

Saturday, July 10,

10

The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on July 10, 2010. Those present were trustees Mr. Matthew J.D. Lynch, Mr. Jeffrey S. Markley, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 8:00 A.M.

WORK SESSION

Mr. Markley explained the purpose of today's work session is to review the Budget prepared for the Geauga County Budget Commission for 2011 and then to finalize an operating budget for the General Fund.

Mr. Markley began the review of each fund, skipping the General Fund for the time being. The only issue with the Road Department was the negative balance at the end of the year. Mrs. Measures explained that the negative balance was allowable since there is a levy on the November ballot.

The question was raised regarding the 2041 Cemetery Fund and why it exists and where that money comes from.

The Police Fund varied slightly from the five year but the board was comfortable with the budget as is.

The Special Levy Fire was a bit concerning because the numbers just didn't match up. The Fiscal Officer will review and research the discrepancy before Monday evening. Mr. Lynch asked the board why the soft billing for residents has not been implemented. Mr. Markley clarified that a motion has not been made to date to begin the process. This will be a topic for the July 26th meeting.

The Miscellaneous Special Revenue Fund is money received from FEMA and now we need to determine how to move to the appropriate departments.

Various funds with little to no activity need to be reviewed and adjusted before the Budget Hearing Monday evening.

The discussion on the General Fund began with revenues. The question was raised as to the accuracy of the projection of the revenue numbers. Since the 2009 recurring income was down approximately \$200,000 from previous years. Miscellaneous Income codes should be better identified and now is the time to investigate the recoding of all revenue and expense codes. Whether it be simply the renaming of funds or also re-categorizing the codes. The Fiscal Officer is charged with locating the expert to bring in to examine our system. The board also agreed that the department heads should be coding their own expenses...not the Fiscal Office.

The board continued to review each category within the General Fund.

When it came to the point before discussing Parks, the expenses were already estimated beyond the estimated revenues. The discussion then pursued regarding how and where to cut costs to meet revenues. Expenses should be fine-tuned before the Permanent Appropriations are defined.

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The board agreed to allow \$200,000 for Parks for the year. Then the board agreed to allow \$25,000 for Capital Outlay.

The board was in general agreement to have the letter from Ohio Department of Natural Resources to be sent to the residents on the mailing list regarding the Kenston Lake Dam. Mr. Markley will instruct Mrs. Zimmerman to prepare the letters for immediate release.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 12:01 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____