approve the final invoice of CUE in the amount of \$4,397.50 for the sanitation sewer at the Bissell House, per the recommendation of Mr. Gutoskey.

Mrs. Benza seconded the motion that passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Professional Training Request

Mr. Markley made a motion to approve the professional training request for Chief Jon Bokovitz to attend a Refresher class in Newark, OH at the FBI National Academy from September 26-28, 2011 at a cost of \$355.00, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Survey Questions

Mrs. Benza announced that the survey is under way and currently approximately 80% completed. She thanked the residents for their support and cooperation with the survey.

Historical Society Agreement

Mrs. Benza stated that the board is still waiting on billing/utility details before moving forward with this agreement.

TOWN HALL – NEW BUSINESS

Approval of Teamsters Collective Bargaining Contract for Road Department

Mr. Markley made a motion to approve and execute the Collective Bargaining Contract for the calendar year 2011 with Teamsters Local 436 and Bainbridge Township, per the recommendation of the township's legal counsel.

Mrs. Benza seconded the motion that passed unanimously.

US Army Corps of Engineers Permit Number 27

Mr. Markley made a motion authorizing the Chairman to execute the Preliminary Jurisdictional Determination Form identifying the terms and conditions of said permit.

Mrs. Benza seconded the motion that passed unanimously.

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Additional Appropriations

Mr. Markley made a motion to adopt Resolution 08222011-B to make additional appropriations for the current fiscal year, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion.

RESOLUTION 08222011-B**Resolution to Make Additional Appropriations for the Current Year**

BE IT RESOLVED, by the Board of Trustees of Bainbridge Township, State of Ohio, that, to provide the current expenses and other expenditures of said Township, during the fiscal year ending December 31, 2011, the following sums be and they are hereby set aside and appropriated as follows:

1. That there be appropriated from the General Fund the sum of \$55,000.00 to the line item titled General Fund – Improvement of Sites Settler’s Park (1000-610-730-0100); and
2. That there be appropriated from the General Fund the sum of \$25,000.00 to the line item titled General Fund – Improvement of Sites River Road Park (1000-610-730-0200); and
3. That there be appropriated from the General Fund the sum of \$600,000.00 to the line item titled General Fund – Improvement of Sites (1000-760-730-0000); and
4. That there be appropriated from the General Fund the sum of \$2,751,028.84 to the line item titled General Fund – Transfers Out (1000-910-910-0000); and
5. That there be appropriated from the General Fund Transfers Out the sum of \$2,500,000.00 to the special reserve fund titled Fire Station Addition/Renovation (4903-760-720-0000); and
6. This Resolution shall be deemed an emergency measure, effective upon passage.

Mr. Jeffrey S. Markley	aye
Mr. Matthew J.D. Lynch	aye
Mrs. Lorrie Sass Benza	aye

PUBLIC COMMENT

Mrs. Gina Zahn asked who was planning on attending the Budget Hearing Continuance on Wednesday. The response was all four elected officials will be present.

CHECKS DATED AUGUST 9, 2011 THROUGH AUGUST 22, 2011

The trustees examined and signed checks and invoices for same dated August 9, 2011 through August 22, 2011 consisting of warrants 16426 through 16617 for a total amount of \$116,279.48. Payroll records were examined and signed for July 30, 2011 through August 12, 2011 including payroll checks 7993 through 8099 for a total amount of \$128,589.42.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

- Geauga Soil and Water Conservation District Plan Site Inspection
- Geauga County Commissioners Letter Regarding Township Sewer Service
- Geauga County Auditor Notice of Forfeited Land Sale
- Bainbridge Township Park Board Meeting Minutes from July 20, 2011
- Bainbridge Township Board of Zoning Appeals Meeting Minutes from June 16, 2011

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:54 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____