

Monday, July 11,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on July 11, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 7:00 P.M.

MINUTES

The minutes from the Trustees' May 23, 2011 regular meeting were approved as submitted. The minutes from the Trustees' May 25, 2011 and May 31, 2011 special meetings were approved as submitted. The minutes from the Trustees' June 1, 2011 special meeting were approved as amended.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of June, 2011.

Mr. Rudyk informed the board that Crackel Road will not be done this summer due to the need for additional engineering. Instead, it will be bid in April of 2012.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of June, 2011.

Mr. Wrench informed the board that the English Drive Well is currently being cleaned. The Ohio Department of Natural Resources intend to be onsite often.

The Board was in general agreement to proceed with the asbestos testing for the demolitions in Chagrin Falls Park.

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the financial report for the township for the month of June, 2011.

NOTE: A copy of said report is attached to, and becomes a permanent part of, these minutes.

PRESENTATION BY GUEST

Kenston Lake Stream Restoration

Amy Brennan, Chagrin River Watershed Partners and Joel Bingham, EnviroScience

Mrs. Amy Brennan, with Chagrin River Watershed Partners, introduced Mr. Joel Bingham with EnviroScience. Mr. Bingham presented a recap of the Kenston Lake Stream Restoration Project. He reviewed the current status as well as what will be happening soon. There will be stream and valley changes prior to obtaining the necessary US Army Corp of Engineers permits. The design build plans were then explained along with the plan and profile before getting into the specific details. Finally, a construction schedule was presented.

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PUBLIC COMMENTS

Mrs. Ann Meyers would have like to ask a question of the Fire Chief, who left before the end of the meeting, and would like to hear back from the Chief himself.

FISCAL OFFICE – NEW BUSINESS

Mr. Lynch made a motion to approve the purchase order requests list as prepared by the Fiscal Officer, with item 3 being reimbursed from the Investment Funds.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

- 1. Cleveland Plumbing Supply – Culvert Replacement Pipe \$ 1,853.00
- 2. Vance’s Law Enforcement – Ten Taser Units & Accessories
\$11,622.45
- 3. Geauga County ADP Board – Police Dept. Phones & Switch
\$20,622.78
- 4. Geauga Mechanical – Police Dept. Boiler Repairs \$ 2,541.65
- 5. Frank Gates Avizent – Workers’ Compensation Administration \$12,169.00
- 6. Fredebaugh Well Drilling – Police Dept. Water Treatment System \$ 2,700.00

Mr. Markley made a motion to approve the blanket certificate list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Requests

- 1. BC-46 – Fire - Operating Supplies Acct. 2191-220-420-0000 \$ 10,000.00
- 2. BC-48 – Fire - Other Acct. 2191-220-599-0000 \$ 10,000.00

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

- 1. Chagrin River Watershed Partners – Kenston Lake Project Coordination \$1,426.38

FIRE DEPARTMENT – OLD BUSINESS

Bid Award – Fire Station Addition & Renovation

Mr. Markley made a motion to accept the lowest and best bid amount for the Combination Base Bid, Alternate C-1, and Alternate G-2 from John G. Johnson Construction in the amount of \$2,309,100.00, per the recommendation of Mr. Stephen Ciciretto.

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Mrs. Benza seconded the motion that was unanimously voted down.

Mr. Gil Meyers asked about the proposed fire levy that is needed. The Fiscal Officer explained that the proposed fire levy is an additional 1.85 mill levy that will generate approximately \$1,000,000.

Mr. Lynch is not convinced that the training room is necessary at a cost of \$500,000.

Mrs. Benza expressed her concern with the timing of the much needed station addition with the even greater need of an operating levy. In her opinion, it is not worth risking the safety of our residents in order to build the addition at this time.

Mr. Markley is also concerned with the timing. The critical need of the operating levy should take priority over the building expansion. Although Mr. Markley is not concerned with the need of the training room, the size and cost should be looked at.

FIRE DEPARTMENT – NEW BUSINESS

Resolution of Necessity for Fire Levy

Mr. Markley made a motion to adopt the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation, for the addition of a 1.85 mill levy.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

Employment of Public Employee

Mr. Markley made a motion to approve the discipline set forth by the Township Personnel Policy Manual for a three-day suspension for said employee discussed in Executive Session on March 28, 2011 and June 27, 2011, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Professional Training Request

Mr. Markley made a motion to approve the professional training request for Officer Jon Weiner to attend a HITS Workshop in Washington DC from August 24 – 27, 2011 at a cost of \$265.00, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the professional training request for Officer Frank Chickos to attend a Firearms Instructor course in London, Ohio at the OPOTA from September 12 – 23, 2011 at a cost of \$1,270.00, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

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ROAD DEPARTMENT – NEW BUSINESSProfessional Training Request

Mr. Lynch made a motion to approve the professional training request for Mr. Greg Marous to attend an Ohio Cemetery Association Annual Convention and Trade Show in Columbus, Ohio from August 1 – 3, 2011 at a cost of \$536.44, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSLegal Representation Needed for Administrative Appeal

An Administrative Appeal has been filed by Mr. Michael Joyce naming the Ohio Department of Job and Family Services and Bainbridge Township Board of Trustees as the appellees. Typically, we use Mr. Charles Riehl or Mr. John Latchney. The trustees were in general agreement to have the Chairman contact Mr. Latchney to represent us in this process.

NOPEC Recognition for “Powering Our Communities”

Mrs. Benza read aloud the letter received by NOPEC recognizing Bainbridge Township as one of the grant recipients of the “Powering Our Communities” grant. She then presented the plaque that accompanied the letter.

319 Quarterly Reports

Mr. Lynch made a motion authorizing Mr. Markley to execute the documents necessary to comply with the requirements of the grant.

Mrs. Benza seconded the motion that passed unanimously.

Historical Society Agreement

An agreement between the Township and the Bainbridge Township Historical Society has been forwarded to the Prosecutor’s Office for review.

Mr. Lynch is concerned about the length of time in the agreement, 99 years for only \$1.00. Mr. Markley stated that he needs to better understand the costs involved in maintaining the Bissell House and would like to have the Property Superintendent involved with this process. Mrs. Benza is concerned about the vagueness of the agreement, and agreed that Mr. Mitchell should be involved.

Mr. Karl Kuckelheim stated that the Historical Society is interested in the use of the Bissell House and see it as becoming a “Welcome Center” for the township.

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The trustees are committed to the project at Heritage Park and the grounds surrounding the Bissell House, and would like to see maps attached as an exhibit to the agreement.

COSE Mini Grant

Mr. Markley made a motion to submit a grant application for employee wellness benefits through COSE, with the grant amount being up to \$1,500.00 and the Township's cost not to exceed \$750.00.

Mr. Lynch seconded the motion that passed unanimously.

Geauga Soil & Water Conservation District Annual Appropriation

Discussions ensued regarding the support of an annual appropriation to this organization. The board would like to have the Zoning Department review the fee schedule to see if it would cover this annual cost. The board would like to receive a response from the Geauga County Engineer and Commissioners as to the reason funds were cut in the first place. A representative from Geauga Soil & Water Conservation District will be at the trustees' meeting on August 8th.

Carlton Lowe Recognition

The trustees were in general agreement to accept the donation of a bench and tree from the Lowe family and will incorporate said donation into the landscape design for the Heritage Park.

PUBLIC COMMENT

Mr. Henri Preuss suggested that the board contact Mrs. Shale, with the Geauga Soil & Water Conservation District, in advance with questions.

Mrs. Ann Meyers thanked the board for their efforts regarding the Fire Department and commends them on their difficult decisions.

Dr. Judith Gooding expressed her concerns with the Bissell House and the Historical Society's level of support during a time when the township needs to reduce their budget.

Mr. Chuck Nichols attended the Fourth of July festivities at River Road Park and stated that it was a wonderful experience.

Mrs. Julia Newton stated that not every resident takes advantage of every benefit offered by the township, and the Historical Society is just one of those components.

CHECKS DATED JUNE 28, 2011 THROUGH JULY 11, 2011

The trustees examined and signed checks and invoices for same dated June 28, 2011 through July 11, 2011 consisting of warrants 16340 through 16423 for a total amount of \$83,891.28. Payroll records were examined and signed for June 18, 2011 through July 1, 2011 including payroll checks 7675 through 7779 for a total amount of \$132,144.86.

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NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Bainbridge Township Cemetery Board Meeting Minutes from June 1, 2011
- Bainbridge Township Cemetery Board Meeting Minutes from June 27, 2011
- Ohio EPA letter regarding Tanglewood Lake's NPDES Permit

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:07 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____