

Monday, July 9,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on July 9, 2012. Those present were trustees Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza. Trustee Mr. Christopher Horn and Fiscal Officer Mrs. Cherianne H. Measures were absent. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the appointment of a public official, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye.

The trustees recessed their special meeting at 6:01 P.M. in order to go into executive session. Mrs. Katie Flynn was invited to join the executive session. Mrs. Flynn departed the session at 6:25 P.M.

Mr. Walter Rudyk, Road Superintendent, was invited to join executive session to discuss the compensation of a public employee, per Ohio Revised Code Section 121.22(G)(1).

The trustees returned from executive session, after discussing the appointment of a public official and the compensation of a public employee, reconvening their regular meeting at 7:00 P.M.

DEPARTMENTAL REPORTS

SERVICE DEPARTMENT – ROADS

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of June 2012.

SERVICE DEPARTMENT – PARKS/PROPERTIES

Mr. David Mitchell, Property Superintendent, presented the monthly report for the Parks/Properties Department for the month of June 2012.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of June 2012.

Kendig Keast Collaborative will conduct a web-meeting on July 25th. On August 27th, they will meet with all boards (Board of Trustees, Board of Zoning Appeals and Zoning Commission) at 5:30 P.M.

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PRESENTATION BY GUESTJIM NORBUTA AND RON LLOYD

Mr. Jim Norbuto, with ReMax, along with resident Mr. Ron Lloyd presented information regarding the Cipiti property located on Chillicothe Road across from the Fire Station. This parcel consists of 29.25 acres, with 240 feet of frontage and the property is 500 feet wide at the rear of the parcel. The proposal includes 100 single-family units while maintaining a 100-foot separation from Chillicothe Road, with side setbacks of 50 feet. This allows for a donation of two acres for Settlers Park expansion. Mr. Lloyd explained the small village setting that this would create. This type of neighborhood is very favorable for the older population wishing to stay in the community without maintaining a large home. The proposed units are approximately 1700 square foot single story dwellings. A clubhouse is being suggested at the front of the development across from the Fire Station. Based on the current tax rate, the township could see increased tax revenue of \$87,630 on this property. The current zoning use of this property is Residential 3-A, which would allow for 9 housing units, the proposal is for 100 units on the same property.

PUBLIC COMMENT

Mrs. Ann Myers asked about the reason why Mr. Tom Curtin did not attend the last meeting. Mr. Markley stated that it was a miscommunication on the Park District part.

Mr. Henri Preuss thanked the individuals that had to make the difficult decision to postpone the fireworks from Sunday to Monday. These things are not easy to decide, but Mrs. Benza thanked Mr. Preuss for that recognition.

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer, except for number 6, which needs more information.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. M.A.T. Cleaning Service Inc. – Annual cleaning of carpet & tile at Police Station – \$2,025.00 (Police)
2. W.L. Tucker Supply Co. – Edge brick for exposed aggregate walks – \$1,654.68 (General)
3. Chagrin Safety Supply – Cleaning supplies – \$1,940.04 (General, Roads, Police)
4. Mars Electric – LED outdoor lights for Police Department Sign – \$1,012.00 (Police)
5. Eco-Aire Systems, Inc. – Additional irrigation items – \$2,268.68 (General)
6. Van Curen Tree Service – Emergency Tree Service – \$10,000.00 (Roads)
7. SSECO – Above ground fuel tank system – \$19,980.00 (General)
8. Trenching Unlimited – Removal of underground tanks – \$40,650.00 (General)
9. Stamm Contracting Co. – Install exposed aggregate concrete walks at Heritage Park – \$42,600.00 (General)
10. Parker Masonry & Construction – Install walkway border brick at Heritage Park – \$18,000.00 (General)
11. Petroleum Maintenance Electronics – Closure assessment report – \$2,000.00 (Roads)

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Invoice Approval

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Littler Mendelson – Teamster Negotiations – \$643.50 (General)
2. Littler Mendelson – Employee Discharge Arbitration – \$346.50 (General)
3. Stephen Ciciretto – Construction Administration – \$3,277.50 (Fire)
4. John G. Johnson – Second Invoice for Fire Station Addition/Renovation Project – \$277,636.05 (Capital Improvement Fund)

FIRE DEPARTMENT – NEW BUSINESS

Mr. Markley made a motion to accept the resignation of Ms. Nicole Traci dated July 9, 2012 effective immediately, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSTanglewood Trail Entrance Update

Mr. Markley made a motion to approve Resolution 07092012-A to proceed with the Tanglewood Trail Entrance Rehabilitation project, per the recommendation of the Road Superintendent and the Geauga County Engineer's Office.

Mrs. Benza seconded the motion that passed unanimously.

Employment of Public Employee

Mrs. Benza made a motion to hire Mr. Ed Chmielewski as a part time primary attendant at a rate of \$10.00 per hour effective immediately, per the recommendation of the Property Superintendent.

Mr. Markley seconded the motion that passed unanimously.

Mr. Markley made a motion to hire Mr. William Phillips as a part time secondary attendant at a rate of \$10.00 per hour effective immediately, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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Waiver Request for Use of Town Hall

Mr. Mitchell explained that the Chagrin Valley Early Childhood Association would like to have the rental fees waived for five rental sessions of the town hall, during regular business hours. The organization would be responsible for the setup and cleanup of the hall and cannot run past 4:00 P.M., and the rental application must be completed by a Bainbridge resident.

The trustees were in general agreement to waive the rental fee, provided the above guidelines are followed.

Emergency Electrical Repair – Centerville Mills

Mr. Mitchell reviewed the damage from the storm that hit on Wednesday, July 4th when a tree took down the electrical lines to the Dining Hall and Dispensary as well as other necessary facilities at the park. The trustees will consider an emergency purchase order later this week when final numbers and quotes are received.

Hawksmoor Way – Road Repair & Mitigation

Mr. Markley explained that the Homeowners Association is amenable to remedy the situation. They have reviewed the Right of Way agreement that has been supplied, and they are concerned about the costs and timeliness of repairing the rest of the roadway. The Geauga County Department of Water Resources will need to repair a sewer line again due to the migration of the road.

Heritage Park Update

Mr. James Stanek, Service Director, explained the additional items that still need to be completed. The stoops, or porches on the front of the Bissell house need to be replaced and the patio on the back of the Bissell house still needs to be completed. The front porches need to be completed before the walkways can be completed. Our Service Department will perform the prep-work for these projects. The quotes that have been received for the exposed aggregate is approximately 20% less than originally expected.

Repairs are still needed on the parking lot project before the final topcoat can be applied. However, the contractor is aware and a timetable is being worked on.

Park Signage/Sign Maintenance Program

Mr. Markley explained that the board had received various design concepts for a sign for Settlers Park, with incorporating the "Service Department" into the sign. The first sign that needs replaced is Settlers Park, Heritage Park will need a new sign soon, the River Road Park sign is going to need replaced soon and the Centerville Mills sign is delaminating and will need to be replaced. The idea is to establish a sign maintenance program in order to be able to fund this program long-term.

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SERVICE DEPARTMENT – NEW BUSINESSKenston Community Education Board Appointment

Mr. Markley made a motion to appoint Mrs. Katie Flynn to the Kenston Community Education Advisory Board for a two-year term.

Mrs. Benza seconded the motion that passed unanimously.

Disposition of Property – Park Vehicles and Centerville Mills Fencing

There has been a request to dispose of old vehicles. However, the Service Department is compiling a list of vehicles complete with ages, original purchase price, current condition. Mr. Markley asked the Service Director to gather samples of disposition language for any items that the township uses.

Above Ground Storage Tank System – Equipment/Installation – Service Yard
Removal of Underground Storage Tank – Service Yard

There are tanks that have been underground for twenty two years and we would now like to remove those tanks and use above ground tanks.

Installation of Irrigation Pump and Waterline Connection – Heritage Park

This system will be capable of being used at other locations and could be used at River Road Park in the future.

Mr. Markley asked about the water pressure issues at the Fire Department relative to the watering of the grass. Mr. Stanek said that a schedule will be worked out to alleviate such problems.

Construction of Bissell House Porches and Patio – Heritage Park
Installation of Exposed Aggregate Sidewalks – Heritage Park
Installation of Brick Paver Edging – Heritage Park

Discussed earlier in the Heritage Park update.

Mechanic's Bay Mezzanine Study – Service Garage

A structural strength study needs to be conducted on the mezzanine at the Road Garage to determine the appropriate use of this space.

Resolution for OPWC Snyder Road Improvement

Mr. Markley made a motion to approve resolution 07092012-A for the Convenience and Necessity for the improvement of section A of Snyder Road, per the recommendation of the Geauga County Engineer's office.

Mrs. Benza seconded the motion that passed unanimously.

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Compensation of Public Employees

Mr. Markley made a motion to approve the pay grade increase for Mr. Frank Bularz of \$2.50 to an hourly rate of \$20.00 effective July 14, 2012, per the recommendation of the Road Superintendent and the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the pay grade increase for Mr. Frank Nicholson of \$2.50 to an hourly rate of \$20.00 effective July 14, 2012, per the recommendation of the Road Superintendent and the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSOPWC District Seven Ballot

Mr. Markley made a motion to vote for the three teams of Mr. James Hammar from Freedom Township and Victor Grimm from Mantua Township, Mr. Chuck Klco from Leroy Township and Mr. Rich VanPelt from Leroy Township, Mr. Patrick J. Cavanaugh from Auburn Township and Mr. Daniel Whiting from Burton Township.

Mrs. Benza seconded the motion that passed unanimously.

Chagrin Valley Branding

Mr. Markley explained the Chagrin Valley Intergovernmental Council would like to develop a Chagrin Valley branding strategy. Mr. Markley presented the information to the board and public that he received at the last council meeting designed by Mr. Jim Mueller and a committee. A resolution has been requested by this sub-committee requesting support from the two county commissioner boards to support their endeavor to gain grant opportunities as well as a regional identification.

The trustees were in general agreement to provide a letter of support and endorse the collective efforts of Chagrin Valley branding, as a member of the Chagrin Valley Intergovernmental Council.

Location Agreement with Toy's House Productions

Mr. Markley announced that he executed the location agreement between Bainbridge Township and Toy's House Productions LLC for the use of certain premises in connection with the motion picture currently entitled "Toy's House".

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ZONING DEPARTMENT – NEW BUSINESS

Nuisance Abatement – Property

The township will pursue this discussion to determine the appropriate course of action.

PUBLIC COMMENT

Mrs. Ann Myers noted that Assistant Chief Burge has been the representative attending the last several meetings and Assistant Chief Lovell handled the fireworks, and she wanted to know the status of Chief Phan. The board stated that Chief Phan is the current Fire Chief and any absence should not be cause for alarm, simply a schedule conflict.

CHECKS DATED JUNE 26, 2012 THROUGH JULY 9, 2012

The trustees examined and signed checks and invoices for same dated June 26, 2012 through July 9, 2012 consisting of warrants 17895 through 17894 for a total amount of \$136,439.12. Payroll records were examined and signed for June 16, 2012 through June 29, 2012 including payroll checks 10459 through 10665 for a total amount of \$136,053.72.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:16 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____