

Monday, July 25,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on July 25, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:11 P.M.

MINUTES

The minutes from the Trustees' July 13, 2011 regular meeting were approved as amended.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of June, 2011.

Mr. Gil Myers expressed his opinion since his tour of the Fire Station and the need for the expansion as well as the need for the levy in order to continue the services at the present level.

PARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the Parks/Properties Department for the month of June, 2011.

Mr. Mitchell informed the board that the Eagle Scout Project of Matt Olson has been completed and the Disc Golf course is now open. Mr. Olson did a wonderful job planning the course and completing the project.

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POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of June, 2011.

Chief Bokovitz announced that the department has just completed its 36th year of Safety Town and thanked the board for their continued support. Chief Bokovitz also commented on how nice the July 4th festivities were.

PUBLIC COMMENTS

Mrs. Ann Meyers stated that she sees the need for the training room at the Fire Station and the department may want to invite the homeowners associations to hold a meeting at the Fire Station and have a tour to see the status of the station.

FISCAL OFFICE – NEW BUSINESS

Mr. Lynch made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

1. Vance's Law Enforcement – Revised Request for Taser Units – \$14,216.15

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Northeastern Inc. – Final Invoice for Bissell House Toilet Room – \$4,036.88

FIRE DEPARTMENT – NEW BUSINESSThe Impact Group – Proposal for Levy Assistance

Mr. Martin Moleski, with Impact Group, announced that the usual timeframe for an effective campaign begins approximately nine months before Election Day. That being said, we are slightly behind schedule, but can still achieve the task of informing the residents prior to Election Day. Mr. Moleski went on to say that most communities conduct surveys of their residents every three to five years, and eight years is an extremely long time to wait. The survey is conducted to determine the pulse of the community. The survey can also determine how and when the residents get their information. Impact Group also encourages the use of local vendors when available.

Mrs. Benza asked the Fire Chief about funding the proposal, and his reply was from Fire Department funds. Mrs. Benza then asked the Fiscal Officer if the Fire Department had

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the funds available to pay for this proposal. Mrs. Measures responded that funds could be reallocated between the fund accounts, and some cuts may be necessary in order to accommodate the costs.

Mr. Markley made a motion to accept the proposal presented by Impact Group at a cost not to exceed \$35,000.00 for the Public Information Outreach for the upcoming levies, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mr. Lynch, nay.

PARKS/PROPERTIES – NEW BUSINESS

Request for Advertisement for Town Hall/Heritage Park Parking Lot

Mr. Joe Gutoskey presented the new proposal for the Town Hall Grading, Drainage and Paving Improvements revised upon discussions with the Ohio Department of Transportation due to the driveway locations.

Mr. Lynch made a motion to authorize the Fiscal Officer to advertise for said project.

Mr. Markley seconded the motion that passed unanimously.

Restroom Improvements for River Road Park and Settlers Park

Mr. Markley made a motion to approve the Purchase Order Request to Romtec in the amount of \$9,227.79 for a restroom insert for River Road Park, per the recommendation of the Property Superintendent and the Park Board.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the Purchase Order Request to Romtec in the amount of \$34,669.00 for a waterless restroom kit for Settler's Park, per the recommendation of the Property Superintendent and the Park Board.

Mrs. Benza seconded the motion that passed unanimously.

Bicentennial Celebration and Dedication of Heritage Park

Mr. Mitchell announced that October 1, 2011 will be the Bicentennial Celebration and the dedication of Heritage Park.

ROAD DEPARTMENT – NEW BUSINESS

Cemetery Deed

The trustees signed a cemetery deed record for Lot 16 Section 10 Grave 4. Joan Demirjian and Gilbert Meyers attested to their signatures.

The trustees signed a cemetery deed record for Lot 16 Section 10 Grave 5. Joan Demirjian and Gilbert Meyers attested to their signatures.

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Employment of a Public Employee

Mr. Lynch made a motion to approve the hiring of Mr. Thomas LaMarca and Mr. Tim Saracene to the position of Part-Time Skilled Worker for the Bainbridge Township Road Department at a rate of \$16.50 per hour effective immediately upon passing employment physicals, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Bids for Road Materials

Mr. Lynch made a motion to accept the bids for Road Materials as presented by Mr. Rudyk, the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Approval of Attorney Representation Agreement

Mr. Markley made a motion to approve the Attorney Representation Agreement with Mr. John Latchney in the case of Michael J. Joyce v. Director, Ohio Department of Job and Family Services, and Bainbridge Township Board of Trustees.

Mr. Lynch seconded the motion that passed unanimously.

ZONING DEPARTMENT

Request for Proposal/Qualifications

The board is waiting for a response from the Prosecutor's office before proceeding.

CORRESPONDENCE

USNSCC Invitation to Seabees Graduation Ceremony
Geauga Soil & Water Conservation District Letter and Memorandum of Understanding
Littler Mendelson Letter regarding Teamster Negotiations
Vinecourt Landscaping & Gas Line Service Inc. Letter of Introduction
Ohio Division of Liquor Control Letter regarding Permit Renewal Objections
Littler Mendelson Letter regarding FOP Fact Finding Briefs
Bainbridge Township Special Events Committee Minutes from July 14, 2011
Geauga Soil & Water Conservation District Plan Review - Kenston Lake Stream Restoration
Geauga Soil & Water Conservation District Plan Review – Parkside Church
Geauga County Auditor Letter and 2010 Comprehensive Annual Report
Ohio Attorney General Notice of Substitution of Counsel

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PUBLIC COMMENT

Mrs. Almost Finn asked where the \$35,000.00 was coming from for the purchase order approved tonight. The answer was from all departments, Police, Fire, Roads and General Fund.

Mrs. Ann Meyers was confused about the \$35,000.00 also, is that the cost of a nine month plan and if so, how much would the three month plan cost. Mrs. Benza stated that the proposal was for three months at a cost not to exceed \$35,000.00.

Mr. Gil Meyers asked about the legality of the proposed JEDD. The board responded with a discussion on said proposal.

Mrs. Finn would like a list of contractors to be paid from the proposed JEDD. Mrs. Benza stated that the list is available and is public record.

CHECKS DATED JULY 12, 2011 THROUGH JULY 25, 2011

The trustees examined and signed checks and invoices for same dated July 12, 2011 through July 25, 2011 consisting of warrants 16415 through 16475 for a total amount of \$65,247.36. Payroll records were examined and signed for July 2, 2011 through July 15, 2011 including payroll checks 7780 through 7885 for a total amount of \$129,812.68.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:36 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____