

Monday, July 23,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on July 23, 2012. Those present were trustees Mr. Jeffrey S. Markley, Mrs. Lorrie Sass Benza and Mr. Christopher Horn, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; Mr. Horn, aye.

The trustees recessed their special meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:10 P.M.

MINUTES

The minutes from the trustees' June 25, 2012 regular meeting were approved as presented. The minutes from the trustees' July 9, 2012 regular meeting were approved as presented.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the monthly report for the Fire Department for the month of June 2012.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of May 2012.

Chief Bokovitz announced that the department was in its second week of the 30th annual Safety Town. The newest K-9 helped locate a suspect that had fled the scene.

Mr. Ed Pressman thanked the Chief for his patience and professionalism during a recent incident in Mr. Pressman's neighborhood.

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for June 2012.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

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PRESENTATION BY GUESTMr. Tom Curtin – Geauga Park District

Mr. Curtin thanked the board for allowing him a few moments to discuss the Park District. It has been quite a year for the Geauga Park District, Observatory Park has been finished, Orchard Hills engineering drawings are being completed for bike paths and the southern portion of the county will incorporate bike and buggy paths.

Mr. Curtin explained the finances of the District as well as the levies. The Park District currently has two levies expiring this year, of which they will only put one levy on the ballot for passage this fall. This will ultimately reduce taxes to the residents while maintaining services offered by the Park District.

Mr. Ed Pressman – Tanglewood Lake

Mr. Pressman expressed his gratitude with Mr. Mitchell's assistance with a large tent that was erected outside of Centerville Mills' Lakeside for a graduation party. The tent was not property of the township, however Mr. Mitchell was most helpful in taking the tent down at the end of the event.

Mr. Pressman went on to explain to the board the vandalism that had occurred in Tanglewood, where his driveway was vandalized with racial and anti-semantic messages. The Police Department is working on locating the individuals responsible for this horrible act. Mr. Pressman reiterated his appreciation for Chief Bokovitz's patience and professionalism when handling this situation.

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Chagrin Southeast Council of Governments – Hazardous Materials Response Team Membership – \$3,500.00 (Fire)
2. Excel K-9 Services – Purchase and Training of Second K-9 – \$11,200.00 (Police)
3. Hall Public Safety Co. – Conversion to K-9 Cruiser – \$4,515.66 (Police)
4. Van Curen Tree Services – Emergency Tree Removals – \$10,000.00 (Roads)
5. Desatnik Electric – Electrical Updates at Road Department – \$5,000.00 (Roads)
6. Parker Masonry – Bissell House Patio – \$17,100.00 (General)
7. Ontario Stone – Various Stone for Heritage Park – \$4,182.75 (General)
8. Parker Masonry – Bissell House Stoops – \$6,350.00 (General)
9. The Thomas Brick Company – Brick for Bissell House Patio – \$1,355.00 (General)
10. Leff Electric – Light Fixtures for Veterans' Memorial – \$9,608.00 (General)

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Invoice Approval

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. John G. Johnson – Third Invoice for Fire Station Addition/Renovation – \$260,548.95 (Capital Improvement Fund)
2. Ohio Paving – Sixth Invoice for the Town Hall Drainage, Grading and Pavement Improvement Project – \$88,581.84 (General)
3. Walter & Haverfield – Acquisition of Property – \$308.00 (General)
4. Walter & Haverfield – Bainbridge Aurora JEDD – \$392.00 (General)

Blanket Certificate Renewals

Mr. Markley made a motion to approve the blanket certificate renewal as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewal Request

1. BC-67 Town Hall Repairs & Maintenance – 1000-120-323-0000 – \$10,000.00
2. BC-68 Police Department Repairs & Maintenance – 2081-210-323-0000 – \$10,000.00

Additional Appropriations

Mr. Markley made a motion to approve resolution 07232012-A for additional appropriations in the General Fund Improvement of Sites River Road in the amount of \$120,000.00, General Fund Improvement of Sites Heritage Park in the amount of \$140,000.00, General Fund Improvement of Sites in the amount of \$100,000.00, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

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FIRE DEPARTMENT – OLD BUSINESSFire Station Addition/Renovation Project Update

The constructions meetings will now be held every week. The roof is progressing according to schedule. The west addition is temporarily postponed due to poor soil and sanitary sewer line. The board of trustees needs to make a decision on replacing the existing roof and have the entire roof uniform.

The trustees were in general agreement to move forward with replacing the existing roof in order for the entire roof to be uniform.

POLICE DEPARTMENT – NEW BUSINESSRetirement of Public Employee

The trustees were in general agreement to accept the retirement letter dated June 30, 2012 of Sergeant Jack Silvis from the Bainbridge Township Police Department effective July 31, 2012, per the recommendation of the Police Chief.

SERVICE DEPARTMENT – OLD BUSINESSHeritage Park Update

Mr. James Stanek, Service Director, explained the progress being made at Heritage Park. Our Service Department employees have removed the sidewalks and are ready to replace the stone for drainage and base for the new sidewalks to be poured. The Veterans' Memorial area has been prepared for the new light fixtures. Tonight the board approved purchase orders for the front stoops for the Bissell House as well as the rear porch that was incorporated into the original design. Mr. Markley thanked the Service Department for all of their hard work on this project.

Settlers Park Sign

Mr. Markley introduced Josh from ES Sign & Design who then reviewed the various designs with the board. Discussions ensued regarding the various designs.

The trustees were in general agreement to proceed with design 5 for park signs.

Policy Change Ditch Elimination

Mr. Markley made a motion to adopt the Revised Ditch Elimination Policy as presented by the Service Director, per the approval of legal counsel.

Mrs. Benza seconded the motion that passed unanimously.

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Pay Rate Clarification

Mr. Markley made a motion to clarify the action of the July 9th meeting, as a pay increase to \$20.00 per hour, not a \$2.50 per hour increase, for Mr. Frank Bularz and Mr. Frank Nicholson, effective July 14, 2012.

Mrs. Benza seconded the motion that passed unanimously.

Resolution of Convenience and Necessity for Snyder Road

Mr. Markley made a motion to approve Resolution 07232012-B for the Convenience and Necessity for the reconstruction of Snyder Road from Crackle Road to Taylor May Road.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Bids for Cleaning of Various Township Buildings

Mr. Markley made a motion to accept the bid of M.A.T. Cleaning for Cleaning of Various Township Buildings, for a total amount of \$37,100.00 as the lowest and best bid, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Change Order – C.U.E. Excavating

C.U.E. Excavating Contractors
P.O. Box 23036
Chagrin Falls, OH 44023

Original Contract	\$ 32,225.00
Change Orders 1 & 2	<u>1,100.00</u>
New Total	\$ 33,325.00

Mr. Markley made a motion authorizing payment of an additional \$1,100.00 to C.U.E. Excavating Contractors for the installation of the sanitary sewer line at River Road Park, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Bids for Restrooms at River Road Park

Mr. Markley made a motion authorizing the Fiscal Officer to place the necessary legal advertisement in the News Herald for sealed bids for furnishing the township with restrooms at River Road Park.

Mrs. Benza seconded the motion that passed unanimously.

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Cemetery Deeds

The trustees signed a cemetery deed record for Section 13 Lot 22 Grave 1. Joan Demirjian and Henri Preuss attested to their signatures.

The trustees signed a cemetery deed record for Section 13 Lot 22 Grave 2. Joan Demirjian and Henri Preuss attested to their signatures.

The trustees signed a cemetery deed record for Section 13 Lot 53 Graves 1 & 2. Joan Demirjian and Henri Preuss attested to their signatures.

The trustees signed a cemetery deed record for Section 11 Lot 25 Graves 2 & 3. Joan Demirjian and Henri Preuss attested to their signatures.

The trustees signed a cemetery deed record for Section 11 Lot 26 Graves 4 & 5. Joan Demirjian and Henri Preuss attested to their signatures.

Professional Training Request

Mrs. Benza made a motion to approve the professional training request for Mr. Greg Marous to attend the annual Cemetery Association Meeting in Columbus, Ohio August 13 – 15, 2012 at a cost not to exceed \$514.98, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSMoving Ohio Forward Grant

Mr. Markley announced that we have received the “Moving Ohio Forward” Grant and there are already two other entities within Geauga County that would like to participate.

TOWN HALL – NEW BUSINESS2013 Tax Budget Update

Mrs. Measures explained that there was an error in the original budget adopted by the Board of Trustees and submitted to the Budget Commission, due to technical errors within the UAN.

Mr. Markley made a motion to approve the revised budget with the only change being made are the encumbrances for 2011 in each fund, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The board was in general agreement to invite Mr. Alan Weilacher and Mr. Stephen Szanto to the township’s budget hearing to be held on Tuesday, August 14, 2012.

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Execution of Collective Bargaining Agreements

Mr. Markley made a motion to approve and execute the Collective Bargaining Contract between Bainbridge Township and Fraternal Order of Police Lodge 67 effective from January 1, 2011 through December 31, 2012, per the recommendation of legal counsel.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT – OLD BUSINESS

Zoning Resolution Update

Mrs. Benza announced that Kendig Keast will meet with the Board of Trustees, the Board of Zoning Appeals and the Zoning Commission on August 27th at 5:30 P.M.

ZONING DEPARTMENT – NEW BUSINESS

Adoption of Updated Zoning Maps

Mr. Markley made a motion to approve and sign the updated zoning maps, per the recommendation of the Geauga County Planning Commission and the Zoning Inspector.

Mr. Horn seconded the motion that passed unanimously.

Zoning Fee Waiver

Mr. Horn made a motion to waive any zoning fees for the Kenston Local School District associated with solar panels, trails, and a new sign.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Town Hall Campus Signage

Mr. Stanek asked for direction from the board for signage around the Town Hall campus before the next meeting.

Construction Consulting and Testing, Inc.

Mr. Markley made a motion to approve the purchase order request for Construction Consulting and Testing, Inc. in the amount of \$1,269.00 for evaluation of Town Hall Parking Lot, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

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PUBLIC COMMENT

Mr. Ted Seliga reminded the board of the Centerville Mills walkthrough. He stated that he feels that decisions that need to be made regarding Centerville Mills are just as important as other issues that are currently taking priority. He would like to see the board make a decision on the future of Centerville Mills and each facility at that location. Mr. Henri Preuss stated that the Park Board is following the recommendations of the Centerville Mills Committee at a cost effective pace. A special work session is necessary to discuss the details and a definitive plan for this park.

Mrs. Ann Myers asked about the many executive sessions regarding the discipline of a public employee. Mr. Markley explained that the board is following the Personnel Policy Manual more closely and that has caused an increase in the number of executive sessions, but nothing to worry about.

Mrs. Myers stated that she was bothered by the line of questioning directed at Mr. David Mitchell at the last meeting. The board explained that the information was received last minute and the questions could not have been asked in advance.

CHECKS DATED JULY 10, 2012 THROUGH JULY 23, 2012

The trustees examined and signed checks and invoices for same dated July 10, 2012 through July 23, 2012 consisting of warrants 17975 through 18026 for a total amount of \$478,176.50. Payroll records were examined and signed for June 30, 2012 through July 13, 2012 including payroll checks 10566 through 10672 for a total amount of \$133,597.05.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Letter from Resident regarding road construction projects

Letter from Resident regarding driveway issues

Department of Commerce Division of Liquor Control Notice to Legislative Authorities

NOPEC Letter and Annual Report

Bainbridge Township Park Board Minutes from June 20, 2012

Bainbridge Township Board of Zoning Appeals Minutes from June 21, 2012

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:01 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____